

STATE OF WISCONSIN

Town of Washington

Door County

JOB POSTING

RECEPTIONIST POSITION AT THE REC CENTER

The Washington Island Mosling Recreation Center is accepting an application for a part-time receptionist to join our team. We are looking for applicants who are available daily for both day and night shifts plus weekends. The receptionist would do daily registration information, answer phones, take payments, and perform all other duties as assigned by the manager. Some requirements: team player with a positive attitude, and a minimum of 21 years of age preferred. The position requires the successful applicant to work 10 to 20 hours per week.

The Town of Washington Mosling Recreation Center is an equal opportunity employer. Applications are available at the Town Office 910, Main Road, Washington Island. Please call (920) 847-2522 or email townoffice@washingtonisland-wi.gov or visit our website www.washingtonisland-wi.gov.

Posted: February 26, 2024