

DRAFT  
SUBJECT TO BOARD APPROVAL

**TOWN OF WASHINGTON**  
REGULAR TOWN BOARD MEETING  
Wednesday, July 20, 2016  
7:00 P.M.  
Rutledge Room

1. Call to Order: Chairman James Hanson called the meeting to order at 7:00 p.m. in the Rutledge Room.
2. Pledge of Allegiance to the Flag: Chairman Hanson opened the meeting with the Pledge of Allegiance to the flag.
3. Roll Call by Town Clerk: In addition to Chairman Hanson, present by roll call were Supervisors Elizabeth Holmes, Randall Sorensen, Kirby Foss and John Rader.
4. Town Chairman's Remarks: Chairman Hanson commented that he would like the meeting to be conducted quickly.
5. Approval of Minutes: Supervisor Sorensen made a Motion to approve the Minutes of the Regular Town Board Meeting of June 15, 2016, and to accept the Washington Island Parks Committee meeting of June 14, 2016, and the Infrastructure Committee meeting of July 7, 2016. Second by Supervisor Holmes; Motion carried.
6. Public Comments: Anyone wishing to address the Board on an item listed on the agenda must fill out a card and give to the Chairman to be called upon at the appropriate time on the agenda.
7. Supervisors Response: Any questions or comments among Board members. Discussion only. Items to be placed on next months' agenda. No responses.
8. Approval of Bills, Journal entries and Bank Reconciliations – including all Town Committee. Supervisor Holmes made a Motion to approve all bills, bank reconciliations including all Town committees with the exception of the bill for electric expenses incurred by the Fire Department.; second by Supervisor Sorensen. Motion carried.
9. Department Activity Reports: Motion by Supervisor Sorensen to accept the following Department Activity Reports. Second by Supervisor Rader. Motion carried.
  - A. Public Works
  - B. Police
  - C. EMS
  - D. Fire Department
  - E. Airport
  - F. Landfill
  - G. Financial Reports – including all committees
  - H. Utility District
- I. Oral Reports from Supervisors from their various appointed departments. Monthly updates – FYI's:

J. Red Barn

Chairman Hanson had a few questions for the Public Works Director regarding a call from a taxpayer on the stump dump; Supervisor Holmes stated she had been told the paper recycling no longer accepts magazines. This is not true. There was also a question about one of the buoys not up at Schoolhouse Beach. It will be located by diving and replaced. Chairman Hanson asked re clarification of the signage on the parking lots. The signs are not there to explain that there are fees and people are not aware they need to pay for parking. Clerk Carpenter stated people do not know who to call to find out that there are fees. There was considerable discussion regarding the signs, that they are not complete, and there is not time at this point for the Town Crew to correct them. The signs have been incorrect since last year; it was decided to postpone discussion of this matter until the next meeting. Chairman Hanson clarified the payment procedure for the Police Department serving papers; Chief McGrane stated the sheriff's department pays for service of papers.

10. Communications: Any letters or Correspondence received from the public or a committee. Items may be acted upon during communications.

- A. Bureau of Aeronautics and Airport Manager re: Airport hangar use
- B. Wisconsin D.N.R. Proposed Pier Ken Berggren
- C. Rustic Roads
- D. Police Department Fee schedule
- E. Zoning Permits
- F. Ministry North Shore Medical Clinic: Chairman Hanson noted the staffing change at the Medical Clinic.

11. Old Business: All items open for discussion and action may be taken:

- A. Budget Resolution 2016-08: This Resolution moves money from one account to another to pay for Town equipment purchased. Motion by Supervisor Foss, second by Supervisor Sorensen to approve Budget Resolution 2016-08. Motion carried.
- B. Hagen Lease: The Board is waiting for up to date information on the surveying of the land leased; Supervisor Sorensen made a Motion to table this item pending survey information; second by Supervisor Holmes. Motion carried.
- C. Mountain tower lease: Supervisor Holmes made a Motion to bring the Mountain tower lease to the floor; second by Supervisor Sorensen. Attorney Bill Wolske discussed the terms of the lease as being "the best possible". Clerk Carpenter asked Attorney Wolske to give her the exact amount of payment to be made. Supervisor Holmes made a Motion to have the Chairman and Clerk to sign the agreement and make the payment based on the attorney's information. Motion carried.
- D. FAST system inspection: The system was inspected on June 29th, 30th; the suggestion to install automatic faucets as recommended was accepted by the Board.
- E. Fire Department grants and burning permit rules: The Fire Chief Paul Swanson had asked for the permit for burning be revised. Any township person can go to the State DNR and get a permit for burning. Clerk Carpenter stated she spoke with the DNR and they do not regulate the Town of Washington. However, the Town of Washington can go beyond the DNR, and adopt rules to supersede the State DNR. The DNR issues yearly permits. A discussion of whether or not there is an Ordinance in

place to regulate permits; some discussion of the existing form. A discussion of grants and the procedure for submitting/signing off. Clerk Carpenter stated the auditor wants the Town to clarify the policy on grant proposals as to who can cause the Town liability. Attorney Wolske stated the Chairman can state a policy on notification of the Board regarding the writing of any grants.

- F. Fire Works permits: Chairman Hanson noted there were complaints by Island residents about the duration and amount of fireworks. Supervisor Sorensen stated it was up to the Police Department to regulate use. The Clerk stated the times allowable are on the back of the permit; perhaps that should be moved to the front. Attorney Wolske stated in other Towns the police provide the permits; Chairman Hanson stated the Town's ordinance would be revised before next summer to have the Police Department issue the permits.
  - G. Driveway ordinance enforcement: Office Gary Schultz submitted a draft on information for the public regarding a compliance procedure for access of emergency vehicles. Chairman Hanson is wanting feedback from the Board and the Town lawyer as to how to proceed.
12. New Business: All items open for discussion and action may be taken
- A. Approval of Driveway Permits: Lyons Isle Vineyards, Andrew Rainsford: Supervisor Foss made a Motion to approve permits for Lyons Isle Vineyards, Andrew Rainsford. Second by Supervisor Sorensen. Motion carried.
  - B. Approval of renewal of Operator's license: Supervisor Foss made a Motion to approve the renewal of the following Operator's licenses for the following: Andrew Buntrock, Raymond McDonald, Amanda Danforth, Tajsha Maertz, Melanie Enger, Amanda Engberg, Cameron Engstrom, Madelaine Lyman, Christy Davidson, John Rader. Second by Supervisor Sorensen; Motion carried.
13. Public Comments, items not on the agenda: Comments will be limited with no rebuttals. Board discussion is limited to questions for clarification only. Ed O'Neill commented on Resolution 2004-2 Approved by Town Board on February 9th of 2004. He stated the Resolution allows for access to all public records; on September 21st of 2015 he hand delivered a letter requesting correspondance on the airport "from seven specific avenues which apply to the airport" from 2004 until the present. He stated he has not received a reply. He had written to the Chairman; on March 28th he spoke to the Clerk who referred him to the Board. He was approached by a Board member who, he said, stated a "separate person" would need to be hired to fill the request. He stated the time that has passed since his request ten months ago, 202 working days-- he suggested six hours a week would have been sufficient to fill his request. He stated he has been ignored by the Board; Supervisor Rader stated he had told Mr. O'Neill needed to be more specific in his request or it would involve "stacks of paper". Chairman Hanson stated the open records law does not require the Town to do specific research. He said the law does not require the Town to reproduce documents that are available in the Town office, such as the airport surveys. It was reiterated that the request has to be more specific about what he is seeking. The open record law does not require the Town to produce records or to research general files for information for a time span. Mr. O'Neill stated at least he now knows where he stands.

Wally Schwartz asked who would be responsible to police the dogs at the dog park; Supervisor Holmes stated there are no dogs allowed at the park. It was stated the responsibility to exclude them is the ball team's.

A citizen complained about sod being ripped up by the grader when roads were done recently. Public Works Director stated the crew did what the county recommended. The road in question is county road W. Public Works Director will go out tomorrow to look at the area in question.

Mary Marik asked about the discussion of the Island Dairy being brought up tonight as recommended by the Infrastructure Committee; Chairman Hanson stated it was a discussion for closed session as it is a real estate decision. She asked if it would be addressed at tonight's closed session. Board members stated it could not, as the statute for the closed session pertains only to employment.

Police Chief Tyler McGrane brought up the Triathlon event to be held and the impact that may have on Town property including Gisslasson Beach.

Fire Chief Paul Swanson brought up the electric bill submitted by the Fire Department for additional outlets. He stated the outlets were not for the pancake breakfast specifically. He explained what equipment they could service. He suggested the Fire Association could pay for half of that bill; Motion made by Supervisor Sorensen to split the bill between the Town and the Fire Association. Second by Supervisor Holmes. Motion carried.

14. Upcoming meetings:
  - A. RTBM: August 17, 2016; Board of Review, August 16th from 4 to 6 p.m.
15. Closed Session, as authorized under section 19.85(1)(c) for the purposes of considering employment, compensation and performance of public employees. Supervisor Foss made a Motion to go into closed session at 8:30 p.m. Roll call for closed session: Chairman Hanson, aye; Supervisor Holmes, aye; Supervisor Sorensen, aye; Supervisor Foss, aye; Supervisor Rader, aye. Closed session begins at 8:30 p.m.
16. Return to Open Session : Roll Call – Hanson – aye, Holmes – aye, Sorenson, Foss – aye and Rader – aye – returned to open session at 9:15 p.m.
17. Action taken in closed session – None
18. Motion by Holmes, seconded by Foss to adjourn at 9:15 pm. Motion carried.

Respectfully submitted,

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Valerie Carpenter, Clerk

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James Hanson, Chairman

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Elizabeth Holmes, Supervisor

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Randall Sorensen, Supervisor

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Kirby Foss, Supervisor

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John Rader, Superviso