

**Washington Island Archives Committee Meeting
Tuesday, May 10th, 2016 - 4:00 pm, Rutledge Room**

- I. Call Meeting to Order.
- II. Approve Minutes of last meeting.
- III. Financial Report
- IV. Old Business
 - A. Archives Programs for 2016
 - 1. Will Craig - Set date
 - 2. Kathy Bennett - Set date
 - B. Appeal letter
 - 1. Letter draft & chain of review
 - 2. Mailing list with addresses
 - 3. Supplies, postage, etc.
 - 4. Letter stuffing / mailing with Committee
 - C. Archivist's report (Steve)
 - D. Other old business
- V. New business
- VI Next meeting date
- VII Motion to adjourn