

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday November 20, 2023
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 4:30 PM by Chairman Doug Hansen

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan

MEMBERS ABSENT: Andrew Kehren

OTHERS PRESENT: Mariah Goode, Katie McDonald, Hans Lux, Alex McDonald, Jeff Heal, Ty Heal.

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Kickbush, 2nd by Smith. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes October 23, 2023 meeting were approved as written. Motion by Smith, 2nd by Kickbush. **Motion passed** unanimously.

4. CORRESPONDENCE:

ACTION ITEMS:

5. a. Door County Comprehensive Plan Update – Presentation by Director of the Door County Land Use Services Department, Mariah Goode and colleague Katie McDonald. The county is required to update their master plan every 10 years, max. Volume 1. will consist of Visions & Goals, municipalities to provide input by January 24, 2024 with Completion by December 2024. Volume 2 which is a resource report is already completed. The Town of Washington will need to update its future land use map. Once the Town of Washington Comprehensive Plan is completed in August 2024, it should be sent to the Door County Land Use Services Department for them to insert into the Door County Comprehensive Plan Update.

A brief discussion about housing issues throughout Door County was had and specifically about the need for people with aging related needs. The addition of Secondary Dwelling Units and a relaxation to the requirements for Multiple Occupancy Developments were changes that were made to the Door County Zoning Ordinance since the last Door County Comprehensive Plan update as a way to provide more opportunity for housing to happen. The Door County Resource Planning Committee generally does not favor or encourage overlays to the Door County Zoning Ordinance which the island does currently have. Mariah suggested relaxing the island overlay in the Core Development Area(s) as a possible way to deal with housing needs.

5. b. Great Lakes Islands Alliance – Presentation by Jeff and Ty Heal about their trip to a recent conference. Numerous island communities belong to the alliance from all parts of the United States and Canada. Problems often are very similar regardless of location. Zoning is only one of the many topics that get discussed at general and break out sessions at the conference. It was agreed that the island should more formally designate a representative from the island. Item to be placed on a future WIZAP agenda for discussion.

5. c. TOW Comprehensive Plan – Discussion of survey responses so far. 164 virtual responses have been entered so far which may include property owners and high school students. 162 paper copies (125

mailed, 25 dropped off) have been returned to the town office and will need to be inputted. Doug has already assembled a list of volunteers for WIZAP committee members to contact. Initial comments included difficulty with questions 1-6 which instruct the respondent to rank in order of importance which was a change directed by the town board at the last minute. Other questions were removed by the town board from the survey as well.

5. d. Opening for WIZAP Committee – No action taken.

6. REPORTS/ANNOUNCEMENTS: None.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: December 11, 2023 at 4:00pm.

10. ADJOURNMENT: Motion by Kickbush to adjourn, 2nd by Smith. Motion passed unanimously. Meeting was adjourned at 5:57 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee