RECOMMENDATION

WASHINGTON ISLAND PLANNING & ZONING COMMITTEE

October 12, 2023

At a publically posted meeting of the Washington Island Zoning and Planning meeting held on October 11, 2023 it was the unanimous recommendation of the committee members present that **the Town of Washington use the Washington Island Observer to print, fold and supply paper and mailing envelopes for the TOW Comprehensive Plan Survey.** See attached estimate.

The motion was made by Kickbush, 2nd by Smith. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA Secretary Washington Island Planning & Zoning Committee

Date: 10/11/2023

JOB ORDER

Washington Island Observer 1253 Main Rd. Washington Island. WI To Town of Washington
WIZAP
Washington Island
Zoning and Planning
Committee

Job Town Survey 2023

Qty	Description	Unit Price	Line Total
6,750	Single sided printing	.20/pc	1,350.00
5 boxes of 500	#10 envelopes	42.00	210.00
5	Printing/folding fee	27.00/hr	135.00
	(OPTION B)		
4,500	Double sided printing	.25/pc	1,125.00
		Subtotal	\$1,695.00

Make all checks payable to Washington Island Observer

Thank you for your business!

Total

Sales Tax

\$93.25

\$1,788.25

[Your company slogan]

RECOMMENDATION

WASHINGTON ISLAND PLANNING & ZONING COMMITTEE

October 12, 2023

At a publically posted meeting of the Washington Island Zoning and Planning meeting held on October 11, 2023 it was the unanimous recommendation of the committee members present that **the Town of Washington supply both a stamped mailing envelope and self addressed stamped return envelope for the TOW Comprehensive Plan Survey.** The consensus was that the Town needs to remove any and all barriers possible in order to ensure the best possible rate of return for the survey.

The motion was made by Hanson, 2nd by Smith. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA Secretary Washington Island Planning & Zoning Committee