

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday January 19, 2024
Rutledge Room, Washington Island & on line.**

1. CALL TO ORDER: The meeting was called to order at 1:03 PM by Chairman Doug Hansen

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan, Andrew Kehren, Susan Kokenowski

MEMBERS ABSENT: None.

OTHERS PRESENT: Peter Sownie, John Larsen, Brandon Robinson

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Kickbush, 2nd by Smith. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes December 11, 2023 meeting were approved as written. Motion by Kehren, 2nd by Kickbush. **Motion passed** unanimously.

4. CORRESPONDENCE: Packet material from Bay Lake RPC & a letter of interest from Susan Kokenowski

ACTION ITEMS:

5. a. Town of Washington Comprehensive Plan Update – Presentation by Brandon Robinson of Bay Lake RPC. Brandon will be the new Bay lake RPC liaison with the departure of Izzy Fuller. Brandon reported 601 responses from the community wide survey, about a 42.8% response rate. The survey closed December 25, 2023 but can be reopened if additional mail in survey copies are received. Written commentary is being inputted but taking additional time. Common themes are housing, seasonal tourism and protection of natural resources with the airport question being the most definitively answered. Response to short term rental question was even in its response. Tourists need to pay more of the costs that they incur. Bay Lake to follow up with the school for demographic information. Reference previous plan documents such as the Detroit Harbor Plan.

WIZAP next needs to draft a vision statement as well as goals and objectives, Brandon to send examples from other communities. Vision statement is a description of where the town wants to be in 20 years. Mission statement refers to nuts and bolts. WIZAP will need to let Bay Lake know what parts of the plan document are applicable as well as fill in the missing blanks where denoted. There will be another round of public engagement by the end of February/early March. Brandon Robinson to come here and do a workshop. Susan K. to be the keeper of the draft document and keep track of changes.

5. b Town of Washington Comprehensive Plan Draft change – An introduction document was written by Steve Reiss, Town of Washington Archivist which will be incorporated into the plan document. Motion by Kickbush, 2nd by Kehren that WIZAP recommend to the Town Board that they use the Introduction written by Steve Reiss for the plan document. Motion passed unanimously.

5. c. Opening for WIZAP Committee – Susan Kokenowski applied to be a member of WIZAP. Susan's impressive resume and community interest will make her a valuable asset to the committee. Motion by Kickbush, 2nd by Smith to recommend to the Town Board that they approve Susan Kokenowski to become a member of WIZAP. Motion passed unanimously.

6. REPORTS/ANNOUNCEMENTS: FEMA flood plane elevation and flood inventory maps are changing with anticipated lowering of the flood plane elevation.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: February 2, 2024 at 6pm.

10. ADJOURNMENT: Motion by Kehren, 2nd by Smith. Meeting adjourned at 3pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee