

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday October 23, 2023
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 6:31 PM by Chairman Doug Hansen

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan

MEMBERS ABSENT: Andrew Kehren

OTHERS PRESENT: None

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Smith, 2nd by Buchanan. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes October 11, 2023 meeting were approved as written. Motion by Buchanan, 2nd by Smith. **Motion passed** unanimously.

4. CORRESPONDENCE:

ACTION ITEMS:

5. a. TOW Comprehensive Plan – Review Previous Meeting minutes.

5. b. TOW Comprehensive Plan – Mail in survey discussion. Town Board approved survey proposal from Washington Island Observer, 1 stamp only on the mailing envelope and clarified coding for paper surveys. The Town Board also made changes to the survey and some of the questions, see previous packet. Doug to coordinate with school on student volunteers for stuffing envelopes.

Motion was made by Kickbush, 2nd by Buchanan to recommend to the Town Board that **the town board put out a press release via box holder making the community aware of the survey that was about to be sent out.** Motion passed unanimously.

5. c. TOW Comprehensive Plan – Discussion of revising survey questions, see previous town board packet with revised survey questions.

Motion was made by Kickbush, 2nd by Smith to recommend to the Town Board that **they approve the TOW Comprehensive Plan Survey draft with revisions (discussed at the 10-23-23 meeting).** The motion was made Kickbush, 2nd by Smith. Motion passed unanimously. Motion passed unanimously.

5. d. Opening for WIZAP Committee – No action taken.

6. REPORTS/ANNOUNCEMENTS: Door Co. Planning Department sent an email stating that they will be updating the Door CO. Comprehensive Plan and will be looking for input from local governments.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: October 23, 2023 at 6:30pm.

10. ADJOURNMENT: Motion by Hanson to adjourn, 2nd by Smith. Motion passed unanimously. Meeting was adjourned at 8:25 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee