

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday September 27, 2023
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 6:30 PM by Chairman Doug Hansen

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan, Andrew Kehren

MEMBERS ABSENT: None

OTHERS PRESENT: Peter Sownie

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Kickbush, 2nd by Buchanan. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes September 12, 2023 meeting were approved as written. Motion by Buchanan, 2nd by Smith. **Motion passed** unanimously.

4. CORRESPONDENCE: E-mail from Bay Lake approving TOW Comp. Plan web page be made public.

ACTION ITEMS:

5. a. TOW Comprehensive Plan – Review Previous Meeting minutes. Hanson reviewed WIZAP web page on TOW web site and soon to be published TOW Comp. Plan Page.

5. b. TOW Comprehensive Plan – Mail in survey discussion. Hanson talked to Mr. Verboomen, school administrator, about helping with survey. Mr. V. indicated students would not be available to stuff envelopes but would be available for tabulation. Need volunteers. Hanson to talk to Lion's Club and Women's Club about stuffing envelopes. Buchanan suggested breaking up the 9 elements of smart growth amongst committee members and address what questions may be need to be asked on the survey in addition to the 2007 Comp. Plan survey questions. Smith suggested inviting committee members/experts amongst the community to supplement missing questions. Uncertainty on how to handle open ended commentary such as what was returned along with the 2007 Comp. Plan Survey.

5. c. TOW Comprehensive Plan – Discussion of the 2007 Comp. Plan survey questions. Reviewed the survey questions from 2007 and assigned a number from 1-9 to correspond with the 9 elements of smart growth. Discussed and agreed as a committee what elements the (65) 2007 survey questions coincided with

- 1. Issues and opportunities – 0 questions
- 2. Housing – 10 questions
- 3. Transportation – 7 questions
- 4. Utilities & Community Facilities – 10 questions
- 5. Agriculture, Natural & Cultural resources – 13 questions
- 6. Economic Development – 17 questions
- 7. Intergovernmental Cooperation – 0 questions
- 8. Land Use – 8 questions
- 9. Implementation – 0 questions

Committee agreed to ask Bay Lake for examples of questions that would address **1. Issues & Opportunities**, **7. Intergovernmental Cooperation** and **9. Implementation** since those areas of smart growth did not have questions associated with them in the 2007 Comp. Plan Survey. Committee also agreed to have Town Clerk send a letter to each town committee, school and REA asking for questions that could address questions relative to Utilities & Community Facilities. See e-mail from Town Clerk.

5. d. Opening for WIZAP Committee – No action taken.

6. REPORTS/ANNOUNCEMENTS: None.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: October 11, 2023 at 6:30pm.

10. ADJOURNMENT: Motion by Buchanan to adjourn, 2nd by Kehren. Motion passed unanimously. Meeting was adjourned at 8:28 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee