

**WASHINGTON ISLAND ZONING & PLANNING  
COMMITTEE MEETING - Meeting Minutes  
Wednesday August 23, 2023  
Rutledge Room, Washington Island**

**1. CALL TO ORDER:** The meeting was called to order at 7:00 PM by Chairman Doug Hansen

**MEMBERS PRESENT:** Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Andy Kehren, Will Criag, Brandon Robinson, Izzy Fuller, Peter Sownie, Ardis Hansen, John L.

**2. APPROVAL of AGENDA:** The agenda was approved as written. Motion by Buchanan, 2<sup>nd</sup> by Smith. **Motion passed** unanimously.

**3. APPROVAL OF MINUTES:** The minutes May 23, 2023 meeting were approved as written. Motion by Smith, 2<sup>nd</sup> by Kickbush. **Motion passed** unanimously.

**4. CORRESPONDENCE:** Letter of Interest/Resume from Andrew Kehren to join WIZAP

**ACTION ITEMS:**

**5. a. Baylake Regional Planning Commission**

**Discussion/Motion**

Presentation by Bay-Lake Regional Planning Commission on the process associated with adopting a Comprehensive Plan for The Town of Washington and the Public Participation Procedure associated with it. The motion to recommend to The Town Board of Washington Island that they adopt the Public Participation Procedure (drafted by Bay Lake Regional Planning Commission) was made by Doug Hanson, 2<sup>nd</sup> by Mike Kickbush. Motion passed unanimously.

- 12 Month Time line starting 8/21/23, can be extended if needed. \$12,000 Coastal Management Grant.
- Smart Growth adopted by the State of Wisconsin in 1999, contains 9 Comprehensive Plan Elements – Issues and Opportunities, Housing, Transportation, Utilities and Communities Facilities, Agricultural, Natural and Cultural Resources, Economic Development, Intergovernmental Cooperation, Land Use, Implementation
- Bay Lake RPC to review previous island planning efforts found on the WIZAP page on the town website. Plans need to be updated every 10 years.
- Bay Lake to generate a community wide survey, WIZAP generates the final questions. Concern was raised about virtual surveys not reaching enough people. Suggestion to consider reusing 2007 Comprehensive Plan survey questions was made. Survey questions should be determined by early October, progress report to be done by Bay Lake RPC to Coastal Management Program by December 1, 2023.

**5. b. Opening for WIZAP Committee** – The motion to recommend Andrew Kehren as a member of WIZAP was made by Mike Kickbush, 2<sup>nd</sup> by Susan Buchanan. Motion passed unanimously.

**6. REPORTS/ANNOUNCEMENTS:** None.

**7. COMMUNITY INPUT:** None.

**8. BOARD INPUT:** None.

**9. NEXT MEETING:** September 12 at 6:30pm.

**10. ADJOURNMENT:** Motion by Buchanan to adjourn, 2<sup>nd</sup> by Smith. Motion passed unanimously. Meeting was adjourned at 8:55 pm.

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Zoning & Planning Committee