

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Tuesday March 21, 2022
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 4:02 PM by temporary Chairman Mike Kickbush

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer

MEMBERS ABSENT: None

OTHERS PRESENT: Hans Lux, Sandy Bassler, Mark Flasch

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Smith, 2nd by Hansen. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes November 9, 2023 meeting were approved as written. Motion by Kickbush, 2nd by Smith. **Motion passed** unanimously.

4. CORRESPONDENCE: E-mails for Door Co. Planning & Zoning Department RE Utility Related Ordinance Changes & the “Island” overlay, Letter of interest from Susan Buchanan,

ACTION ITEMS:

5. a. Elect WIZAP Chair – Motion by Smith, 2nd by Kickbush to recommend Doug Hansen by elected chair. Motion passed unanimously.

5. b. Elect WIZAP Secretary – Motion by Hansen, 2nd by Smith to recommend Mike Kickbush be elected secretary. Motion passed unanimously.

5. c. Opening for WIZAP Committee – Motion by Hansen, 2nd by Kickbush to recommend Susan Buchanan be appointed to WIZAP. Motion passed unanimously.

5. d. Variance Request – Sandra L. Bassler, Trustee of William & Sandra Bassler Trust has requested a variance from Section 4.08(8)(f)2.b.(2) of the Door County Comprehensive Zoning Ordinance which requires Multiple Occupancy Developments to be located at least 40’ from side lot lines when adjacent to a single family residence. The property is located at 1145 Old West Harbor Road, parcel number 028-01-02332923Q. Motion by Kickbush, 2nd by Hansen to recommend approval of the variance request. Motion passed unanimously.

5. e. Island Zoning Overlay - Motion by Kickbush, 2nd by Hansen to make the following recommendation. Relative to the Door Co. Zoning Ordinance, the Washington Island Overlay (chapter 3.15(3)) was reviewed and was determined to meet the current needs of the island and shall be kept as is and as it was envisioned by previous committees. Any changes in “clean up” language need to be consistent with the intent of the overlay. Motion passed unanimously.

6. REPORTS/ANNOUNCEMENTS: None.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: Discussion of zoning text amendment relative to utilities & introduction of Baylake RPC.

9. NEXT MEETING: April 11, 2023 @ 4pm.

10. ADJOURNMENT: Motion by Smith to adjourn, 2nd by Hansen. Motion passed unanimously. Meeting was adjourned at 4:49 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee