

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday September 27, 2023
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 6:30 PM by Chairman Doug Hansen

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan, Andrew Kehren

MEMBERS ABSENT: None

OTHERS PRESENT: Peter Sownie

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Kickbush, 2nd by Buchanan. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes September 12, 2023 meeting were approved as written. Motion by Buchanan, 2nd by Smith. **Motion passed** unanimously.

4. CORRESPONDENCE: E-mail from Bay Lake approving TOW Comp. Plan web page be made public.

ACTION ITEMS:

5. a. TOW Comprehensive Plan – Review Previous Meeting minutes. Hanson reviewed WIZAP web page on TOW web site and soon to be published TOW Comp. Plan Page.

5. b. TOW Comprehensive Plan – Mail in survey discussion. Hanson talked to Mr. Verboomen, school administrator, about helping with survey. Mr. V. indicated students would not be available to stuff envelopes but would be available for tabulation. Need volunteers. Hanson to talk to Lion's Club and Women's Club about stuffing envelopes. Buchanan suggested breaking up the 9 elements of smart growth amongst committee members and address what questions may be need to be asked on the survey in addition to the 2007 Comp. Plan survey questions. Smith suggested inviting committee members/experts amongst the community to supplement missing questions. Uncertainty on how to handle open ended commentary such as what was returned along with the 2007 Comp. Plan Survey.

5. c. TOW Comprehensive Plan – Discussion of the 2007 Comp. Plan survey questions. Reviewed the survey questions from 2007 and assigned a number from 1-9 to correspond with the 9 elements of smart growth. Discussed and agreed as a committee what elements the (65) 2007 survey questions coincided with

- 1. Issues and opportunities – 0 questions
- 2. Housing – 10 questions
- 3. Transportation – 7 questions
- 4. Utilities & Community Facilities – 10 questions
- 5. Agriculture, Natural & Cultural resources – 13 questions
- 6. Economic Development – 17 questions
- 7. Intergovernmental Cooperation – 0 questions
- 8. Land Use – 8 questions
- 9. Implementation – 0 questions

Committee agreed to ask Bay Lake for examples of questions that would address **1. Issues & Opportunities**, **7. Intergovernmental Cooperation** and **9. Implementation** since those areas of smart growth did not have questions associated with them in the 2007 Comp. Plan Survey. Committee also agreed to have Town Clerk send a letter to each town committee, school and REA asking for questions that could address questions relative to Utilities & Community Facilities. See e-mail from Town Clerk.

5. d. Opening for WIZAP Committee – No action taken.

6. REPORTS/ANNOUNCEMENTS: None.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: October 11, 2023 at 6:30pm.

10. ADJOURNMENT: Motion by Buchanan to adjourn, 2nd by Kehren. Motion passed unanimously. Meeting was adjourned at 8:28 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee



Fwd: Town committee/staff input

1 message

Town of Washington Office <townoffice@washingtonisland-wi.gov> Thu, Sep 28, 2023 at 11:55 AM

To: WSH@doorcountylibrary.org, Highway Department <townshop@washingtonisland-wi.gov>, Steven Reiss <washislandarchives@gmail.com>, John Larsen <johnlarsen1010@gmail.com>, Mary Anderson <mary@wiecoop.com>, Tim Verboomen <tim.verboomen@island.k12.wi.us>, Katie McGrane <manager@moslingreccenter.org>, julian hagen <julianvhagen@gmail.com>, Fire Department <wifd@washingtonisland-wi.gov>, Washington Island PD <washingtonislandpd@gmail.com>, Gary Schultz <qwkhelp911@gmail.com>, Margaret Foss <mfoss@washingtonisland-wi.gov>, mikes <mikes@epitechnologies.com>, Emily Hill <emilyhill2001@yahoo.com>

Cc: WIZAP Committee <wizap@washingtonisland-wi.gov>, Hans Lux <chairman@washingtonisland-wi.gov>, Larry Kahlscheuer <lkahlscheuer@washingtonisland-wi.gov>, Loren Roznai <lroznai@washingtonisland-wi.gov>, Martin Andersen <mandersen@washingtonisland-wi.gov>

Hello all,

Please see the forwarded email from the WIZAP committee in reference to drafting survey questions for our comprehensive plan.

Please contact myself or Mike Kickbush at wizap@washingtonisland-wi.gov with any questions.

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

----- Forwarded message -----

From: **WIZAP Committee** <wizap@washingtonisland-wi.gov>
Date: Thu, Sep 28, 2023 at 11:46 AM
Subject: Town committee/staff input
To: Town of Washington Office <townoffice@washingtonisland-wi.gov>
Cc: Hans Lux <chairman@washingtonisland-wi.gov>, DOUG HANSEN <doughansen202@gmail.com>, <smithcisland@icloud.com>, Susan Buchanan <susanb@tallpinesconservancy.org>, Larry Kahlscheuer <lkahlscheuer@washingtonisland-wi.gov>, <andrewkehren@gmail.com>, Izzy Fuller <ifuller@baylakerpc.org>

Hi Alex,


At last night's WIZAP meeting, we reviewed the 2007 TOW Comprehensive planning survey and separated the answers into the 9 different elements of a comprehensive plan of which Utilities and Community Facilities is one. WIZAP decided to ask the town to send an email to any and all town committees and department heads, of which a draft list is below. We would like each of these department heads and town committee chairs to draft 1-2 questions for us to possibly use in the upcoming TOW Comprehensive Planning survey. These questions should be asked from the perspective of what their respective committee or department thinks they need input on for planning purposes over the next 20 years. If there is anyone missing from the list, please let us know. When sending this email, please make it known that we will need these questions returned to us by October 6. Please forward any correspondence to us as it comes in. Our hope is to discuss and finalize all survey questions at our next WIZAP meeting which will be on October 11 at 6:30pm then

forward to the town board for approval at the October 18 Town Board meeting. Attached is the 2007 Comprehensive Plan Survey for all to reference.

Thanks,

Mike Kickbush
Secretary
WIZAP

Library - Laura Hale
Public Works - John Mann
Archives - Steve Reiss
Wastewater - John Larson
REA & Healthcare - Robert Cornell
School - Tim V.
Rec Center - Katie McGrane
TPAC - Julian Hagen
WIFD - Peter Nehlsen
WIPD - Tyler McGrane
EMS - Gary Schultz
Parks - current committee chair or Margaret Foss
Airport - Mike Saxton
CCC - Emily Small

 [Washington_Island_Comprehensize_Planning_Survey_2007pps.3-9.pdf](#)
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