

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, January 18th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through [via GoToMeeting](#) (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

MINUTES

UTILITY DISTRICT MEETING

1. Call to Order – Chairman Hans Lux called the meeting to order at 6:00 PM
2. Pledge of Allegiance – Chairman Lux led the Pledge of Allegiance
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Larry Kahlscheuer, Loren Roznai, and Richard Tobey.
 - b. Motion by Andersen seconded by Tobey to approve the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other persons present.
5. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 12/31/2022
6. Motion by Kahlscheuer seconded by Roznai to approve of Meeting Minutes – 12/21/2022. Motion carried.
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
 - a. Supervisor Tobey asked that the Utility District Board asses the amount of surplus of funds in the 2022 budget after year-end is completed, and to review the fee schedule so that revenue and expenditures are operating in balance.
8. Motion by Tobey seconded by Andersen to approve the Wastewater Advisory Committee Charter for 2023. Motion carried.
9. Approval of Utility District Bills – December 1st – December 31st, 2022
10. Issues at FAST System Holding Area

- a. Chairman Lux proposed that a lock is installed so that only authorized personnel can access the controls for the system.
- 11. Update approval for computer for Utility District
 - a. Motion by Tobey seconded by Roznai to approve an additional \$300, for a total of \$900, for the purchase of a computer. Motion carried.
- 12. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 02/15/2023
- 13. Motion by Kahlscheuer seconded by Andersen to adjourn. Motion carried. Adjourned at 6:09 PM.

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman