

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the Special public meeting of the Town Board of the Town of Washington for Wednesday, March 13th, 2024, beginning at 10:00 a.m. per Department of Justice guidelines. The meeting will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

MINUTES

SPECIAL TOWN BOARD MEETING

1. Chairman Hans Lux called the Special Town Board Meeting to order at 10:00 AM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, who attended virtually, Supervisors present were Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Roznai seconded by Kahlscheuer to approve the agenda. Motion carried.
4. Specific matters intended for discussion and possible action by Town Board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
 - a. Closed Session as authorized under section 19.85(1): (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategies to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - i. Motion by Kahlscheuer seconded by Foss to move to closed session. Motion carried upon roll call vote, all ayes. Moved to closed sessions at 10:02 AM.
 - ii. Motion by Kahlscheuer seconded by Roznai to move to open session. Motion carried upon roll call vote, all ayes. Moved to open sessions at 10:30 AM.
5. Specific matters intended for discussion and possible action by Town Board for reconvened open session:
 - a. Action from closed session
 - i. Motion by Kahlscheuer seconded Roznai by to pay Bay Area Crushing LLC for their services in the amount equal to half of the dollar amount difference of the tonnage values of their invoice and the values submitted by Michels, in the amount of \$40,673.22. Motion carried upon roll call vote, all ayes.

6. Specific matters for discussion and possible action by Town Board in open session:
 - a. Motion by Kahlscheuer seconded by Andersen to approve WIZAP Committee Recommendation to release raw survey data. Motion carried.
 - b. Motion by Kahlscheuer seconded by Foss to approve Anna Gibson for cleaning position at Rec Center. Motion carried.
 - c. Approve costs for airport and cemetery tree cutting.
 - i. Item postponed. The contractor was unable to provide a cost in time for the meeting.
 - ii. Supervisor Foss asked how this would be paid for, and Chairman Lux said that the cost could be reimbursed by grant funding that had been allocated to the airport that had not yet been applied for reimbursement.
 - iii. Supervisor Foss asked which trees would be trimmed and Chairman Lux clarified that it would be those identified by the BOA as obstructions on current easements.
 - d. Presentation by Town Clerk/Treasurer on charging options.
 - i. Clerk/Treasurer McDonald demonstrated how the town could upgrade their current website hosting subscription through Squarespace to allow for ecommerce to accept credit cards. The board direct McDonald to further pursue this option.
 - e. Discussion of User Fee Considerations for visitors – Margaret Foss
 - i. Supervisor Foss outlined a proposal to charge a user fee for visitors, to be collected at the Welcome Center, to pay for various services that the Town could provide.
 - ii. Supervisor Kahlscheuer cautioned that the scope was too broad, and that perhaps the Board consider increasing the availability of free will donation collections before jumping to a fee.
 - iii. Clerk/Treasurer McDonald suggested that the fee be approved by legal counsel, as the fee amount and the service the fee is for must be very specific, and that the Board prepare a plan for the use of the fees collected.
 - iv. Supervisor Roznai agreed the scope was too broad and felt that the Board should be careful about alienating tourists because many islanders' businesses depend on tourist dollars, as well as being opposed to a tollbooth scenario at the Welcome Center. She cautioned that an all-encompassing fee was a slippery slope and suggested that focusing on a parks specific fee would be a better place to start.
 - v. Chairman Lux suggested that the areas that the fees could be related to be identified, such as the parks.

- vi. Clerk/Treasurer McDonald also suggested looking at fees for permits that other municipalities are collecting, such as a short-term rental permit fee.
 - vii. Supervisor Foss clarified that she did not want to alienate visitors but was rather trying to take care of the community's resources. She agreed that if the board felt the place to start was with the parks, that the Parks Committee should be the place to start a proposal. Foss was hesitant to ask the Committee to work on a proposal because she wanted assurance that the Board wouldn't shoot it down.
 - viii. Clerk/Treasurer McDonald suggested that the committee put together several outlines, that didn't need extensive time commitment, and that would be a way for the committee to propose several ideas and then narrow it down.
 - ix. Supervisor Kahlscheuer agreed that the proposal start with the committee and then be presented to the Board because the Board also has very many other responsibilities to attend to and would function better to review proposals than create them.
7. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future Town Board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Regular Town Board – April 3, 2024
 - b. Annual Town Meeting – April 16, 2024
 - c. Regular Town Board – April 17, 2024
8. Motion by Kahlscheuer seconded by Roznai to adjourn. Motion carried. Adjourned at 11:30 AM.

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman