

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, April 19th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 04/5/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 03/31/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Approval of Utility District Bills – March 1st – March 31st, 2023
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 05/17/2023
10. Adjourn

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Chairman's Comments
 - a. Recap of Annual Town Meeting
 - b. Destination Door County Master Plan Steering Committee
 - c. Members needed for committees: Parks, Economic Development, WIZAP, etc.
 - d. Community suggestion box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Washington Island Lions Club
5. Approval of Meeting Minutes
 - a. Regular Town Board – 04/5/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 03/31/2023
 - ii. Cash Account #11 – 03/31/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. March 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. March 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. March 2023 Report
 - b. WIZAP
 - i. Minutes – 03/21/2023
 - ii. Agenda – 03/21/2023
8. Reports of special committees, special commissions, and special boards
 - a. None
9. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department
 - ii. Recreational Center
 - iii. Infrastructure Committee
 - iv. Harbors and Waterways

- b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. Parks and Natural Areas
 - iv. WIZAP
- c. Loren Roznai
 - i. Red Barn
 - ii. Archives
 - iii. Economic Development
 - iv. Community Center
 - v. Museums
- d. Hans Lux
 - i. Town Office
 - ii. DPW
 - iii. IT
 - iv. Airport
 - 1. Airport Operations Conference

10. Public hearings and advisory votes

- a. Discuss current COVID-19 situation – recommend any changes/actions

11. Specific matters for discussion and possible action by town board in open session:

- a. Approve payment of town bills – March 1st to March 31st 2023
- b. WIZAP Committee
 - i. Approve Committee Recommendation on proposed zoning amendments by Door County Land Use
 - ii. Approve Chairman to send accompanying recommendation from board to Door County Land Use
- c. Community Center Committee
 - i. Review / Approve Fee structure recommendations
- d. Discussion / Approval of stump dump rules
- e. Issues at Landfill / Exchange
- f. Island Compost Proposal – Danette Garcia
- g. Approve Operators License – Elizabeth Pratt
- h. Approve Temporary Class “B” Retailers License – Elizabeth Pratt / Washington Island Music Festival
- i. Approve Rebecca Steffen for Fire Department EMR
- j. Board of Review Training – Loren Roznai

- k. Towns Association Training – Green Bay May 16th
- 12. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Town Board Meeting – Wednesday, May 17th, 2023
- 13. Adjourn

Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, April 19th, 2023 6:00 PM - 8:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/319525141>

You can also dial in using your phone.

Access Code:

319-525-141

United States:

+1 (408) 650-3123

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.

DRAFT

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, April 5th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

MINUTES

UTILITY DISTRICT MEETING

1. Chairman Hans Lux called the Utility District Meeting to order at 6:15 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Larry Kahlscheuer, and Loren Roznai. Motion by Kahlscheuer seconded by Andersen to approve the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. None
5. Motion by Andersen seconded by Kahlscheuer to approve Meeting Minutes – 02/15/2023. Motion carried.
6. Communications and petitions by Town Clerk – No discussion or action.
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 02/28/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
 - a. Tobey suggested the board adjust the rates pumping to account for the increased revenue seen in 2022. Discussion about possible capital purchases of a new pick up truck or to make additional payments on the new pump truck.
8. Motion by Kahlscheuer seconded by Roznai to approve of Utility District Bills – February 1 to February 28, 2023. Motion carried.

9. Motion by Tobey seconded by Kahlscheuer to approve purchase of portable restrooms up to \$7,000. Motion carried upon roll call vote; all ayes.
10. Motion by Tobey seconded by Kahlschuer to approve sale of old portable restrooms. Motion carried.
11. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 04/19/2023
12. Motion by Kahlscheuer seconded by Andersen to adjourn. Motion carried. Adjourned at 6:25 PM.

DRAFT

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

~~UTILITY-DISTRICT~~

10:32 am

Reconciliation Report

Cash Account #5 [Nicolet Bank], Sorted by Check Date

Statement date: 03/31/23 Reconciliation date: 03/31/23

CHECKS

Check#	Date	Vendor	Name	Cleared	Outstanding
28215	03/08/23	MANN'S MERC	Mann's Mercantile	42.03	
28216	03/09/23	NICOLET BANK	Nicolet National Bank	154.70	
28217	03/27/23	SANTANDER BK	Santander Bank, N.A.		1,672.81
Total.				196.73	1,672.81

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding
10998	11/02/22	A/R cash receipts		288.22
10980	03/09/23	A/R cash receipts	2,557.45	
10981	03/17/23	A/R cash receipts	2,580.07	
Total			5,137.52	288.22

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
30	03/15/23	March Positive Pay	11.90	
Total			11.90	0.00

10:32 am

UTILITY DISTRICT**Reconciliation Report**

Cash Account #5 [Nicolet Bank], Sorted by Check Date

Statement date: 03/31/23 Reconciliation date: 03/31/23

Statement beginning balance	51,653.18
Cleared deposits	5,137.52
Cleared charges	0.00
Cleared credits	0.00
Cleared withdrawals	-11.90
Cleared checks	-196.73
Cleared EFTs	0.00
<hr/>	
Calculated statement balance	56,582.07
Statement ending balance	56,582.07
Difference	0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	56,582.07
Outstanding deposits	288.22
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	-1,672.81
Outstanding EFTs	0.00
<hr/>	
Adjusted statement balance	55,197.48
General Ledger account balance as of 03/31/23	55,197.48
Difference	0.00

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.



April 2023

THE LIONS club would like to express our appreciation to the town & crew for their help and assistance with the Ice Rink. From plowing the drive multiple times, the availability of a porta potty and lights for night skating, certainly helped make the rink the popular success that it is. THANK YOU

STATE OF WISCONSIN

Town of Washington

Door County

DRAFT

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, April 5th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

MINUTES

REGULAR TOWN BOARD MEETING

1. Chairman Hans Lux called the Regular Town Board Meeting to order at 6:25 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Larry Kahlscheuer, and Loren Roznai. Motion by Kahlscheuer seconded by Roznai to approve the agenda. Motion carried.
3. Chairman's Comments
 - a. Thank You
 - i. Chairman Lux thanked the community for an excellent voter turnout at the Spring Election. 479 out of 687 eligible voters participated. He also thanked Wisco Coffee for providing a forum for candidate discussion. Chairman Lux welcomed Martin Andersen back to the board for a second term, and Margaret Foss for her first term on the board. Their terms begin the third Tuesday of April.
 - ii. Chairman Lux thanked Supervisor Tobey for serving 4 years on the board. Chairman Lux described how both he and Tobey were motivated to become involved with the board to create a balanced budget, and Tobey was especially interested in assisting the Town with managing the Utility District based on his prior experience and knowledge. Tobey helped foster a change in the philosophy of the board, which aims to practice fiscal responsibility and stewardship of Town funds and resources. Chairman Lux expressed gratitude on behalf of the community for the time and effort Tobey has given the board over

the past 4 years. Tobey described how talking with locals at KK inspired him to run for office. He believed in being part of the change that we wanted to see for the future of the island. Tobey stated that it has been a privilege to serve the community of Washington Island and thanked his fellow community members for their support and feedback. He recognized that this is a diverse community with complex issues, and that he is satisfied with the change that the board was able to make over the course of his tenure.

- b. Members needed for committees: Parks, Economic Development, WIZAP, etc.
- c. Community suggestion box – chairman@washingtonisland-wi.gov
- 4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Patricia Hewitt - Airport
- 5. Motion by Kahlscheuer seconded by Andersen to approve of the following Meeting Minutes:
 - a. Regular Town Board – 02/15/2023
 - b. Special Town Board – 02/21/2023
- 6. Communications and petitions by town clerk – No discussion or action.
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 02/28/2023
 - ii. Cash Account #11 – 02/28/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. February 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. February 2023
- 7. Acknowledgment of Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. February 2023 Report
 - b. Economic Development Committee
 - i. Minutes – 02/8/2023
 - ii. Agenda – 04/05/2023
 - c. WIZAP
 - i. Minutes – 11/09/2022
 - ii. Agenda – 03/21/2023
- 8. Reports of special committees, special commissions, and special boards
 - a. None
- 9. Reports by Town Officers.
 - a. Martin Andersen
 - i. Fire Department
 - 1. More storage space may be needed.

DRAFT

- ii. Recreational Center
 - 1. The Washington Island Foundation met their \$100,000 matching donation goal. Membership statistics seem to have improved.
 - iii. Infrastructure Committee
 - 1. Discussion to hold off on the alarm system for the Community Center until after the remodel.
 - iv. Harbors and Waterways
 - 1. Docks at both Detroit and Jackson Harbor need repair. Director of Public Works Jon Mann will be meeting with Mike Carr to discuss repair options.
 - v. Mountain Tower
 - 1. Andersen and Lux will be meeting with Yoder to discuss the repair timeline and tower access. Tobey offered accommodations for the workers.
- b. Larry Kahlscheuer
- i. Law Enforcement
 - ii. Healthcare
 - iii. Parks and Natural Areas
 - 1. The committee is in dire need of members. Tobey strongly suggested that the board communicate more effectively with committees to ensure that both parties are clear on what is expected of them. He suggested that the board influence the charters, instead of asking committees to write their own charters. There needs to be clarity in what is being asked of the volunteers that dedicate so much of their time to the Town.
 - 2. Regarding the parks in particular, Tobey supports a fee for service model in balancing the park's budget. He does not believe the residents should be subsidizing the tourists.
 - 3. Kahlschuer reiterated that committees are advisory only, and that knowing that distinction may help avoid conflicts in the future.
 - 4. Andersen also added that Mountain Tower Park is an opportunity that the Town should take advantage of, and that participation by community members in working with BayLake Regional Planning is key in the planning of the park.
 - iv. WIZAP
 - 1. Recommendation included later in the agenda.
- c. Loren Roznai
- i. Red Barn

DRAFT

- ii. Archives
- iii. Economic Development
 - 1. Committee is reviewing housing surveys that will be helpful when working with BayLake on the Comprehensive Plan.
- iv. Community Center
 - 1. Included later in agenda.
- v. Museums
 - 1. Director of Museums Nina Herbst is working to create a new logo for the museums.

d. Hans Lux

- i. Town Office
- ii. DPW
 - 1. Multiple job opportunities are available.
- iii. IT
 - 1. Remains an issue as there were connectivity issues in the virtual part of tonight's meeting.
- iv. Airport
 - 1. Lux and Airport Manager Dick Donnelly are attending an airport convention.

DRAFT

10. Public hearings and advisory votes

- a. Discuss current COVID-19 situation – recommend any changes/actions.
 - i. COVID-19 may never go away, and there is currently an outbreak on the island. Lux encouraged residents to stay home if they are sick and to think of their fellow community members.

11. Specific matters for discussion and possible action by town board in open session:

- a. Motion by Andersen seconded by Kahlscheuer to approve payment of town bills – February 1st to February 28th, 2023. Motion carried.
- b. Destination Door County – Community Investment Fund Presentation
 - i. Grant application process and requirements were described in detail. Applications must be for projects that are used by visitors and residents and encourage overnight stays. State Statute must be followed in the use of room tax dollars.
 - ii. The municipal reimbursement for the Town of Washington for 2023 is \$7,001.
 - iii. The Door County Tourism Zone is working on a new website.
- c. WIZAP Committee
 - i. Motion by Kahlscheuer seconded by Roznai to approve Doug Hansen Chairman. Motion carried.

- ii. Motion by Kahlscheuer seconded by Roznai to approve Mike Kickbush Secretary. Motion carried.
- iii. Motion by Roznai seconded by Andersen to approve Susan Buchanan to committee. Motion carried.
- iv. Motion by Kahlscheuer seconded by Andersen to approve the recommendation on Washington Island Overlay language. Motion carried.
- v. Motion by Tobey seconded by Kahlscheuer to approve Committee Recommendation on Bassler variance request – complete support of variance approval. Motion carried.
- vi. Motion by Kahlscheuer seconded by Tobey for the Board to support the Bassler variance approval. Motion carried.

DRAFT

d. Community Center Committee

i. Fee structure recommendations

- 1. Emily Small said that the committee needed more information on what the costs of reimbursement were. Tobey offered to help Small read the gas meter in the kitchen so that cost can be addressed. Discussion about how the kitchen is currently primarily used by the county to provide meal service to seniors. Tobey advocated that the Town should be adequately compensated for providing the space. Small will email over the other fees to be added to the Town’s Fee Schedule document for approval.

ii. Approve purchase of corkboard posting material

- 1. Tobey commentated that the taxpayer funds should be paying for necessary building improvements and repairs, not donor funds. Small and Kari Gordon stated that because of the long history of donated funds supporting the Community Center they felt this was a project suited for their committee to provide.

iii. Automatic door opener repairs

- 1. Jon Mann will check on the door batteries.

iv. Update on alarm project

- 1. Postponed due to renovation plans.

e. Motion by Kahlscheuer seconded by Roznai to approve use of Airport – Seven Hills Skydivers – July 22nd, July 27th – 30th. Motion carried.

f. Discussion / Approval of Stump Dump Rules

- i. Jon Mann suggested that the Stump Dump be for residential use only because the increase volume added by contractors has caused the site to fall out of compliance with DNR regulations regarding the amount of material that can be stored there at any one time. The amount of time his crew needs to spend

burning the material to comply with the DNR is not feasible with current employee numbers, and burning continually brings in complaints from neighboring property owners. There was also a fire that started after a recent burn that could have been very destructive if it had not been quickly contained. The Town is also currently not reimbursed by users, meaning that the Town is subsidizing these contractors with their material disposal. Tub grinding is very expensive which finically makes it not a current option.

- ii. Motion by Kahlscheuer seconded by Andersen to restrict the Stump Dump to residential use only.
 - 1. Tobey advocated for finding out a cost for the volume brought in and created a fee schedule to cover the costs. Material will still be brought in and burning or grinding costs should be considered. Clerk/Treasurer Alexandria McDonald agreed to run a report on time spent by the Public Works Department at the site and will work with Mann to estimate costs. Roznai expressed concern about enforcement. Tobey suggested a camera at the gate to keep users in compliance.
 - 2. Seconded withdrawn by Andersen, and motion withdrawn by Kahlscheuer.
- g. Washington Island Foundation Annual Income Reimbursement
 - i. 2022 reimbursement was roughly \$28,000, while 2023 reimbursement was only roughly \$10,000.
- h. Rec Center – Equipment Purchase
 - i. Motion by Tobey seconded by Kahlscheuer to approve funds that exceed budgeted amount for the Rec Center. Motion failed upon roll call vote; all nays.
- i. Motion by Tobey seconded by Andersen to approve Peter Sownie to Airport Committee. Motion carried.
- j. Motion by Kahlscheuer seconded by Andersen to approve Rod Gordon to Economic Development Committee. Motion carried.
- k. Credit card approved for Jenny Nickel – Fire Dept.
- l. Open & Approve Firewood Bid
 - i. Motion by Kahlscheuer seconded by Tobey to award Mike Cornell the bid for all piles as he had the highest bid for all firewood piles. Motion carried.
- m. Motion by Tobey seconded by Andersen to approve dates for Open Book – July 11, 2023 (by phone) / Board of Review – July 27 1pm – 3pm. Motion carried.
- n. Motion by Roznai seconded by Tobey to approve dates / use of Airport for Deaths Door BBQ – August 23 – 27. Motion carried.
- o. Motion by Roznai seconded by Tobey to accept pro bono work for new logos – Jacobsen & Jackson Harbor Museum. Motion carried.

DRAFT

- p. Motion by Tobey seconded by Kahlscheuer to accept donation from Teri Hicks for Jacobsen Museum. Motion carried.
 - q. Motion by Kahlscheuer seconded by Tobey to approve Clerk/Treasurer for training. Motion carried.
 - r. Motion by Andersen seconded by Kahlscheuer to approve driveway permit for Ben Shearer. Motion carried.
12. Future Proposed Meeting Dates
13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Annual Town Meeting – Tuesday, April 18, 2023, at 6 pm
 - b. Regular Town Board Meeting – Wednesday, April 19, 2023, at 6 PM in the Rutledge Room
14. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 8:34 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

TOWN OF WASHINGTON**Reconciliation Report**

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 03/31/23 Reconciliation date: 03/31/23

CHECKS

Check#	Date	Vendor	Name	Cleared	Outstanding
27008	03/31/22	DC LAND USE	Door County Treasurer		51.64
27524	01/27/23	MANN HEATING	Mann Heating & Air, LLC	4,687.34	
27550	02/13/23	HANSEN PROPA	Hansen Propane Company o	1,639.47	
27553	02/13/23	MCGRANE, K.	KATIE MCGRANE	16.00	
27558	02/13/23	SCHOOL	Washington Island School	702,299.90	
27564	02/21/23	SAM'S CLUB	Sam's Club/GECRB	147.87	
27565	02/21/23	ABEDNEGO	Abednego Fire Protection	1,024.00	
27569	02/21/23	GEAR WASH	Gear Wash		258.30
27570	02/21/23	KERBER	Kerber, Rose & Associate	60.40	
27571	02/27/23	ANTHEM BLUE	Anthem Blue Cross Blue S	13,923.51	
27572	02/27/23	BLOCH	Thomas Bloch	76.05	
27573	02/27/23	DC HIGHWAY	Door County Treasurer	137.80	
27574	02/27/23	WI DEPT REV	Wisconsin Department of	0.58	
27575	02/27/23	HANSEN PROPA	Hansen Propane Company o	8,494.17	
27576	02/27/23	LUMEN	Century Link	11.05	
27577	02/27/23	MANN HEATING	Mann Heating & Air, LLC	4,766.26	
27578	02/27/23	REA	Washington Island Electr	7,577.06	
27579	02/27/23	RED POWER	Red Power Diesel Service	60,641.38	
27580	03/02/23	ASSC APPRAIS	Associated Appraisal Con	781.81	
27581	03/02/23	CARRICO	Carrico Aquatic Resource	250.00	
27582	03/02/23	DIRECTV	DIRECTV	170.98	
27583	03/02/23	JENSEN G	Greg Jensen	1,260.00	
27584	03/02/23	QUANTUM	Quantum Technologies	30.00	
27585	03/02/23	RHYME BUSINE	Rhyme Business Products	332.26	
27586	03/06/23	POSTMASTER	W. I. POSTMASTER	86.94	
27587	03/08/23	GEAR WASH	Gear Wash		167.00
27588	03/08/23	GFL SOLID WA	GFL Environmental	2,728.70	
27589	03/08/23	KERBER	Kerber, Rose & Associate	1,700.00	
27590	03/08/23	MANN'S MERC	Mann's Mercantile	96.87	
27591	03/08/23	MANN'S STORE	Mann's Store, Inc.	59.04	
27592	03/08/23	OBSERVER	Washington Island Observ	21.25	
27593	03/08/23	PEN PULSE	Peninsula Pulse	131.42	
27594	03/08/23	POSTMASTER	W. I. POSTMASTER	252.00	
27595	03/08/23	WESTBENDMUTU	West Bend Mutual Ins. Co	1,012.00	
27596	03/08/23	WI TAX REGIS	Wisconsin Dept of Revenu	10.00	
27597	03/09/23	CARRICO	Carrico Aquatic Resource	147.98	
27598	03/09/23	NICOLET	Nicolet National Bank	5,864.38	
27599	03/09/23	SERVICE MOT	Service Motor Company	148.50	
27600	03/14/23	ANTHEM BLUE	Anthem Blue Cross Blue S	13,923.51	
27601	03/14/23	FERRY	Washington Island Ferry	718.70	
27602	03/14/23	FRONTIER	Frontier	1,725.81	
27603	03/14/23	LUMEN	Century Link	8.40	
27604	03/15/23	HERSCHBERGER	John Herschberger		5,000.00
27605	03/20/23	CELLCOM	Nsighttel Wireless LLC	530.23	
27606	03/20/23	CONWAY, OLEJ	Law Firm of	495.00	

CHECKS

TOWN OF WASHINGTON

9:58 am

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 03/31/23 Reconciliation date: 03/31/23

Check#	Date	Vendor	Name	Cleared	Outstanding
27607	03/20/23	SECURIAN FIN	Securian Financial Group	125.50	
27608	03/23/23	BELLIN HEALT	Bellin Health	45.00	
27609	03/23/23	PEPSI	Pepsi of Green Bay		245.13
27610	03/23/23	RHYME BUSINE	Rhyme Business Products	97.50	
27611	03/23/23	SAM'S CLUB	Sam's Club/GECRB	133.08	
27612	03/27/23	KERBER	Kerber, Rose & Associate		80.00
27613	03/27/23	NWTC	Northeast Wisconsin Tech	241.43	
27614	03/27/23	REA	Washington Island Electr	6,098.42	
27615	03/30/23	DIRECTV	DIRECTV		170.98
27616	03/30/23	HANSEN PROPA	Hansen Propane Company o		9,897.68
Total				844,729.55	15,870.73

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding	
3832	02/28/23	Feb 21st to Feb 28th	1,312.00		
3831	03/01/23	T.O. Bag Sales	1,187.00		
3834	03/09/23	Jan 2023 Plowing	183.50		
3835	03/09/23	Crites PP Tax	95.86		
3836	03/09/23	Plowing-snow fence	3,763.67		
3837	03/09/23	Donations	350.00		
3838	03/09/23	Hicks Donation	50.00		
3839	03/10/23	March 1st to 10th	1,214.00		
3840	03/10/23	Feb 2023	41.00		
3841	03/16/23	Albatross PP Tax	486.51		
3842	03/16/23	2022 Income	10,743.14		
3843	03/16/23	2nd QTR	5,000.00		
3844	03/16/23	Feb Senior Meals	96.00		
3845	03/24/23	March 11th to March 20th	603.00		
3846	03/24/23	Wet-Recycling	170.00		
3847	03/24/23	Demo #5229-#5237	317.00		
3848	03/24/23	Bag sales-Landfill	568.00		
3850	03/31/23	Jan 2023 Room Tax	760.95		
3851	03/31/23	Johnson-Kaniff	659.00		
3852	03/31/23	WET	48.00		
3853	03/31/23	Demo #5238	90.00		
3854	03/31/23	Bag Sales-Landfill	141.00		
3859	03/31/23	March 21st to 31st 2023		939.00	
Total				27,879.63	939.00

CREDITS

Txn#	Date	Description	Cleared	Outstanding
63155	03/22/23	March All Paida	61.00	

TOWN OF WASHINGTON

9:58 am

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 03/31/23 Reconciliation date: 03/31/23

63154	03/31/23	March Interest	900.76	
			Total	961.76
				0.00

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
61606	03/02/23	March Jorg Loan	3,024.94	
61608	03/02/23	Tax TXO	5,975.39	
61609	03/02/23	Wages TXO	17,579.76	
61586	03/03/23	Delta Dental March 2023	813.17	
61604	03/03/23	March 2023	371.19	
61610	03/06/23	Fees TXO	36.85	
61611	03/13/23	Fees TXO	351.90	
61605	03/15/23	March Positive Pay	50.00	
61607	03/15/23	March CVR's	894.56	
61612	03/16/23	Tax TXO	4,774.64	
61613	03/16/23	Wages TXO	14,561.34	
61614	03/17/23	Fees TXO	322.87	
61615	03/20/23	Fees TXO	36.85	
61602	03/27/23	Feb 2023 Sales Tax	164.90	
61616	03/27/23	Fees 8RP	119.00	
61617	03/30/23	Tax 8RP	675.29	
61618	03/30/23	Wages 8RP	3,899.98	
61619	03/30/23	Tax TXO	5,029.63	
61620	03/30/23	Wages TXO	14,888.15	
61601	03/31/23	WRS February 2023	5,997.31	
			Total	79,567.72
				0.00
Statement beginning balance				1,012,247.68
Cleared deposits				27,879.63
Cleared charges				0.00
Cleared credits				961.76
Cleared withdrawals				-79,567.72
Cleared checks				-844,729.55
Cleared EFTs				0.00
Calculated statement balance				116,791.80
Statement ending balance				116,791.80
Difference				0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	116,791.80
Outstanding deposits	939.00
Outstanding charges	0.00

9:58 am

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 03/31/23 Reconciliation date: 03/31/23

Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	-15,870.73
Outstanding EFTs	0.00
<hr/>	
Adjusted statement balance	101,860.07
General Ledger account balance as of 03/31/23	97,088.78
Difference	4,771.29

If your bank statement is in balance with your General Ledger, then the
Adjusted statement balance will equal the General Ledger account balance.

TOWN OF WASHINGTON

Reconciliation Report

Cash Account #11 [Nicolet Savings], Sorted by Check Date

Statement date: 03/31/23 Reconciliation date: 04/14/23

10:23 am

CREDITS

Txn#	Date	Description	Cleared	Outstanding
52957	03/31/23	March Interest	5,871.05	
			Total	0.00
Statement beginning balance				1,524,026.17
Cleared deposits				0.00
Cleared charges				0.00
Cleared credits				5,871.05
Cleared withdrawals				0.00
Cleared checks				0.00
Cleared EFTs				0.00
Calculated statement balance				1,529,897.22
Statement ending balance				1,529,897.22
Difference				0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	1,529,897.22
Outstanding deposits	0.00
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	0.00
Outstanding EFTs	0.00
Adjusted statement balance	1,529,897.22
General Ledger account balance as of 04/14/23	1,529,897.22
Difference	0.00

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

TOWN OF WASHINGTON

Statement of Assets, Liab. & Equity

March 2023

ASSETS

Current Assets

PAYROLL POSTING	(336.21)
Nicolet Bank	97,088.78
Nicolet Savings	1,524,026.17
DNR Escrow Account	90,311.00
Law Enf. Petty Cash	50.00
Accounts Receivable	180.75
Due from UD Town Crew Wages	103,295.19
Due from UD Town Crew Fringes	113.17
Due from UD Town Office Wages	551.31
Due from UD Town Office Fringes	61.20
Advance from Utility	268,550.89
Inventory	125,587.68
Arch inventory	4,488.43

TOTAL Current Assets	2,213,968.36
TOTAL ASSETS	2,213,968.36

LIABILITIES

Current Liabilities

Accounts Payable	24,975.90
Advanced Tax Collections	23,856.11
STD/LTD	723.42
WRS Regular	3,017.71
WRS Police Department	2,052.72
Life Insurance	(213.78)
Sales Taxes Payable	97.49
FICA Withholding Tax Payable	0.09
Accrued Wages	21,637.60
Deferred Grant Revenue	37,576.01

TOTAL Current Liabilities	113,723.27
TOTAL LIABILITIES	113,723.27

FUND EQUITY

CIP Unassigned	300,000.00
Archives Fund	28,948.00
Nonspendable Arch Inven	4,488.00
Community Center Committee Fund	22,675.65
Maritime Museum and Dock Fund	37,350.00
Red Barn Fund	118,360.00
Police Department Fund	38,407.00
Public Health Fund	9,000.00
General Government Fund	2,000.00
Fire Department Fund	4,000.00
Parks Fund	36,350.00
Department of Public Works Fund	12,000.00
Airport Fund	3,400.00

Committed Escrow	95,261.00
Unassigned Fund Balance	680,199.03
Excess of Revenues over Expenditures	707,806.41

TOTAL FUND EQUITY	2,100,245.09
-------------------	--------------

TOTAL LIABILITIES & FUND EQUITY	2,213,968.36
---------------------------------	--------------

TOWN OF WASHINGTON
Statement of Revenues & Expenditures
Year-to-Date Performance, March 2023 - current month

	<i>3 Months Ended March 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Revenue				
Community Center Committee Revenue	0.00	15,000.00	15,000.00	
Red Barn Revenue	700.00	10,000.00	9,300.00	7.0 %
Archives Revenue	350.00	17,800.00	17,450.00	2.0 %
Maritime Museum/Jackson Harbor Dock	0.00	5,000.00	5,000.00	
General Property Taxes	1,158,452.04	1,645,885.56	487,433.52	70.4 %
Forest Crop/Managed Forest Land	0.00	120.00	120.00	
Sales Tax Rebate	30.00	120.00	90.00	25.0 %
Interest Delinquent Taxes	0.00	50.00	50.00	
Police Department Grant - State	0.00	11,000.00	11,000.00	
State Shared Revenue	0.00	17,970.43	17,970.43	
Fire Insurance Dues	0.00	8,500.00	8,500.00	
Personal Property Aid	0.00	2,978.01	2,978.01	
Police Department Training Aid	0.00	320.00	320.00	
Governmental Transportation Aid	39,308.08	157,232.34	117,924.26	25.0 %
Municipal Service and Rock Island Trash	1,583.55	1,476.60	(106.95)	107.2 %
PILT Land	15,977.22	13,000.00	(2,977.22)	122.9 %
PILT Computer	0.00	159.01	159.01	
Alcohol License	0.00	6,000.00	6,000.00	
Dog Licenses	0.00	50.00	50.00	
Building Permit Fees	19.50	500.00	480.50	3.9 %
Driveway Permits	120.00	200.00	80.00	60.0 %
Cigarette Licenses	0.00	50.00	50.00	
Operator Licenses	0.00	500.00	500.00	
Fines Fees Forfeitures	(272.46)	600.00	872.46	-45.4 %
Airport Income	54.60	69,593.75	69,539.15	0.1 %
Utility District Reimbursements	0.00	22,000.00	22,000.00	
Refuse User Fees	6,940.00	110,000.00	103,060.00	6.3 %
Cemetery	1,200.00	12,000.00	10,800.00	10.0 %
Jacobsen Museum Receipts	50.00	8,200.00	8,150.00	0.6 %
Jackson Harbor Dock Lease	1,200.00	15,000.00	13,800.00	8.0 %
Rec Center Fees	14,536.23	54,828.00	40,291.77	26.5 %
Rec Center Donations	16,627.00	79,600.00	62,973.00	20.9 %
Rec Center Reimbursement - WI Foundation	10,743.14	28,000.00	17,256.86	38.4 %
Door County Police	0.00	107,000.00	107,000.00	
Door County Highway and Park	3,763.67	21,500.00	17,736.33	17.5 %
Door County Room Tax	10,620.62	40,370.00	29,749.38	26.3 %
Door County Intergovernmental Reimbursment	0.00	3,750.00	3,750.00	
Door County Recycling Rebate	0.00	3,000.00	3,000.00	
Miscellaneous Income	7,075.00	1,000.00	(6,075.00)	707.5 %

	<i>3 Months Ended March 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Parks Donations	1,208.90	14,000.00	12,791.10	8.6 %
Parks Sticker Sales	0.00	8,000.00	8,000.00	
Interest General Fund	18,219.34	4,500.00	(13,719.34)	404.9 %
Welcome Center Receipts Parking	100.00	650.00	550.00	15.4 %
Community Center and Gym Rentals	200.00	3,000.00	2,800.00	6.7 %
Medical Clinic Rent	5,000.00	20,000.00	15,000.00	25.0 %
School Snow Plowing	183.50	1,000.00	816.50	18.4 %
Van Income	378.75	900.00	521.25	42.1 %
School Reimbursement	42.40	0.00	(42.40)	
Special Assessments	175.00	1,400.00	1,225.00	12.5 %
TOTAL Revenue	1,314,586.08	2,543,803.70	1,229,217.62	51.7 %
 Net Revenue	 1,314,586.08	 2,543,803.70	 1,229,217.62	 51.7 %
 GROSS PROFIT	 1,314,586.08	 2,543,803.70	 1,229,217.62	 51.7 %
 Expenditures				
GENERAL GOVERNMENT				
Board Wages	3,600.39	14,401.56	10,801.17	25.0 %
Board Fringes	275.43	1,101.72	826.29	25.0 %
Contracted Services	5,100.00	32,667.00	27,567.00	15.6 %
Dues/Insurance/Licenses	2,342.00	6,000.00	3,658.00	39.0 %
Board Expenses	182.85	2,000.00	1,817.15	9.1 %
Board Travel/Training	0.00	1,500.00	1,500.00	
Legal	1,417.50	5,000.00	3,582.50	28.4 %
Bank Charges/Fines	150.00	600.00	450.00	25.0 %
Town Office Wages	23,568.39	103,214.65	79,646.26	22.8 %
Town Office Fringes	16,374.51	42,560.11	26,185.60	38.5 %
Town Office Travel/Training	0.00	2,000.00	2,000.00	
Town Office Equipment	894.92	19,970.00	19,075.08	4.5 %
Town Office Supplies/Postage	300.95	5,000.00	4,699.05	6.0 %
Town Website	260.10	3,000.00	2,739.90	8.7 %
Town Office Phone and Internet	587.18	2,660.00	2,072.82	22.1 %
Elections	1,134.65	4,000.00	2,865.35	28.4 %
Miscellaneous Expense	2,001.55	6,500.00	4,498.45	30.8 %
Auditor	0.00	12,000.00	12,000.00	
Tax Collection	0.00	3,087.37	3,087.37	
Board of Review	0.00	200.00	200.00	
Humane Society	0.00	500.00	500.00	
Assessor	2,345.39	9,000.00	6,654.61	26.1 %
Property Asset Appraisal	0.00	1,250.00	1,250.00	
Non-Department Insurance	0.00	3,000.00	3,000.00	
TOTAL GENERAL GOVERNMENT	60,535.81	281,212.41	220,676.60	21.5 %

*3 Months Ended
March 31, 2023*

		<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
PUBLIC SAFETY				
Police Department Wages	35,694.51	154,221.15	118,526.64	23.1 %
Police Department Fringes	25,547.82	100,683.36	75,135.54	25.4 %
Police Dept On-Call Overnight Stipend	1,475.00	9,000.00	7,525.00	16.4 %
Police Department Supplies	353.70	1,200.00	846.30	29.5 %
Police Department Admin/Electricity	1,905.94	5,300.00	3,394.06	36.0 %
Police Department Equipment	0.00	2,000.00	2,000.00	
Police Department Uniforms	45.00	3,000.00	2,955.00	1.5 %
Police Department Travel/Training	971.29	2,900.00	1,928.71	33.5 %
Police Department Equipment Maint/Fuel	1,503.02	7,000.00	5,496.98	21.5 %
Police Department Insurance	0.00	6,500.00	6,500.00	
Police Department Communications	1,452.39	5,700.00	4,247.61	25.5 %
Fire Department Equipment	2,262.36	10,500.00	8,237.64	21.5 %
Fire Department Rescue Boat	0.00	8,000.00	8,000.00	
Fire Department Travel/Training	2,013.18	1,500.00	(513.18)	134.2 %
Fire Department Wages	13,922.00	41,950.00	28,028.00	33.2 %
Fire Department Stipends	0.00	14,000.00	14,000.00	
Fire Department Admin Stipend	0.00	5,000.00	5,000.00	
Fire Department Insurance	0.00	7,000.00	7,000.00	
Service Award Program	7,802.89	8,745.00	942.11	89.2 %
Fire Department Building Maintenance	7,466.91	30,000.00	22,533.09	24.9 %
Fire Department Fuel	1,108.02	3,000.00	1,891.98	36.9 %
Fire Department Inspections	0.00	5,000.00	5,000.00	
Fire Department Fringes	1,356.62	6,930.02	5,573.40	19.6 %
Fire Department Maintenance of Equipment	1,449.30	30,000.00	28,550.70	4.8 %
EMR Department Wages	1,710.00	15,070.00	13,360.00	11.3 %
EMR Department Stipends	0.00	2,200.00	2,200.00	
EMR Department AEDs	2,754.00	1,500.00	(1,254.00)	183.6 %
EMR Department Fringes	130.77	1,713.46	1,582.69	7.6 %
EMR Department Building Maintenance	0.00	500.00	500.00	
EMR Department Travel/Training	0.00	500.00	500.00	
EMR Department SAP	0.00	2,385.00	2,385.00	
Emergency Communications/Phone	126.68	750.00	623.32	16.9 %
Emergency Communication Stipend	0.00	600.00	600.00	
Emergency Communications Maintenance	0.00	5,000.00	5,000.00	
TOTAL PUBLIC SAFETY	111,051.40	499,347.99	388,296.59	22.2 %
PUBLIC WORKS				
Town Shop Phone	326.67	1,710.00	1,383.33	19.1 %
Town Shop Electric	764.85	4,000.00	3,235.15	19.1 %
Town Shop Heating	6,391.86	12,000.00	5,608.14	53.3 %
DPW Supplies	593.53	5,000.00	4,406.47	11.9 %
DPW Safety Equipment/Uniforms	405.00	1,800.00	1,395.00	22.5 %
DPW Maintenance and Repairs	(7,996.41)	3,000.00	10,996.41	-266.5 %
Town Crew Wages	52,843.98	232,367.79	179,523.81	22.7 %
Town Crew Fringes	24,649.26	132,588.34	107,939.08	18.6 %

	<i>3 Months Ended March 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
DPW Fuel	5,473.56	30,000.00	24,526.44	18.2 %
DPW Insurance	0.00	25,000.00	25,000.00	
DPW Equipment/Repairs	3,933.98	15,000.00	11,066.02	26.2 %
Annual Mine Safety Training/Travel	0.00	700.00	700.00	
Salt	0.00	3,000.00	3,000.00	
DPW Construction/Repairs	134.36	2,000.00	1,865.64	6.7 %
Street Lights	601.10	2,800.00	2,198.90	21.5 %
Airport Wages	0.00	1,400.00	1,400.00	
Airport Fringes	0.00	107.10	107.10	
Airport Electricity	446.93	2,000.00	1,553.07	22.3 %
Airport Heating	873.87	3,000.00	2,126.13	29.1 %
Airport Supplies/Maintenance	822.70	5,200.00	4,377.30	15.8 %
Airport Insurance	2,095.00	5,700.00	3,605.00	36.8 %
Island Exchange Wages	5,916.65	25,358.60	19,441.95	23.3 %
Island Exchange Fringes	1,300.34	4,295.16	2,994.82	30.3 %
Island Exchange Maintenance	1,525.67	7,000.00	5,474.33	21.8 %
Dump Phone	99.18	0.00	(99.18)	
Island Exchange Recycling	915.00	20,000.00	19,085.00	4.6 %
Island Exchange Insurance	0.00	450.00	450.00	
Solid Waste MSW, Metal, and Paper	4,971.79	41,000.00	36,028.21	12.1 %
Solid Waste C&D	1,801.87	15,000.00	13,198.13	12.0 %
Utility District Expenses	87.98	0.00	(87.98)	
TOTAL PUBLIC WORKS	108,978.72	601,476.99	492,498.27	18.1 %
HEALTH & HUMAN SERVICES				
Doctor Subsidy	33,750.00	135,000.00	101,250.00	25.0 %
Van Expense	477.63	2,720.00	2,242.37	17.6 %
TOTAL HEALTH & HUMAN SERVICES	34,227.63	137,720.00	103,492.37	24.9 %
CULTURE, RECREATION, & EDUC				
Library Phone	66.60	400.00	333.40	16.7 %
Jacobsen Museum Expense	231.18	2,372.00	2,140.82	9.7 %
Jacobsen Museum Fringes	33.32	1,097.85	1,064.53	3.0 %
Jacobsen Museum Wages	435.50	14,351.00	13,915.50	3.0 %
Jacobsen Museum Insurance	0.00	200.00	200.00	
Community Center Building Expense	12,825.96	40,000.00	27,174.04	32.1 %
Community Center Committee Expense	146.84	15,000.00	14,853.16	1.0 %
Parks Including Electricity	1,542.04	11,680.00	10,137.96	13.2 %
Parks Insurance	0.00	1,000.00	1,000.00	
Ballfield Access Lease	1,100.00	1,260.00	160.00	87.3 %
Archivist Wages	3,590.57	13,104.00	9,513.43	27.4 %
Red Barn Expense	121.38	2,000.00	1,878.62	6.1 %
Archivist Fringes	267.84	1,002.46	734.62	26.7 %
Red Barn Director Wages	0.00	5,000.00	5,000.00	
Archives Expense	94.57	3,695.00	3,600.43	2.6 %
Red Barn Director Fringes	0.00	382.50	382.50	
School House Beach Expense	81.88	0.00	(81.88)	

3 Months Ended
March 31, 2023

		Annual Budget	Unused	% Used
Art and Nature Center Expense	0.00	500.00	500.00	
Rec Center Manager Wages	14,079.01	53,067.25	38,988.24	26.5 %
Rec Center Manager Fringes	1,864.35	7,769.05	5,904.70	24.0 %
Rec Center Staff Wages	13,839.81	46,887.40	33,047.59	29.5 %
Rec Center Staff Fringes	1,255.99	4,352.26	3,096.27	28.9 %
Rec Center Maintenance	3,205.65	17,700.00	14,494.35	18.1 %
Rec Center Insurance	0.00	4,000.00	4,000.00	
Rec Center Administrative	957.82	16,800.00	15,842.18	5.7 %
Rec Center Utilities	26,879.59	71,640.00	44,760.41	37.5 %
Maritime Museum/Dock	454.40	3,500.00	3,045.60	13.0 %
Maritime Wages	0.00	4,420.00	4,420.00	
Maritime Fringes	0.00	338.13	338.13	
TOTAL CULTURE, RECREATION & EDUC	83,074.30	343,518.90	260,444.60	24.2 %
WELCOME CENTER				
Welcome Center/Chamber of Commerce	8,960.08	29,350.00	20,389.92	30.5 %
Capital Improvement Projects(Unassigned)	0.00	460,000.00	460,000.00	
Police Department Outlay	5,174.00	0.00	(5,174.00)	
Fire Department Outlay	60,641.38	0.00	(60,641.38)	
Parks Capital Outlay	5,009.00	0.00	(5,009.00)	
Department of Public Work Capital Outlay	4,768.00	0.00	(4,768.00)	
Airport Capital Outlay	4,457.51	0.00	(4,457.51)	
Landfill Capital Outlay	1,227.00	0.00	(1,227.00)	
Nicolet Loan Principal	7,782.82	25,350.00	17,567.18	30.7 %
Nicolet Loan Interest	1,292.00	10,950.00	9,658.00	11.8 %
Huntington Loan Principal	42,449.21	85,588.21	43,139.00	49.6 %
Huntington Loan Interest	2,827.18	4,964.57	2,137.39	56.9 %
BCPL Loan Principal	49,105.25	49,106.25	1.00	100.0 %
BCPL Loan Interest	15,218.38	15,218.38	0.00	100.0 %
TOTAL CAPITAL OUTLAY	208,911.81	680,527.41	471,615.60	30.7 %
TOTAL Expenditures	606,779.67	2,543,803.70	1,937,024.03	23.9 %
Excess of Revenues over Expenditures	707,806.41	0.00	(707,806.41)	158336.0 %
Excess of Revenues over Expenditures	707,806.41	0.00	(707,806.41)	158336.0 %
Excess of Revenues over Expenditures	707,806.41	0.00	(707,806.41)	158336.0 %

**Washington Island Fire Department
P.O. Box 250
Washington Island Wi 54246**

WIFD MARCH 2023 MONTHLY REPORT

Washington Island 911 calls

Wifd EMR calls – 8 WIFD EMR CALLS YTD - 16

FIRE AND RESCUE CALLS: 0

EMR Training held March 2 – 14 Members present.

FIRE Training was held March 9 - Training - 15 members present.

Ropes Training was held March 23 – Training - 8 members present.

FIRE Board of Directors meeting – March 16 – 7 members present.

FIRE Business meeting and training was held March 16 - 20 members present.

Equipment Checks - 13 checks completed by 6 firefighters.

Regards:



Chief Peter Nehlsen

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Tuesday March 21, 2022
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 4:02 PM by temporary Chairman Mike Kickbush

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer

MEMBERS ABSENT: None

OTHERS PRESENT: Hans Lux, Sandy Bassler, Mark Flasch

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Smith, 2nd by Hansen. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes November 9, 2023 meeting were approved as written. Motion by Kickbush, 2nd by Smith. **Motion passed** unanimously.

4. CORRESPONDENCE: E-mails for Door Co. Planning & Zoning Department RE Utility Related Ordinance Changes & the "Island" overlay, Letter of interest from Susan Buchanan,

ACTION ITEMS:

5. a. Elect WIZAP Chair – Motion by Smith, 2nd by Kickbush to recommend Doug Hansen by elected chair. Motion passed unanimously.

5. b. Elect WIZAP Secretary – Motion by Hansen, 2nd by Smith to recommend Mike Kickbush be elected secretary. Motion passed unanimously.

5. c. Opening for WIZAP Committee – Motion by Hansen, 2nd by Kickbush to recommend Susan Buchanan be appointed to WIZAP. Motion passed unanimously.

5. d. Variance Request – Sandra L. Bassler, Trustee of William & Sandra Bassler Trust has requested a variance from Section 4.08(8)(f)2.b.(2) of the Door County Comprehensive Zoning Ordinance which requires Multiple Occupancy Developments to be located at least 40' from side lot lines when adjacent to a single family residence. The property is located at 1145 Old West Harbor Road, parcel number 028-01-02332923Q. Motion by Kickbush, 2nd by Hansen to recommend approval of the variance request. Motion passed unanimously.

5. e. Island Zoning Overlay - Motion by Kickbush, 2nd by Hansen to make the following recommendation. Relative to the Door Co. Zoning Ordinance, the Washington Island Overlay (chapter 3.15(3)) was reviewed and was determined to meet the current needs of the island and shall be kept as is and as it was envisioned by previous committees. Any changes in "clean up" language need to be consistent with the intent of the overlay. Motion passed unanimously.

6. REPORTS/ANNOUNCEMENTS: None.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: Discussion of zoning text amendment relative to utilities & introduction of Baylake RPC.

9. NEXT MEETING: April 11, 2023 @ 4pm.

10. ADJOURNMENT: Motion by Smith to adjourn, 2nd by Hansen. Motion passed unanimously. Meeting was adjourned at 4:49 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee

**WASHINGTON ISLAND ZONING AND PLANNING
COMMITTEE MEETING
April 11, 2023 – 4:00pm
Washington Island Community Center Rutledge Room &
Virtual Option, Call in Instructions Below
AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES** of the March 21, 2023 meeting
- 4. CORRESPONDENCE:**
- 5. ACTION ITEMS**

- | | | |
|----|---|--------------------------|
| a. | Elect WIZAP Chairman | Discussion/Motion |
| b. | Elect WIZAP Secretary | Discussion/Motion |
| c. | Opening for WIZAP Committee | Discussion/Motion |
| d. | Zoning Text Amendments – The Door Co. Zoning & Planning Department is recommending removal of utility-related regulations from the zoning ordinance which includes heat, light, water, power, sewer, solar, wind turbine and communication tower/support structures. | Discussion/Motion |
| e. | Baylake Regional Planning Commission Introduction – baylakerpc.org | Discussion Only |

- 6. REPORTS/ANNOUNCEMENTS**
- 7. COMMUNITY INPUT**
- 8. BOARD INPUT**
- 9. NEXT MEETING:** Suggestions?
- 10. ADJOURN**

MORE THAN TWO TOWN BOARD MEMBERS MAY BE PRESENT
WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS.STAT. §19.84)

Posted April 5, 2023

THE PUBLIC IS WELCOME

Check the Town website for our posted agendas & minutes at:
www.washingtonisland-wi.gov

Computer, Tablet or Smartphone Link
<http://meet.goto.com/701360637>

Call in Phone Number
Access Code: 701-360-637
United States: +1 (571) 317-3122

RECOMMENDATION

WASHINGTON ISLAND PLANNING & ZONING COMMITTEE

April 11, 2023

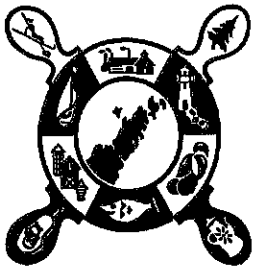
At a meeting of the Washington Island Zoning and Planning meeting held on April 11, 2023 it was the unanimous recommendation of the committee members present that the following motion be considered.

Relative to the Utility Related Zoning Text Amendments, WIZAP does NOT RECOMMEND approval of the proposed Zoning Text Amendments for the reasons listed below. Motion passed unanimously.

1. No explanation of whom and what the other state agencies are that will have additional oversight & control if the utility related ordinances are removed.
2. Lack of transitional advice for townships (like Washington) that do not yet have a telecommunication ordinance.
3. Lack of staff is not a reason to remove relative and needed ordinances from being enforced. The County of Door needs to provide the required staff & resources to do the job at hand.
4. Loss of local control & deregulation can lead to unanticipated and undesired outcomes which can adversely affect property values.
5. The Door Co Land Use Services Department is responsible for Administration of the Door County Comprehensive Plan 2035 which is required by Wisconsin's Smart Growth Legislation. Smart growth is made up of a minimum of 9 sections of which utilities are one of them.
6. Any and/or all changes to the Door County Comprehensive Ordinance need to be consistent with the goals and objectives of the Door County Comprehensive Plan 2035 of which the proposed zoning text amendments are not entirely consistent with, see attached page 39. (see high level of service and standards and coordination of utilities and facilities)
7. The Town of Washington does not have the personal to take on administration & enforcement of ordinances that are currently the County of Door's responsibility.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Planning & Zoning Committee



County of Door
Land Use Services Department: Planning
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Becky Kerwin, Planner

Direct line: (920) 746-2327

Main office line: (920) 746-2323

FAX: (920) 746-2387

E-mail: rkerwin@co.door.wi.us

Website: <https://www.co.door.wi.gov/164/Land-Use-Services>

Apply for permits on-line: <https://www.citysquared.com/#/app/DoorCountyWI/landing>

TO: Town Chairs, Town Clerks, Town Plan Commission Chairs

FROM: Becky Kerwin, Land Use Services Planner

DATE: March 6, 2023

RE: Door County Comprehensive Zoning Ordinance Text Amendments

There will be a public hearing – likely on May 4th – regarding proposed utility- and communication tower-related text amendments to the Door County Comprehensive Zoning Ordinance. (See the attached proposed amendments and the minutes from the two Resource Planning Committee [RPC] meetings at which these amendments were discussed.) We will send the legal notice when the hearing is definitively scheduled.

The RPC is recommending the removal of utility-related regulations from the Door County Comprehensive Zoning Ordinance, except for in the Exclusive Agricultural zoning district. (The state requires the County to regulate utilities in this district.) RPC members feel the county's utility-related regulations are either unnecessary, outdated, or excessive. It is also the case that the Land Use Services Department does not have the staff time or expertise to be regulating complicated and highly technical utility-related projects. Existing regulations in the zoning ordinance apply to utilities that supply heat, light, water, power, or sewer services.

There is also language in the ordinance purpose section referring specifically to wind and solar energy, which the RPC is recommending eliminating. The County has historically treated solar arrays as accessory structures, and has not regulated wind turbines via the zoning ordinance for years. In December 2022, the county board eliminated the stand-alone wind energy facility ordinance due to it being outdated.

The County wants to make sure towns understand that, if the attached amendments are adopted as written, the County would at that point no longer be regulating wind turbines or solar arrays at all. The County could at a later date adopt wind or solar energy ordinances, separate from the zoning ordinance due to the differing statutory authority to adopt such ordinances, or it could simply not regulate these matters at all. Please note that towns do have the ability to adopt wind or solar energy ordinances if they choose.

Finally, the RPC is recommending deleting Chapter 14, Communications Support Structures and Related Facilities. This chapter applies to any town that has not adopted its own town-level ordinance, even if the town is not in county comprehensive zoning. This chapter is no longer necessary for receiving grant money, and towns have the legal authority to adopt their own telecommunication ordinances. Since this chapter was first adopted by the county, half of the 14 towns have opted out by adopting their own ordinances. The towns that have not adopted telecommunication ordinances will still have the legal authority to do so at any time. Also, since this chapter was last amended, the state stopped requiring the "Broadband Forward" certification for grant applications.

If you have any questions, please feel free to contact me at (920) 746-2327.

Thank you!

UTILITIES VISION STATEMENT

In the year 2035, Door County and its municipalities continue to work toward sustainability, high levels of service and standards, and long-term environmental protection with regard to sanitary sewer service systems, on-site wastewater treatment systems, storm water management, water supply systems, solid waste and recycling disposal, telecommunications facilities, and power generation. Policies and standards support public health, connectivity and coordination of utilities and facilities, conservation of natural resources, and conservation and efficient use of energy.

Specifically, residents, visitors, businesses, and regulatory agencies operating in the county are:

- minimizing waste streams;
- held to a high level of maintenance, particular with regard to protection of water quality;
- striving to achieve long-term water quality;
- expanding and improving utilities as possible, particularly with regard to Infill;
- working to ensure back-up sources for power, phone;
- continuing to expand use of and opportunities to establish renewable and alternative energy services;
- offering on-going public education efforts regarding these issues; and
- working always to achieve balance between improving facilities and maintaining natural and scenic resources.

From: Emily Hill <emilyhill2001@yahoo.com>
Sent: Thursday, April 6, 2023 2:02 PM
To: Richard Tobey; Alex McDonald
Cc: Gordon Jaeger
Subject: Re: Gas Meter Reading and Associated Cost

Thanks for getting this to me so quickly. It's very useful in informing any recommendation the ccc formulates.

There is a question of partnership with the county however. The question applies to the library as well. I think the "pay for play" guideline just doesn't (or shouldn't) extend to services like the meal program, a free and public library, etc. The town is arguably in a partnership with the county to provide these and similar services. I am afraid if we start demanding more funding from the county, they will cut them altogether.

This is a frequent discussion amongst the ccc at our meetings and needs to be a community/board discussion as well. Situations like this are a prime example of why we need to develop comprehensive community values that we can make spending decisions based on.

But I digress. Thanks again for the quick turnaround.

Emily

Sent from Yahoo Mail for iPhone

On Thursday, April 6, 2023, 6:59 AM, Richard Tobey <retobey1@gmail.com> wrote:

Good morning ladies,

A further thought...

Since the County is the only significant user of the kitchen, ("and they use it every day"), perhaps the math should be $\$6.62 \times 7 / 3 = \15.45 per (serving) day, or else we charge for prep days as well as serving days.

Bottom line, no other real uses of the kitchen over the past 3 years and the cost to the taxpayers was +/- \$7,000 for the propane (and nothing for the space or the equipment) for what (is supposed to be) a County paid for program.

Dick

Sent from my iPhone

> On Apr 5, 2023, at 9:13 PM, Richard Tobey <retobey1@gmail.com> wrote:

>

>

> Hi Emily and Alex,

>

> Please find attached the gas meter readings from the initiation of the kitchen project.
>
> In summary, with current gas prices of \$2.85/gallon of propane, the average daily cost for the kitchen is \$6.62.
>
> As such, the question of reimbursement from the County of \$8/day would cover the cost of the propane.
>
> Thanks,
>
> Dick Tobey

>
>
> <Kitchen Committee Gas Meter Readings 23.04.05.xlsx>

2023 Spring Town Officials Workshops

PROGRAM DESCRIPTIONS

Powers and Duties of Town Officials

Wisconsin Towns Association Staff

This session outlines the fundamentals of town government, town board structure, and the unique powers exercised by the town electors. We will review some of the statutory responsibilities of the town board, chair, clerk, and treasurer. We'll also discuss the discretionary duties that a town board may choose to exercise. This session is a must for those brand new to town government!

Fundamentals of Town Road Operations

Ben Jordan, WI Transportation Information Center

This presentation will review town officials' road-related responsibilities, road standards and terminology, and fundamental infrastructure management and roadway safety considerations for town roads.

Local Government Finance Basics

Local Government Education Staff

Preparing and approving the annual budget is one of local government officials' most important duties. This presentation teaches basic municipal budget adoption and administration requirements, including how to navigate budget amendments throughout the year.

Public Records Issues and Answers

Local Government Education Staff

Local governments create and keep a variety of records dealing with citizens, businesses, and government activities. This session reviews Wisconsin's public records law, including how to create a public records policy, when a record is considered public, how to comply with record requests, and how to manage public records in compliance with Wisconsin's municipal record retention requirements.

Open Meetings Law

Wisconsin Towns Association Staff

This session offers an overview of Wisconsin's open meetings law and outlines how the law impacts the work of all local government officials. We will review quorums, closed sessions, notice requirements, and more.

Comprehensive and Community Plans

Rebecca Roberts, Center for Land Use Education

Interested in the future of your community? Join this session to learn about your role as a town board or plan commission member in using and updating your comprehensive plan. We'll discuss how to use your plan in local decision-making; simple updates you can make to your vision, goals, data, and maps; and how to access county, regional, or consulting services.

Contentious Topics

Local Government Education Staff

Local municipality governance can be contentious and challenging. Through small group breakout sessions, this seminar will provide examples of contentious topics and practical ways to positively engage with the public and other elected officials when addressing challenging issues.

Strategic Planning for Local Governments

Local Government Education Staff

Navigating a local government's long- and short-term direction can be difficult in today's complex and ever-changing environment. This presentation demonstrates tools for effective strategic planning to help your community approach governance confidently and communicate your future direction to stakeholders.

Road Safety / PASER Asphalt Pavement Condition Rating

Ben Jordan, WI Transportation Information Center

Actions to improve roadway safety will be highlighted along with a preview of future MUTCD changes. The PASER rating system for asphalt pavements and the use of pavement condition ratings to select maintenance and rehabilitation treatments will also be discussed.

Ethics for Public Officials

Wisconsin Towns Association Staff

This session provides an introduction to Wisconsin's ethics and conflicts of interest laws for local government officials. Learn how to spot and avoid conflicts between your personal interests and public responsibilities, make fair decisions, improve standards of public service, and promote and strengthen your community's faith and confidence in their public officials and employees.

IN-PERSON WORKSHOP SCHEDULE

New Officials		Continuing Officials	
8:00 - 8:30 a.m.	Registration	8:00 - 8:30 a.m.	Registration
8:30 - 10:30 a.m.	Powers and Duties of Town Officials	8:30 - 9:30 a.m.	Comprehensive Plans
10:30 - 10:45 a.m.	Break	9:30 - 10:30 a.m.	Contentious Topics
10:45 a.m. - 12:00 p.m.	Fundamentals of Town Road Operations	10:30 - 10:45 a.m.	Break
12:00 - 12:45 p.m.	Lunch	10:45 a.m. - 12:00 p.m.	Strategic Planning
12:45 - 1:30 p.m.	Finance Basics	12:00 - 12:45 p.m.	Lunch
1:30 - 2:15 p.m.	Public Records	12:45 - 2:15 p.m.	Road Safety / PASER Rating
2:15 - 2:30 p.m.	Break	2:15 - 2:30 p.m.	Break
2:30 - 3:30 p.m.	Open Meetings	2:30 - 3:30 p.m.	Ethics for Public Officials

LIVE WEBINAR/TELECONFERENCE SCHEDULE

Monday, 5/22	1:00 - 3:00 p.m.	Powers and Duties of Town Officials
	3:15 - 4:15 p.m.	Open Meetings Law
Tuesday, 5/23	8:30 - 9:15 a.m.	Public Records Issues and Answers
	9:30 a.m. - 10:15 a.m.	Local Government Finance Basics
	10:30 - 11:45 a.m.	Fundamentals of Town Road Operations
Wednesday, 5/24	1:00 - 2:15 p.m.	Strategic Planning for Local Governments
	2:30 - 4:00 p.m.	Road Safety / PASER Rating
Thursday, 5/25	8:30 - 9:30 a.m.	Comprehensive and Community Plans
	9:45 - 10:45 a.m.	Ethics for Public Officials
	11:00 - Noon	Contentious Topics

2023 TOWN OFFICIALS WORKSHOPS REGISTRATION FORM

All registrants (attending an in-person workshop or virtual only) will receive a binder of printed materials, access to webinar programming, and access to recorded videos of each presentation. Registered attendees will receive an email, at the email address provided below, with information about how to participate in the virtual events via telephone/computer and how to access the recordings. **AN EMAIL IS REQUIRED FOR REGISTRATION. If you plan to attend the virtual events via telephone, the phone number from which you will be calling is also required.**

Name _____ Office _____
Town _____ County _____
Mailing Address _____
City/State _____ ZIP _____
Telephone (REQUIRED for teleconference access) _____
Email (REQUIRED) _____

I plan to attend the following workshop (please check one):

- Monday, May 8: Cable, WI – Lakewoods Resort
- Tuesday, May 9: Minocqua, WI – Reuland's Conference Center
- Wednesday, May 10: Stevens Point, WI – Holiday Inn
- Thursday, May 11: Barneveld, WI – Deer Valley
- Monday, May 15: Eau Claire, WI – Florian Gardens
- Tuesday, May 16: Green Bay, WI – Rock Garden
- Wednesday, May 17: Fond du Lac, WI – Radisson Hotel
- Virtual Webinars Only (May 22-25)
- Materials Packet Only

FEE: \$70 – Early registration (payment must be received at least 10 days in advance of the workshop date)
\$85 – Late registrations and walk-in registrations
\$30 – Materials only

Cancellations received 10 days or more in advance of the workshop date will receive a full refund less a \$15.00 administrative fee. Cancellations received less than 10 days in advance will be charged a \$15.00 administrative fee plus the cost of the meal. Refund requests submitted 30 or more days after the event will not be processed.

If you are or have recently felt ill or have been in contact with someone that is ill, please stay home. Contact the WTA office to either cancel your registration as explained above or change your registration to "Virtual Webinars Only."

This form should be copied for multiple registrations. Make checks payable to the Wisconsin Towns Association and mail along with registration forms to:

Wisconsin Towns Association; W7686 County Road MMM; Shawano, WI 54166.

IF YOU PLAN TO ATTEND VIRTUAL PROGRAMMING ONLY, please return registration forms and checks to the WTA office by Friday, May 12, 2022! Registrations received after that date may not receive printed materials or connection information prior to the live webinar/teleconference sessions.

Registration and payment may also be submitted online on the WTA website, www.wisctowns.com.

Questions? Please email wtowns@wisctowns.com or call (715) 526-3157.