

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, April 5th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through [via GoToMeeting](#) (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 02/15/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 02/28/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Approval of Utility District Bills – January 1st – January 31st, 2023
9. Purchase of portable restrooms / Approve bid or sale of old restrooms
10. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 04/19/2023
11. Adjourn

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Chairman's Comments
 - a. Thank you
 - b. Members needed for committees: Parks, Economic Development, WIZAP, etc.
 - c. Community suggestion box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Patricia Hewitt - Airport
5. Approval of Meeting Minutes
 - a. Regular Town Board – 02/15/2023
 - b. Special Town Board – 02/21/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 02/28/2023
 - ii. Cash Account #11 – 02/28/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. February 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. February 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. February 2023 Report
 - b. Economic Development Committee
 - i. Minutes – 02/8/2023
 - ii. Agenda – 04/05/2023
 - c. WIZAP
 - i. Minutes – 11/09/2022
 - ii. Agenda – 03/21/2023
8. Reports of special committees, special commissions, and special boards
 - a. None
9. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department

- ii. Recreational Center
 - iii. Infrastructure Committee
 - iv. Harbors and Waterways
- b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. Parks and Natural Areas
 - iv. WIZAP
- c. Loren Roznai
 - i. Red Barn
 - ii. Archives
 - iii. Economic Development
 - iv. Community Center
 - v. Museums
- d. Hans Lux
 - i. Town Office
 - ii. DPW
 - iii. IT
 - iv. Airport

10. Public hearings and advisory votes

- a. Discuss current COVID-19 situation – recommend any changes/actions

11. Specific matters for discussion and possible action by town board in open session:

- a. Approve payment of town bills – February 1st to February 28th, 2023
- b. Destination Door County – Community Investment Fund Presentation
- c. WIZAP Committee
 - i. Approve Doug Hansen Chairman
 - ii. Approve Mike Kickbush Secretary
 - iii. Approve Susan Buchanan to committee
 - iv. Recommendation on Washington Island Overlay language
 - v. Approve Committee Recommendation on Bassler variance request
- d. Community Center Committee
 - i. Fee structure recommendations
 - ii. Approve purchase of corkboard posting material
 - iii. Automatic door opener repairs
 - iv. Update on alarm project

- e. Approve use of Airport – Seven Hills Skydivers – July 22nd, July 27th – 30th
 - f. Discussion / Approval of stump dump rules
 - g. Washington Island Foundation Annual Income reimbursement
 - h. Rec Center – Equipment purchase
 - i. Approve Peter Sownie to Airport Committee
 - j. Approve Rod Gordon to Economic Development Committee
 - k. Approve credit card for Jenny Nickel – Fire Dept
 - l. Open & Approve bid for firewood
 - m. Approve dates for Open Book – July 11th, 2023 (by phone) / Board of Review – July 27th 1p – 3p
 - n. Approve dates / use of Airport for Deaths Door BBQ – August 23rd – 27th
 - o. Accept pro bono work for new logo's – Jacobsen & Jackson Harbor Museum
 - p. Accept donation from Teri Hicks for Jacobsen Museum
 - q. Approve Clerk/Treasurer for training
 - r. Approve driveway permit for Ben Shearer
12. Future Proposed Meeting Dates
13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Annual Town Meeting – Tuesday, April 18, 2023, at 6 pm
 - b. Regular Town Board Meeting – Wednesday, April 19, 2023, at 6 PM in the Rutledge Room
14. Adjourn

Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, April 5th,2023 6:00 PM - 8:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/932940613>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3412

- One-touch: <tel:+18722403412,,932940613#>

Access Code: 932-940-613

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.

STATE OF WISCONSIN

Town of Washington

Door County

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The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, February 15th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

MINUTES

UTILITY DISTRICT MEETING

1. Call to Order – Chairman Hans Lux called the Utility District Meeting to Order at 6:02 PM.
2. Pledge of Allegiance – Chairman Lux led the Pledge of Allegiance
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present were Martin Andersen, Larry Kahlscheuer, Loren Roznai, and Richard Tobey.
 - b. Motion by Roznai seconded by Kahlscheuer to approve the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. None
5. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 01/31/2023
6. Motion by Kahlscheuer seconded by Roznai to approve of Meeting Minutes – 01/18/2023. Motion carried.
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
 - a. No meeting took place.
8. Motion by Roznai seconded by Andersen to approve of Utility District Bills – January 1st – January 31st, 2023. Motion carried.
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – TBD

10. Motion by Kahlscheuer seconded by Roznai to adjourn. Motion carried. Adjourned at 6:04 PM.

Respectfully Submitted,

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Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

UTILITY DISTRICT**Reconciliation Report**

Cash Account #5 [Nicolet Bank], Sorted by Check Date
 Statement date: 02/28/23 Reconciliation date: 02/28/23

CHECKS

Check#	Date	Vendor	Name	Cleared	Outstanding
28213	12/31/22	TOW	Town of Washington	52,902.47	
28211	01/13/23	CARMODY	CSI	948.00	
28212	01/26/23	SANTANDER BK	Santander Bank, N.A.	1,672.81	
28214	02/21/23	SANTANDER BK	Santander Bank, N.A.	1,672.81	
Total				57,196.09	0.00

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding
10998	11/02/22	A/R cash receipts		288.22
11005	02/02/23	A/R cash receipts	3,280.40	
10979	02/13/23	Kaniff-Replacement	200.00	
Total			3,480.40	288.22

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
26	02/03/23	Nicolet CC Jan 2023	213.92	
27	02/03/23	Nicolet CC Jan 23 (town)	569.00	
29	02/15/23	Feb Positive Pay	11.90	
Total			794.82	0.00

UTILITY DISTRICT

10:17 am

Reconciliation Report

Cash Account #5 [Nicolet Bank], Sorted by Check Date
 Statement date: 02/28/23 Reconciliation date: 02/28/23

Statement beginning balance	106,163.69
Cleared deposits	3,480.40
Cleared charges	0.00
Cleared credits	0.00
Cleared withdrawals	-794.82
Cleared checks	-57,196.09
Cleared EFTs	0.00
<hr/>	
Calculated statement balance	51,653.18
Statement ending balance	51,653.18
Difference	0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	51,653.18
Outstanding deposits	288.22
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	0.00
Outstanding EFTs	0.00
<hr/>	
Adjusted statement balance	51,941.40
General Ledger account balance as of 02/28/23	51,941.40
Difference	0.00

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

chairman@washingtonisland-wi.gov

From: Highway Department <townshop@washingtonisland-wi.gov>
Sent: Friday, March 31, 2023 3:05 PM
To: Hans Lux
Subject: Utility District Agenda item

Afternoon Hans,

Could you add something to the Utility District agenda for me please? I would like to finally move forward with purchasing some more portable restrooms and replacing the older/worn out ones we have with the newer ones. I know we had an amount budgeted for 2022 but we never moved forward with the purchase. I believe that amount was \$7,000.00 but couldn't find the old budget to verify. I'm unsure if this needs to be an agenda item or if I can just go ahead and purchase them seeing as it was already approved. Either way, I figured this was the fastest way to proceed.

Also, if the purchase is approved I would also be looking for approval to put the old portable restrooms for either bid or just set an amount and put them for sale. I believe a set amount would bring more money than bids would, but not sure if that is allowed.

Any questions, please let me know.

Thanks

Jeff Andersen
Utility District Manager

chairman@washingtonisland-wi.gov

From: Patricia Hewitt <bellaswoolies@gmail.com>
Sent: Monday, March 27, 2023 2:53 AM
To: chairman@washingtonisland-wi.gov
Subject: Airport Paving

Chairman Lux: It is my fervent hope that the Town Board will vote against the proposed paving of airport runways. I do not believe there is a need for this project especially given the horrendous impact upon the beauty and peace of our Island home.

Most distressing is the thought that hundreds of trees (Actually, 10 trees would be too many.) would be cut down to provide planes a clear approach. This would be an act of utter shame and an ugly scar on the land.

Please do not support this project.

Sincerely,

Patricia Hewitt
Washington Island

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MINUTES

REGULAR TOWN BOARD MEETING

1. Call to Order – Chairman Hans Lux called the Regular Town Board Meeting to order at 6:04 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Larry Kahlscheuer, Loren Roznai, and Richard Tobey.
3. Chairman’s Comments
 - a. Testify to Wisconsin Coastal Management for Grant
 - i. The board of the grant program expressed some frustration with multiple municipalities in Door County using BayLake Regional Planning to write their applications, however they are the most prominent planning service in Door County and Chairman Lux still felt confident in the Town’s chances in having a successful application.
 - b. Members needed for committees: Parks, Economic Development, WIZAP, etc.
 - i. Several committees have open seats. The public is encouraged to participate and join.
 - c. Community suggestion box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. State of Wisconsin – DNR – Approval letter to Bruce McClaren
 - b. Notice of Pending Application for Shoreline Erosion Control – Thomas & Allison Murphy
5. Motion by Kahlscheuer seconded by Andersen to approve of the following meeting minutes.
Motion carried.

- a. Regular Town Board – 01/18/2023
- b. Special Town Board – 01/31/2023
- 6. Communications and petitions by Town Clerk – No discussion or action.
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 01/31/2023
 - ii. Cash Account #11 – 01/31/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. January 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. January 2023
- 7. Acknowledgement of Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. January 2023 Report
 - b. Airport Advisory Committee
 - i. Minutes – 01/31/2023
 - c. Economic Development Committee
 - i. Minutes – 11/17/2022
- 8. Reports of special committees, special commissions, and special boards
 - a. None
- 9. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department
 - 1. Garage door instillation is almost complete; some electrical work still needs to be done. Insulation in the roof of the old part of the Fire House is lacking, and adding additional blown-in insulation should be considered. Engine 2 has been repaired and is back on the island, however the final cost for the pump replacement is still unknown.
 - 2. Chairman Lux added that the meeting between the Fire Department and the Town that took place on January 31, 2023, was very successful and he was thankful for the cooperation.
 - ii. Recreational Center
 - 1. The Washington Island Foundation met their goal for a matching donation drive to benefit the Rec Center. Priority A list is nearly, if not already, completed so advancement to Priority B projects will occur.
 - iii. Infrastructure Committee
 - 1. After meeting with Jim Young, several potential solutions to providing a better usage of space have been discussed. A potential problem will be meeting handicap bathroom requirements.

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- iv. Harbors and Waterways
- b. Larry Kahlscheuer
 - i. Law Enforcement
 - 1. Glass partition has been installed in the Police Station. New body cameras have also been delivered and training is starting to take place on usage.
 - 2. Chief McGrane asked that the public be aware of increased phone and email fraud occurring this time of year.
 - ii. Healthcare, Parks and Natural Areas, and WIZAP
 - 1. All these committees have open seats to be filled and have not met since the last meeting.

c. Loren Roznai

- i. Red Barn
- ii. Archives
- iii. Economic Development, Community Center, and Museums
 - 1. These all have items that will be addressed later in the agenda.

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d. Hans Lux

- i. Town Office
 - 1. Creation of new town website
 - a. Clerk/Treasurer Alexandria McDonald briefly walked through the new website. Some suggestions included adding a community events/programs page and making the public aware that archived minutes and agendas are available by request in the Town Office.
 - 2. Emails for all board members
 - a. Emily Small asked if committee members should be using town emails, and because of the substantial cost to pay for washingtonisland-wi.gov for every single committee member, McDonald suggested that committee members simply refrain from using a personal email address, and use a separate email account for all committee business. Communications as a committee member are subject to public records requests and if associated with a private account, that opens private email conversations to scrutiny as well.
- ii. DPW
 - 1. Accident at DPW Shop

- a. While backing out of the garage the wing of the plow truck damaged the front wall of the Town Shop. An insurance claim was filed and plans to repair the wall have begun.

iii. IT

iv. Airport

10. Public hearings and advisory votes

- a. Discuss current COVID-19 situation – recommend any changes/actions.
 - i. The Federal Government will end the COVID-19 Public Health Emergency on May 11, 2023. Chairman Lux encouraged continued common sense after the emergency has ended.

11. Specific matters for discussion and possible action by town board in open session:

- a. Motion by Andersen seconded by Kahlscheuer to approve payment of town bills – January 1st to January 31st, 2023. Motion carried.
- b. Motion by Kahlscheuer seconded by Roznai to approve 2023 Economic Development Committee Charter. Motion carried.
 - i. Discussion about the intersection between the Economic Development Committee and the Chamber of Commerce ensued. Tobey stated that the Chamber functions more as an advertising agency than a chamber of commerce, and that several functions of typical chamber of commerce organizations are lacking on the island. Tobey posed the question, would the Economic Development Committee or another entity be able to offer some of these services.
- c. Approval of Fire Dept/DNR Memorandum of understanding for Mutual Aid and Fire Suppression Services.
 - i. Approval postponed. More clarification is needed on Section 8. Compensation, item a. Initial Attack.
- d. Motion by Roznai seconded by Kahlscheuer to approve sale of Fire Department computer and carrying case to Washington Island Fire and Rescue, Inc. Motion carried.
- e. Support letter for reciprocal agreement with Washington Island Electric Co-op project.
 - i. 3 electric vehicle charging locations are being planned.
- f. Discuss Intergovernmental agreement with Washington Island School
 - i. Agreement to be sent to Town Attorney for review. Purpose of agreement is to offset costs of shared interest projects.
- g. Review/Update and approval of town fee schedule
 - i. Airport Fees
 - 1. Motion by Tobey seconded by Kahlscheuer to approve the Airport Committee's recommendation to raise tie down fees to \$15 overnight, and \$100 monthly, and to raise the hanger lease agreement to be \$0.20

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per square foot and to include a progressive five year rate adjustment based on the percentage change of the PPI (producers price index).
Motion carried.

ii. Motion by Tobey seconded by Kahlscheuer to add \$100 security deposit requirement to facility rentals. Motion carried.

iii. Community Center Committee Recommendations

1. The Committee asked that the remodel be done in conjunction with the Comprehensive Plan, however the board made it clear that to wait that long would be detrimental to the remodel project. The plan would not be completed for over a year. Chairman Lux thanked the Committee for their effort in gathering more information and referred it to be taken into consideration by the Infrastructure Committee and Martin Andersen. The Board directed the Committee to reassess the usage fees for the Community Center, particularly the kitchen rental fees.

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iv. Library Information

1. The current agreement with the Door County Library System is over 30 years old and put the weight of operation costs on the Town.

v. False Alarm Fees

1. An ordinance is being drafted to address this.

h. Motion by Kahlscheuer seconded by Tobey to approve the planning of the following events requested by Julian Hagen, with subject to date changes. Motion carried.

- i. Request for raft concert at Schoolhouse Beach – May 27th
- ii. Street Dance – Main Rd – July 2nd

i. Review/Approve Capital Spending Requests

- i. Discussion on utilizing remaining capital funds in the 2022 budget. Majority of incomplete projects that are intended to still be completed will be moved to equity fund accounts. Clerk/Treasurer McDonald will prepare a budget amendment to be approved at a subsequent meeting.
- ii. Discussion on prioritizing capital project requests from departments. After lengthy discussion the board was not able to balance the requests with the allocated available funds. Several necessary, but one time and unforeseen expenses have caused the imbalance, such as the fire engine repairs. Note was also taken that replacing the radios used by the Town is a major expense that will be forthcoming. Clerk/Treasurer McDonald will prepare a budget amendment to be approved at a subsequent meeting that will be an initial attempt to budget for capital expenses.

j. Motion by Kahlscheuer seconded by Tobey to approve revised Police Department On-call policy. Motion carried.

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- k. Motion by Andersen seconded by Roznai to appoint Nina Herbst as Museum Director. Motion carried.
- l. Motion to approve the following job descriptions for Rec Center, with change to remove the word "Material" from "Material Safety Data Sheets" and to move that requirement from Qualifications to Primary Duties and Responsibilities, as well as to change the weight lifting requirement to 50 pounds. Motion carried.
 - i. Custodian
 - ii. Maintenance Technician
- m. Motion by Tobey seconded by Kahlscheuer to authorize Jon Mann to bid out logs. Motion carried.
- n. Update on Mountain Park
 - i. Motion by Andersen seconded by Tobey to approve John Yoder to complete the second level of the Mountain Tower. Motion carried.
 - ii. Update on John Herschberger Easement
 - 1. Herschberger verbally accepted the Town's offer to purchase an easement.
- o. Short Term Rental information
 - i. Other municipalities in Door County implement additional short term rental permits. Information was made available if the Board decides to pursue the permit further.
- p. Associated Appraisal Consultants
 - i. Motion by Andersen seconded by Kahlscheuer to approve the Assessment Services Contract – 2023 to 2027. Motion carried.
 - ii. Full Inspection Revaluation vs Interim Market Update
 - 1. Board will likely commit to the Interim Market Update in 2025.
- q. Wisconsin Towns Association
 - i. Board of Review Training
 - 1. One board member must attend training. Will be revisited after the election.
 - ii. Town Officials Workshop
- r. Letter to KerberRose – Answer to financial review concerns
- s. Resignation from Parks & Economic Development Committees – Danette Garcia
- t. Resignations from Fire Department
 - i. Full Resignations
 - 1. Jerod Songstad
 - 2. Kenneth Berggren
 - 3. Matt Dusik
 - 4. Jake Farm

ii. Resignation but request for Associate Memberships

1. Miryam McGregor
2. Kimberly Toro
3. Mack Ellefson

12. Future Proposed Meeting Dates

13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)

a. Special Town Board Meeting – Tuesday, February 21, 2023, at 2 PM in the Community Center Gym

b. Regular Town Board Meeting – Wednesday, April 5, 2023, at 6 PM in the Rutledge Room

14. Motion by Tobey seconded by Andersen to adjourn. Motion carried. Adjourned at 8:54 PM.

Respectfully Submitted,

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Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

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The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the Special public meeting of the Town Board of the Town of Washington for Tuesday, February 21st, 2023, beginning at 2:00 p.m. per Department of Justice guidelines. The meeting will be held in the Gymnasium at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

MINUTES

SPECIAL TOWN BOARD MEETING

1. Call to Order – Chairman Hans Lux called the meeting to order at 2 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Larry Kahlscheuer, Richard Tobey, and Loran Roznai.
 - b. Motion by Andersen seconded by Kahlscheuer to approve the agenda. Motion carried.
3. Specific matters for discussion and possible action by town board in open session:
 - a. Open Bids/Approve bid for gravel crushing.
 1. Two bids were submitted. One from Michels Road & Stone, Inc and one from Bay Area Crushing. Bay Area Crushing had the lowest bid.
 2. Motion by Tobey seconded by Roznai to approve the bid submitted by Bay Area Crushing. Motion carried.
 - b. Motion by Tobey seconded by Kahlscheuer to approve the Intergovernmental Agreement between the Town and Washington Island School District for Drainage and Backfill project. Motion carried.
 - c. Motion by Kahlscheuer seconded by Roznai to approve the Fire Department / DNR Memorandum of Understanding for Mutual Aid and Fire Suppression Services. Motion carried.
 1. The Fire Department had selected “Option 1: No Reimbursement” for initial attack because by doing so they are eligible to receive grant money from the DNR. Fire Chief Peter Nehlsen had indicated that the department has been successful with those grants in the past.
 - d. Motion by Tobey seconded by Andersen to approve Addendum A for Additional Scope of Services with Associated Appraisal Consultants with the Interim Market Update to occur in 2025. Motion carried.

- e. Motion by Roznai seconded by Andersen to approve Fire Department Administrative Assistant candidate Jenny Nickell. Motion carried.
 - f. Motion by Tobey seconded by Kahlscheuer to approve the appointment of John Jessen to Economic Development Committee. Motion carried.
 - g. Motion by Andersen seconded by Roznai to approve attendance by Hans Lux and Dick Donnelly at Wisconsin Airport Operators & Land Use Seminar. Motion carried.
4. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Regular Town Board – April 5th, 2023
5. Motion by Tobey seconded by Roznai to adjourn. Motion carried. Adjourned at 2:24 PM.

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

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TOWN OF WASHINGTON**Reconciliation Report**

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 02/28/23 Reconciliation date: 02/28/23

CHECKS

Check#	Date	Vendor	Name	Cleared	Outstanding
27008	03/31/22	DC LAND USE	Door County Treasurer		51.64
27456	12/22/22	SWANSON, P.	Paul Swanson	125.28	
27517	12/31/22	SAM'S CLUB	Sam's Club/GECRB	241.30	
27527	12/31/22	FASTENAL CO	Fastenal Company	1,521.99	
27530	12/31/22	SEVAST SCHOO	Sevastopol School Distri	1,378.00	
27506	01/20/23	CARR	Robert Carr	86.89	
27514	01/20/23	VFIS BENFTS.	VFIS/Glatfelter Specialt	7,802.89	
27519	01/23/23	RHYME BUSINE	Rhyme Business Products	332.26	
27522	01/27/23	BARCO	Barco Products Co.	959.27	
27523	01/27/23	HANSEN PROPA	Hansen Propane Company o	3,829.84	
27524	01/27/23	MANN HEATING	Mann Heating & Air, LLC		4,687.34
27525	01/27/23	MES	Municipal Emergency Serv	615.10	
27528	02/01/23	CARRICO	Carrico Aquatic Resource	250.00	
27529	02/01/23	DIRECTV	DIRECTV	163.98	
27531	02/03/23	FABICK CAT	JFTCO, INC	178.40	
27532	02/03/23	FRONTIER	Frontier	1,659.69	
27533	02/03/23	GFL SOLID WA	GFL Environmental	3,960.46	
27534	02/06/23	ADVANCED AUT	Advance Stores Company I	974.70	
27535	02/06/23	CARRICO	Carrico Aquatic Resource	2,040.15	
27536	02/06/23	DC HIGHWAY	Door County Treasurer	71.19	
27537	02/06/23	QUANTUM	Quantum Technologies	30.00	
27538	02/06/23	QUILL	Quill Corporation	142.97	
27539	02/07/23	ASSC APPRAIS	Associated Appraisal Con	781.81	
27540	02/07/23	DAVE'S GARAG	Dave's Garage	246.33	
27541	02/07/23	DC TOURISM Z	Door County Tourism Zone	7,001.00	
27542	02/07/23	KERBER	Kerber, Rose & Associate	1,700.00	
27543	02/07/23	MANN'S MERC	Mann's Mercantile	398.66	
27544	02/07/23	SERVICE MOT	Service Motor Company	4,768.00	
27545	02/13/23	CONWAY, OLEJ	Law Firm of	922.50	
27546	02/13/23	D.C. TREAS	Door County Treasurer	541,369.92	
27547	02/13/23	DAVE'S GARAG	Dave's Garage	51.25	
27548	02/13/23	DC MEM. HOSP	Door County Memorial Hos	33,750.00	
27549	02/13/23	GREEN BAY RE	Green Bay Rebuilders, LL	250.00	
27550	02/13/23	HANSEN PROPA	Hansen Propane Company o		1,639.47
27551	02/13/23	HSI	Hydraulic Services, Inc	681.93	
27552	02/13/23	MC GRANE	Tyler McGrane	708.93	
27553	02/13/23	MCGRANE, K.	KATIE MCGRANE		16.00
27554	02/13/23	MONROE TRUCK	Monroe Truck Equipment	105.82	
27555	02/13/23	NOR DOOR ISL	Nor-Door Island Eyecare,	210.00	
27556	02/13/23	NWTC TX LEVY	Northeast Wisconsin Tech	115,409.89	
27557	02/13/23	RHYME BUSINE	Rhyme Business Products	97.50	
27558	02/13/23	SCHOOL	Washington Island School		702,299.90
27559	02/16/23	AXON ENTERPR	Taser International	5,174.00	
27560	02/16/23	COCHART	T. R. Cochart Tire Cente	1,354.00	
27561	02/16/23	FERRY	Washington Island Ferry	643.80	

CHECKS

TOWN OF WASHINGTON

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 02/28/23 Reconciliation date: 02/28/23

10:40 am

Check#	Date	Vendor	Name	Cleared	Outstanding
27562	02/16/23	SECURIAN FIN	Securian Financial Group	122.49	
27563	02/21/23	CELLCOM	Nsighttel Wireless LLC	528.27	
27564	02/21/23	SAM'S CLUB	Sam's Club/GECRB		147.87
27565	02/21/23	ABEDNEGO	Abednego Fire Protection		1,024.00
27566	02/21/23	BARCO	Barco Products Co.	249.63	
27567	02/21/23	CORO MED	Coro Medical	2,754.00	
27568	02/21/23	FABICK CAT	JFTCO, INC	57.69	
27569	02/21/23	GEAR WASH	Gear Wash		258.30
27570	02/21/23	KERBER	Kerber, Rose & Associate		60.40
27571	02/27/23	ANTHEM BLUE	Anthem Blue Cross Blue S		13,923.51
27572	02/27/23	BLOCH	Thomas Bloch		76.05
27573	02/27/23	DC HIGHWAY	Door County Treasurer		137.80
27574	02/27/23	WI DEPT REV	Wisconsin Department of		0.58
27575	02/27/23	HANSEN PROP	Hansen Propane Company o		8,494.17
27576	02/27/23	LUMEN	Century Link		11.05
27577	02/27/23	MANN HEATING	Mann Heating & Air, LLC		4,766.26
27578	02/27/23	REA	Washington Island Electr		7,577.06
27579	02/27/23	RED POWER	Red Power Diesel Service		60,641.38
Total				745,701.78	805,812.78

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding
3810	12/31/22	2022 UD Exp Due to Town	52,902.47	
3808	02/01/23	Bag Sales-Town Office	871.00	
3809	02/01/23	Jan 24th-Jan 31st 2023	2,009.00	
3810	02/01/23	A/R cash receipts	175.00	
3813	02/08/23	Young-Demo	50.00	
3814	02/08/23	January 2023	19.50	
3815	02/13/23	Feb Settlement Transfer	1,500,000.00	
3815	02/13/23	Red Barn Donations	700.00	
3816	02/13/23	Feb 1st to Feb 12th	2,119.00	
3817	02/14/23	January 2023	257.00	
3818	02/14/23	Demo #5221-#5224	100.00	
3819	02/15/23	Bag Sales-From Landfill	315.00	
3820	02/15/23	WET	40.00	
3821	02/17/23	Hwy Bldg Damage	8,104.51	
3822	02/17/23	VerHalen Bench	1,208.90	
3823	02/17/23	Jan Senior Meals	104.00	
3824	02/17/23	Townliner Motel	125.81	
3825	02/24/23	Feb 13th to Feb 20th	865.00	
3826	02/24/23	Dec 2022	2,858.67	
3827	02/24/23	2022 room tax reimburse	7,001.00	

DEPOSITS

TOWN OF WASHINGTON

10:40 am

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 02/28/23 Reconciliation date: 02/28/23

Txn#	Date	Description	Cleared	Outstanding
3825	02/27/23	Transfer	100,000.00	
3826	02/27/23	Re-do Transfer #3825	200,000.00	
3828	02/28/23	Landfill Bags	271.00	
3829	02/28/23	WET-Recycling	46.00	
3830	02/28/23	Demo #5225-#5228	170.00	
3832	02/28/23	Feb 21st to Feb 28th		1,312.00
Total			1,880,312.86	1,312.00

CHARGES

Txn#	Date	Description	Cleared	Outstanding
61585	02/27/23	Fix Error 3826	200,000.00	
Total			200,000.00	0.00

CREDITS

Txn#	Date	Description	Cleared	Outstanding
63150	02/01/23	Feb All Paid	1,360.00	
63152	02/01/23	2022 MSP Program	1,438.07	
63153	02/02/23	2022 ARPA MSP	145.48	
63151	02/28/23	Feb 2023 Interest	2,285.07	
Total			5,228.62	0.00

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
61569	02/02/23	Feb Jorg Loan	3,024.94	
61570	02/02/23	Delta Dental-Feb 2023	813.17	
61589	02/02/23	Tax TX0	5,410.44	
61590	02/02/23	Wages TX0	16,217.11	
61571	02/03/23	Nicolet CC Jan 2023	7,161.25	
61587	02/03/23	February 2023 Hartford	371.19	
61591	02/06/23	Fees TX0	38.40	
61592	02/13/23	Fees TX0	351.90	
61588	02/15/23	FEB 2023 CVR	59.05	
61599	02/15/23	Feb Positive Pay	50.00	
61593	02/16/23	Tax TX0	5,173.67	
61594	02/16/23	Wages TX0	15,960.25	
61584	02/20/23	Jan 2023 Sales Tax	434.74	

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
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TOWN OF WASHINGTON

10:40 am

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 02/28/23 Reconciliation date: 02/28/23

Check #	Date	Description	Amount	Balance
61595	02/21/23	Fees 8RP	36.85	
61596	02/27/23	Fees 8RP	112.00	
61597	02/27/23	Tax 8RP	885.51	
61598	02/27/23	Wages 8RP	5,116.12	
61583	02/28/23	WRS January 2023	6,393.95	
61600	02/28/23	WRS-Rex/Jerod	529.27	
			Total	68,139.81
Statement beginning balance				140,547.79
Cleared deposits				1,880,312.86
Cleared charges				-200,000.00
Cleared credits				5,228.62
Cleared withdrawals				-68,139.81
Cleared checks				-745,701.78
Cleared EFTs				0.00
Calculated statement balance				1,012,247.68
Statement ending balance				1,012,247.68
Difference				0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	1,012,247.68
Outstanding deposits	1,312.00
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	-805,812.78
Outstanding EFTs	0.00
Adjusted statement balance	207,746.90
General Ledger account balance as of 02/28/23	202,975.61
Difference	4,771.29

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

TOWN OF WASHINGTON

Reconciliation Report

Cash Account #11 [Nicolet Savings], Sorted by Check Date

Statement date: 02/28/23 Reconciliation date: 02/28/23

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding
128	01/30/23	Tax Collection	79,463.66	
129	01/31/23	Tax Collection	55,650.66	
130	02/01/23	Tax Collection	103,091.10	
131	02/02/23	Tax Collection	98,398.41	
132	02/03/23	Tax Collection	70,856.58	
133	02/06/23	Tax Collection	108,844.59	
135	02/07/23	Tax Collection	5,106.46	
136	02/27/23	Fix Error 3826	200,000.00	
137	02/28/23	Feb 2023 Interest	7,064.02	
Total			728,475.48	0.00

CHARGES

Txn#	Date	Description	Cleared	Outstanding
36	02/13/23	Feb Settlement Transfer	1,500,000.00	
37	02/27/23	Transfer	100,000.00	
38	02/27/23	Re-do Transfer #3825	200,000.00	
Total			1,800,000.00	0.00
Statement beginning balance				2,595,550.69
Cleared deposits				728,475.48
Cleared charges				-1,800,000.00
Cleared credits				0.00
Cleared withdrawals				0.00
Cleared checks				0.00
Cleared EFTs				0.00
<hr/>				
Calculated statement balance				1,524,026.17
Statement ending balance				1,524,026.17
Difference				0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	1,524,026.17
Outstanding deposits	0.00
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	0.00
Outstanding EFTs	0.00

Mar 10, 2023

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TOWN OF WASHINGTON

Reconciliation Report

Cash Account #11 [Nicolet Savings], Sorted by Check Date

Statement date: 02/28/23 Reconciliation date: 02/28/23

Adjusted statement balance	1,524,026.17
General Ledger account balance as of 02/28/23	1,524,026.17
Difference	0.00

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

TOWN OF WASHINGTON

Statement of Assets, Liab. & Equity

February 2023

ASSETS		
Current Assets		
PAYROLL POSTING	(336.21)	
Nicolet Bank	202,975.61	
Nicolet Savings	1,524,026.17	
DNR Escrow Account	90,311.00	
Law Enf. Petty Cash	50.00	
Due from UD Town Crew Wages	102,930.15	
Due from UD Town Crew Fringes	60.42	
Due from UD Town Office Wages	431.46	
Due from UD Town Office Fringes	43.99	
Advance from Utility	268,550.89	
Inventory	125,587.68	
Arch inventory	4,488.43	
TOTAL Current Assets		2,319,119.59
TOTAL ASSETS		2,319,119.59
LIABILITIES		
Current Liabilities		
Accounts Payable	24,975.90	
Advanced Tax Collections	23,856.11	
STD/LTD	723.42	
WRS Regular	1,534.66	
WRS Police Department	686.06	
Life Insurance	(197.08)	
Sales Taxes Payable	142.26	
FICA Withholding Tax Payable	0.09	
Accrued Wages	21,637.60	
Deferred Grant Revenue	37,576.01	
TOTAL Current Liabilities		110,935.03
TOTAL LIABILITIES		110,935.03
FUND EQUITY		
CIP Unassigned	300,000.00	
Archives Fund	28,948.00	
Nonspendable Arch Inven	4,488.00	
Community Center Committee Fund	22,675.65	
Maritime Museum and Dock Fund	37,350.00	
Red Barn Fund	118,360.00	
Police Department Fund	38,407.00	
Public Health Fund	9,000.00	
General Government Fund	2,000.00	
Fire Department Fund	4,000.00	
Parks Fund	36,350.00	
Department of Public Works Fund	12,000.00	
Airport Fund	3,400.00	
Committed Escrow	95,261.00	

Unassigned Fund Balance	680,199.03	
Excess of Revenues over Expenditures	815,745.88	
	<hr/>	
TOTAL FUND EQUITY		2,208,184.56
		<hr/>
TOTAL LIABILITIES & FUND EQUITY		2,319,119.59
		<hr/>

TOWN OF WASHINGTON
Statement of Revenues & Expenditures
Year-to-Date Performance, February 2023 - current month

	<i>2 Months Ended February 28, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Revenue				
Community Center Committee Revenue	0.00	15,000.00	15,000.00	
Red Barn Revenue	700.00	10,000.00	9,300.00	7.0 %
Archives Revenue	0.00	17,800.00	17,800.00	
Maritime Museum/Jackson Harbor Dock	0.00	5,000.00	5,000.00	
General Property Taxes	1,157,869.67	1,645,885.56	488,015.89	70.3 %
Forest Crop/Managed Forest Land	0.00	120.00	120.00	
Sales Tax Rebate	20.00	120.00	100.00	16.7 %
Interest Delinquent Taxes	0.00	50.00	50.00	
Police Department Grant - State	0.00	11,000.00	11,000.00	
State Shared Revenue	0.00	17,970.43	17,970.43	
Fire Insurance Dues	0.00	8,500.00	8,500.00	
Personal Property Aid	0.00	2,978.01	2,978.01	
Police Department Training Aid	0.00	320.00	320.00	
Governmental Transportation Aid	39,308.08	157,232.34	117,924.26	25.0 %
Municipal Service and Rock Island Trash	1,583.55	1,476.60	(106.95)	107.2 %
PILT Land	15,977.22	13,000.00	(2,977.22)	122.9 %
PILT Computer	0.00	159.01	159.01	
Alcohol License	0.00	6,000.00	6,000.00	
Dog Licenses	0.00	50.00	50.00	
Building Permit Fees	19.50	500.00	480.50	3.9 %
Driveway Permits	120.00	200.00	80.00	60.0 %
Cigarette Licenses	0.00	50.00	50.00	
Operator Licenses	0.00	500.00	500.00	
Fines Fees Forfeitures	(36.90)	600.00	636.90	-6.1 %
Airport Income	0.00	69,593.75	69,593.75	
Utility District Reimbursements	0.00	22,000.00	22,000.00	
Refuse User Fees	4,419.00	110,000.00	105,581.00	4.0 %
Cemetery	1,200.00	12,000.00	10,800.00	10.0 %
Jacobsen Museum Receipts	0.00	8,200.00	8,200.00	
Jackson Harbor Dock Lease	1,200.00	15,000.00	13,800.00	8.0 %
Rec Center Fees	11,966.36	54,828.00	42,861.64	21.8 %
Rec Center Donations	16,507.00	79,600.00	63,093.00	20.7 %
Rec Center Reimbursement - WI Foundation	0.00	28,000.00	28,000.00	
Door County Police	0.00	107,000.00	107,000.00	
Door County Highway and Park	0.00	21,500.00	21,500.00	
Door Conuty Room Tax	9,859.67	40,370.00	30,510.33	24.4 %
Door County Intergovernmental Reimburesem	0.00	3,750.00	3,750.00	
Door County Recycling Rebate	0.00	3,000.00	3,000.00	
Miscellaneous Income	7,075.00	1,000.00	(6,075.00)	707.5 %

	<i>2 Months Ended February 28, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Parks Donations	1,208.90	14,000.00	12,791.10	8.6 %
Parks Sticker Sales	0.00	8,000.00	8,000.00	
Interest General Fund	17,318.58	4,500.00	(12,818.58)	384.9 %
Welcome Center Receipts Parking	100.00	650.00	550.00	15.4 %
Community Center and Gym Rentals	104.00	3,000.00	2,896.00	3.5 %
Medical Clinic Rent	0.00	20,000.00	20,000.00	
School Snow Plowing	0.00	1,000.00	1,000.00	
Van Income	257.00	900.00	643.00	28.6 %
Special Assessments	175.00	1,400.00	1,225.00	12.5 %
TOTAL Revenue	1,286,951.63	2,543,803.70	1,256,852.07	50.6 %
Net Revenue	1,286,951.63	2,543,803.70	1,256,852.07	50.6 %
GROSS PROFIT	1,286,951.63	2,543,803.70	1,256,852.07	50.6 %
Expenditures				
GENERAL GOVERNMENT				
Board Wages	2,400.26	14,401.56	12,001.30	16.7 %
Board Fringes	183.62	1,101.72	918.10	16.7 %
Contracted Services	3,400.00	32,667.00	29,267.00	10.4 %
Dues/Insurance/Licenses	2,332.00	6,000.00	3,668.00	38.9 %
Board Expenses	28.35	2,000.00	1,971.65	1.4 %
Board Travel/Training	0.00	1,500.00	1,500.00	
Legal	922.50	5,000.00	4,077.50	18.4 %
Bank Charges/Fines	100.00	600.00	500.00	16.7 %
Town Office Wages	15,676.39	103,214.65	87,538.26	15.2 %
Town Office Fringes	11,656.91	42,560.11	30,903.20	27.4 %
Town Office Travel/Training	0.00	2,000.00	2,000.00	
Town Office Equipment	452.66	19,970.00	19,517.34	2.3 %
Town Office Supplies/Postage	174.95	5,000.00	4,825.05	3.5 %
Town Website	224.22	3,000.00	2,775.78	7.5 %
Town Office Phone and Internet	268.68	2,660.00	2,391.32	10.1 %
Elections	0.00	4,000.00	4,000.00	
Miscellaneous Expense	1,134.08	6,500.00	5,365.92	17.4 %
Auditor	0.00	12,000.00	12,000.00	
Tax Collection	0.00	3,087.37	3,087.37	
Board of Review	0.00	200.00	200.00	
Humane Society	0.00	500.00	500.00	
Assessor	1,563.58	9,000.00	7,436.42	17.4 %
Property Asset Appraisal	0.00	1,250.00	1,250.00	
Non-Department Insurance	0.00	3,000.00	3,000.00	
TOTAL GENERAL GOVERNMENT	40,518.20	281,212.41	240,694.21	14.4 %
PUBLIC SAFETY				

*2 Months Ended
February 28, 2023*

		<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Police Department Wages	20,446.81	154,221.15	133,774.34	13.3 %
Police Department Fringes	16,475.58	100,683.36	84,207.78	16.4 %
Police Dept On-Call Overnight Stipend	0.00	9,000.00	9,000.00	
Police Department Supplies	4.95	1,200.00	1,195.05	0.4 %
Police Department Admin/Electricity	1,502.50	5,300.00	3,797.50	28.3 %
Police Department Equipment	0.00	2,000.00	2,000.00	
Police Department Uniforms	0.00	3,000.00	3,000.00	
Police Department Travel/Training	736.93	2,900.00	2,163.07	25.4 %
Police Department Equipment Maint/Fuel	774.36	7,000.00	6,225.64	11.1 %
Police Department Insurance	0.00	6,500.00	6,500.00	
Police Department Communications	881.55	5,700.00	4,818.45	15.5 %
Fire Department Equipment	1,238.24	10,500.00	9,261.76	11.8 %
Fire Department Rescue Boat	0.00	8,000.00	8,000.00	
Fire Department Travel/Training	1,563.90	1,500.00	(63.90)	104.3 %
Fire Department Wages	10,762.00	41,950.00	31,188.00	25.7 %
Fire Department Stipends	0.00	14,000.00	14,000.00	
Fire Department Admin Stipend	0.00	5,000.00	5,000.00	
Fire Department Insurance	0.00	7,000.00	7,000.00	
Service Award Program	7,802.89	8,745.00	942.11	89.2 %
Fire Department Building Maintenance	5,076.40	30,000.00	24,923.60	16.9 %
Fire Department Fuel	900.56	3,000.00	2,099.44	30.0 %
Fire Department Inspections	0.00	5,000.00	5,000.00	
Fire Department Fringes	846.83	6,930.02	6,083.19	12.2 %
Fire Department Maintenance of Equipment	1,282.30	30,000.00	28,717.70	4.3 %
EMR Department Wages	1,320.00	15,070.00	13,750.00	8.8 %
EMR Department Stipends	0.00	2,200.00	2,200.00	
EMR Department AEDs	2,754.00	1,500.00	(1,254.00)	183.6 %
EMR Department Fringes	100.93	1,713.46	1,612.53	5.9 %
EMR Department Building Maintenance	0.00	500.00	500.00	
EMR Department Travel/Training	0.00	500.00	500.00	
EMR Department SAP	0.00	2,385.00	2,385.00	
Emergency Communications/Phone	63.34	750.00	686.66	8.4 %
Emergency Communication Stipend	0.00	600.00	600.00	
Emergency Communications Maintenance	0.00	5,000.00	5,000.00	
TOTAL PUBLIC SAFETY	74,534.07	499,347.99	424,813.92	14.9 %
PUBLIC WORKS				
Town Shop Phone	179.61	1,710.00	1,530.39	10.5 %
Town Shop Electric	490.06	4,000.00	3,509.94	12.3 %
Town Shop Heating	4,381.25	12,000.00	7,618.75	36.5 %
DPW Supplies	593.53	5,000.00	4,406.47	11.9 %
DPW Safety Equipment/Uniforms	405.00	1,800.00	1,395.00	22.5 %
DPW Maintenance and Repairs	(8,104.51)	3,000.00	11,104.51	-270.2 %
Town Crew Wages	31,101.71	232,367.79	201,266.08	13.4 %
Town Crew Fringes	16,535.65	132,588.34	116,052.69	12.5 %
DPW Fuel	3,210.12	30,000.00	26,789.88	10.7 %

*2 Months Ended
February 28, 2023*

*Annual
Budget*

Unused

% Used

		<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
DPW Insurance	0.00	25,000.00	25,000.00	
DPW Equipment/Repairs	3,726.50	15,000.00	11,273.50	24.8 %
Annual Mine Safety Training/Travel	0.00	700.00	700.00	
Salt	0.00	3,000.00	3,000.00	
DPW Construction/Repairs	71.19	2,000.00	1,928.81	3.6 %
Street Lights	416.12	2,800.00	2,383.88	14.9 %
Airport Wages	0.00	1,400.00	1,400.00	
Airport Fringes	0.00	107.10	107.10	
Airport Electricity	313.25	2,000.00	1,686.75	15.7 %
Airport Heating	546.49	3,000.00	2,453.51	18.2 %
Airport Supplies/Maintenance	426.22	5,200.00	4,773.78	8.2 %
Airport Insurance	2,095.00	5,700.00	3,605.00	36.8 %
Island Exchange Wages	2,960.38	25,358.60	22,398.22	11.7 %
Island Exchange Fringes	874.46	4,295.16	3,420.70	20.4 %
Island Exchange Maintenance	1,377.27	7,000.00	5,622.73	19.7 %
Dump Phone	47.09	0.00	(47.09)	
Island Exchange Recycling	675.00	20,000.00	19,325.00	3.4 %
Island Exchange Insurance	0.00	450.00	450.00	
Solid Waste MSW, Metal, and Paper	3,553.44	41,000.00	37,446.56	8.7 %
Solid Waste C&D	228.82	15,000.00	14,771.18	1.5 %
Utility District Expenses	43.99	0.00	(43.99)	
TOTAL PUBLIC WORKS	66,147.64	601,476.99	535,329.35	11.0 %
HEALTH & HUMAN SERVICES				
Doctor Subsidy	33,750.00	135,000.00	101,250.00	25.0 %
Van Expense	249.12	2,720.00	2,470.88	9.2 %
TOTAL HEALTH & HUMAN SERVICES	33,999.12	137,720.00	103,720.88	24.7 %
CULTURE, RECREATION, & EDUC				
Library Phone	30.87	400.00	369.13	7.7 %
Jacobsen Museum Expense	135.34	2,372.00	2,236.66	5.7 %
Jacobsen Museum Fringes	17.66	1,097.85	1,080.19	1.6 %
Jacobsen Museum Wages	230.75	14,351.00	14,120.25	1.6 %
Jacobsen Museum Insurance	0.00	200.00	200.00	
Community Center Building Expense	9,542.20	40,000.00	30,457.80	23.9 %
Community Center Committee Expense	0.00	15,000.00	15,000.00	
Parks Including Electricity	1,433.47	11,680.00	10,246.53	12.3 %
Parks Insurance	0.00	1,000.00	1,000.00	
Ballfield Access Lease	1,100.00	1,260.00	160.00	87.3 %
Archivist Wages	2,285.57	13,104.00	10,818.43	17.4 %
Red Barn Expense	80.92	2,000.00	1,919.08	4.0 %
Archivist Fringes	168.01	1,002.46	834.45	16.8 %
Red Barn Director Wages	0.00	5,000.00	5,000.00	
Archives Expense	0.00	3,695.00	3,695.00	
Red Barn Director Fringes	0.00	382.50	382.50	
School House Beach Expense	41.90	0.00	(41.90)	
Art and Nature Center Expense	0.00	500.00	500.00	

	<i>2 Months Ended February 28, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Rec Center Manager Wages	8,077.00	53,067.25	44,990.25	15.2 %
Rec Center Manager Fringes	873.71	7,769.05	6,895.34	11.2 %
Rec Center Staff Wages	7,756.61	46,887.40	39,130.79	16.5 %
Rec Center Staff Fringes	678.81	4,352.26	3,673.45	15.6 %
Rec Center Maintenance	2,807.67	17,700.00	14,892.33	15.9 %
Rec Center Insurance	0.00	4,000.00	4,000.00	
Rec Center Administrative	395.78	16,800.00	16,404.22	2.4 %
Rec Center Utilities	19,368.36	71,640.00	52,271.64	27.0 %
Maritime Museum/Dock	329.06	3,500.00	3,170.94	9.4 %
Maritime Wages	0.00	4,420.00	4,420.00	
Maritime Fringes	0.00	338.13	338.13	
TOTAL CULTURE, RECREATION & EDUC	55,353.69	343,518.90	288,165.21	16.1 %
WELCOME CENTER				
Welcome Center/Chamber of Commerce	8,735.24	29,350.00	20,614.76	29.8 %
Capital Improvement Projects(Unassigned)	0.00	460,000.00	460,000.00	
Police Department Outlay	5,174.00	0.00	(5,174.00)	
Fire Department Outlay	60,641.38	0.00	(60,641.38)	
Department of Public Work Capital Outlay	4,768.00	0.00	(4,768.00)	
Airport Capital Outlay	4,457.51	0.00	(4,457.51)	
Landfill Capital Outlay	1,227.00	0.00	(1,227.00)	
Nicolet Loan Principal	5,152.39	25,350.00	20,197.61	20.3 %
Nicolet Loan Interest	897.49	10,950.00	10,052.51	8.2 %
Huntington Loan Principal	42,449.21	85,588.21	43,139.00	49.6 %
Huntington Loan Interest	2,827.18	4,964.57	2,137.39	56.9 %
BCPL Loan Principal	49,105.25	49,106.25	1.00	100.0 %
BCPL Loan Interest	15,218.38	15,218.38	0.00	100.0 %
TOTAL CAPITAL OUTLAY	200,653.03	680,527.41	479,874.38	29.5 %
TOTAL Expenditures	471,205.75	2,543,803.70	2,072,597.95	18.5 %
Excess of Revenues over Expenditures	815,745.88	0.00	(815,745.88)	37088.0 %
Excess of Revenues over Expenditures	815,745.88	0.00	(815,745.88)	37088.0 %
Excess of Revenues over Expenditures	815,745.88	0.00	(815,745.88)	37088.0 %

Washington Island Fire Department
P.O. Box 250
Washington Island Wi 54246

WIFD FEB 2023 MONTHLY REPORT

Washington Island 911 calls

Wifd EMR calls – 3 WIFD EMR CALLS YTD - 8

FIRE AND RESCUE CALLS: 0

EMR Training held Feb. 2 – 8 Members present.

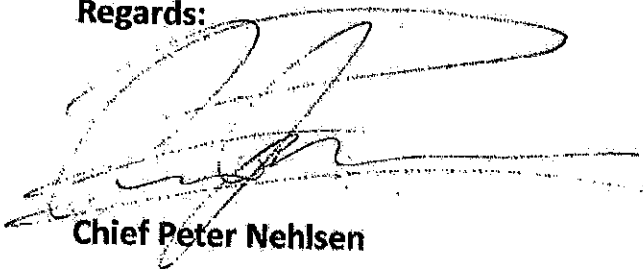
FIRE Training was held Feb. 9 - Training - 20 members present.

FIRE Board of Directors meeting – Feb. 16 – 7 members present.

FIRE Business meeting and training was held Feb. 16 - 26 members present.

Equipment Checks - 8 checks completed by 6 firefighters.

Regards:



Chief Peter Nehlsen

APPROVED MARCH 6, 2023

Town of Washington Economic Development Committee

Meeting Minutes for Regular Meeting of February 8, 2023

The Economic Development Committee convened at 4:30pm in the Rutledge Room. The meeting was accessible remotely.

Members present were Don Riewe, Jesse Hansen and Bill Jorgensen. Board liaison Loren Roznai was also present. Chairman Lux attended remotely.

Motion by Jorgensen, second by Hansen to approve the agenda, motion carried.

Copies of the recently released Door County Economic Development Corporation Strategic Plan 2023-2025 were distributed to the Committee members for their files. Michelle Lawrie of DCEDC was unavailable to discuss the Plan.

Copies of the Workforce Housing Lending Corporation Highlights sheet were distributed to the Committee members for their files. Bret Bicoy of Door County Community Foundation, Workforce Housing and Community Grant Program was unavailable to discuss the programs.

Motion by Hansen, second by Jorgensen to approve the minutes of the January 17, 2023 regular meeting. Motion carried.

Motion by Jorgensen, second by Hansen to approve the 2023 Economic Development Committee Charter at the Committee level and submit it to the Town Board for approval.

Motion by Riewe, second by Jorgensen to set the next regular meeting date of March 7, 2023. Motion carried.

Motion by Hansen, second by Jorgensen to adjourn. Motion carried. Meeting adjourned at 5:33pm.

Submitted by Don Riewe

Town of Washington Economic Development Committee

Regular Meeting Agenda

Wednesday APRIL 5, 2023

4:30 PM in the

Rutledge Room, Community Center

Two or more Town Board members may be present. Discussion may prompt recommendation(s) to the Town Board. You may attend this meeting remotely, instructions below.

- 1) Call to order
- 2) Roll call
- 3) Approve agenda
- 4) Approve meeting minutes from March 7, 2023 regular meeting
- 5) Housing survey questions discussion
 - A) Yarmouth MA survey questions
- 6) Discuss potential community projects eligible for Community Investment Fund Grants
 - A) Members please consider in advance of the meeting projects to present
- 7) Introductory look at Detroit Harbor Enhancement Plan of March 5, 2013
- 8) Set next regular meeting date of Wednesday May 3, 2023
- 9) Adjourn

Economic Development Committee

Apr 5, 2023, 4:30 – 5:30 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

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**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday November 9, 2022
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 4:02 PM by Chairman Kirby Foss

MEMBERS PRESENT: Michael Kickbush, Kirby Foss, Connie Smith, Larry Kahlscheuer

MEMBERS ABSENT: Doug Hanson

OTHERS PRESENT: None

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Smith, 2nd by Kickbush. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes April 12, 2022 meeting were approved as written. Motion by Kickbush, 2nd by Smith. **Motion passed** unanimously.

4. CORRESPONDENCE: None.

ACTION ITEMS:

5. a. Text Amendment – The Town of Liberty Grove has submitted a request to change the Door Co. Zoning Ordinance to allow Auto Repair and Trade or Contractor Establishments in Heartland-10 (HL 10) Zoning Districts with a Conditional Use Permit. Motion by Kickbush, second by Smith that WIZAP recommend Denying a change to the Door Co. Zoning Ordinance allowing Auto Repair & Trade or Contractor Establishments in Heartland-10 (HL 10) zoning districts. **Motion passed** unanimously.

5. b. Elect WIZAP Chair – tabled for further discussion at the next meeting.

5. c. Elect WIZAP Secretary – tabled for further discussion at the next meeting.

5. d. Opening for WIZAP Committee – No action taken.

6. REPORTS/ANNOUNCEMENTS: None.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: As needed.

10. ADJOURNMENT: **MOTION** by Kickbush to adjourn, 2nd by Smith. **Motion carried** unanimously. Meeting was adjourned at 4:25 pm.

Submitted by Mike Kickbush, Secretary

**WASHINGTON ISLAND ZONING AND PLANNING
COMMITTEE MEETING
March 21, 2023 – 4:00pm
Washington Island Community Center Rutledge Room &
Virtual Option, Call in Instructions Below
AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES** of the November 9, 2023 meeting
- 4. CORRESPONDENCE:**
- 5. ACTION ITEMS**

- | | | |
|----|---|-------------------|
| a. | Elect WIZAP Chairman | Discussion/Motion |
| b. | Elect WIZAP Secretary | Discussion/Motion |
| c. | Opening for WIZAP Committee | Discussion/Motion |
| d. | Variance Request – Sandra L. Bassler, Trustee of William & Sandra Bassler Trust has requested a variance from Section 4.08(8)(f)2.b.(2) of the Door County Comprehensive Zoning Ordinance which requires Multiple Occupancy Developments to be located at least 40’ from side lot lines when adjacent to a single family residence. The property is located at 1145 Old West Harbor Road, parcel number 028-01-02332923Q. | |

Discussion/Motion

- | | | |
|----|-----------------------|-------------------|
| e. | Island Zoning Overlay | Discussion/Motion |
|----|-----------------------|-------------------|

- 6. REPORTS/ANNOUNCEMENTS**
- 7. COMMUNITY INPUT**
- 8. BOARD INPUT**
- 9. NEXT MEETING:** Suggestions?
- 10. ADJOURN**

MORE THAN TWO TOWN BOARD MEMBERS MAY BE PRESENT
WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS.STAT. §19.84)
Posted March 1, 2023

THE PUBLIC IS WELCOME
Check the Town website for our posted agendas & minutes at:
www.washingtonisland-wi.gov

Computer, Tablet or Smartphone Link
<http://meet.goto.com/725682317>

Call in Phone Number
Access Code: 725-682-317
United States: +1 (312) 757-3121

RECOMMENDATION

**WASHINGTON ISLAND PLANNING & ZONING
COMMITTEE**

March 21, 2023

At the March 21, 2023 meeting of the Washington Island Zoning and Planning Committee, an election for the **chairman of the committee** was held.

Motion by Connie Smith, 2nd by Mike Kickbush to nominate **Doug Hansen** to the chair of the committee. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Planning & Zoning Committee

RECOMMENDATION

**WASHINGTON ISLAND PLANNING & ZONING
COMMITTEE**

March 21, 2023

At the March 21, 2021 meeting of the Washington Island Zoning and Planning Committee, an election for the **office of secretary** was held.

Motion by Doug Hansen, 2nd by Connie Smith to nominate **Mike Kickbush** to the office of secretary. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Planning & Zoning Committee

RECOMMENDATION

**WASHINGTON ISLAND PLANNING & ZONING
COMMITTEE**

March 21, 2023

At a meeting of the Washington Island Zoning and Planning meeting held on March 21, 2023 it was the unanimous recommendation of the committee members present that **Susan Buchanan** be made a member of WIZAP.

The motion to recommend Susan Buchanan as a member of WIZAP was made by Doug Hansen, 2nd by Mike Kickbush. Motion passed unanimously.

The committee believes she would be a great addition.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Planning & Zoning Committee

RECOMMENDATION

**WASHINGTON ISLAND PLANNING & ZONING
COMMITTEE**

March 21, 2023

At a meeting of the Washington Island Zoning and Planning meeting held on March 21, 2023 it was the unanimous recommendation of the committee members present that **the following motion be approved.**

Relative to the Door Co. Zoning Ordinance, the Washington Island Overlay (chapter 3.15(3)) was reviewed and was determined to meet the current needs of the island and shall be kept as is and as it was envisioned by previous committees. Any changes in “clean up” language need to be consistent with the intent of the overlay. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Planning & Zoning Committee

**Door County Planning Department
Request for Town Recommendation**

Sandra L. Bassler, Trustee of William K. & Sandra L. Bassler Trust (Owner) has requested a variance from Section 4.08(8)(f)2.b.(2) of the Door County Comprehensive Zoning Ordinance. Section 4.08(8) (f)2.b.(2) of the Door County Comprehensive Zoning Ordinance requires Multiple Occupancy Developments to be located at least 40' from side lot lines when adjacent to a single family residence.

The applicants are proposing a 25' X 27', two story addition to the existing southern cottage of a Multiple Occupancy Development. The addition will be located as close as 23' to the south side lot line.

The Zoning and Planning Committee of the Town of Washington held a legally noticed and posted meeting on 3/21/23, at which, by a vote of 3 (Yea) to 3 (Nay), the town recommended (check one) **SUPPORT** **DENIAL** for a variance.

Reason(s) for the town's decision:

The proposed residence which is being added onto predates the current Door County Zoning Ordinance and has a certain amount of inalienable rights associated with it. The addition will be no more closer to the south side yard property line than the existing residence that is being added onto. The adjacent neighbors that are most affected have submitted letters of support. Harm to the public interest was not discussed.

Is the proposal consistent with the Town Comprehensive Plan?

The proposed addition is a permitted use and allowed for in the zoning district it is in which is Recreational Commercial (RC).

Concerns or objections the town may wish to see potentially addressed through conditions:

Owner intends to install a tree row on the south property line per site plan by architect. Owner also said the intention is to create a primary residence and not a rental property.

Town Clerk Signature

Date

***See reverse for variance criteria.**

On Mar 20, 2023, at 7:16 AM, Michael Kickbush
<mkickbush@hotmail.com> wrote:

Hi Susan,

Thank you for your interest in WIZAP. I have forwarded your letter of interest to the committee and attached an agenda for Tuesday's meeting. If you cannot attend in person, there is a go to meeting link at the bottom of the agenda if you would like to attend virtually.

Thanks,

Mike

From: Susan Buchanan <susanb@tallpinesconservancy.org>
Sent: Sunday, March 19, 2023 11:43 AM
To: Michael Kickbush <mkickbush@hotmail.com>
Subject: WIZAP

Hi Mike: I would be very interested in joining the WIZAP. As you are aware, I hold a masters degree from the School of Architecture and Urban Planning, UW-Milwaukee in land use planning, and I was on the Village of Shorewood's plan commission for 10 years. Currently I am the Executive Director of Tall Pines Conservancy, a land trust specializing in farmland conservation, in the Oconomowoc area--and have been for the past 15 years. I also hold a real estate brokers license (for over 30 years!). I have been coming up to the Island since 1991, and we purchased 26 acres in the Big Marsh natural area in 1999 (that is now owned by the DNR as part of the NA). We purchased our 45 acre farm on Lake View in 2006. I am eyeing retirement in 2024, and would appreciate the opportunity to apply my professional background and experience to the Island for which I am very passionate! Thank you for your consideration. Sincerely, Susan

Professional Bio: <https://tallpinesconservancy.org/meet-the-team>

--



Susan Buchanan

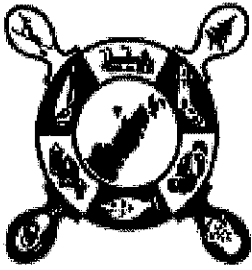
Executive Director

414-559-7460 cell

"We abuse land because we regard it as a commodity belonging to us. When we see land as a community to which we belong, we may begin to use it with love and respect."

-Aldo Leopold

<Agenda for March 21, 2023[1].pdf>



County of Door
LAND USE SERVICES DEPARTMENT: ZONING
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Kristin Rankin, Zoning Administrator

Direct line: (920) 746-2266

Main office line: (920) 746-2323

FAX: (920) 746-2387

E-mail: krankin@co.door.wi.us

Website: <https://www.co.door.wi.gov/164/Land-Use-Services>

February 16, 2023

Town of Washington
C/o Alexandria McDonald, Clerk
(via e-mail)

Re: Petition for variance for 1145 Old West Harbor Rd: Multiple Occupancy Development Addition

Dear Ms. McDonald,

We are sending you this letter to notify the town that there will be a hearing regarding a request for a variance on a property in the Town of Washington at an upcoming Door County Board of Adjustment meeting. The scheduling process for the hearing will begin on March 16, 2023, unless we hear from the town before that date. The hearing will be held no sooner than three weeks after the scheduling process is begun. Comments may still be submitted to the Land Use Services Department concerning the proposal up to noon the day before the hearing and/or the town may offer verbal testimony at the hearing.

Enclosed is a "Town Recommendation Worksheet" which we ask you to complete and send back to the Door County Land Use Services Department after you review the case at an upcoming meeting.

Sandra L. Bassler, Trustee of William K. & Sandra L. Bassler Trust (Owner) has requested a variance from Section 4.08(8)(f)2.b.(2) of the Door County Comprehensive Zoning Ordinance. Section 4.08(8)(f)2.b.(2) of the Door County Comprehensive Zoning Ordinance requires Multiple Occupancy Developments to be located at least 40' from side lot lines when adjacent to a single family residence.

The applicants are proposing to a 25' X 27', two-story addition to the existing southern cottage of a Multiple Occupancy Development. The addition will be located as close as 23' to the south side lot line.

The applicants have the responsibility to contact the Town of Washington (Alexandria McDonald, Clerk: 920-847-2522) to determine if/when the town may discuss this matter at a future meeting.

Sincerely,

Kristin Rankin

Zoning Administrator

Enc.: Variance application packet and town recommendation worksheet
C.C.: Sandra Bassler
Mark Flasch (via email)
Adjacent property owners within 300', letter only

GENERAL CRITERIA REGARDING ZONING HEARING CASES IN DOOR COUNTY

This document is intended to provide a general guide to the issues and criteria to consider when making decisions regarding this type of zoning hearing. It should not be considered a complete guide to applicable statutes or ordinances.

PETITION FOR VARIANCE

(See Door County Zoning Ordinance section 11.06 and Wisconsin Statutes section 59.694.)

A petition for variance is a request to relax one or more of the dimensional requirements or restrictions of the ordinance (road, water, or property line setbacks; building size or height, etc.). The Door County Zoning Ordinance only allows so-called "area" variance petitions – it does not permit application for a variance where a use not allowed in that zoning district would be established (a "use" variance). Note that variances "run with the land" and not with the applicant; an approved variance is permanently attached to the parcel in question.

By state statute, petitions for variance from the county zoning ordinance are heard and decided upon at a public hearing before the board of adjustment or appeals (called the Board of Adjustment in Door County), members of which are appointed by the County Board of Supervisors. Appeals of Board of Adjustment decisions are heard in the court system.

Criteria for evaluating "area" variance petitions

(Note: Responses to the three bolded questions below should be "yes" in order to justify granting the variance in accordance with legal/case law criteria.)

- **Do physical limitations of the property prevent compliance with ordinance standards?**
Examples of physical limitations include wetland presence, parcel shape, steep slopes, etc.
- **Will granting the variance have no affect on the public interest?**
 - *Public interest includes additional runoff, affects on the quality of fish or wildlife habitat, impacts on scenic beauty, etc. Cumulative effects must be considered.*
 - *Public interest includes the interest of the public at large, not just that of nearby property owners.*
 - *Lack of local opposition does not in itself mean that a variance will not harm the public interest.*
 - *A variance should include only the minimal relief necessary to allow reasonable use of the property.*
 - *The board's actions should be consistent with stated ordinance objectives.*
- **Is an "unnecessary hardship" present?**
 - *Does compliance with the ordinance unreasonably prevent the owner from using the property for a permitted purpose, or is conformity with restrictions unnecessarily burdensome for the property owner?*
 - *Is there a unique physical property limitation? (See above.)*
 - *The variance is not warranted if the physical character of the property allows a landowner to develop or build in compliance with the zoning ordinance.*
 - *Financial hardship is not grounds for a variance.*
 - *Self-imposed hardship or personal preference are not grounds for a variance. (Note that "self-imposed hardship" has been determined by courts to mean either current or former owners.)*
 - *The hardship cannot be one that would have existed in the absence of zoning.*

One final consideration: Will granting the variance serve an overriding public interest? (If yes, granting the variance may possibly be justifiable even if other criteria point toward denial.)

Petition for Grant of Variance

STAFF REPORT

Applicant Information

Current Owner(s): William K. & Sandra L. Bassler Trust

Parcel: 1145 Old West Harbor Rd, Parcel ID # 028-01-02332923Q

Request: Sandra L. Bassler, Trustee of William K. & Sandra L. Bassler Trust (Owner) has requested a variance from Section 4.08(8)(f)2.b.(2) of the Door County Comprehensive Zoning Ordinance. Section 4.08(8)(f)2.b.(2) of the Door County Comprehensive Zoning Ordinance requires Multiple Occupancy Developments to be located at least 40' from side lot lines when adjacent to a single family residence.

The applicants are proposing to a 25' X 27', two-story addition to the existing southern cottage of a Multiple Occupancy Development. The addition will be located as close as 23' to the south side lot line.

Parcel Description: This parcel contains 3.58 acres. There is about 180 feet of shoreline along Green Bay. There is about 200 feet of frontage along Old West Harbor (Town Road). Access to the property is taken along a 30' private unnamed easement serving 4 lots. The opposite side of the private easement (from the residences) contains areas of mapped wetlands.

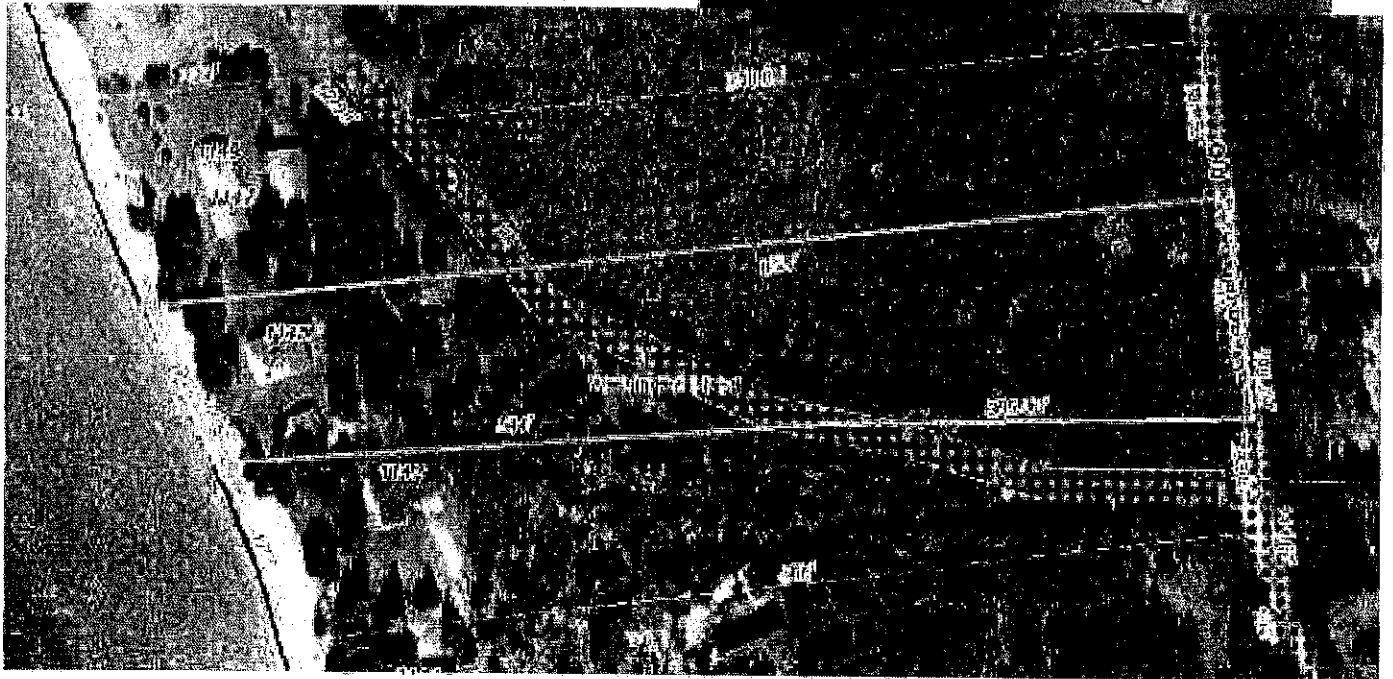
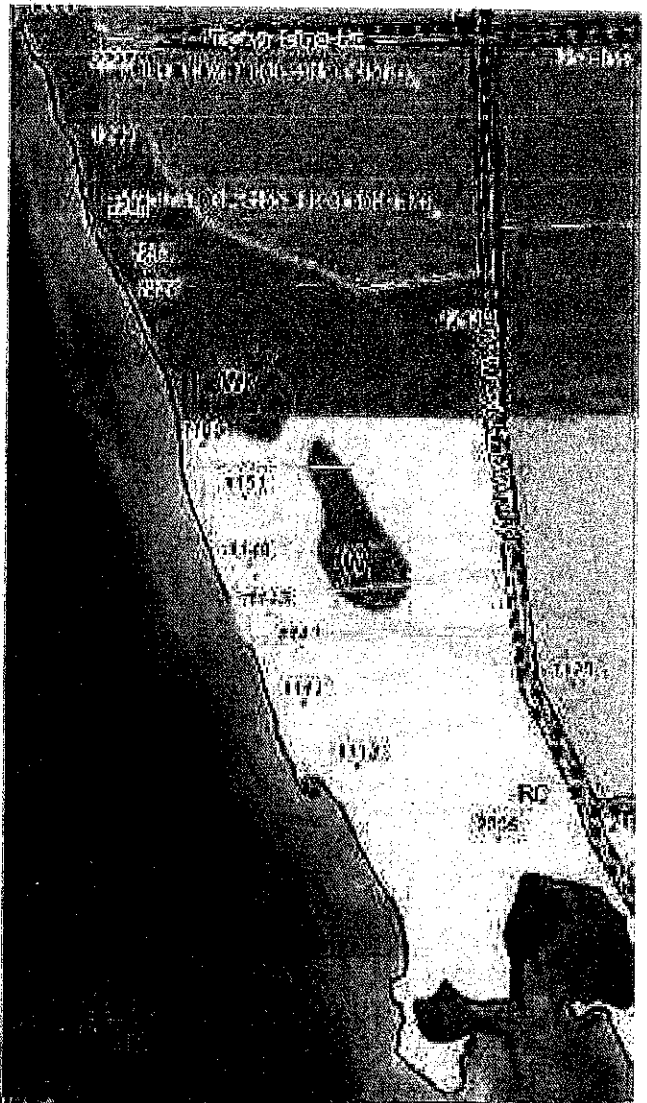
Zoning: This property is zoned Recreational Commercial (RC) under the Door County Comprehensive Zoning Ordinance. This property is located in a non-core area. This Multiple Occupancy Development is considered a conforming use. The MOD is allowed to be expanded without a Conditional Use Permit as long as the MOD does not exceed 12 bedrooms.

Background: The Multiple Occupancy Development contains two dwelling units built before zoning was adopted. A detached garage was authorized in 1992. In 2010 a Conditional Use Permit was issued for expansion of the Multiple Occupancy Development. This expansion was only to the northern cottage.



Surrounding area:

The lots to the North and South of this parcel are zoned Recreational Commercial (RC). The lot to the north of this property contains a MOD. The lot to the south of this property contains a single family residence. There are mapped wellands extending north on the opposite side of the easement. The lots on the East of Old West Harbor Rd is zoned General Agriculture (GA) and are vacant or contain a single family residence.



PETITION

A variance is a relaxation of a standard in a land use ordinance. Variances are decided by the zoning board of adjustment. The zoning board is a quasi-judicial body because it functions almost like a court. The board's job is not to compromise ordinance provisions for a property owner's convenience but to apply legal criteria provided in state laws, court decisions and the local ordinance to a specific fact situation. Variances are meant to be an infrequent remedy where an ordinance imposes a unique and substantial burden.

PETITION: (I) (We)

Full name(s): SANDRA LEE BASSLER

Propose to:

BUILD A 25' X 27' ADDITION TO EXISTING SOUTH CABIN. THE EXISTING CABIN IS LOCATED WITHIN 40' SIDEYARD SETBACK. THE PROPOSED ADDITION IS LOCATED ON THE EAST SIDE OF THE EXISTING CABIN WHICH PLACES PART OF THE ADDITION WITHIN THE 40' SETBACK.

The existing use of structure or land in question is:

EXISTING SOUTH CABIN USED FOR FAMILY MEMBERS VISITING WASHINGTON ISLAND. THE PROPERTY ALSO HAS A PERMANENT RESIDENCE USED BY THE OWNER (MOTHER) OF THE PROPERTY. THE SOUTH CABIN WILL ALSO BECOME THE FUTURE PERMANENT RESIDENCE OF THE OWNER'S DAUGHTER. THE PROPERTY IS USED FOR RESIDENTIAL USE ONLY.

AUTHORIZATION FOR INSPECTION:

I hereby authorize the Zoning Administrator to enter upon the premises for which this petition is made at any reasonable time for all purposes of inspection related to this petition.

CERTIFICATION:

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

SIGNATURE OF PETITIONER/AGENT:

Sandra Lee Bassler

DATE:

1-16-23

QUESTIONS

Please provide complete responses regarding a), b), and c) below. Attach additional pages if necessary. To qualify for a variance, the applicant must demonstrate that their request/situation meets the following three requirements:

a.) UNIQUE PROPERTY LIMITATIONS

Unique physical limitations of the property such as steep slopes or wetlands that are not generally shared by other properties must prevent compliance with ordinance requirements. The circumstances of an applicant (growing family, need for a larger garage, etc.) are not factors in deciding variances. Nearby ordinance violations, prior variances or lack of objections from neighbors do not provide a basis for granting a variance.

Unique features of this property prevent compliance with the terms of the ordinance, including:

The existing south cabin is located within the 40' required setback from the south property line. Due to the existing north house location, expansion of south cabin is restricted to the north. (See site plan allowable area.)

The allowable area shows a 4'-6" +/- contact with the existing cabin's north/east corner. This would be an impractical building footprint for an addition to the existing south cabin.

Vertical expansion would not be allowed to the existing cabin as it is located within the 75' lake setback limits. The proposed addition is outside of the 75' lake setback.

b.) UNNECESSARY HARDSHIP

An applicant may not claim unnecessary hardship because of conditions which are self-imposed or created by a prior owner (for example, excavating a pond on a vacant lot and then arguing that there is no suitable location for a home). Courts have also determined that economic or financial hardship does not justify a variance. When determining whether unnecessary hardship exists, the property as a whole is considered rather than a portion of the parcel. The property owner bears the burden of proving unnecessary hardship.

For an area variance, unnecessary hardship exists when compliance would unreasonably prevent the owner from using the property for a permitted purpose (leaving the property owner without any use that is permitted for the property) or would render conformity with such restrictions unnecessarily burdensome. The board of adjustment must consider the purpose of the zoning restriction, the zoning restrictions effect on the property, and the short-term, long-term and cumulative effects of a variance on the neighborhood, the community and on the public interests.

Unnecessary hardship is present because:

The existing south cabin is a one (1) bedroom cabin with a small kitchen and restricted bathroom, (see existing cabin floor plan D1). The proposed addition provides two (2) bedrooms along with an art studio located on the 2nd floor. The addition also provides a 2nd exit which the existing cabin does not have. A 2nd exit is required by contemporary building code, (see floor plans).

The south cabin is currently used by extended family members along with their children for Washington Island visits. A one (1) bedroom cabin is not functional for these visits. The future use of the cabin is also meant to be the permanent residence for the owner's daughter.

Renovation of the existing cabin is also planned with the proposed addition. The renovation includes interior and exterior upgrades. The existing kitchen and bathroom is currently not functional due to its small footprint. Both of these rooms are proposed to be enlarged. The cabin exterior windows and roof are in need of replacement. Original date of this cabin is unknown.

c.) NO HARM TO PUBLIC INTERESTS

A variance may not be granted which results in harm to public interests. In applying this test, the Board of Adjustment must consider the impacts of the proposal and the cumulative impacts of similar projects on the interests of the neighbors, the entire community and the general public. These interests are listed as objectives in the purpose statement of an ordinance and may include:

- Public health, safety and welfare
- Water quality
- Fish and wildlife habitat
- Natural scenic beauty
- Minimization of property damages
- Provision of efficient public facilities and utilities
- Achievement of eventual compliance for nonconforming uses, structures and lots
- Any other public interest issues

A variance will not be contrary to the public interest because:

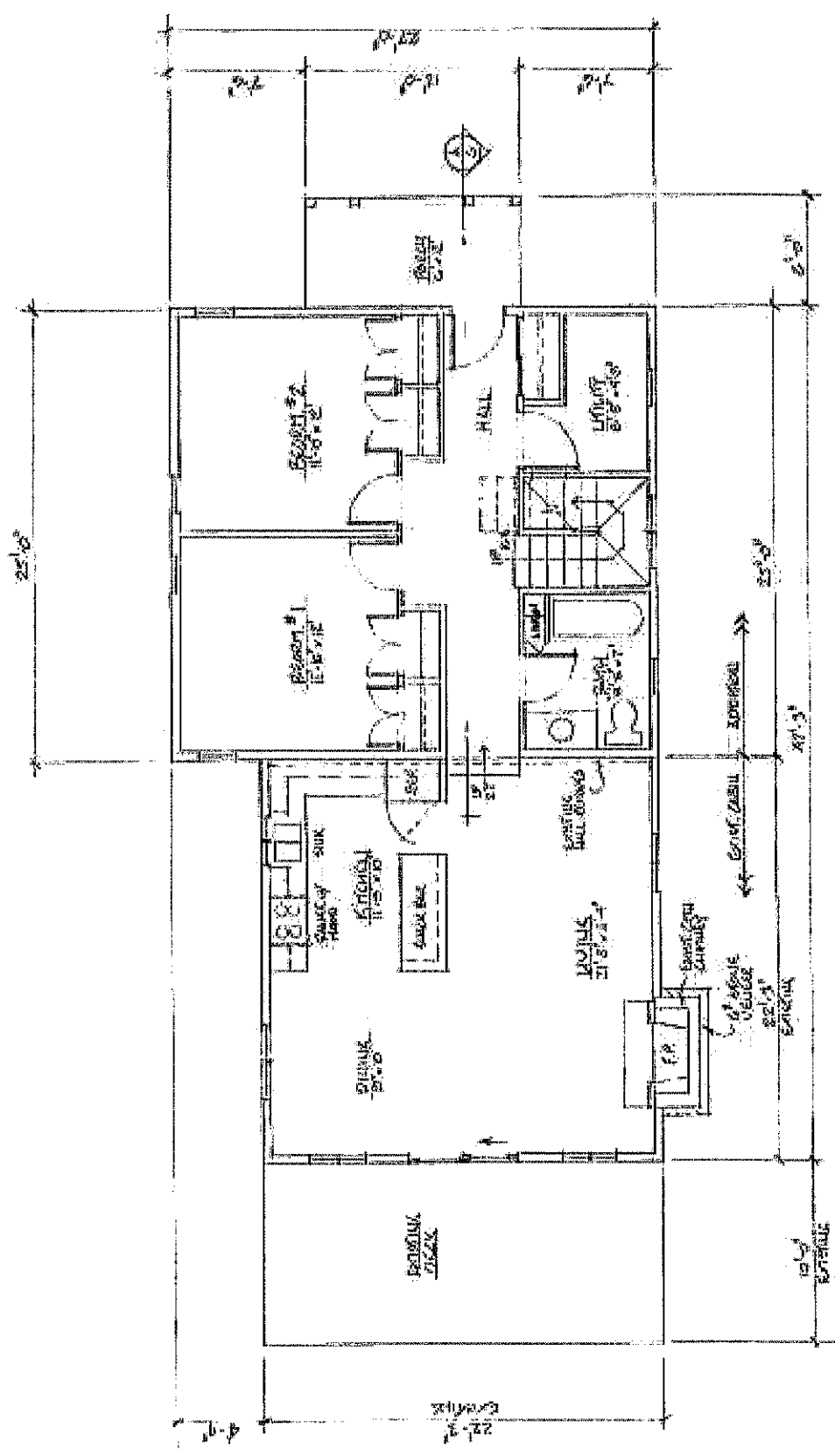
The proposed addition is 23' +/- to the south property line at the southeast corner of the cabin. This dimension increases to 33' +/- at the southeast corner of the proposed addition.

Side yard set backs are normally 25' for residential zoning. Because this is commercial/residential zoning, the side set backs are 20' with adjacent multiple family properties and 40' for adjacent single family property.

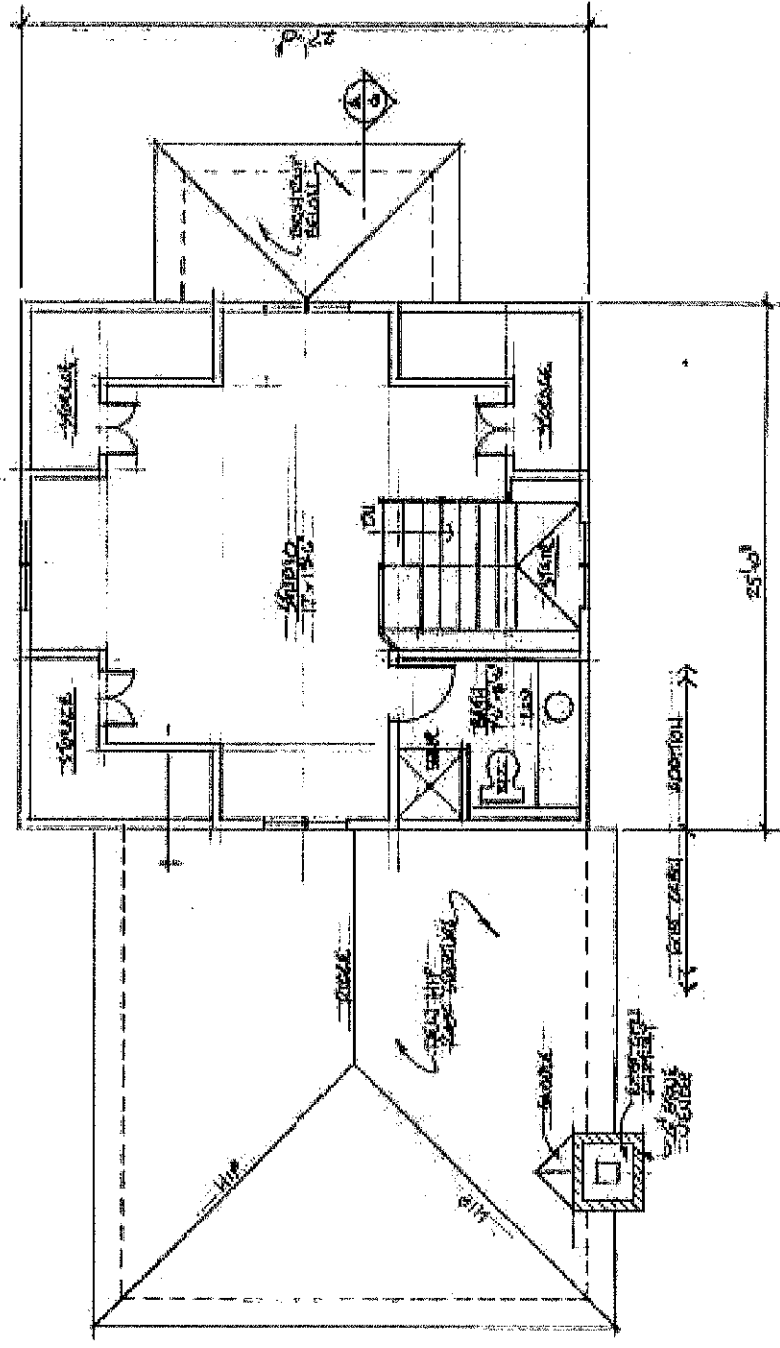
This property along with the adjacent north property was originally a resort which was sold off as individual properties back in the 1980's. Because the properties have multiple cabins located on them, this created the "commercial" zoning designation. In reality, these properties are residential use only with no commercial function.

The proposed project would also include a coniferous tree screening comprised of two (2) rows of trees at 5' on center for a total length of 70'. This tree line would be located on the south property line adjacent to the existing cabin and proposed addition (see site plan allowable area).

We do not believe this project would have a negative impact to the public interest.

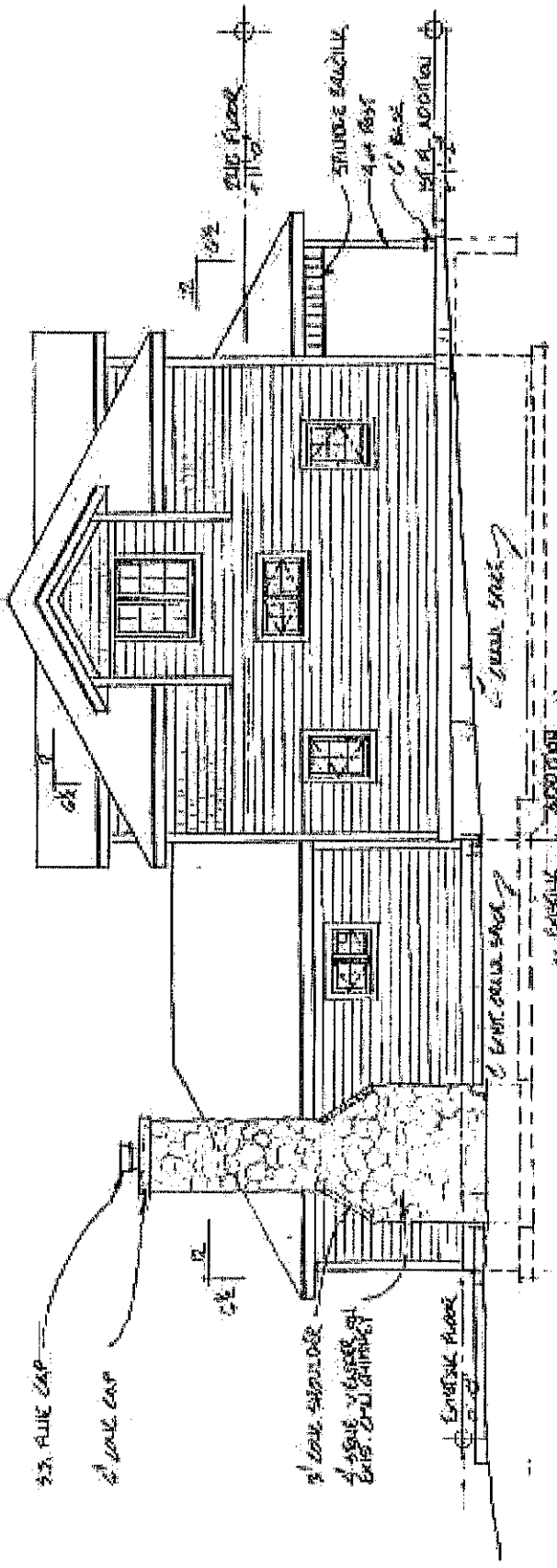


N
 1ST FLOOR PLAN
 06/23/2022

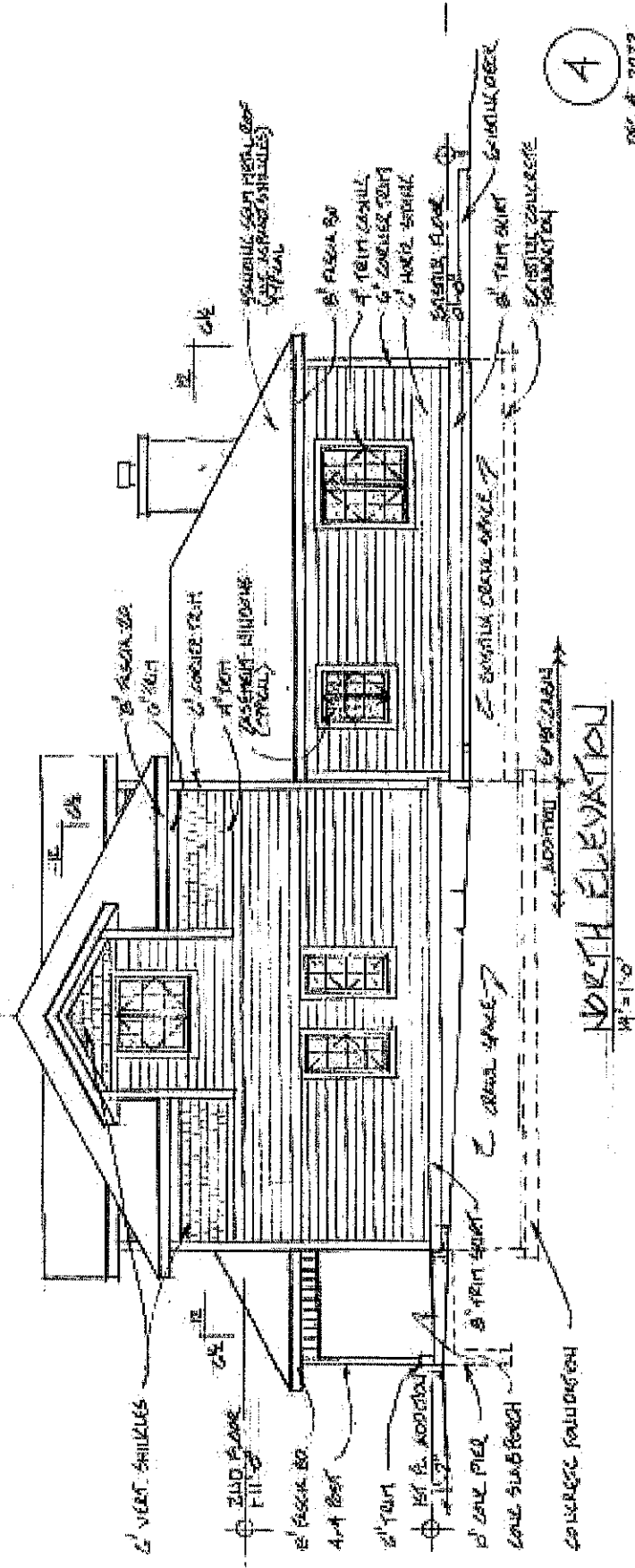


2ND FLOOR PLAN

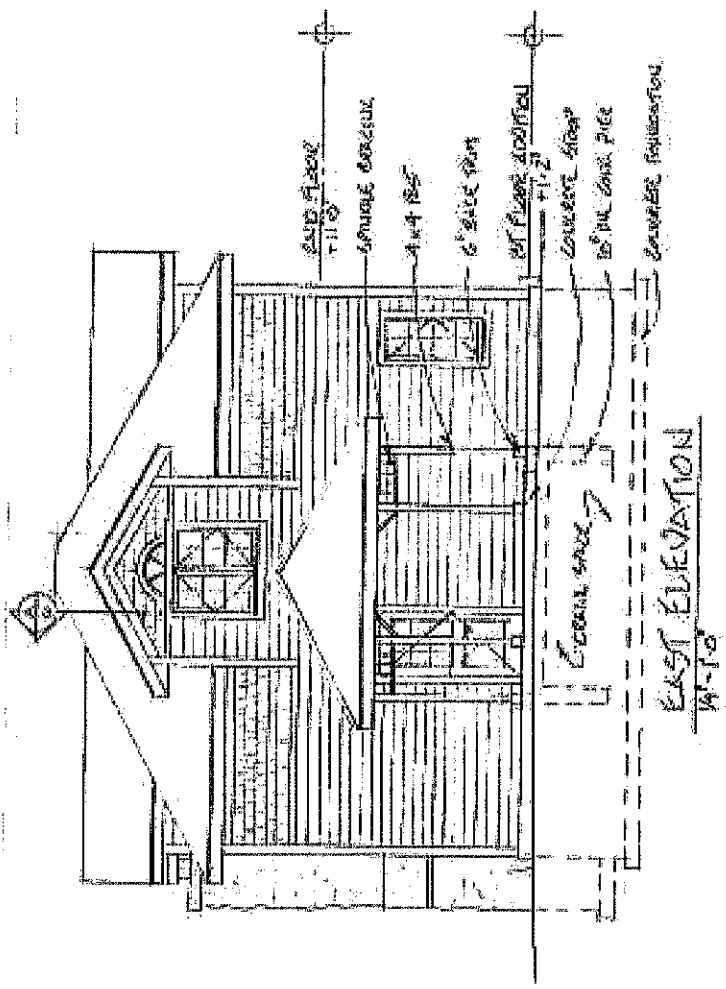
3
 2024, 2022



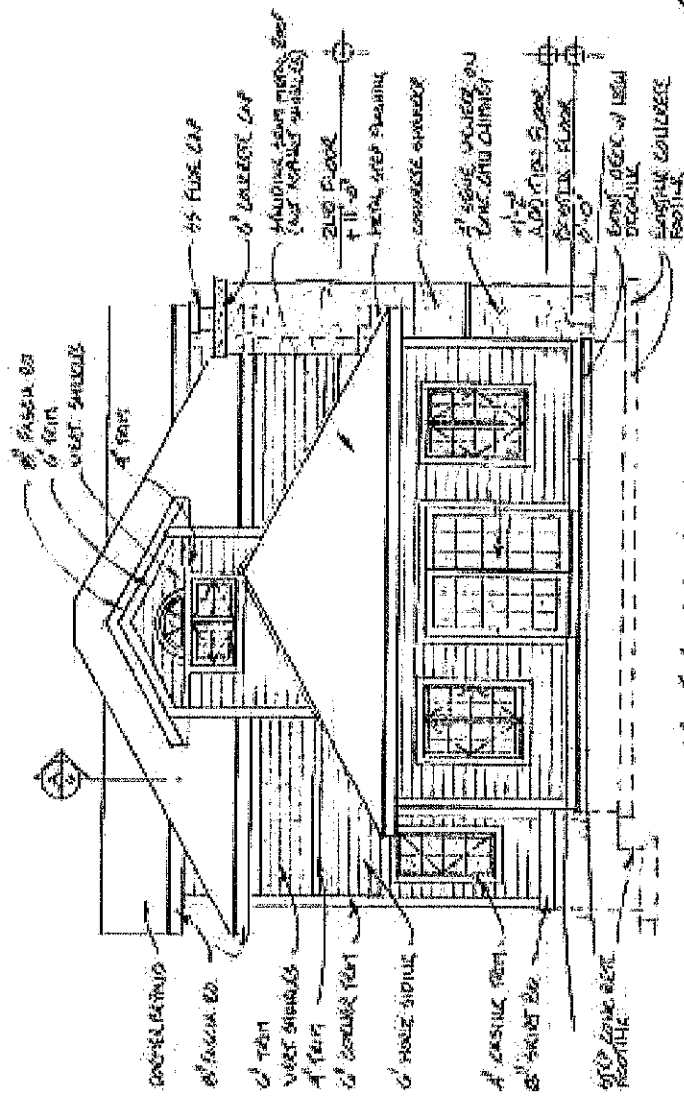
SOUTH ELEVATION



NORTH ELEVATION



EAST ELEVATION
 W-10



WEST ELEVATION
 W-10

March 22, 2023

To Whom It May Concern:

We are neighbors to the Eegs and Basslers. We, like the Eegs, think the cottage addition will be lovely. They're home is lovely and I am sure their cottage addition will be too. We also hope the permits will be granted.

Very sincerely,

Lella Nehlsen

Peter Nehlsen, Fire Chief, Washington Island

1141 Old W. Harbor Road

Washington Island, Wis. 54246

From: Janfisco@frontier.com,
To: sandybee1@aol.com,
Subject: Re: Hideaway Proposed Addition
Date: Sat, Mar 4, 2023 10:15 am

To whom it may concern:

We are neighbors to the north of the Bassler property. Like the Bassler's we purchased cabins that were part of Flaths Resort. We are on the north end and they are on the south end. We are fully supportive of their addition and remodel of their cabin. We know the addition will enhance the shoreline by remodeling an older cabin with a more attractive modern look.

Thank you,
Steve & Jan Fisco

Sent from my iPhone

On Feb 27, 2023, at 1:48 PM, sandybee1@aol.com wrote:

Steve & Jan,
Attached is the PDF file of info pertaining to the addition on the Hideaway. I was wondering if you could write up a short letter supporting this addition and email it to me so it can be submitted to the Board of Adjustment people in Sturgeon Bay for April meeting. Please call me with any questions.
Thanks,
Sandy

<Bassler Town Packet (1) (1).pdf>

From: hfpd16@hotmail.com,

To: Sandybee1@aol.com,

Subject: Addition to the cottage.

Date: Sat, Jan 14, 2023 3:34 pm

Hi Sandy,

We, the Eeg family, think the cottage addition to the cottage next to our home at 1143 Old West Harbor Road will be lovely. We hope that permits will be granted and we look forward to seeing the new cottage get underway.

If we can be of any assistance, please ask!

Take good care,

David Eeg

(847)702-9569

Sent from my iPhone

From: duraswitch@aol.com,
To: sandybee1@aol.com,
Subject: Petition For Variance
Date: Tue, Feb 28, 2023 9:17 am

Please be advised that I as a neighbor have no objections to the subject upgrade. The Bassler home is not only consistent with our neighborhood, but an asset to Washington Island. They have displayed the most professional remodeling of their home and I am sure the cabin will have the same high-quality features.

Regards

Harold Hengesh
1147 Old West Harbor Rd
Washington Island

chairman@washingtonisland-wi.gov

From: Emily Hill <emilyhill2001@yahoo.com>
Sent: Friday, March 31, 2023 1:58 PM
To: Janet Jessen; Hans Lux
Cc: Highway Department
Subject: re: Rutledge Room and town board agenda

Hello,

Janet, can I reserve the Rutledge Room for a CCC meeting on April 18, 7-9 pm?

Also, I'd like to get on next week's town board agenda for some additional things besides my discussion/recommendation to the board that I emailed about last week.

-request the CCC be allowed to purchase and install some corkboard-style hangers/strips for the hallway across from the library. School is displaying artwork there and could use more secure displays. It would amount to some screw/nail holes in the wall. We will discuss it at our next meeting on April 18, but thought I'd get approval from the board first so we could act on it sooner.

-request the automatic door opener (on the outside) be repaired. It hasn't been working for awhile and it's what makes the building ADA compliant. Older people and folks with mobility assistance devices, as well as anyone with an armload of, say, books, really struggle with that heavy door.

Thank you!

Emily



Town of Washington Office <townoffice@washingtonisland-wi.gov>

Fwd: Deaths Door Boogie 2023

1 message

(null) dpdonnelly <dpdonnelly@frontier.com>
To: Alex <townoffice@washingtonisland-wi.gov>

Wed, Jan 18, 2023 at 8:24 AM

Alex I am forwarding a request from the Seven Hills Skydiving club to use the Washington Island Airport in July of 2023. The town board will have to approve the request. Any questions email or call me .

Dick Donnelly Washington Island Airport mgr.
920 535 0546
Sent from my iPad

Begin forwarded message:

From: Carl Francis <carl@sevenhillsskydivers.org>
Date: January 17, 2023 at 8:57:01 AM CST
To: Dick <dpdonnelly@frontier.com>
Subject: Deaths Door Boogie 2023

Hello

I hope all is well with you and your family!

We are hoping to have the same set up for our visit this year. One plane arriving on Saturday July 22nd with minimal activity and probably two more on July 27th thru 30th being the main event. I am assuming you will need to take this to the board again so I am asking as soon as we decided the dates!

Last year, we spoke with one of the local managers and she was hoping to take her employees on a tandem skydive but we were not able to make the necessary arrangements for them. It is possible we would have one/two busier days during the week. I still need to contact her and see what may work for her.

Thank you

Carl Francis
Seven Hills Skydivers
608-843-6905

State of Wisconsin
DEPARTMENT OF NATURAL
RESOURCES
Northeast Region
2984 Shawano Avenue
Green Bay WI 54313

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



August 9, 2017

FID: 415010530
415176520
Door County

John Mann
Town of Washington
P.O. Box 220
Washington Island, WI 54246

 COPY

Subject: Site Inspections at Woodburning Site, WDNR Lic. No. 3272; Compost Site, WDNR Lic. No. 4530; and Closed Landfill, WDNR Lic. No. 2837

Notice of Noncompliance

Dear Mr. Mann:

On August 1, 2017, Tess Buege, Jackie Marciulionis, and I performed site inspections at your woodburning site (893 Jackson Harbor Road), compost site, and closed landfill (Gunnlaugsson Road) on Washington Island, Door County, Wisconsin. The purpose of those inspections was to determine compliance with the solid waste management requirements of Chapter 289, Wisconsin Statutes; Chapter NR 502 and 506, Wisconsin Administrative Code; and approvals issued to the facility. Onsite we meet with Jeff Anderson, where he told us about operations and showed us around. This letter summarizes those inspections. At the time of the inspections the woodburning site was in noncompliance and the closed landfill had areas of concern. A copy of the inspection forms will be attached for your reference.

Areas of Noncompliance

- Woodburning Site
 - Per s. NR 502.11(5)a, Wis. Adm. Code, a fire break of mineral soil scraped free of vegetation for a minimum distance of 100 feet around the burning pad shall be constructed and maintained.
 - Per s. NR 502.11(5)c, Wis. Adm. Code, waste material may be placed or stored on the burning pad, but may not exceed the amount of wood that can be burned in one day in conformance with ch. NR 445 Wis. Adm. Code. The total amount of stockpiled waste shall be limited to the amount that can be burned in 5 calendar days.

Areas of Concern

- Woodburning Site
 - Per s. NR 502.11(5)e, Wis. Adm. Code, burning shall be conducted only during daylight hours. The pile has grown too large to be completely burned during one day during daylight hours.
- Universal Wastes
 - Electronics are collected on-site and managed in an order to prevent breakage. Collected electronics are stored in Gaylord boxes until they are shipped off to Norse Computer



September 18, 2019

FID: 415010530
415176520
Door County

Mr. John Mann
Town of Washington
P.O. Box 220
Washington Island, WI 54246

Subject: Site Inspections at: Woodburning Site, WDNR Lic. No. 3272; Compost Site, WDNR Lic. No. 4530; and Closed Landfill, WDNR Lic. No. 2837

Dear Mr. Mann:

On September 9, 2019, Tess Buege, Cody Heinze, and I performed site inspections at your woodburning site (893 Jackson Harbor Road), compost site, and closed landfill (Gunlaugsson Road) on Washington Island, Door County, Wisconsin. The purpose of those inspections was to determine compliance with the solid waste management requirements of Chapter 289, Wisconsin Statutes; Chapter NR 502 and 506, Wisconsin Administrative Code; and approvals issued to the facility. Onsite we meet with you, where you told us about operations and showed us around. This letter summarizes those inspections. A copy of the inspection forms will be attached for your reference.

Areas of Concern

- Woodburning Site
 - Per s. NR 502.11(5)e, Wis. Adm. Code, burning shall be conducted only during daylight hours. The large logs are too large to be completely burned during one day during daylight hours. During our inspection we discussed options to keep these logs out of the burning pile and provide them as firewood to residents.
 - Per s. NR 502.11(5)c, Wis. Adm. Code, waste material may be placed or stored on the burning pad but may not exceed the amount of wood that can be burned in one day in conformance with ch. NR 445 Wis. Adm. Code. The total amount of stockpiled waste shall be limited to the amount that can be burned in 5 calendar days.
 - Per s. NR 502.11(5)l, Wis. Adm. Code, ash shall be disposed at a facility approved to accept that material. Ash is starting to accumulate in the center of the burning pad.
- Universal Wastes
 - Electronics are collected on-site and managed in an order to prevent breakage. Collected electronics are stored in Gaylord boxes until they are shipped off to Norsec Computer Recyclers. Electronic waste can be stored on site for no longer than one year. A sign shall be placed on the electronic storage container noting "E-Waste" or "Universal Waste Electronics" and a start date was provided.

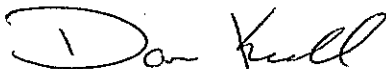
- Batteries on-site were stored inside on pallets. All universal waste battery storage containers should be labeled either “waste batteries”, “universal waste batteries”, or “used batteries”. Universal waste batteries should also be kept on-site for less than one year, posting a start date of the first battery collected, is encouraged.
- Closed Landfill
 - Per s. NR 506.07(2)(a)(5), Wis. Adm. Code, runoff channels are protected to prevent scour and erosion that generates sediment. During our inspection we discussed reseeding the area affected by the washout.
 - Per s. NR 506.08(4), Wis. Adm. Code, vegetation established to minimize erosion. During our inspection we discussed trying to prevent large bare spots from forming due to the rocky nature of the soil.

Corrective Actions

- Separate large logs that cannot be burned in one day from the burning pile (you may provide these to residents for firewood per our discussion).
- Reduce the amount of wood on the burning pad to what can be burned in one day. Storage of extra material should be limited to what can be burned in five calendar days. **Provide photos**
- Remove batteries that have accumulated at the site for the past four years. Once batteries are removed make a start date on the sign of when the first new battery is collected. Store batteries no longer than one year. **Provide photos**
- Label each electronics Gaylord box with a sign that states “E-Waste” or “Universal Waste Electronics”. **Provide photos**

The department recommends you take immediate action to address the identified areas of concern and requests that you provide written documentation of the corrective actions taken along with their implementation dates **within 30 days of the date of this letter**. While we appreciate receiving your plan by this date, please understand that you are currently in noncompliance and will remain in noncompliance until all identified areas of noncompliance are addressed. If I can assist you in meeting these standards, please feel free to contact me by email at Daniel.Kroll@wisconsin.gov or via phone at (920)662-5488.

Sincerely,



Dan Kroll
 Waste Management Specialist
 Waste & Materials Management Program
 Department of Natural Resources, NER

Attachments -Compliance monitoring and evaluation forms
 -Site Photos

cc: -Tess Buege, WDNR (e-mail copy)
 -Cody Heinze, WDNR (e-mail copy)
 -GB case file

**COMPLIANCE MONITORING
 AND EVALUATION FORM
 CASE PACKAGE**



FIST SEQ #: 67014

A. GENERAL INFORMATION

Facility Name (current) WASHINGTON TN - WBS		FID # 415176520	EPA ID #	Case # 67014	Complaint #
Street/Location 893 JACKSON HARBOR RD			Notification Status SW WOODBURNING SITE		
City WASHINGTON	Zip Code 54246-	County DOOR	Type of Contact FIELD	Contact Date/Time 09/09/2019 00:00	
Contact Name/Phone Number JON MANN (920) 847-2522		Staff Assigned to Site KROLL, DANIEL		Case Close Out Date 09/17/2019	

B. FACILITY INSPECTED AS

Inspection Type
 SW WOODBURNING SITE

C. NOTIFICATION CHANGE

Date processed SHWIMS _____, EPA Data System _____

Status Change: Field Verified Status Is _____

Name Change: Former Name _____

D. ACTIVITY TYPES

Lic/RU/RA	Staff Person	Lead Program	Activity Type
3272	KROLL, DANIEL L	SOLID WASTE	COMPLIANCE

E. ACTIONS AND VIOLATIONS

Action Date	Action Type	Close Date	SNC	Comments
09/17/2019	LETTER	09/17/2019		

F. CASE CONTACTS

G. COMMENTS

Routine compliance inspection

Region Signature(s)

KROLL, DANIEL

Date Signed

9/17/19

d_report_mnh_case_package_fr

WOODBURNING FACILITY INSPECTION FORM - MINOR

This inspection form, used for non-exempt NR 502.11 solid waste woodburning facilities, evaluates specific waste program initiatives as well as compliance with minimum operating and design standards.

Section 1: Woodburning Facility General Requirements

A. Obtain Department approval of a plan of operation and an operating license.	C	502.11(1)(a)
B. Perform Environmental monitoring according to Department approved plans	C	502.04(5)
C. Maintain proof of financial responsibility according to Department approved plans.	NA	502.04(6)
D. Sign posted indicating the name, license number, hours of operation, waste types accepted, and necessary safety precautions.*	C	502.11(5)(l)
E. Maintain written consent from all residences within 1/4 mile of the burning pad.	C	502.11(3)(a)8
F. Burning performed on a pad or pit constructed of Department approved material. *	C	502.11(5)(a)
G. Fire fighting equipment at the facility or local fire protection services arranged. Local fire department will respond if fire control is needed.	C	502.11(5)(f)
H. Burning pad surrounded by fence with a locked gate when attendant is not on duty.	C	502.11(5)(g)
I. Ash disposed at a facility that is approved by the Department to receive that ash. Ash is stored on the burning pad.	CA	502.11(5)(l)

Section 2: Woodburning Facility Operational Requirements

A. Maintain a firebreak of mineral soil at least 100 feet around the burning pad or pit.	C	502.11(5)(a)
B. Burn only dry unpainted and untreated wood, stumps or trees.	C	502.11(5)(b)
C. Quantity of waste wood stored on burning pad does not exceed the amount that can be burned in one day in conformance with ch. NR 445. The pile contains many large logs and stumps that may not be able to be burned in one day.	CA	502.11(5)(c)
D. Stockpiled wood waste stored at least 100 feet away from the burning pad. All wood is stored on the burning pad.	C	502.11(5)(c)
E. Quantity of stockpiled wood does not exceed amount for 5 days of processing.	NA	502.11(5)(c)
F. Start-up using wood kindling to ignite the larger materials.*	C	502.11(5)(d)
G. Burning conducted during the daylight hours.	C	502.11(5)(e)
H. Fire actively tended to promote complete combustion before attendant leaves site.	C	502.11(5)(h)
I. Storm water diverted away from the burning pad, storage area and access area.	C	502.11(5)(k)

Key: C: Compliance R: Returned to Compliance X: Non-Compliance NA: Inspected, Not Applicable ND: Inspected, Not Determined NI: Not Inspected
Y: Yes N: No UN: Unknown *: Dept. approved alternate may apply No 'box' is an open ended question
Revision: 10/02/2012

WASHINGTON ISLAND FOUNDATION, INC.

Post Office Box 68 – Washington Island, Wisconsin 54246

February 28, 2023

TO: Town of Washington

FOR: Rec Center

As per the W.I. Foundation by-laws, the annual income (interest, dividends and realized capital gains) from the General Endowment Account is to be remitted to the Town of Washington to support the Recreation Center. The 2022 income amount was \$10,743.14 and is disbursed in this check (#538).



Carolyn Foss, Treasurer
Washington Island Foundation, Inc.

chairman@washingtonisland-wi.gov

From: Katie McGrane <manager@moslingreccenter.org>
Sent: Tuesday, March 28, 2023 1:56 PM
To: Town of Washington Office
Cc: Hans Lux
Subject: Re: New Equipment

Sounds good.

I was hoping to have someone donate towards this but I haven't heard back from them. I will see what I can come up with to help with costs and go from there.

Katie McGrane

On Tue, Mar 28, 2023 at 1:43 PM Town of Washington Office <townoffice@washingtonisland-wi.gov> wrote:
Hi Katie,

We will have to add the new equipment purchase to the April 5 agenda for the Board to approve because the total cost exceeds \$10,000. It might be helpful for you to attend the meeting in case the board has any questions - the high interest is something I thought was a little concerning and this was not budgeted for in our 2023 budget.

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 783

manicure policy

3 yr \$ 1150/M
~~5 yr \$ 750/M~~ estimate

Application
Paper from town

(no social)



Johnson Fitness & Wellness

Jeffrey Tarnowski (4197)
 1600 Landmark Drive
 Cottage Grove, WI 53527
 Phone: (715) 495-0874
 Fax: (925) 906-9613
 Email: Jeffrey.Tarnowski@johnsonfit.com

Quote

Quote Order **22-057951**
 Date **04/12/22**

Ship To Information

Mosling Rec Center
 Katie McGrane
 1877 Lakeview Rd
 Washington Island, WI 54246

Work: (920) 535-0080

Email: manager@moslingreccenter.org

Bill To Information

Mosling Rec Center
 Katie McGrane
 1877 Lakeview Rd
 Washington Island, WI 54246

Work: (920) 535-0080

Email: manager@moslingreccenter.org

Expiration Date: 5/12/2022

Terms: Prepaid

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
<u>NEW Cardio Equipment with Trade Ins</u>							
<u>Treadmills</u>							
3	SA-T645L	Sports Art T645 Performance Series Treadmill LED 4HP Servo Motor Eco Glide Auto Lubrication System Large 62"x 22" Running/Walking Surface 0-12 MPH, Incline 0-15% Warranty-Lifetime Motor, 3 Years Parts/Labor	Deliver	<input type="checkbox"/>	\$7,495.00	\$4,686.00	\$14,058.00
<u>Elliptical</u>							
2	OCT3700D	Octane XT3700 Elliptical w/Standard Con-Dark Self Powered Converging Path Ergonomic Handlebars 24" Stride Length Warranty-3 Years Parts, 3 Year Labor	Deliver	<input type="checkbox"/>	\$6,325.00	\$4,969.00	\$9,938.00
2	SWHFDFCFEL4KI36D	EXT WTY - 3 YR Labor	Deliver	<input type="checkbox"/>	\$399.00	\$199.00	\$398.00
<u>Recumbent/Rehab Equipment</u>							
1	T4r	Nustep T4r Recumbent Cross Trainer Warranty - 3 YR Parts, 1 YR Labor	Deliver	<input type="checkbox"/>	\$4,595.00	\$4,595.00	\$4,595.00
1	SFPRO230-INT-22	SCIFIT PRO2 Total Body-Adj Cranks-Adj Seat	Deliver	<input type="checkbox"/>	\$6,049.00	\$4,514.00	\$4,514.00

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
		Warranty - Lifetime Frame, 3 YR Parts, 1 YR Labor		<input type="checkbox"/>			
		Total used product value \$4,330		<input type="checkbox"/>			
		Refurbishing parts & labor cost -(\$1,990)		<input type="checkbox"/>			
		Shipping Costs -(\$1,100)		<input type="checkbox"/>			
		Extraction Costs -(\$240)		<input type="checkbox"/>			
1		Net Trade In Value to Customer \$1,000	Deliver	<input type="checkbox"/>	\$1,000.00	\$1,000.00	\$1,000.00
		<u>FREIGHT/DELIVERY/INSTALL</u>		<input type="checkbox"/>			
1		Factory Freight		<input type="checkbox"/>	\$991.00	\$991.00	\$991.00
1	COMMDEL04	Commercial Delivery & Assembly	Deliver	<input type="checkbox"/>	\$1,430.00	\$1,430.00	\$1,430.00
				<input type="checkbox"/>			
				<input type="checkbox"/>			
		**5% Previous Customer Discount Included		<input type="checkbox"/>			

Special Instructions:

Item Total:	\$34,924.00
Tax:	\$0.00
TOTAL:	\$34,924.00

Standard Terms and Conditions

1. All orders must be prepaid before shipment without approved credit.
2. These prices are subject to change after 30 days from document date.
3. There will be a 1.5% monthly service charge on all overdue accounts. The buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
4. Any changes on orders must be made within 7 days after the order is accepted.
5. If customer requires a certificate of insurance that includes a waiver of subrogation or if the additional insured is to be on a primary non-contributory basis the customer agrees to assume the additional cost.
6. Clerical errors subject to correction. All prices and agreements are contingent upon strikes, accidents, and other causes avoidable or beyond our control.
7. Buyer agrees to promptly file claim for all goods damaged in transit.
8. There will be a 15% restocking charge on merchandise ordered but not accepted. Delivery, Set-Up and Freight charges will not be refunded.
9. A Preventative Maintenance Agreement is available for all equipment.
10. Equipment lease is available with approved credit.
11. All unit prices are F.O.B. manufacturer.
12. Products purchased without commercial warranties that are placed in non-residential settings void manufacturer's warranty. All repair costs are customers responsibility.

Please send check payments to:
DBA Johnson Fitness & Wellness
1600 Landmark Drive
Cottage Grove, WI 53527

Acceptance of Proposal:

These prices, specifications and conditions are satisfactory and are hereby accepted.
I am authorized to order the listed equipment with full understanding
of the payment terms.

Authorized Signature: _____

Print Name: _____

P.O. Number: _____

Date of Acceptance: _____

www.johusonfit.com/commercial



For The Next Town Board Meeting

1 message

Peter Sownie <psownie@gmail.com>

Mon, Mar 20, 2023 at 4:24 PM

To: Town Office <townoffice@washingtontisland-wi.gov>, Town Chairman <chairman@washingtontisland-wi.gov>

Please include this on the agenda for the next Town Board Meeting:

I would like to become a member of the Washington Island Airport Advisory Committee.

I have exchanged email messages with Mike Berger and other members of the Committee. We agree on what I believe are the most important points, most notably, as Mike Saxton says, that "the Washington Island Airport is a Jewel and a true asset to the community". I would like to be a part of what Mike says is the function of the Committee: "to advise the town on what should be done at the airport to keep it viable for the years to come."

The description of people who should be on the Committee includes pilots, aircraft owners, aircraft mechanics, and hanger owners. But there is a fifth category: People "who have an active interest in general aviation and airport administration." That's where I fit in.

The formal description of the committee tasks it with the management of leases, recommendations for marketing strategies, creation of policy and procedures for safety and security. In my working career, I have had experience in financial management and analysis, operations management, and product management. I have the skills and experience to make a worthwhile contribution to the mission of the Committee.

The Committee has expressed concern about an adversarial relationship between the Committee and the greater Island community. I share that concern. I do not present myself as an arbiter – Rather, I think it would be greatly beneficial for the Committee to include members who support the airport but who are not pilots or aircraft owners. What happens at the airport affects all Islanders. Non-pilots who support the airport should be a part of the Committee that provides its guidance.

I hope you will approve my request to be a member of this important Committee.

Peter Sownie
995 South Shore Drive

chairman@washingtontisland-wi.gov

From: Roderick Gordon <rgordon530@gmail.com>
Sent: Monday, April 3, 2023 1:03 AM
To: Hans Lux; lkahlscheuer@washingtontisland-wi.gov; Iroznai@washingtontisland-wi.gov; rtobey@washingtontisland-wi.gov; mandersen@washingtontisland-wi.gov
Subject: Membership to the Washington Island Economic Development Committee

Hi Hans,

I would like to be considered for membership to the Washington island Economic Development Committee.

Qualifications:

I just retired as an Instructor of over ten years at Gateway Technical College. I taught Automotive, Diesel, Marine, Aviation Mechanics and CDL truck driving. A lot of my students are working in all kinds of Dealerships in southeast Wisconsin. [Automotive, Semi Truck, Construction, Agriculture, Motorcycle, Marine, and PowerSports Dealers]. Part of my job was Career and Academic advising. I would make suggestions about different careers that I thought would fit the specific student and courses that would benefit them and their career choice.

I worked for over four years in the engineering department of Case New Holland assisting technicians repairing CNH equipment. When Dealership Technicians and Engineers at CNH were out of ideas to repair specific problems with equipment, it was then assigned to me until the issue was resolved.

I flew and repaired large and small aircraft, flew cargo, flew for the airlines and flew corporate jets around North America, Europe and Asia.

Island jobs:

Gordon Marine 2017 to present.

Ran Dave's Garage before it was Daves.

Worked at the Shipyard before Munao's owned it.

Washington Island Ferry Line three seasons.

Maintained a fleet of Charter Fishing Vessels.

Built a 28K dock {Wood, Steel, lots of welding} in 1985 that is still standing and in use. (Gordon's bayou)

Community Action Program: built Community Center Kitchen cabinets from scratch, helped construct Jackson Harbor Fishing museum, insulated low income homes on the Island.

--

Sincerely,

Rod Gordon
530 Rangeline Road
Washington Island, WI 54246
Cell 920-854-0208

chairman@washingtonisland-wi.gov

From: Town of Washington Office <townoffice@washingtonisland-wi.gov>
Sent: Tuesday, March 14, 2023 10:21 AM
To: Hans Lux
Subject: Fwd: open book / board of review

Do these dates work for you?

**Sincerely,
Alexandria McDonald
Town Clerk/Treasurer**

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 783

----- Forwarded message -----

From: Myles McKown <myleism.apraz@gmail.com>
Date: Wed, Mar 8, 2023 at 10:26 AM
Subject: open book / board of review
To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Hi Alexandria,

Here are the dates I'm looking at for the year.

Open Book: Tuesday, July 11th from 9-11am over the phone
Board of Review: Thursday, July 27th from 1-3pm

Let me know what you think.

Thanks,

--

Myles McKown
Project Manager
Associated Appraisal Consultants, Inc.
myleism.apraz@gmail.com
Phone: 920-749-1995 ext. 8818
Fax: 920-731-4158

Town Board Members

I would like to request the use of the Washington Island Airport for the 11th Annual Deaths Door BBQ. The event is scheduled for Friday August 25th and Saturday August 26th, 2023. We would like to rent the Airport from Wednesday August 23rd through Saturday August 26th. Friday is a team only day with Saturday open for the public. We are looking at maybe having a team only event on Sunday August 27th. Plans should be completed by the end of March if the event is scheduled. I will inform the board as soon as a decision is reached. If the event is approved by the Steak Cookoff Association and enough teams enter the event it will be scheduled. This will add one more day to our rental agreement. The Friday and Saturday contests have been approved by the Kansas City Barbeque Society and will be run according to their rules. We will have two KCBS representatives to run the contest and make sure all rules are enforced. The contract between the Town and DDBBQ should be similar to past agreements. We are hoping to help stimulate visitor traffic to the Island. Also to bring teams, judges and visitors from around the country to enjoy our great Island. Profits from the event will go to various charities. Thank you for your time. Please feel free to contact me with any questions.

Dick Jepsen Chairman Deaths Door BBQ



Pro Bono Design Offer

2 messages

Janina Herbst <nherbst@me.com>

Tue, Mar 28, 2023 at 12:41 PM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>, Loren Roznai <lorenzwi@gmail.com>

Hi Loren, Alex, and Janet:

I have just received an offer from Door Guide Publishing to design logos for Jacobsens and Jackson Harbor Museums pro bono. The work would not be done before June and I wanted to check with you that this is something I can accept.

Thanks,

Nina

Town of Washington Office <townoffice@washingtonisland-wi.gov>

Tue, Mar 28, 2023 at 1:24 PM

To: Janina Herbst <nherbst@me.com>

Cc: Loren Roznai <lorenzwi@gmail.com>

Janina,

We should add this to the agenda for the April 5 meeting for the Board to approve. Then we can formally accept the work since it is a donation of a kind.

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 783

[Quoted text hidden]

We use cookies on this site to enhance your experience and improve our marketing efforts. By continuing to browse without changing your browser settings to block or delete cookies, you agree to the UW-Green Bay Privacy Notice ([https://www.uwgb.edu/directory/privacy-policy/?ext=.](https://www.uwgb.edu/directory/privacy-policy/?ext=)).

Got it!



Local Government Education

General Information

Held Online via Zoom July 17-21, 2023

Cost: \$499

The UW-Green Bay online Institute is a series of interactive, live online sessions via Zoom.

****Note: Courses being taught via Zoom will NOT be recorded.**

Pros of Virtual Learning

- Learn from the comfort of your own home or office
- There's no lodging or travel costs
- Easy digital access to learning materials
- Less time away from the office

Online Registration (<https://uwgb.ungerboeck.net/prod/emc00/register.aspx?OrgCode=10&EvtID=17146&AppCode=REG&CC=122110950750>)

How does the Clerks and Treasurers Institute work?

The Municipal Clerks and Treasurers Institute consists of a three-year program of classroom instruction that takes place during one-week sessions recurring annually.

The Institute offers one week of classroom sessions during the second week of July. There is a curriculum track for Clerks and a separate curriculum track for Treasurers. The week consists of 33-34 contact hours per attendee. Each year the curriculum increases in difficulty, building on the knowledge gained the previous years. New students must sign up for Year One.

After three years when attendees have completed an accumulated total of 100 hours of programming, Clerks graduate from the Clerks Institute while Treasurers graduate from the Treasurers Institute.

Interactive Virtual Sessions

The UW-Green Bay Virtual Institute is a series of interactive, live online sessions via Zoom. Participants select and register for their track, and UW-Green Bay provides links so that participants can join the cohort live. The session length depends on the content.

Participation

Participants are required to have their camera on during these sessions to allow for verified engagement. UW-Green Bay expects that students limit outside distractions, remain in one location for the duration of the session (no driving/errands), and actively participate in group discussions and activities.

Attendance

Participants must attend the full program. Participants who miss 25% or more of a course and/or do not complete any associated assessments will not receive credit for the course.

Institute Programs: What Should I Do?

There are eight tracks to choose from at the Institute. People who have never attended the Institute should choose **Year One**.

- **Municipal Clerks Institute - Clerk Year One, Clerk Year Two, Clerk Year Three**, (optionally followed by Treasurers Completion)
This track provides education and training on municipal clerk duties. (New students must sign up for Year One.)
After completing three years of the Clerks Institute, the attendee graduates from the Clerks Institute.
- **Municipal Treasurers Institute - Treasurer Year One, Treasurer Year Two, Treasurer Year Three**, (optionally followed by Clerks Completion)
This track provides education and training on municipal treasurer duties. This program does not provide basic accounting training. You should be

able to post journal entries and perform T-account postings. (New students must sign up for Year One.)
After completing three years of the Treasurers Institute, the attendee graduates from the Treasurers Institute.

The Year Four of instruction is known as the **Completion** Year. It is recommended and highly beneficial that clerk-treasurers come back to receive further instruction in the alternate track, compressed into one year. This track is also a good idea to take for those municipalities that want to cross-train their employees.

- **Treasurers Completion - for people who have completed the Clerks Institute**

The Treasurers Completion program gives the clerk/treasurer the opportunity to learn the treasurer's duties, compressed into one year. Municipalities interested in cross-training their clerks in treasurer responsibilities would also benefit from this track.

- **Clerks Completion - for people who have completed the Treasurers Institute**

The Clerks Completion program gives the clerk/treasurer the opportunity to learn the treasurer's duties, compressed into one year. Municipalities interested in cross-training their clerks in treasurer responsibilities would also benefit from this track.

Scholarships:

The Wisconsin Municipal Clerks Association (WMCA) and the Municipal Treasurers Association of Wisconsin (MTAW) offer full and partial scholarships. The scholarship applications are available on their respective websites in January. Scholarships range from \$100 to all tuition paid. The applications are easy to fill out and well worth the effort. Last year attendees received scholarships totaling over \$19,000. Go to WMCA's website at www.wisclerks.org (<http://wisclerks.org/programs/scholarships-for-uw-green-bay/>) or MTAW's website at www.mtaw.org (<http://mtaw.org/>) to get your application. If you have any Scholarship questions, please contact the respective organization.

Certificates:

We are the only authorized provider in Wisconsin

Earn all of the educational points for the following certifications upon completion of our Institute:

- Certified Municipal Clerk (CMC) (<http://www.iimc.com/index.aspx?NID=126>) - through International Institute of Municipal Clerks (IIMC)
- Certified Municipal Treasurer of Wisconsin (CMTW) (<http://mtaw.org/wp-content/uploads/2015/01/MTAW-Certification-Form-rev12312014.pdf>) - through Municipal Treasurers Association of Wisconsin (MTAW)
- Certified Public Finance Administrator (CPFA) (<https://www.apfusa.org/>) - through Association of Public Treasurers of the United States and Canada (APT US&C)
- Wisconsin Certified Municipal Clerk (WCMC) (<http://wisclerks.org/programs/certifications/>) - through Wisconsin Municipal Clerks Association (WMCA)

After the Institute: What's Next?

After completing the Institute public officials can continue their education with a subsequent annual program: the **Master Academy for Civic and Public Affairs** (</govt/master-academy-for-civic-and-public-affairs/fees-and-registration/>).

Master Academy for Civic and Public Affairs (</govt/master-academy-navigating-the-return-to-normal/digital-badge-sensitivity-and-conflict-skills/>)

- The Master Academy for Civic and Public Affairs is for persons who serve in public office.
- Solution focused, our cutting edge courses reflect the latest trends in government.
- Courses are taught by experts in the field that give our attendees tools they can apply immediately to their jobs.
- Through case studies and hands-on exercises you will have a chance to assess your understanding of the concepts.

TOWN OF WASHINGTON

DRIVEWAY/ROAD PERMIT

For access to town highway

Permit Number: _____

 **COPY**

Issued to: BEN SHEARER Parcel Number: 0280112332923 K

Address: 1895 THE INN ROAD Date Property Last Surveyed: _____

Road(s) driveway will adjoin: MAIN ROAD

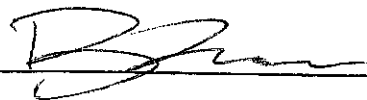
No of driveways: 2 Installation Contractor: OWNER / JON MANN

Type of road surface: GRAVEL Land use(private/business): _____

Length of driveway: 35' Distance from lot line: 450'

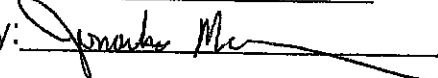
Located on what side of road? EAST Completion Date: 5/1/23

Attach drawing of proposed work(include special restrictions, clearances and other details).

Applicant's Signature  Date: 3/30/23

For Office Use Only

Date Inspected by Town: 3-31-23 Culvert Required? NO

By: 

Approved by: _____ Date: _____

Chairman

Fee: \$40.00 Make check payable to: **TOWN OF WASHINGTON**

All driveways/roads shall be constructed in accordance with all requirements printed in the Town Ordinances 298-14(a,b) & 298-13 and any special conditions stated therein. The maintenance of the driveway(s) shall be the responsibility of the applicant.

POST ON PREMISE IN PLAIN VIEW FROM ROAD