

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, January 18<sup>th</sup>, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

## **AGENDA**

### **UTILITY DISTRICT MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Communications and petitions by town clerk – No discussion or action
  - a. Town of Washington – Utility District Reconciliation Reports
    - i. Cash Account #5 – 12/31/2022
6. Approval of Meeting Minutes – 12/21/2022
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Approve Wastewater Advisory Committee Charter for 2023
9. Approval of Utility District Bills – December 1<sup>st</sup> – December 31<sup>st</sup>, 2022
10. Issues at FAST System holding area
11. Update approval for computer for Utility District
12. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Utility District Meeting – 02/15/2023
13. Adjourn

## REGULAR TOWN BOARD MEETING

1. Call to order
2. Roll call/Quorum and approval of agenda
3. Chairman's Comments
  - a. New Year – new chances to move forward
  - b. Community suggestion box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
  - a. Red Barn – Dan Hansen
  - b. Environmental Monitoring Data – Becher Hoppe
  - c. Repeal of Door Co. Wind Energy Ordinance – Door Co. Clerk
5. Approval of Meeting Minutes
  - a. Regular Town Board – 12/21/2022
6. Communications and petitions by town clerk – No discussion or action
  - a. Town of Washington – Reconciliation Reports
    - i. Cash Account #1 – 12/30/2022
    - ii. Cash Account #11 – 12/30/2022
  - b. Town of Washington – Statement of Assets, Liab. & Equity
    - i. December 2022
  - c. Town of Washington – Statement of Revenue & Expenditures
    - i. December 2022
7. Acknowledge Receipt of Reports of specific standing departments and committees.
  - a. Fire Department
    - i. December 2022 Report
  - b. Community Center Committee
    - i. Minutes – 12/07/2022
  - c. Healthcare Services Committee
    - i. Minutes – 09/15/2022
8. Reports of special committees, special commissions, and special boards
  - a. None
9. Reports by town officers.
  - a. Martin Andersen
    - i. Fire Department
    - ii. Recreational Center
    - iii. Infrastructure Committee
    - iv. Harbors and Waterways

- b. Larry Kahlscheuer
    - i. Law Enforcement
    - ii. Healthcare
    - iii. Parks and Natural Areas
    - iv. WIZAP
  - c. Loren Roznai
    - i. Red Barn
    - ii. Archives
    - iii. Economic Development
    - iv. Community Center
    - v. Museums
  - d. Hans Lux
    - i. Town Office
      - 1. Creation of new town website
      - 2. Emails for all board members
      - 3. Researching CC payments
    - ii. DPW
      - 1. Update of landfill costs – Richard Tobey
    - iii. IT
    - iv. Airport
10. Public hearings and advisory votes
- a. Discuss current COVID-19 situation – recommend any changes/actions
11. Specific matters for discussion and possible action by town board in open session:
- a. Approve payment of town bills – December 1<sup>st</sup> to December 31<sup>st</sup>, 2022
  - b. Review and approval of town fee schedule
  - c. Pump replacement at Community Center
  - d. Approve Community Van policy
  - e. Fire Department –
    - i. Approve Service Rewards
    - ii. Administrative Assistant Job Description
    - iii. Treasurer Job Description
    - iv. Fire Chief Job description
    - v. Appointment of Administrative Assistant & Treasurer
    - vi. Credit Card cancellation & issue request
    - vii. Schedule meeting with FD administration for further discussion
  - f. DPW requests –

- i. Put out bids for gravel crushing
      - ii. Grapple Bucket
      - iii. Skid Steer tires
      - iv. Building costs for landfill kiosk
    - g. Hiring of Architect/Engineer for Community Center project
    - h. Police Officer On-Call Policy
    - i. Museum Director Job Description
    - j. Associated Appraisal Consultants –
      - i. Assessment Services Contract – 2023 to 2027
      - ii. Full Inspection Revaluation vs Interim Market Update
    - k. Resolution to join Wisconsin Retirement System Deferred Compensation Program
    - l. How to use towns credit card points
    - m. Approval of Josh Mann to Rec Center Committee
    - n. Accept donations –
      - i. Defibs 4 Door County & Door Co. Fire Chiefs Association
      - ii. Huehns Funeral Home
      - iii. Jackson Harbor Soup
    - o. Driveway Permits –
      - i. Charles Gordon
      - ii. Jeff Hartman
      - iii. Mike Jorgenson for Arik Johnson
12. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1):
    - (c) Considering employment, promotion, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility
  - b. Closed Session as authorized under section 19.85(1):
    - (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session
13. Specific matters intended for discussion and possible action by town board for reconvened open session
- a. Action from closed session

14. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Special Town Board & Fire Dept Administration - TBD
  - b. Regular Town Board – February 15<sup>th</sup>, 2023
15. Adjourn

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Hans Lux Jr

### **Instructions to attend via GoToMeeting**

#### **Utility District & Regular Town Board Meeting**

**Wed, January 18<sup>th</sup>, 2023 6:00 PM - 8:00 PM (CDT)**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/663539933>

You can also dial in using your phone.  
(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (571) 317-3122  
- One-touch: <tel:+15713173122,,663539933#>

Access Code: 663-539-933

**Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).**

**Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.**

**The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.**

**Admittance will be on a 'first-come' basis.**