

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, April 3<sup>rd</sup>, 2024, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

#### **AGENDA**

#### **UTILITY DISTRICT MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 02/21/2024
6. Communications and petitions by town clerk – No discussion or action
  - a. Town of Washington – Utility District Reconciliation Reports
    - i. Checking – February 2024
    - ii. Budget Comparison Detail Report – February 2024
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – February 1<sup>st</sup> – February 29<sup>th</sup>, 2024 – to Town Board for final approval
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Utility District Meeting – 04/17/2024
10. Adjourn

## **REGULAR TOWN BOARD MEETING**

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Declaration of any conflicts of interest
4. Chairman's Comments
  - a. Election results
  - b. Issues with mail service from island
  - c. Community Suggestion Box – chairman@washingtonisland-wi.gov
5. Public comments, communications, and suggestions from residents of the town and other persons present.
  - a. National Incident Management Training – Door County – May 14th
  - b. Door County Land Use Zoning Violation
6. Approval of Meeting Minutes
  - a. Regular Town Board Minutes – 02/21/2024
  - b. Special Town Board Minutes – 03/13/2024
7. Communications and petitions by town clerk – No discussion or action
  - a. Town of Washington – Reconciliation Reports
    - i. General Checking – February 2024
    - ii. Tax Checking – February 2024
  - b. Town of Washington – Statement of Assets, Liab. & Equity
    - i. Balance Sheet Summary Report – February 2024
  - c. Town of Washington – Budget Comparison
    - i. General Fund - February 2024
8. Acknowledge Receipt of Reports of specific standing departments and committees.
  - a. Fire Department –
    - i. Monthly Report – February 2024
  - b. WIZAP Committee –
    - i. Minutes – 02/02/2024
    - ii. Agenda – 02/26/2024
    - iii. Minutes – 02/26/2024
    - iv. Agenda – 03/11/2024
    - v. Recommendation – 03/11/2024

- c. Mosling Rec Center Committee –
  - i. Minutes – 01/25/2024
  - ii. Agenda – 02/22/2024
  - iii. Minutes – 02/22/2024
  - iv. Managers’ Report – February 2024
  - v. Agenda – 03/14/2024
- d. Police Department –
  - i. Monthly Report – February 2024
- 9. Reports of special committees, special commissions, and special boards
- 10. Reports by town officers.
  - a. Martin Andersen
    - i. Fire Department
    - ii. Infrastructure Committee
    - iii. Harbors and Waterways
  - b. Larry Kahlscheuer
    - i. Law Enforcement
    - ii. Healthcare
    - iii. WIZAP
  - c. Loren Roznai
    - i. Economic Development
    - ii. Community Center
    - iii. Museums
  - d. Margaret Foss
    - i. Parks
    - ii. Red Barn
    - iii. Rec Center
    - iv. Archives
  - e. Hans Lux
    - i. Town Office
      - 1. Shared services agreement with School
      - 2. Update on Employee Handbook
    - ii. DPW
    - iii. Airport
- 11. Specific matters for discussion and possible action by town board in open session:
  - a. Approve payment of Utility bills – February 1<sup>st</sup> to February 29<sup>th</sup>, 2024

- b. Approve payment of town bills – February 1<sup>st</sup> to February 29<sup>th</sup>, 2024
  - c. Discussion of Short-Term Rental Registration and Housing – (time restricted to no more than 30 minutes)
  - d. Discussion/Approval of Memorandum of Understanding with Washington Island Fire, Inc. ref. grants and funds for public safety rescue boat – Adam Steffens
  - e. Approval of dates for Open Book and Board of Review - 2024
  - f. Approve dates for Death’s Door BBQ – 08/21 – 08/24, 2024
  - g. Approve Robert Herbst to Infrastructure Committee
  - h. Approve Matthew Kokes to Parks and Economic Development Committee
  - i. Approve Christian Foss as Associate Member - WIFD
  - j. Approve driveway permit for Peter Holsen
  - k. Accept donation from Washington Island Lions Club for Community Center Committee Swimming lessons fund
12. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1):
    - (c) Considering employment, promotion, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibilities
13. Review/Approve actions from closed session
14. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Annual Town Meeting – Tuesday, April 16<sup>th</sup>, 2024
  - b. Town Board Meeting – Wednesday, April 17<sup>th</sup>, 2024
  - c. Town Board Meeting – **Tuesday, May 14<sup>th</sup>, 2024**
15. Adjourn



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Hans Lux Jr

**Instructions to attend via GoToMeeting**

**Utility District & Regular Town Board Meeting**

**Wed, April 3<sup>rd</sup>, 2024 6:00 PM - 8:00 PM (CDT)**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/619862597>

You can also dial in using your phone.

Access Code:

619-862-597

United States:

+1 (872) 240-3311

**Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).**

**Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.**

**The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.**

**Admittance will be on a 'first-come' basis.**

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**MINUTES**

**UTILITY DISTRICT MEETING**

**DRAFT**

1. Chairman Hans Lux called the Utility District Meeting to order at 6:07 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
  - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Larry Kahlscheuer, and Loren Roznai. Margaret Foss attended virtually.
  - b. Motion by Kahlscheuer seconded by Andersen to approve of the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other persons present.
  - a. None
5. Motion by Kahlscheuer seconded by Roznai to approve of Meeting Minutes – 01/17/2024. Motion carried.
6. Communications and petitions by Town Clerk/Treasurer – No discussion or action.
  - a. Town of Washington – Utility District Reconciliation Reports
    - i. Checking – January 2024
    - ii. Budget Comparison – January 2024
7. Wastewater Advisory Committee Report - Larry Kahlscheuer

- a. Committee member John Larsen is working with WIZAP to include wastewater issues in the comprehensive plan.
8. Motion by Andersen seconded by Roznai to send Utility District Bills – January 1 – January 31, 2024 – to Town Board for final approval. Motion carried.
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future Town Board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Utility District Meeting – 04/03/2024
10. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 6:10 PM.

Respectfully Submitted,

**DRAFT**

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Alexandria McDonald, Clerk/Treasurer

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Hans Lux, Chairman

Bank Account:	UTILITY DISTRICT CHECKING
Statement Date:	2/29/2024
Statement Balance:	\$81,987.52
Statement Balance Difference:	\$0.00
Cash Accounts Balance Difference:	\$0.00



UTILITY DISTRICT CHECKING

Reconciliation Date: 2/29/2024

Number	Date	Description	Payment	Deposit
	2/05/2024	Receipts Posted 02/05/2024		5,175.48
	2/09/2024	Receipts Posted 02/09/2024		200.00
	2/21/2024	Receipts Posted 02/21/2024		340.85
	2/22/2024	Receipts Posted 02/22/2024		3,007.99
28260	1/26/2024	SANTANDER BANK, N.A.	1,672.81	
28263	2/06/2024	MANN'S MERCANTILE	37.97	
28264	2/06/2024	SANTANDER BANK, N.A.	1,672.81	
28265	2/26/2024	JEFFREY ANDERSEN	472.88	
28266	2/26/2024	WASHINGTON ISLAND FERRY LINE	43.00	
ACH NB CC	2/09/2024	NICOLET NATIONAL BANK	367.06	
ACH NB CC	2/12/2024	NICOLET NATIONAL BANK	31.06	
ACH NICOLET	2/15/2024	NICOLET NATIONAL BANK	11.90	
Totals:			4,309.49	8,724.32

3/18/2024 3:06 PM

Statement Balance Report

Page: 1  
ACCT

UTILITY DISTRICT CHECKING

Reconciliation Date: 2/29/2024

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2/29/2024	Computer Balance:	82,210.74
	Less Outstanding Deposits:	
O/S DEP 6/30/2023	O/S DEPOSIT	288.22
	Total Deposits:	288.22
	Plus Outstanding Payments:	
28262 2/02/2024	DNR	65.00
	Total Payments:	65.00
2/29/2024	Statement Balance:	81,987.52

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3/18/2024 3:07 PM

Treasurer's Report  
UTILITY DISTRICT CHECKING  
2/01/2024 Thru: 2/29/2024

Page: 1  
ACCT

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1/31/2024 Balance:	76,188.10
Checks:	-2,701.68
Receipts:	8,724.32
Other Cash Transactions:	0.00
2/29/2024 Balance:	82,210.74

Fund: 600 - UTILITY DISTRICT

Account Number		2024	2024	2024	Budget Status	% of Budget
		February	Actual 02/29/2024	Budget		
600-00-46420-000-000	PERMIT FEES	200.00	400.00	3,000.00	-2,600.00	13.33
600-00-46600-000-000	SPREADING FEES	822.71	4,021.78	63,000.00	-58,978.22	6.38
600-00-46620-000-000	PUMPOUT FEES	800.00	3,600.00	50,000.00	-46,400.00	7.20
600-00-46640-000-000	SCREEN CLEANING	0.00	0.00	600.00	-600.00	0.00
600-00-46650-000-000	EMERGENCY PUMP OUT	0.00	0.00	0.00	0.00	0.00
600-00-46651-000-000	PUMPOUTS W/>30' HOSE	0.00	0.00	600.00	-600.00	0.00
600-00-46652-000-000	LOCATE/DIG OUT SEPTIC COVER	0.00	0.00	300.00	-300.00	0.00
600-00-46653-000-000	PORTA POTTY RENTAL	0.00	0.00	15,000.00	-15,000.00	0.00
600-00-46654-000-000	SEPTIC INSPECTION W/O PUMP OUT	0.00	0.00	10,000.00	-10,000.00	0.00
600-00-46655-000-000	SEPTIC INSPECTION W/PUMP OUT	0.00	0.00	5,000.00	-5,000.00	0.00
600-00-46656-000-000	WINTER DISPOSAL	655.50	655.50	2,000.00	-1,344.50	32.78
600-00-46657-000-000	MISCELLANEOUS REVENUE	0.00	297.88	200.00	97.88	148.94
600-00-46658-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
600-00-46690-000-000	FUEL SURCHARGE	80.00	360.00	6,000.00	-5,640.00	6.00
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>2,558.21</b>	<b>9,335.16</b>	<b>155,700.00</b>	<b>-146,364.84</b>	<b>6.00</b>
<b>Total Revenues</b>		<b>2,558.21</b>	<b>9,335.16</b>	<b>155,700.00</b>	<b>-146,364.84</b>	<b>6.00</b>

Fund: 600 - UTILITY DISTRICT

Account Number		2024 February	2024 Actual 02/29/2024	2024 Budget	Budget Status	% of Budget
600-00-57430-110-000	UTILITY DISTRICT WAGES OR SALA	2,357.00	3,242.00	40,000.00	36,758.00	8.11
600-00-57430-115-000	UTILITY DISTRICT TN CREW WAGE	0.00	0.00	0.00	0.00	0.00
600-00-57430-130-000	UTILITY DISTRICT FRINGES	342.98	471.33	0.00	-471.33	0.00
600-00-57430-223-000	UTILITY DISTRICT PHONE	0.00	0.00	0.00	0.00	0.00
600-00-57430-227-000	UTILITY DISTRICT BALLFIELD SYS	0.00	0.00	0.00	0.00	0.00
600-00-57430-310-000	UTILITY DISTRICT OFFICE SUPPLI	11.90	1,310.79	4,000.00	2,689.21	32.77
600-00-57430-312-000	UTILITY DISTRICT POSTAGE	0.00	0.00	300.00	300.00	0.00
600-00-57430-330-000	UTILITY DISTRICT TRAVEL/TRAINI	580.88	580.88	3,000.00	2,419.12	19.36
600-00-57430-371-000	UTILITY DISTRICT FUEL	157.16	336.00	4,100.00	3,764.00	8.20
600-00-57430-390-000	UTILITY DISTRICT MISC EXP	278.93	278.93	0.00	-278.93	0.00
600-00-57430-510-000	UTILITY DISTRICT INSURANCE	0.00	0.00	1,700.00	1,700.00	0.00
600-00-57430-530-000	UTILITY DISTRICT RENTS & LEASE	1,672.81	3,345.62	61,347.00	58,001.38	5.45
600-00-57430-620-000	UTILITY DISTRICT INTEREST	0.00	0.00	0.00	0.00	0.00
600-00-57430-680-000	UTILITY DISTRICT DEPRECIATION	0.00	0.00	0.00	0.00	0.00
600-00-57430-810-000	UTILITY DISTRICT EQUIP	0.00	0.00	7,000.00	7,000.00	0.00
600-00-57431-530-000	UTILITY TRUCK RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
600-00-57700-830-000	UTILITY DISTRICT CAP OUTLY	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>		<b>5,401.66</b>	<b>9,565.55</b>	<b>121,447.00</b>	<b>111,881.45</b>	<b>7.88</b>
<b>Total Expenses</b>		<b>5,401.66</b>	<b>9,565.55</b>	<b>121,447.00</b>	<b>111,881.45</b>	<b>7.88</b>
<b>Net Totals</b>		<b>-2,843.45</b>	<b>-230.39</b>	<b>34,253.00</b>	<b>34,483.39</b>	<b>-0.67</b>

## **Course Description**

### **G402 - National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)**

The purpose of this course is to familiarize Senior Officials (executives, elected and appointed officials, city/county managers, agency administrators, etc.) with their role in supporting incident management within the National Incident Management System (NIMS).

#### **Selection Criteria:**

Executives and senior officials, including elected officials, city/county managers, agency administrators, etc.

#### **Course Objectives:**

- Explain the National Incident Management System.
- Explain the NIMS Management Characteristics, the organizational structure of the Incident Command System, and the role of the Command and General Staff.
- Explain the attributes and purpose of Emergency Operations Centers.
- Explain the interconnectivity between the MAC Group, EOCs, the Joint Information System and Incident Command.
- Explain the Senior Official's role in preparedness.

#### **Prerequisites & Other Information:**

N/A

#### **Cost:**

No tuition is charged.

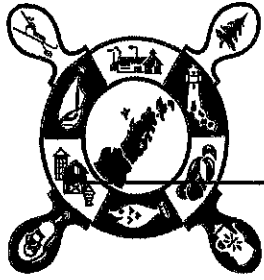
**Location: Door County Government Center**

**421 Nebraska Street Sturgeon Bay, WI 54235**

**Time: 12:30-4:30**

*5/14/24*

Email [jraelens@co.door.wi.us](mailto:jraelens@co.door.wi.us) if you are interested in attending.



County of Door  
LAND USE SERVICES DEPARTMENT: ZONING  
County Government Center  
421 Nebraska Street  
Sturgeon Bay, WI 54235

**Kristin Rankin, Zoning Administrator**

Direct line: (920) 746-2266

Main office line: (920) 746-2323

FAX: (920) 746-2387

E-mail: [krankin@co.door.wi.us](mailto:krankin@co.door.wi.us)

February 21, 2024

Juliann Gardner (via email)

Re: Camper on Parcel # 028-04-32343033C, 1096 Town Line Rd.

Greetings:

During recent inspections on Washington Island, it can be seen there are multiple unauthorized sheds on your property. This property is controlled by the Door County Comprehensive Zoning Ordinance and is zoned both General Agriculture (GA) and Light Industrial (LI). The zoning districts determine which uses are allowed. Structures accessory to a single family residence need to be authorized with a regular zoning permit. According to the file, two 10' X 20' accessory structures were authorized in 2022 and prior to that there was an existing accessory structure north of the single family residence.

All accessory structures shall be authorized with a regular zoning permit prior to being placed on the property. The accessory structures shall also meet all applicable setbacks. The accessory structures shall be setback 65 feet from the center of the town road rights-of-way, 10 feet from the east lot line, 50' from the north lot line (GA), and 10 feet from the north lot line (LI).

All shed placed on the property will need to be removed or you will need to apply for an after-the-fact zoning permit. Please remove the sheds or submit a complete application **on or before March 22, 2024**.

*APPEAL: Be advised that any party aggrieved by this order may appeal to the Board of Adjustment within thirty (30) days of the date of this letter. Appeal forms are available at <https://www.citysquared.com/#/app/DoorCountyWI/landing>.*

If you have any questions regarding the content of this letter, please feel free to call me at 920-746-2266 or email me.

Sincerely,

**Kristin Rankin**  
Zoning Administrator

CC: Town of Washington Clerk – Alexandria McDonald (via email)

STATE OF WISCONSIN

Town of Washington

Door County

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**MINUTES**

**DRAFT**

**REGULAR TOWN BOARD MEETING**

1. Chairman Hans Lux called the Regular Town Board Meeting to order at 6:10 PM.
2. Roll Call/Quorum and Approval of Agenda.
  - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Larry Kahlscheuer, and Loren Roznai. Margaret Foss attended virtually.
3. Declaration of any conflicts of interest.
  - a. None
4. Chairman's Comments
  - a. Congratulations to the new Washington Island Radio Station – streaming at [washingtonislandradio.com](http://washingtonislandradio.com).
  - b. Door County Land Use – zoning violation on Wickman Road.
    - i. Chairman Lux encouraged those who may be aware of other violations to reach out to the county to inform them.
  - c. Recent loud explosions within the community
    - i. Chairman Lux asked people to be respectful of their community.
  - d. Community Suggestion Box – [chairman@washingtonisland-wi.gov](mailto:chairman@washingtonisland-wi.gov)
5. Public comments, communications, and suggestions from residents of the town and other persons present.



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- a. Rod Godon expressed concern about possible litigation against swim lesson instructors because they are not Town of Washington employees. Chairman Lux clarified that the lessons are being run by instructors working as independent contractors, which was the preference of the Community Center Committee. Supervisor Roznai added that even as employees, people may be sued personally by other people at any time and that is just the nature of today's society.
  - b. Anna Gibson thanked the Town for helping facilitate the swim lessons and added that trust was an important component of the instructor/student relationship.
  - c. Margaret Foss read aloud and requested that the following text be included in the meeting minutes:
    - i. "From the Wisconsin Attorney General, Josh Kaul, and the Wisconsin Department of Justice. This is the Wisconsin Open Meetings Law Compliance Guide: <https://www.doj.state.wi.us/sites/default/files/office-open-government/Resources/OML-GUIDE.pdf> On page 22, you will find the following: Citizen Participation. In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. 191 There are some other state statutes that require governmental bodies to hold public hearings on specified matters. 192 Unless such a statute specifically applies, however (and this is important), "a governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings."
  - d. Wisconsin DNR – Knowles-Nelson Program acquisition of property for Door County Land Trust
    - i. This property is the Jorgenson property by Little Big Marsh south of Lake View Road.
  - e. Door County Planning – New Floodplain Ordinance
    - i. The floodplain is being reduced which would reduce the number of homeowners required to have floodplain insurance.
  - f. UW-Oshkosh Private Well Monitoring
6. Motion by Kahlscheuer seconded by Andersen to approve of the following meeting minutes:
- a. Corrected Regular Town Board Minutes – 12/20/2023
  - b. Regular Town Board Minutes – 01/17/2024

- c. Special Town Board Minutes – 01/15/2024
- 7. Communications and petitions by Town Clerk/Treasurer – No discussion or action.
  - a. Town of Washington – Reconciliation Reports
    - i. General Checking – January 2024
    - ii. Tax Checking – January 2024
  - b. Town of Washington – Statement of Assets, Liab. & Equity
    - i. Balance Sheet Summary Report – January 2024
  - c. Town of Washington – Budget Comparison – January 2024
    - i. General Fund - January 2024
- 8. Acknowledge Receipt of Reports of specific standing departments and committees.
  - a. Community Center Committee
    - i. Minutes – 01/09/2024
    - ii. Agenda – 02/06/2024
  - b. Fire Department
    - i. Monthly Report – January 2024
  - c. WIZAP Committee
    - i. Minutes – 12/11/2023
    - ii. Agenda – 01/19/2024
    - iii. Minutes – 01/19/2024
    - iv. Agenda – 02/02/2024
  - d. Mosling Rec Center Committee
    - i. Minutes – 10/19/2023
    - ii. Agenda – 01/25/2024
    - iii. Manager’s Report – January 2024
  - e. Police Department
    - i. Monthly Report – January 2024
- 9. Reports of Special Committees, Special Commissions, and Special Boards.
  - a. None
- 10. Reports by Town Supervisors
  - a. Martin Andersen
    - i. Fire Department
    - ii. Infrastructure Committee
      - i. The board directed Andersen to solicit possible members to form a committee to begin to work on infrastructure issues.
    - iii. Harbors and Waterways

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- i. The damaged walkway is going to be moved soon and assessed for damage and possible reconstruction.
  - b. Larry Kahlscheuer
    - i. Law Enforcement
      - i. Police Chief Tyler McGrane is going to provide monthly reports when he is able.
    - ii. Healthcare
    - iii. WIZAP
      - i. The surveyor is currently marking out public access points. Chairman Lux requested that the public leave all physical survey markings in place to allow the surveyor to do his job. He will then provide a report to the Town Board on those properties. If adjacent property owners have concerns, Chairman Lux assured them that there will be an opportunity for discussion and open dialogue.
- c. Loren Roznai
  - i. Economic Development
  - ii. Community Center
    - i. Swim lessons have been very successful so far.
    - ii. Planning is starting for the Island Party which may take place at the end of May.
  - iii. Museums
    - i. Nina Herbst made the report that she is involved with an Arts, Culture, History, and Heritage partnership and the planning of a calendar of events.
    - ii. History Days will be happening June 17 though June 23, and media will potentially be coming to the island to celebrate the event's kick-off, as well as visit some popular sites.
- d. Margaret Foss
  - i. Parks
    - i. No meeting has occurred, and Foss mentioned that more members are needed.
  - ii. Red Barn

- i. Red Barn Director Dan Hansen is coordinating with DPW Director Jonathan Mann to move forward on the roofing and siding project.
    - iii. Rec Center
      - i. At the most recent committee meeting, the committee reviewed a favorable financial report by John Buxton.
      - ii. The committee is excited about “free days” and fundraisers.
      - iii. Katie is working on updating her computer system.
      - iv. The committee suggested the “free day” fee be set at \$200.
        - a. Foss had met with Clerk/Treasurer after the meeting and discussed that the actual daily cost of the Rec was closer to \$375.
    - iv. Archives
  - e. Hans Lux
    - i. Town Office
      - 1. Shared service agreement with School
        - a. A consolidated agreement is being worked on by the school, that will need approval by both parties.
      - ii. DPW
        - i. Lack of snow has made for a less demanding winter.
      - iii. Airport
        - i. The damage to a US Cellular line on the mainland affected a GPS component at the airport, and is in need of repair.

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11. Specific matters for discussion and possible action by town board in open session:

- a. Motion by Kahlscheuer seconded by Andersen to approve payment of Utility bills – January 1 to January 31, 2024. Motion carried.
- b. Motion by Roznai seconded by Andersen to approve payment of Town bills – January 1 to January 31, 2024. Motion carried.
- c. US Coast Guard status on Washington Island – 2024
  - i. The USCG has notified Representative Gallagher’s office that they plan to limit staff to Sturgeon Bay for 2024, due to a shortage of personnel.
  - ii. Chairman Lux expressed concern over the lack of service, and the increased pressure on local responders, as well as the lack of communication with local officials.

- iii. Chairman Lux has scheduled a meeting with USCG for the first week in April to address these concerns.
- d. Discussion/Finalize Fee Schedule for 2024
  - i. Motion by Andersen seconded by Foss to set the “free day” donation to \$300 for 4 hours. Motion carried, with Kahlscheuer voting nay.
- e. Motion by Kahlscheuer seconded by Roznai to approve swim lessons procedures and expenditures as described by Emily Small. Motion carried.
- f. Personnel & Finance Matters
  - i. Motion by Kahlscheuer seconded by Andersen to approve of the payrate of \$23 for Fire Department and EMR employees. Motion carried.
- g. Approve Resolutions:
  - i. Motion by Roznai seconded by Kahlscheuer to approve Resolution #2024 – 01 Fund Balance Assignment. Motion carried by roll call vote, all ayes.
  - ii. Motion by Kahlscheuer seconded by Roznai to approve Resolution #2024 – 02 Bird City Designation. Motion carried by roll call vote, all ayes.
  - iii. Motion by Kahlscheuer seconded by Andersen to approve Resolution #2024 – 03 Revised Fee Schedule for 2024. Motion carried by roll call vote, all ayes.
- h. WIZAP Recommendations
  - i. Motion by Kahlscheuer seconded by Andersen to approve draft vision statement for Comprehensive Plan. Motion carried.
  - ii. Motion by Kahlscheuer seconded by Andersen to approve draft introduction for Comprehensive Plan. Motion carried.
- i. Motion by Kahlscheuer seconded by Roznai to approve expenditure of \$2,688.00, which is half of the total purchase of \$5,376.00, of the new septic pump and floats for the shared septic system. Motion carried.
- j. Motion by Roznai seconded by Kahlscheuer to authorize DPW Director Jonathan Mann to advertise for roadside mower bids. Motion carried.
- k. Motion by Roznai seconded by Andersen to approve online highway safety class for DPW. Motion carried.
- l. Motion by Roznai seconded by Andersen to approve online Clerk/Treasurer Institute training. Motion carried.
- m. Motion by Roznai seconded by Kahlscheuer to approve expenditure not to exceed \$6,000 for Schoolhouse Beach partitions. Motion carried.

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- n. Motion by Roznai seconded by Andersen to approve job description for Rec Center reception personnel. Motion carried.
- o. Resignation of Connie Sena from Archives Committee.
- p. Motion by Kahlscheuer seconded by Roznai to approve Lisa and Michael Pickens to the Economic Development Committee. Motion carried.
- q. Motion by Kahlscheuer seconded by Roznai to accept donation in the amount of \$2,000 to the Rec Barn from Judy and Mike Berger. Motion carried.

12. Specific matters intended for discussion and possible action by Town Board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:

- a. Closed Session as authorized under section 19.85(1): (c) Considering employment, promotion, compensation, or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibilities.
  - i. Motion by Andersen seconded by Kahlscheuer to move to closed session. Motion carried upon roll call vote, all ayes. Moved to closed session at 7:44 PM.

13. Review/Approve actions from closed session.

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- i. Motion by Kahlscheuer seconded by Roznai to move to open session. Motion carried upon roll call vote, all ayes. Moved to open session at 8:07 PM.
- ii. Motion by Roznai seconded by Kahlscheuer to approve of the wage increases for Rec Center employees as discussed in closed session, effective beginning the subsequent pay period. Motion carried.

14. Review date of May Town Board Meeting.

- a. Chairman Lux will not be available Wednesday, May 15. The Board agreed to move the meeting to Tuesday, May 14, 2024, at 6 PM.

15. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future Town Board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)

- a. Special Town Board Meeting – Tuesday, March 5, 2024
- b. Town Board Meeting – Wednesday, April 3, 2024
- c. Annual Town Meeting – Tuesday, April 16, 2024
- d. Town Board Meeting – Wednesday, April 17, 2024

16. Motion by Andersen seconded by Kahlscheuer to adjourn. Motion carried. Adjourned at 8:15 PM.

Respectfully Submitted,

**DRAFT**

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Alexandria McDonald, Clerk/Treasurer

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Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the Special public meeting of the Town Board of the Town of Washington for Wednesday, March 13<sup>th</sup>, 2024, beginning at 10:00 a.m. per Department of Justice guidelines. The meeting will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

## MINUTES

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### SPECIAL TOWN BOARD MEETING

1. Chairman Hans Lux called the Special Town Board Meeting to order at 10:00 AM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
  - a. In addition to Chairman Lux, who attended virtually, Supervisors present were Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
  - b. Motion by Roznai seconded by Kahlscheuer to approve the agenda. Motion carried.
4. Specific matters intended for discussion and possible action by Town Board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
  - a. Closed Session as authorized under section 19.85(1): (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategies to be adopted by the body with respect to litigation in which it is or is likely to become involved.
    - i. Motion by Kahlscheuer seconded by Foss to move to closed session. Motion carried upon roll call vote, all ayes. Moved to closed sessions at 10:02 AM.
    - ii. Motion by Kahlscheuer seconded by Roznai to move to open session. Motion carried upon roll call vote, all ayes. Moved to open sessions at 10:30 AM.
5. Specific matters intended for discussion and possible action by Town Board for reconvened open session:
  - a. Action from closed session
    - i. Motion by Kahlscheuer seconded Roznai by to pay Bay Area Crushing LLC for their services in the amount equal to half of the dollar amount difference of the tonnage values of their invoice and the values submitted by Michels, in the amount of \$40,673.22. Motion carried upon roll call vote, all ayes.



6. Specific matters for discussion and possible action by Town Board in open session:
- a. Motion by Kahlscheuer seconded by Andersen to approve WIZAP Committee Recommendation to release raw survey data. Motion carried.
  - b. Motion by Kahlscheuer seconded by Foss to approve Anna Gibson for cleaning position at Rec Center. Motion carried.
  - c. Approve costs for airport and cemetery tree cutting.
    - i. Item postponed. The contractor was unable to provide a cost in time for the meeting.
    - ii. Supervisor Foss asked how this would be paid for, and Chairman Lux said that the cost could be reimbursed by grant funding that had been allocated to the airport that had not yet been applied for reimbursement.
    - iii. Supervisor Foss asked which trees would be trimmed and Chairman Lux clarified that it would be those identified by the BOA as obstructions on current easements.
  - d. Presentation by Town Clerk/Treasurer on charging options.
    - i. Clerk/Treasurer McDonald demonstrated how the town could upgrade their current website hosting subscription through Squarespace to allow for ecommerce to accept credit cards. The board direct McDonald to further pursue this option.
  - e. Discussion of User Fee Considerations for visitors – Margaret Foss
    - i. Supervisor Foss outlined a proposal to charge a user fee for visitors, to be collected at the Welcome Center, to pay for various services that the Town could provide.
    - ii. Supervisor Kahlscheuer cautioned that the scope was too broad, and that perhaps the Board consider increasing the availability of free will donation collections before jumping to a fee.
    - iii. Clerk/Treasurer McDonald suggested that the fee be approved by legal counsel, as the fee amount and the service the fee is for must be very specific, and that the Board prepare a plan for the use of the fees collected.
    - iv. Supervisor Roznai agreed the scope was too broad and felt that the Board should be careful about alienating tourists because many islanders' businesses depend on tourist dollars, as well as being opposed to a tollbooth scenario at the Welcome Center. She cautioned that an all-encompassing fee was a slippery slope and suggested that focusing on a parks specific fee would be a better place to start.
    - v. Chairman Lux suggested that the areas that the fees could be related to be identified, such as the parks.

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- vi. Clerk/Treasurer McDonald also suggested looking at fees for permits that other municipalities are collecting, such as a short-term rental permit fee.
  - vii. Supervisor Foss clarified that she did not want to alienate visitors but was rather trying to take care of the community's resources. She agreed that if the board felt the place to start was with the parks, that the Parks Committee should be the place to start a proposal. Foss was hesitant to ask the Committee to work on a proposal because she wanted assurance that the Board wouldn't shoot it down.
  - viii. Clerk/Treasurer McDonald suggested that the committee put together several outlines, that didn't need extensive time commitment, and that would be a way for the committee to propose several ideas and then narrow it down.
  - ix. Supervisor Kahlscheuer agreed that the proposal start with the committee and then be presented to the Board because the Board also has very many other responsibilities to attend to and would function better to review proposals than create them.
7. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future Town Board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Regular Town Board – April 3, 2024
  - b. Annual Town Meeting – April 16, 2024
  - c. Regular Town Board – April 17, 2024
8. Motion by Kahlscheuer seconded by Roznai to adjourn. Motion carried. Adjourned at 11:30 AM.

Respectfully Submitted,

**DRAFT**

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Alexandria McDonald, Clerk/Treasurer

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Hans Lux, Chairman

Bank Account:	GENERAL CHECKING
Statement Date:	2/29/2024
Statement Balance:	\$242,607.17
Statement Balance Difference:	\$0.00
Cash Accounts Balance Difference:	\$0.00

3/19/2024

8:40 AM

Reconciliation Transactions  
Processed by BankPage: 1  
ACCT

## GENERAL CHECKING

Reconciliation Date: 2/29/2024

Number	Date	Description	Payment	Deposit
	1/31/2024	Receipts Posted 01/31/2024		7,029.00
	2/01/2024	Receipts Posted 02/01/2024		1,675.22
	2/02/2024	Receipts Posted 02/02/2024		88.35
	2/05/2024	Receipts Posted 02/05/2024		1,193.00
	2/05/2024	Receipts Posted 02/05/2024		14,578.71
	2/07/2024	Receipts Posted 02/07/2024		164.91
	2/09/2024	Receipts Posted 02/09/2024		1,335.75
	2/13/2024	Receipts Posted 02/13/2024		2,772.00
	2/16/2024	Receipts Posted 02/16/2024		4,890.00
	2/26/2024	Receipts Posted 02/26/2024		990.00
	2/28/2024	Receipts Posted 02/28/2024		7,028.92
	2/28/2024	Receipts Posted 02/28/2024		200.00
	2/29/2024	Receipts Posted 02/29/2024		80.75
	2/29/2024	Receipts Posted 02/29/2024		96.00
	2/29/2024	Receipts Posted 02/29/2024		2,646.20
TRANSFER	2/09/2024	TRANSFER		1,500,000.00
28103	1/12/2024	BOARD OF COMMISSIONERS OF PUBLIC	64,323.63	
28119	1/17/2024	DOOR COUNTY TREASURER	11,134.42	
28124	1/19/2024	Norsec Computer Recyclers LLC	1,065.00	
28127	1/19/2024	UTILITY DISTRICT	709.43	
28128	1/22/2024	Pilot Rock-RJ Thomas Mfg Co Inc.	1,100.00	
28129	1/22/2024	QUILL LLC	90.75	
28130	1/22/2024	SAM'S CLUB/SYNCHRONY BANK	123.55	
28133	1/23/2024	WASHINGTON ISLAND CHAMBER OF COM	1,200.00	
28134	1/23/2024	WISCONSIN DEPARTMENT OF JUSTICE	822.00	
28135	1/26/2024	CARRICO AQUATIC RESOURCES	10.02	
28136	1/26/2024	DAVE'S GARAGE	1,166.69	
28137	1/26/2024	DOMINION VOTING SYSTEMS INC	57.42	
28138	1/26/2024	GFL ENVIRONMENTAL	4,092.56	
28139	1/26/2024	WASHINGTON ISLAND FERRY LINE	700.48	
28140	1/26/2024	WASHINGTON ISLAND FERRY LINE	43.00	
28141	1/26/2024	WILLIAM WILSON	5,000.00	
28142	1/31/2024	ASSOCIATED APPRAISAL CONSULTANTS	1,149.04	
28143	1/31/2024	DOOR COUNTY TREASURER	1,684.96	

## GENERAL CHECKING

Reconciliation Date: 2/29/2024

Number	Date	Description	Payment	Deposit
28144	1/31/2024	Fabick Cat	44.76	
28145	1/31/2024	SERVICE MOTOR COMPANY	216.96	
28146	1/31/2024	WASHINGTON ISLAND ELECTRIC COOPE	7,506.09	
28148	2/02/2024	AXON ENTERPRISE INC.	1,008.00	
28149	2/02/2024	AXON ENTERPRISE INC.	2,076.00	
28150	2/02/2024	CARRICO AQUATIC RESOURCES	39.50	
28151	2/02/2024	QUANTUM TECHNOLOGIES	817.14	
28152	2/02/2024	SERVICE MOTOR COMPANY	1,191.26	
28153	2/06/2024	HANSEN PROPANE	9,001.77	
28154	2/06/2024	MANN'S MERCANTILE	264.92	
28155	2/06/2024	SECURIAN FINANCIAL GROUP, INC	130.30	
28156	2/09/2024	DOOR COUNTY TREASURER	590,294.69	
28157	2/09/2024	LUMEN - CENTURYLINK COMMUNICATIO	0.94	
28158	2/09/2024	NORTHEAST WISCONSIN TECHNICAL CO	135,591.64	
28159	2/09/2024	WASHINGTON ISLAND SCHOOL	788,101.53	
28160	2/14/2024	BAY-LAKE REGIONAL PLANNING COMMI	3,711.68	
28161	2/14/2024	BELLIN HEALTH	60.00	
28162	2/14/2024	CARQUEST AUTO PARTS STORE	884.70	
28163	2/14/2024	DOOR COUNTY MEMORIAL HOSPITAL	33,750.00	
28164	2/14/2024	FASTENAL COMPANY	527.49	
28165	2/14/2024	HERLACHE SMALL ENGINE, INC	175.35	
28166	2/14/2024	QUILL LLC	202.50	
28168	2/14/2024	TYLER MCGRANE	699.92	
28169	2/20/2024	CARQUEST AUTO PARTS STORE	184.86	
28170	2/20/2024	CELLCOM NSIGHTTEL WIRELESS LLC	511.02	
28171	2/20/2024	LAW FIRM OF CONWAY, OLEJNICZAK &	225.00	
28174	2/20/2024	SAM'S CLUB/SYNCHRONY BANK	78.01	
28180	2/26/2024	WASHINGTON ISLAND FERRY LINE	772.05	
ACH ADP	2/12/2024	ADP	417.20	
ACH DOR	2/21/2024	WISCONSIN DEPARTMENT OF REVENUE	400.52	
ACH WDC	2/02/2024	WISCONSIN DEFFERED COMPENSATION	800.00	
ACH WDC	2/16/2024	WISCONSIN DEFFERED COMPENSATION	800.00	
ACH WRS	2/15/2024	WISCONSIN RETIREMENT SYSTEM	7,140.62	
PAYROLL	2/02/2024	ACH DEDUCTION	550.00	

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Reconciliation Transactions  
Processed by Bank

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ACCT

GENERAL CHECKING

Reconciliation Date: 2/29/2024

Number	Date	Description	Payment	Deposit
ACH NB CC	2/09/2024	NICOLET NATIONAL BANK	6,687.13	
ACH NB CC	2/12/2024	NICOLET NATIONAL BANK	85.93	
ACH ANTHEM	2/15/2024	ANTHEM BLUE CROSS BLUE SHIELD	13,644.52	
ACH WI DOR	2/01/2024	WISCONSIN DEPARTMENT OF REVENUE	914.81	
ACH WI DOR	2/27/2024	WISCONSIN DEPARTMENT OF REVENUE	802.16	
ACH NICOLET	2/01/2024	NICOLET NATIONAL BANK	3,024.94	
ACH NICOLET	2/15/2024	NICOLET NATIONAL BANK	104.29	
ACH DEL DENT	2/01/2024	DELTA DENTAL OF WISCONSIN INC	813.17	
ACH FRONTIER	2/20/2024	FRONTIER	736.92	
ACH HARTFORD	2/01/2024	HARTFORD	347.42	
PAYROLL	2/02/2024	Direct Deposit Vouchers Dated 02	16,561.67	
PAYROLL	2/09/2024	Direct Deposit Vouchers Dated 02	4,957.08	
PAYROLL	2/16/2024	Direct Deposit Vouchers Dated 02	20,145.07	
Totals:			1,751,474.48	1,544,768.81

GENERAL CHECKING

Reconciliation Date: 2/29/2024

2/29/2024		Computer Balance:	203,031.59
Less Outstanding Deposits:			
7/31/2023	Receipts Posted 07/31/2023		-2,120.00
O/S DEP	6/30/2023	O/S DEPOSIT	1,873.00
Total Deposits:			----- -247.00
Plus Outstanding Payments:			
27008	3/31/2022	DC LAND USE	51.64
28075	1/04/2024	DOOR COUNTY ICE CREAM FACTORY	500.00
28147	1/31/2024	WASHINGTON ISLAND OBSERVER	36.00
28167	2/14/2024	RHYME BUSINESS PRODUCTS LLC	100.81
28172	2/20/2024	MANN HEATING AND AIR	4,302.85
28173	2/20/2024	MANN HEATING AND AIR	95.00
28175	2/26/2024	DOOR COUNTY TOURISM ZONE COMMISSION	6,122.62
28176	2/26/2024	DOOR COUNTY TREASURER	12.50
28177	2/26/2024	GFL ENVIRONMENTAL	2,915.26
28178	2/26/2024	RHYME BUSINESS PRODUCTS LLC	332.26
28179	2/26/2024	Shipyard Island Marina	152.72
28183	2/28/2024	ASSOCIATED APPRAISAL CONSULTANTS	1,149.04
28184	2/28/2024	DOOR COUNTY TREASURER	1,162.98
28185	2/28/2024	SCOTT IVEY	92.53
28186	2/28/2024	Shipyard Island Marina	2,554.52
28187	2/28/2024	WASHINGTON ISLAND ELECTRIC COOPERATIVE	8,566.15
28188	2/29/2024	HANSEN PROPANE	9,154.65
28189	2/29/2024	KERBER ROSE S.C.	1,700.00
28190	2/29/2024	MARIE KIMBALL	327.05
Total Payments:			----- 39,328.58
2/29/2024		Statement Balance:	242,607.17

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Cash Accounts Balance Report

Page: 1  
ACCT

GENERAL CHECKING

Reconciliation Date: 2/29/2024

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2/29/2024	Computer Balance:	203,031.59
100-00-11100-000-000	NICOLET BANK	598,513.12
100-00-11111-000-000	ADP PAYROLL	-395,481.53

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2/29/2024	Cash Accounts Balance:	203,031.59
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3/19/2024 8:41 AM

Treasurer's Report  
GENERAL CHECKING  
2/01/2024 Thru: 2/29/2024

Page: 1  
ACCT

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1/31/2024 Balance:	353,266.44
Checks:	-1,687,424.66
Receipts:	37,739.81
Other Cash Transactions:	1,499,450.00
2/29/2024 Balance:	203,031.59

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Treasurer's Report  
GENERAL CHECKING  
2/01/2024 Thru: 2/29/2024

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ACCT

Post Date	Type	Trans ID	Description	Amount
2/02/2024	JE	PAYROLL	Payroll Direct Deposit - ACH	-550.00
2/09/2024	JE	TRANSFER	TRANSFER	1,500,000.00
				-----
			Others Cash Transactions:	1,499,450.00

Bank Account: TAX CHECKING

Statement Date: 2/29/2024

Statement Balance: \$2,316,229.12

Statement Balance Difference: \$0.00

Cash Accounts Balance Difference: \$0.00

TAX CHECKING

Reconciliation Date: 2/29/2024

Number	Date	Description	Payment	Deposit
	1/31/2024	Receipts Posted 01/31/2024		152,078.35
	2/01/2024	Receipts Posted 02/01/2024		186,576.36
	2/02/2024	Receipts Posted 02/02/2024		80,252.01
	2/05/2024	Receipts Posted 02/05/2024		98,510.08
	2/06/2024	Receipts Posted 02/06/2024		109,306.82
	2/07/2024	Receipts Posted 02/07/2024		61,807.01
	2/08/2024	Receipts Posted 02/08/2024		5,581.05
	2/29/2024	Receipts Posted 02/29/2024		11,243.98
TRANSFER	2/09/2024	TRANSFER	1,500,000.00	
<b>Totals:</b>			<b>1,500,000.00</b>	<b>705,355.66</b>

3/18/2024 2:56 PM

Statement Balance Report

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ACCT

TAX CHECKING

Reconciliation Date: 2/29/2024

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2/29/2024	Computer Balance:	2,316,229.12
2/29/2024	Statement Balance:	2,316,229.12

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3/18/2024 2:57 PM

Cash Accounts Balance Report

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ACCT

TAX CHECKING

Reconciliation Date: 2/29/2024

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2/29/2024	Computer Balance:	2,316,229.12
100-00-11200-000-000	NICOLET SAVINGS TAX ACCT	2,316,229.12
<hr/>		
2/29/2024	Cash Accounts Balance:	2,316,229.12

3/18/2024 2:57 PM

Treasurer's Report  
TAX CHECKING  
2/01/2024 Thru: 2/29/2024

Page: 1  
ACCT

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1/31/2024 Balance:	3,262,951.81
Checks:	0.00
Receipts:	553,277.31
Other Cash Transactions:	-1,500,000.00
2/29/2024 Balance:	2,316,229.12

3/18/2024 2:57 PM

Treasurer's Report  
TAX CHECKING

Page: 2  
ACCT

2/01/2024 Thru: 2/29/2024

Post Date	Type	Trans ID	Description	Amount
2/09/2024	JE	TRANSFER	TRANSFER	-1,500,000.00
			Others Cash Transactions:	-1,500,000.00



Fund: 100 - GENERAL FUND

Account Number		2024 February	2024 Actual 02/29/2024	2024 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	931,299.73	1,303,672.22	1,863,438.13	-559,765.91	69.96
100-00-41150-000-000	FOREST CROPLAND/MFL	0.00	0.00	120.00	-120.00	0.00
100-00-41222-000-000	SALES TAX REBATE	10.00	20.00	120.00	-100.00	16.67
100-00-41810-000-000	INTEREST DELINQUENT TAXES	0.00	0.00	50.00	-50.00	0.00
<b>TAXES</b>		<b>931,309.73</b>	<b>1,303,692.22</b>	<b>1,863,728.13</b>	<b>-560,035.91</b>	<b>69.95</b>
100-00-42300-000-000	SPECIAL ASSESSMENTS	0.00	125.00	1,400.00	-1,275.00	8.93
<b>SPECIAL ASSESSMENTS</b>		<b>0.00</b>	<b>125.00</b>	<b>1,400.00</b>	<b>-1,275.00</b>	<b>8.93</b>
100-00-43200-000-000	INTERGOV FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUE	0.00	0.00	61,408.77	-61,408.77	0.00
100-00-43420-000-000	FIRE INSURANCE DUES	0.00	0.00	10,000.00	-10,000.00	0.00
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	0.00	2,978.01	-2,978.01	0.00
100-00-43500-000-000	PD STATE GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43520-000-000	PD TRAINING AID	0.00	0.00	640.00	-640.00	0.00
100-00-43530-000-000	GEN TRANSPORTATION AIDS	0.00	39,308.08	157,232.34	-117,924.26	25.00
100-00-43610-000-000	MUNI SERV & ROCK ISLAND TRASH	1,675.22	1,675.22	1,476.60	198.62	113.45
100-00-43620-000-000	PILT LAND	0.00	17,586.90	13,000.00	4,586.90	135.28
100-00-43630-000-000	PILT COMPUTER	0.00	0.00	159.01	-159.01	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		<b>1,675.22</b>	<b>58,570.20</b>	<b>246,894.73</b>	<b>-188,324.53</b>	<b>23.72</b>
100-00-44102-000-000	DOG LICENSES	0.00	58.00	20.00	38.00	290.00
100-00-44110-000-000	ALCOHOL LICENSES	0.00	0.00	6,500.00	-6,500.00	0.00
100-00-44115-000-000	OPERATOR LICENSES	0.00	0.00	550.00	-550.00	0.00
100-00-44116-000-000	CIGARETTE LICENSES	0.00	0.00	50.00	-50.00	0.00
100-00-44220-000-000	BUILDING PERMIT FEES	135.75	135.75	500.00	-364.25	27.15
100-00-44300-000-000	DRIVEWAY PERMITS	0.00	40.00	300.00	-260.00	13.33
100-00-44400-000-000	FIREWORKS PERMITS	0.00	0.00	600.00	-600.00	0.00
<b>LICENSES AND PERMITS</b>		<b>135.75</b>	<b>233.75</b>	<b>8,520.00</b>	<b>-8,286.25</b>	<b>2.74</b>
100-00-45100-000-000	FINES FEES FORFEITURES	0.00	0.00	0.00	0.00	0.00
<b>FINES, FORFEITS AND PENALTIES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-46200-000-000	COMMUNITY CTR & GYM RENTAL	96.00	96.00	3,652.00	-3,556.00	2.63
100-00-46230-000-000	MEDICAL CLINIC RENT	0.00	0.00	20,000.00	-20,000.00	0.00
100-00-46319-000-000	VAN REVENUE	97.75	253.10	1,000.00	-746.90	25.31
100-00-46320-000-000	SCHOOL SNOW PLOWING	0.00	0.00	750.00	-750.00	0.00
100-00-46330-000-000	WELCOME CENTER PARKING	100.00	200.00	500.00	-300.00	40.00
100-00-46340-000-000	AIRPORT REVENUE	0.00	0.00	20,000.00	-20,000.00	0.00
100-00-46370-000-000	JACKSON HARBOR DOCK LEASE	0.00	1,200.00	15,000.00	-13,800.00	8.00
100-00-46400-000-000	UTILITY DIST REIMBURSEMENT	0.00	0.00	22,000.00	-22,000.00	0.00
100-00-46420-000-000	REFUSE USER FEES	1,958.00	2,856.00	110,000.00	-107,144.00	2.60
100-00-46540-000-000	CEMETERY FEES	2,675.00	2,675.00	12,000.00	-9,325.00	22.29
100-00-46720-000-000	PARKS STICKER SALES	0.00	0.00	0.00	0.00	0.00
100-00-46730-000-000	REC CENTER FEES	3,274.91	10,798.88	65,494.88	-54,696.00	16.49
100-00-46775-000-000	JACKSON HARBOR DOCK REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-46780-000-000	JACKSON HARBOR DOCK	0.00	0.00	3,000.00	-3,000.00	0.00
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>8,201.66</b>	<b>18,078.98</b>	<b>273,396.88</b>	<b>-255,317.90</b>	<b>6.61</b>

Fund: 100 - GENERAL FUND

Account Number		2024 February	2024 Actual 02/29/2024	2024 Budget	Budget Status	% of Budget
100-00-47310-000-000	DOOR COUNTY PARK	0.00	0.00	0.00	0.00	0.00
100-00-47320-000-000	DOOR COUNTY POLICE	0.00	0.00	107,000.00	-107,000.00	0.00
100-00-47330-000-000	DOOR COUNTY HIGHWAY AND PARK	19,433.04	19,433.04	21,500.00	-2,066.96	90.39
100-00-47340-000-000	DOOR COUNTY ROOM TAX	2,015.96	7,882.37	34,000.00	-26,117.63	23.18
100-00-47350-000-000	DOOR CTY INTERGOV REIMB	0.00	0.00	3,750.00	-3,750.00	0.00
100-00-47400-000-000	DOOR COUNTY RECYCLING REBATE	0.00	0.00	2,000.00	-2,000.00	0.00
<b>INTERGOV'T. CHARGES FOR SERV.</b>						
		21,449.00	27,315.41	168,250.00	-140,934.59	16.24
100-00-48010-000-000	MISCELLANEOUS INCOME	0.00	380.79	1,000.00	-619.21	38.08
100-00-48100-000-000	INTEREST GENERAL FUND	13,890.18	28,852.18	65,000.00	-36,147.82	44.39
100-00-48500-000-000	DONATIONS PRIVATE ORGANIZATION	0.00	100.00	0.00	100.00	0.00
100-00-48600-000-000	PARKS DONATIONS	0.00	19.25	15,000.00	-14,980.75	0.13
100-00-48700-000-000	REC CENTER DONATIONS	1,020.00	9,756.00	65,000.00	-55,244.00	15.01
100-00-48731-000-000	REC CENTER WI FOUNDATION DISBU	0.00	24,874.58	21,000.00	3,874.58	118.45
100-00-48740-000-000	MUSEUMS REVENUE	0.00	250.00	12,000.00	-11,750.00	2.08
100-00-48750-000-000	COMM CTR COMMITTEE REVENUE	0.00	200.00	10,000.00	-9,800.00	2.00
100-00-48760-000-000	RED BARN REVENUE	2,000.00	2,000.00	10,000.00	-8,000.00	20.00
100-00-48770-000-000	ARCHIVES REVENUE	100.00	230.00	17,700.00	-17,470.00	1.30
<b>MISCELLANEOUS REVENUES</b>						
		17,010.18	66,662.80	216,700.00	-150,037.20	30.76
<b>Total Revenues</b>						
		979,781.54	1,474,678.36	2,778,889.74	-1,304,211.38	53.07

Fund: 100 - GENERAL FUND

Account Number		2024 February	2024 Actual 02/29/2024	2024 Budget	Budget Status	% of Budget
100-00-51100-110-000	TOWN BOARD WAGES OR SALARIES	1,200.13	1,200.13	14,401.56	13,201.43	8.33
100-00-51100-130-000	TOWN BOARD FRINGES	91.82	91.82	1,101.72	1,009.90	8.33
100-00-51100-290-000	TOWN BOARD CONTRACTED SERVICES	1,700.00	1,700.00	30,400.00	28,700.00	5.59
100-00-51100-321-000	TOWN BOARD DUES/LICENSES	6,122.62	8,833.62	7,932.00	-901.62	111.37
100-00-51100-330-000	TOWN BOARD TRAVEL/TRAINING	65.00	65.00	1,500.00	1,435.00	4.33
100-00-51100-390-000	TOWN BOARD MISC EXP	0.00	0.00	2,000.00	2,000.00	0.00
100-00-51100-510-000	TOWN BOARD INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	LEGAL	225.00	225.00	5,000.00	4,775.00	4.50
100-00-51420-110-000	TOWN OFFICE WAGES OR SALARIES	7,926.93	16,515.23	110,240.00	93,724.77	14.98
100-00-51420-130-000	TOWN OFFICE FRINGES	5,308.09	13,697.13	62,307.74	48,610.61	21.98
100-00-51420-223-000	TOWN OFFICE PHONE/INTERNET	411.74	907.34	2,548.32	1,640.98	35.61
100-00-51420-226-000	TOWN OFFICE WEBSITE MAINT	276.00	276.00	2,000.00	1,724.00	13.80
100-00-51420-310-000	TOWN OFFICE OFFICE SUPPLIES	225.25	333.99	3,000.00	2,666.01	11.13
100-00-51420-315-000	TOWN OFFICE OFFICE EQUIPMENT	332.26	9,294.52	13,256.72	3,962.20	70.11
100-00-51420-316-000	TOWN OFFICE BANK CHGS/FEES	190.22	250.22	700.00	449.78	35.75
100-00-51420-330-000	TOWN OFFICE TRAVEL/TRAINING	65.00	65.00	2,000.00	1,935.00	3.25
100-00-51440-000-000	ELECTIONS	0.00	57.42	4,000.00	3,942.58	1.44
100-00-51440-390-000	MISC EXP	477.20	1,083.35	700.00	-383.35	154.76
100-00-51510-000-000	AUDITOR	0.00	0.00	14,000.00	14,000.00	0.00
100-00-51520-000-000	TAX COLLECTION	1,320.00	1,799.22	5,000.00	3,200.78	35.98
100-00-51530-000-000	ASSESSOR	1,149.04	3,447.12	19,000.00	15,552.88	18.14
100-00-51540-000-000	BOARD OF REVIEW	0.00	0.00	400.00	400.00	0.00
100-00-51550-000-000	PROPERTY ASSET APPRAISAL	0.00	0.00	0.00	0.00	0.00
100-00-51900-510-000	NON-DEPARTMENT INSURANCE INSUR	17.80	35.60	1,500.00	1,464.40	2.37
<b>GENERAL GOVERNMENT</b>		<b>27,104.10</b>	<b>59,877.71</b>	<b>302,988.06</b>	<b>243,110.35</b>	<b>19.76</b>
100-00-52100-110-000	POLICE DEPT WAGES OR SALARIES	8,792.09	17,767.93	159,460.00	141,692.07	11.14
100-00-52100-125-000	POLICE DEPT STIPEND	780.00	1,900.00	11,000.00	9,100.00	17.27
100-00-52100-130-000	POLICE DEPT FRINGES	7,837.84	18,767.25	104,600.31	85,833.06	17.94
100-00-52100-220-000	POLICE DEPT ELECTRIC	477.90	939.60	4,000.00	3,060.40	23.49
100-00-52100-310-000	POLICE DEPT OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	POLICE DEPT TRAVEL/TRAINING	849.92	1,134.92	2,900.00	1,765.08	39.14
100-00-52100-340-000	POLICE DEPT OPERATING SUPPLIES	9.99	1,037.92	2,500.00	1,462.08	41.52
100-00-52100-341-000	POLICE DEPT UNIFORMS	87.88	87.88	1,000.00	912.12	8.79
100-00-52100-352-000	POLICE DEPT EQUIP MAINTENANCE	0.00	195.93	3,000.00	2,804.07	6.53
100-00-52100-371-000	POLICE DEPT FUEL	301.64	730.74	7,000.00	6,269.26	10.44
100-00-52100-510-000	POLICE DEPT INSURANCE	0.00	0.00	6,500.00	6,500.00	0.00
100-00-52100-700-000	POLICE DEPT COMMUNICATIONS	537.84	1,075.61	5,700.00	4,624.39	18.87
100-00-52100-810-000	POLICE DEPT EQUIPMENT	841.44	841.44	2,000.00	1,158.56	42.07
100-00-52200-110-000	FIRE DEPT WAGES OR SALARIES	2,823.25	4,008.25	47,660.00	43,651.75	8.41
100-00-52200-125-000	FIRE DEPT STIPEND	0.00	0.00	25,485.00	25,485.00	0.00
100-00-52200-130-000	FIRE DEPT FRINGES	224.06	314.72	8,000.00	7,685.28	3.93
100-00-52200-150-000	FIRE DEPT SERVICE AWARD PROG	0.00	8,068.80	8,745.00	676.20	92.27
100-00-52200-231-000	FIRE DEPT INSPECTIONS	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52200-310-000	FIRE DEPT OFFICE SUPPLIES	221.99	221.99	3,000.00	2,778.01	7.40
100-00-52200-330-000	FIRE DEPT TRAVEL/TRAINING	58.00	58.00	6,100.00	6,042.00	0.95
100-00-52200-342-000	FIRE DEPT TURNOUT GEAR	0.00	0.00	0.00	0.00	0.00
100-00-52200-351-000	FIRE DEPT BLDG MAINTENANCE	4,125.44	6,420.10	33,269.40	26,849.30	19.30
100-00-52200-352-000	FIRE DEPT EQUIP MAINTENANCE	184.86	1,067.24	45,000.00	43,932.76	2.37
100-00-52200-371-000	FIRE DEPT FUEL	399.71	399.71	4,000.00	3,600.29	9.99
100-00-52200-510-000	FIRE DEPT INSURANCE	0.00	0.00	7,000.00	7,000.00	0.00
100-00-52200-701-000	FIRE DEPT RESCUE BOAT	2,554.52	-2,445.48	8,000.00	10,445.48	-30.57

Fund: 100 - GENERAL FUND

Account Number		2024 February	2024 Actual 02/29/2024	2024 Budget	Budget Status	% of Budget
100-00-52200-810-000	FIRE DEPT EQUIPMENT	13.44	14.36	22,104.00	22,089.64	0.06
100-00-52300-110-000	EMR DEPT WAGES OR SALARIES	1,357.00	1,517.00	24,000.00	22,483.00	6.32
100-00-52300-125-000	EMR DEPT STIPEND	0.00	0.00	5,345.00	5,345.00	0.00
100-00-52300-130-000	EMR DEPT FRINGES	110.40	122.64	3,000.00	2,877.36	4.09
100-00-52300-330-000	EMR DEPT TRAVEL/TRAINING	0.00	0.00	4,500.00	4,500.00	0.00
100-00-52300-340-000	EMR DEPT OPERATING SUPPLIES	0.00	0.00	7,500.00	7,500.00	0.00
100-00-52300-351-000	EMR DEPT BLDG MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52300-702-000	EMR DEPT AED	0.00	0.00	10,200.00	10,200.00	0.00
100-00-52310-125-000	EMERGENCY COMM STIPEND	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52310-223-000	EMERGENCY COMM PHONE/INTERNET	65.92	131.50	604.68	473.18	21.75
100-00-52310-350-000	EMERGENCY COMM REPAIR & MAINT	0.00	0.00	9,350.00	9,350.00	0.00
<b>PUBLIC SAFETY</b>		<b>32,655.13</b>	<b>64,378.05</b>	<b>600,523.39</b>	<b>536,145.34</b>	<b>10.72</b>
100-00-53125-110-000	DPW WAGES OR SALARIES	18,892.20	41,277.33	229,047.90	187,770.57	18.02
100-00-53125-130-000	DPW FRINGES	7,122.92	17,085.47	125,643.31	108,557.84	13.60
100-00-53125-220-000	DPW ELECTRIC	387.80	718.28	3,500.00	2,781.72	20.52
100-00-53125-221-000	DPW HEAT	2,511.42	3,279.45	12,000.00	8,720.55	27.33
100-00-53125-223-000	DPW PHONE/INTERNET	176.04	352.05	1,800.00	1,447.95	19.56
100-00-53125-330-000	DPW TRAVEL/ TRAINING	0.00	0.00	900.00	900.00	0.00
100-00-53125-340-000	DPW OPERATING SUPPLIES	1,289.06	1,323.03	5,000.00	3,676.97	26.46
100-00-53125-341-000	DPW UNIFORMS	92.53	320.54	1,500.00	1,179.46	21.37
100-00-53125-350-000	DPW REPAIR & MAINTENANCE	0.00	962.11	3,000.00	2,037.89	32.07
100-00-53125-352-000	DPW EQUIP MAINTENANCE	1,767.08	2,593.39	10,000.00	7,406.61	25.93
100-00-53125-353-000	DPW CONSTRUCTION MAINT	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53125-371-000	DPW FUEL	2,778.48	4,347.51	30,000.00	25,652.49	14.49
100-00-53125-510-000	DPW INSURANCE	0.00	0.00	28,000.00	28,000.00	0.00
100-00-53125-810-000	DPW CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-53300-000-000	STREET SALT	1,336.98	3,021.94	3,000.00	-21.94	100.73
100-00-53420-000-000	STREET LIGHTS	229.65	460.30	2,800.00	2,339.70	16.44
100-00-53505-110-000	AIRPORT WAGES OR SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-53505-130-000	AIRPORT FRINGES	0.00	0.00	0.00	0.00	0.00
100-00-53510-110-000	AIRPORT WAGES OR SALARIES	0.00	0.00	1,400.00	1,400.00	0.00
100-00-53510-130-000	AIRPORT FRINGES	0.00	0.00	107.10	107.10	0.00
100-00-53510-220-000	AIRPORT ELECTRIC	196.40	339.84	1,500.00	1,160.16	22.66
100-00-53510-221-000	AIRPORT HEAT	533.20	533.20	2,500.00	1,966.80	21.33
100-00-53510-340-000	AIRPORT OPERATING SUPPLIES	348.83	868.52	5,200.00	4,331.48	16.70
100-00-53510-510-000	AIRPORT INSURANCE	0.00	2,095.00	4,500.00	2,405.00	46.56
100-00-53550-110-000	ISLAND EXCHANGE WAGES OR SALAR	1,352.56	2,045.56	25,358.60	23,313.04	8.07
100-00-53550-130-000	ISLAND EXCHANGE FRINGES	196.80	297.64	4,295.16	3,997.52	6.93
100-00-53550-232-000	ISLAND EXCHANGE RECYCLING	877.33	3,255.06	20,000.00	16,744.94	16.28
100-00-53550-236-000	ISLAND EXCHANGE C & D	1,104.85	2,672.84	20,000.00	17,327.16	13.36
100-00-53550-255-000	ISLAND EXCHANGE MSW	1,297.38	2,509.22	36,000.00	33,490.78	6.97
100-00-53550-350-000	ISLAND EXCHANGE REPAIR & MAINT	246.04	984.22	7,000.00	6,015.78	14.06
100-00-53550-510-000	ISLAND EXCHANGE INSURANCE	0.00	0.00	450.00	450.00	0.00
<b>PUBLIC WORKS</b>		<b>42,737.55</b>	<b>91,342.50</b>	<b>587,002.07</b>	<b>495,659.57</b>	<b>15.56</b>
100-00-54100-000-000	HUMANE SOCIETY	0.00	0.00	0.00	0.00	0.00
100-00-54200-000-000	DCMC SUBSIDY	33,750.00	33,750.00	135,000.00	101,250.00	25.00
100-00-54300-000-000	VAN EXPENSE	78.17	279.59	3,000.00	2,720.41	9.32
<b>HEALTH AND HUMAN SERVICES</b>		<b>33,828.17</b>	<b>34,029.59</b>	<b>138,000.00</b>	<b>103,970.41</b>	<b>24.66</b>

Fund: 100 - GENERAL FUND

Account Number		2024 February	2024 Actual 02/29/2024	2024 Budget	Budget Status	% of Budget
100-00-55110-000-000	LIBRARY	51.07	102.11	600.00	497.89	17.02
100-00-55200-000-000	PARKS	302.17	1,977.41	11,680.00	9,702.59	16.93
100-00-55200-510-000	PARKS INSURANCE	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-535-000	PARKS BALLFIELD ACCESS LEASE	0.00	1,100.00	1,260.00	160.00	87.30
100-00-55210-110-000	REC CENTER MANAGER WAGES	4,198.14	8,396.91	54,080.00	45,683.09	15.53
100-00-55210-130-000	REC CENTER MANAGER FRINGES	603.92	1,201.01	7,971.39	6,770.38	15.07
100-00-55215-110-000	REC CENTER STAFF WAGES	4,313.74	7,363.36	69,615.00	62,251.64	10.58
100-00-55215-130-000	REC CENTER STAFF FRINGES	422.92	722.60	6,321.22	5,598.62	11.43
100-00-55215-225-000	REC CENTER UTILITIES	13,053.18	21,593.03	90,000.00	68,406.97	23.99
100-00-55215-340-000	REC CENTER OPERATING SUPPLIES	282.48	716.02	11,000.00	10,283.98	6.51
100-00-55215-351-000	REC CENTER BLDG MAINTENANCE	2,963.09	3,240.57	18,000.00	14,759.43	18.00
100-00-55215-510-000	REC CENTER INSURANCE	0.00	0.00	2,280.00	2,280.00	0.00
100-00-55220-110-000	MUSEUMS WAGES OR SALAR	190.00	190.00	18,480.00	18,290.00	1.03
100-00-55220-130-000	MUSEUMS FRINGES	14.54	14.54	2,400.00	2,385.46	0.61
100-00-55220-390-000	MUSEUMS MISC EXP	430.47	533.55	5,000.00	4,466.45	10.67
100-00-55220-510-000	MUSEUMS INSURANCE	0.00	0.00	350.00	350.00	0.00
100-00-55225-351-000	COMM CENTER BLDG MAINTENANCE	4,629.23	7,393.12	32,174.08	24,780.96	22.98
100-00-55225-390-000	COMM CTR COMMITTEE MISC EXP	0.00	36.00	10,000.00	9,964.00	0.36
100-00-55230-125-000	RED BARN STIPEND	0.00	0.00	5,000.00	5,000.00	0.00
100-00-55230-130-000	RED BARN FRINGES	0.00	0.00	382.50	382.50	0.00
100-00-55230-390-000	RED BARN MISC EXP	45.50	214.16	1,000.00	785.84	21.42
100-00-55235-390-000	ART & NATURE CENTER MISC EXP	0.00	0.00	500.00	500.00	0.00
100-00-55245-000-000	JACKSON HARBOR DOCK EXPENSE	302.44	574.77	3,000.00	2,425.23	19.16
100-00-55245-110-000	JACKSON HARBOR DOCK WAGES	0.00	0.00	4,420.00	4,420.00	0.00
100-00-55245-130-000	JACKSON HARBOR DOCK FRINGES	0.00	0.00	338.13	338.13	0.00
100-00-55500-110-000	ARCHIVIST WAGES OR SALARIES	1,311.00	2,603.00	13,832.00	11,229.00	18.82
100-00-55500-130-000	ARCHIVIST FRINGES	100.29	199.13	1,058.15	859.02	18.82
100-00-55500-390-000	ARCHIVES MISC EXP	51.07	102.11	3,595.00	3,492.89	2.84
100-00-55510-000-000	WELCOME CENTER	290.05	1,752.80	31,000.00	29,247.20	5.65
<b>CULTURE, RECREATION AND EDU.</b>		<b>33,555.30</b>	<b>60,026.20</b>	<b>406,337.47</b>	<b>346,311.27</b>	<b>14.77</b>
100-00-57010-830-000	GEN GOVERNEMENT CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57015-830-000	FIRE DEPT CAPITAL OUTLAY	0.00	0.00	100,000.00	100,000.00	0.00
100-00-57020-830-000	PARKS CAPITAL OUTLAY	0.00	0.00	6,000.00	6,000.00	0.00
100-00-57025-830-000	ECON DEV CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57030-830-000	DPW CAPITAL OUTLAY	0.00	0.00	309,000.00	309,000.00	0.00
100-00-57035-830-000	AIRPORT CAP OUTLY	0.00	0.00	51,600.00	51,600.00	0.00
100-00-57040-830-000	LANDFILL OUTLY	0.00	0.00	0.00	0.00	0.00
100-00-57045-830-000	POLICE DEPT OUTLAY	3,084.00	3,084.00	36,171.00	33,087.00	8.53
100-00-57050-830-000	TOWN BOARD CAPITAL OUTLAY	3,711.68	3,711.68	0.00	-3,711.68	0.00
100-00-57080-830-000	REC CENTER CAPITAL OUTLAY	1,423.04	1,423.04	50,000.00	48,576.96	2.85
100-00-57100-830-000	CAPITAL PROJ CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>		<b>8,218.72</b>	<b>8,218.72</b>	<b>552,771.00</b>	<b>544,552.28</b>	<b>1.49</b>
100-00-58100-610-000	NICOLET LOAN PRINCIPAL	2,675.42	5,345.55	32,593.89	27,248.34	16.40
100-00-58100-620-000	NICOLET LOAN INTEREST	349.52	704.33	3,797.45	3,093.12	18.55
100-00-58200-610-000	HUNTINGTON LOAN PRINCIPAL	0.00	43,840.01	88,392.39	44,552.38	49.60
100-00-58200-620-000	HUNTINGTON LOAN INTEREST	0.00	1,436.38	2,160.39	724.01	66.49
100-00-58300-610-000	BCPL LOAN PRINCIPAL	0.00	50,007.67	50,007.67	0.00	100.00
100-00-58300-620-000	BCPL LOAN INTEREST	0.00	14,315.96	14,315.96	0.00	100.00

## Fund: 100 - GENERAL FUND

Account Number	2024 February	2024 Actual 02/29/2024	2024 Budget	Budget Status	% of Budget
<b>DEBT SERVICE</b>	3,024.94	115,649.90	191,267.75	75,617.85	60.46
<b>Total Expenses</b>	181,123.91	433,522.67	2,778,889.74	2,345,367.07	15.60
<b>Net Totals</b>	798,657.63	1,041,155.69	0.00	-1,041,155.69	

3/20/2024 10:59 AM

Balance Sheet Summary Report

Page: 1  
ACCT

Dated From: 1/01/2024  
Thru: 2/29/2024

Fund: 100 - GENERAL FUND

	Debit	Credit
<b>CASH AND MARKETABLE SECURIT</b>	2,604,271.71	
<b>TAXES &amp; SPEC. ASSMT. RECV'B</b>		
<b>ACCOUNTS RECEIVABLE</b>	1,447.00	
<b>DUE FROM OTHER FUNDS</b>	76,271.23	
<b>LAND</b>	256,672.89	
<b>FIXED ASSETS</b>	4,488.43	
<hr/> <hr/>		
<b>TOTAL ASSETS</b>	2,943,151.26	
<hr/> <hr/>		
<b>ACCOUNTS PAYABLE</b>		75,276.05
<b>DUE TO OTHER GOVERNMENTS</b>		168.79
<b>DEFERRED REVENUES</b>		29,170.64
<hr/> <hr/>		
<b>TOTAL LIABILITY</b>		104,615.48
<hr/> <hr/>		
<b>FUND BALANCES</b>		977,660.44
<b>Undefined Level</b>		37,162.00
<b>Undefined Level</b>		68,614.65
<b>Undefined Level</b>		713,943.00
<hr/> <hr/>		
<b>TOTAL FUND EQUITY</b>		1,797,380.09
<hr/> <hr/>		
<b>2024 Revenues</b>		1,474,678.36
<b>2024 Expenditures</b>	433,522.67	

3/20/2024 10:59 AM

Balance Sheet Summary Report

Page: 2  
ACCT

Dated From: 1/01/2024  
Thru: 2/29/2024

Fund: 100 - GENERAL FUND

	Debit	Credit
<b>GRAND TOTALS</b>	3,376,673.93	3,376,673.93



Washington Island Fire Department  
P.O. Box 250  
Washington Island WI 54246

## WIFD JANUARY 2024 MONTHLY REPORT

### Washington Island 911 calls

Wifd EMR calls – 8 WIFD EMR CALLS YTD - 14

FIRE AND RESCUE CALLS: 1

Feb. 29 – 1978 Town Line Rd. – Fire Alarm

EMR Training held Feb. 1 – 19 Members present.

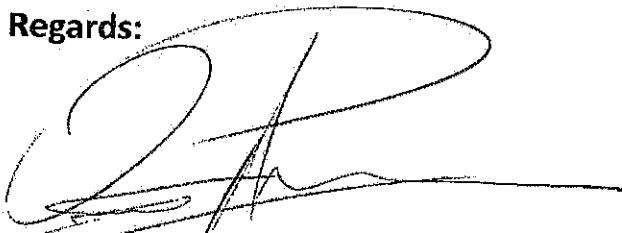
FIRE Training was held Feb. 8 - Training - 18 members present.

FIRE Ops Officer Meeting – Feb. 15 – 9 members present.

FIRE Business meeting and training was held Feb. 15 - 23 members present.

Equipment Checks - 13 checks completed by 8 firefighters.

Regards:



Fire Chief Peter Nehlsen

**WASHINGTON ISLAND ZONING & PLANNING  
COMMITTEE MEETING - Meeting Minutes  
Wednesday February 2, 2024**

**Rutledge Room, Washington Island & on line.**

**1. CALL TO ORDER:** The meeting was called to order at 6:01 PM by Chairman Doug Hansen

**MEMBERS PRESENT:** Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Kochanowski

**MEMBERS ABSENT:** Andrew Kehren, Susan Buchanan

**OTHERS PRESENT:** Peter Sownie, John Larsen.

**2. APPROVAL of AGENDA:** The agenda was approved as written. Motion by Kickbush, 2<sup>nd</sup> by Kokenowski. **Motion passed** unanimously.

**3. APPROVAL OF MINUTES:** The minutes January 19, 2024 meeting were approved as amended. Motion by Smith, 2<sup>nd</sup> by Kochanowski. **Motion passed** unanimously.

**4. CORRESPONDENCE:** Email from Brandon Robinson with sample plan documents from other communities.

**ACTION ITEMS:**

**5. a. Town of Washington Comprehensive Plan** – Reviewed vision statements and comprehensive plans from other communities. Reviewed survey questions and a draft copy of the TOW Comprehensive plan. Committee to write goals and objectives based on Questions 10/11, 12, 15, 16/17, 18/23, 20, 22, housing, healthcare services, outdoor junk & light pollution.

WIZAP to seek additional input from various town services for TOW Comp. Plan as well, see list below. Wastewater Committee (John Larsen), Environmental Input (Steve Waldron), Farming (Washington Island Observer Articles), Map of cultural & historical places (Chamber of Commerce), REA (Robert Cornell), WIPD (Tyler McCrane), EMS (Gary Schultz), WIFD (Peter Nehlsen), Parks Committee (Connie Smith), Health (Christine Andersen), Town Equipment & Facilities (Jon Mann).

**5. b Implementing Comprehensive Plan Goals & Objectives.** – A future meeting will be held to discuss the topic of outdoor junk.

**5. c. Opening for WIZAP Committee** – No action taken.

**6. REPORTS/ANNOUNCEMENTS:** None.

**7. COMMUNITY INPUT:** None.

**8. BOARD INPUT:** Doug Hanson reiterated his request to have substantial dialogue about out door junk around Washington Island.

**9. NEXT MEETING:** February 26, 2024 at 6:30pm.

**10. ADJOURNMENT:** Motion by Kokenowski, 2<sup>nd</sup> by Smith. Meeting adjourned at 8pm.

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Zoning & Planning Committee

**WASHINGTON ISLAND ZONING AND PLANNING  
COMMITTEE MEETING  
February 26, 2024 – 6:30pm  
Washington Island Community Center Rutledge Room &  
Virtual Option, Call in Instructions Below  
AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES** of the January 19, 2024 meeting
- 4. CORRESPONDENCE:**
- 5. ACTION ITEMS**

- a. **Town of Washington Comprehensive Plan** **Discussion/Motion**  
Draft revisions, additions and corrections to the Town of Washington Comprehensive Plan document. Draft goals and objectives based on Comprehensive Plan Survey results. Review input from various community wide resources and town departments.
- b. **FEMA Flood Plain Map Revision** **Discussion Only**  
Review proposed changes to the flood plain map ordinance. County is required to adopt the revised ordinance in order to remain certified in the National Flood Insurance Program (NFIP).
- c. **Opening for WIZAP Committee** **Discussion/Motion**

- 6. REPORTS/ANNOUNCEMENTS**
- 7. COMMUNITY INPUT**
- 8. BOARD INPUT**
- 9. NEXT MEETING:** Suggestions?
- 10. ADJOURN**

MORE THAN TWO TOWN BOARD MEMBERS MAY BE PRESENT  
*WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS.STAT. §19.84)*  
Posted February 21, 2024

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**WASHINGTON ISLAND ZONING & PLANNING  
COMMITTEE MEETING - Meeting Minutes  
Monday February 26, 2024  
Rutledge Room, Washington Island & on line.**

**1. CALL TO ORDER:** The meeting was called to order at 6:30 PM by Chairman Doug Hansen

**MEMBERS PRESENT:** Michael Kickbush, Doug Hansen, Larry Kahlscheuer, Susan Kochanowski, Andrew Kehren, Susan Buchanan

**MEMBERS ABSENT:** Connie Smith

**OTHERS PRESENT:** Peter Sownie, John Larsen, Don Riewe, Margaret Foss

**2. APPROVAL of AGENDA:** The agenda was approved as written. Motion by Kehren, 2<sup>nd</sup> by Buchanan. **Motion passed** unanimously.

**3. APPROVAL OF MINUTES:** The minutes February 2, 2024 meeting were approved as amended. Motion by Kochanowski, 2<sup>nd</sup> by Kehren. **Motion passed** unanimously.

**4. CORRESPONDENCE:** Emails from Brandon Robinson with survey information and school input.

**ACTION ITEMS:**

**5. a. Town of Washington Comprehensive Plan** – Discussed correspondence from Brandon Robinson about the school and agreed more was needed. Follow up with Brandon Robinson to get more information on the survey that the school sends out, number of home schoolers and the gymnasium project. Kickbush to follow up. Reviewed WICHP input and agreed that more input about mental health resources was needed. Hansen to follow up. Discussed Island Observer articles regarding agriculture. Kochanowski to follow up with interviews and write up. Steve Waldron’s environmental input looks good. Police Chief Tyler McGrane’s input looks good. Fire Chief Peter Nehlsen’s input looks good. Kehren to follow up with EMS Chief Gary Schultz about additional input. Town Crew Chief Jon Mann’s input looks good. Add 15 right of ways to Chamber Map and core development areas too for Historical & Cultural Facilities Map. Kickbush to follow up. John Larsen reported that wastewater write up will be along shortly. Smith is absent, no report on parks input. REA utilities input was discussed and agreed to be deficient and lacking. Follow up with fiber optic cable installer required. Forward Buchanan’s article to committee about Amenity Trap. Resend Sevastopol’s, Jacksonport’s, Gibraltar’s and Beaver Island’s Comprehensive Plans to the committee for review. Chairman Hansen handed out the Draft Goals and Objectives from Bay Lake, each committee member was assigned a Goal to write objectives for to discuss at the next meeting.

**5. b FEMA Flood Plain Map Revision.** – Reviewed proposed FEMA floor plain map revision, flood plain elevation decreasing by about 12”. Reviewed the current flood plain map as well as the proposed one on the Door Co. Web Map. Many areas will no longer be in a flood plain because of the drop in elevation. As a result, fewer flood plain permits and less insurance will be needed.

**5. c. Opening for WIZAP Committee** – No action taken.

**6. REPORTS/ANNOUNCEMENTS:** None.

**7. COMMUNITY INPUT:** None.

**8. BOARD INPUT:** Add publishing of survey questions to next agenda.

**9. NEXT MEETING:** March 11, 2024 at 6:30pm.

**10. ADJOURNMENT:** Motion by Kehren, 2nd by Buchanan. Meeting adjourned at 8pm.

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Zoning & Planning Committee

**WASHINGTON ISLAND ZONING AND PLANNING  
COMMITTEE MEETING  
March 11, 2024 – 6:30pm  
Washington Island Community Center Rutledge Room &  
Virtual Option, Call in Instructions Below  
AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES** of the February 26, 2024 meeting
- 4. CORRESPONDENCE:**
- 5. ACTION ITEMS**

- a. **Town of Washington Comprehensive Plan**      **Discussion/Motion**  
Recommend to town board that they make public the results of  
Comprehensive Plan Survey.
  
- b. **Town of Washington Comprehensive Plan**      **Discussion/Motion**  
Draft revisions, additions and corrections to the Town of Washington  
Comprehensive Plan document. Draft goals and objectives based on  
Comprehensive Plan Survey results. Review input from various  
community wide resources and town departments
  
- b. **Opening for WIZAP Committee**      **Discussion/Motion**

- 6. REPORTS/ANNOUNCEMENTS**
- 7. COMMUNITY INPUT**
- 8. BOARD INPUT**
- 9. NEXT MEETING:** Suggestions?
- 10. ADJOURN**

MORE THAN TWO TOWN BOARD MEMBERS MAY BE PRESENT  
*WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS.STAT. §19.84)*  
Posted March 7, 2024

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RECOMMENDATION

**WASHINGTON ISLAND PLANNING & ZONING  
COMMITTEE**

March 11, 2024

At a publically posted meeting of the Washington Island Zoning and Planning committee held on March 11, 2024, it was the unanimous recommendation of the committee members present that **the Town of Washington make public the Town of Washington Comprehensive Plan Survey results and the Open Ended Written Responses on the Comprehensive Plan Web Page.**

The motion was made by Kickbush, 2<sup>nd</sup> by Smith. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Planning & Zoning Committee



Mosling Recreation Center Committee Meeting

January 25th, 2024

Meeting was called to order by Carolyn Bernstein on 1/25/2024 at 6pm.

Members present: Josh Mann, Katie McGrane, Carolyn Bernstein, Bunny Buxton, Kelly Jorgenson, Tom Nikolai and Jan Fisco. Guests: Margaret Foss, John Buxton and Steve Fisco

Motion was made by Kelly Jorgenson and seconded by Bunny Buxton to approve the agenda as presented. Motion Carried

Motion was made by Tom Nikolai and seconded by Kelly Jorgenson to approve minutes as presented. Motion Carried

Managers Report:

Staff hours were reviewed

Teen night will continue based on the kids sports schedules

Swim lessons are starting February 12th and we have asked for a clarification of fees to avoid any problems as the program begins

New computer program is being implemented and will make credit card payments much easier

Town has suggested that sponsor days be \$400 instead of the current \$150.

After much discussion we will go back to the town with a suggestion of \$200 instead.

Josh Manns class will start again after basketball ends

Wichp's coffee, cookie & conversation meetings have gone well and will continue as planned

Rec Run, BBQ ice cream, Fair, Fruit sale, Black Friday sale and Holiday Sale will continue as planned.

Financial report was presented by Bunny and John Buxton. Our rates are staying as planned and budgeted

New Business: in February and March there will be 4 and 1 Community "no charge days" respectively.

Next meeting is planned for February 22nd at 6pm.

A motion was made by Tom Nikolai and seconded by Bunny Buxton to adjourn at 7:20 pm.

Respectfully Submitted by Jan Fisco

**WASHINGTON ISLAND MOSLING RECREATION CENTER  
COMMITTEE MEETING**

Thursday, February 22, 2024  
6 pm  
Mosling Room

**AGENDA**

A. ROLL CALL

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES:

Thursday, January 25, 2024

D. MANAGER'S REPORT

1. Financial report

E. OLD BUSINESS

F. NEW BUSINESS

1. Community "No charge days/sponsor a day" in February/March

G. UPCOMING MEETING - March 21st, 2024

H. OPEN COMMENTS

I. ADJOURNMENT

Posted 2/15/24

Mosling Recreation Committee Meeting

February 22, 2024

Meeting was called to order by Carolyn Bernstein on 2/22/2024 at 6pm

Members present: Josh Mann, Jan Fisco, Carolyn Bernstein, Katie McGrane, and Bunny Buxton. Guest in attendance was John Buxton.

Motion was made by Bunny Buxton and seconded by Jan Fisco to approve the agenda as presented. Motion Carried.

Motion was made by Carolyn Bernstein and seconded by Bunny Buxton to approve minutes as presented. Motion Carried.

Managers Report:

Financial report was reviewed

Teen nights will continue as pop ups on Friday's. Dates will be based on the kids school and sport schedules

Swimming Lessons have just started, and no problems have occurred

Brian Mann has cleaned the air ducts and done a minor adjustment to the Dectron unit

Looking to replace a few pieces of equipment in the weight room. Katie is getting quotes on equipment that after discussion, needs to be replaced first

2024 Events are proceeding as planned. School is again participating in the design of the t-shirts for the Rec Run. Timer has been reserved.

BBQ, Fruit Sale, Black Friday Sale and Holiday Sale are proceeding as planned

New Computer program and updates are proceeding as planned

New Business: The Rec needs to hire a cleaning person and a part time desk person. We will be asking the town to post those positions as soon as possible.

Sponsor days will now be at a rate of \$300. Per town board. Free community days will be the 3rd and 10th of March.

Next meeting is planned for March 14, 2024 at 6pm

A motion was made by Bunny Buxton and seconded by Jan Fisco to adjourn at 7:15pm

Respectfully Submitted by Jan Fisco

# **WI Mosling Recreation Center Committee Manager's Report for February 2024**

## Staff

- Previous month hours - January

## Building and grounds:

- Teen Night-
  - Pop up teen nights
- Swimming Lessons starting Feb 12
- Brian Mann repairs
- Weight room Equipment

## Suggestions and Complaints:

## Administrative:

- Computer Program
  - Breakdown
  - Credit cards

## Events

- Rec Run 2024- July 20th,2024
  - School in process of design
  - Timer reserved
  - Fair - Ice Cream
  - Bounce houses
- BBQ- August 24th?
  - Ice Cream
- Fruit Sale
- Black Friday - November 29th, 2024 10 to 3 pm
- Holiday Sale - December 14th, 2024 10-1 pm

2024 - Breakdown of Hours

Desk Hours /Events	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
Katie McGrane	173.50												173.50
Beth Lux	55.50												55.50
Terry Henkel	93.75												93.75
Dick Clancy	58.75												58.75
Dani Gillespie	34.50												34.50
Steve Waldron	5.25												5.25
Rick Weilbaker	15.25												15.25
Office Staff Hours	436.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	436.50

Cleaning/Maintenance hours													0.00
Danelle Nickchen	16.75												16.75
Rick Weilbaker	8.00												8.00
													0.00
													0.00
													0.00
Cleaning/Maintenance Hours	24.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.75

OTHER EVENTS	Dani	Katie	Terry	Dick	Rick	Steve	Beth	TOTALS
STAFF MEETINGS	1.00	1.00	1.00	1.00	1.00	0.00	0.00	5.00
SWIM LESSONS Feb/March	6.00	6.00						12.00
SWIM LESSONS APRIL/MAY								0.00
APRIL CLEANING								0.00
SWIM LESSONS JULY								0.00
REC RUN								0.00
FAIR								0.00
ICE CREAM AT THE BBQ								0.00
SWIM LESSONS OCTOBER								0.00
SEASON OF LIGHTS								0.00
<b>Total event hours</b>	7.00	7.00	1.00	1.00	1.00	0.00	0.00	<b>17.00</b>

**WASHINGTON ISLAND MOSLING RECREATION CENTER  
COMMITTEE MEETING**

Thursday, March 14th, 2024

6 pm

Mosling Room

**AGENDA**

A. ROLL CALL

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES:

Thursday, February 22, 2024

D. MANAGER'S REPORT

1. Financial report

E. OLD BUSINESS

1. Spring Cleaning help
2. Swim Lessons

F. NEW BUSINESS

1. Code of Conduct handout
2. Computer system updates
  - a. Waiting on credit card part

G. UPCOMING MEETING - April 25th, 2024

H. OPEN COMMENTS

I. ADJOURNMENT

Posted 3/8/24



**chairman@washingtonisland-wi.gov**

---

**From:** Randy J. Nesbitt <rjn@lcojlaw.com>  
**Sent:** Wednesday, February 21, 2024 12:53 PM  
**To:** chairman@washingtonisland-wi.gov  
**Subject:** RE: Document shared with you: "Fire, Inc, Town of Washington MOU"  
**Attachments:** 4918706.pdf

Good Afternoon Hans,

I went through the agreement with WI Fire & Rescue and it looks like a pretty good agreement. I made a few recommended changes, the biggest one being to clarify that the boat would be owned by the Town. That needed to be clarified, and in these type of grant programs, it is almost always required that a municipal entity own and have ultimate control over the vehicle.

Please let me know if you have any questions.

**RANDALL J. NESBITT**

Attorney

*Law Firm of Conway Olejniczak & Jerry, S.C.*  
231 S. Adams Street | P.O. Box 23200  
Green Bay, WI 54305  
P: 920-437-0476 F: 920-437-2868  
E: [RJN@lcojlaw.com](mailto:RJN@lcojlaw.com) | [lcojlaw.com](http://lcojlaw.com)

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**From:** chairman@washingtonisland-wi.gov <chairman@washingtonisland-wi.gov>  
**Sent:** Tuesday, February 20, 2024 1:25 PM  
**To:** Randy J. Nesbitt <rjn@lcojlaw.com>  
**Subject:** FW: Document shared with you: "Fire, Inc, Town of Washington MOU"



*Law Firm of*  
CONWAY, OLEJNICZAK & JERRY, S.C. Randy,

Since 1976

Could you please review this MOU for approval by the board. It is the first step in Fire Inc.'s application for grant funds for the new fire department rescue boat. Any questions, please let me know. Thanks

Hans

---

**From:** Melinda Lawrence (via Google Docs) <[drive-shares-dm-noreply@google.com](mailto:drive-shares-dm-noreply@google.com)>  
**Sent:** Tuesday, February 20, 2024 1:19 PM  
**To:** [chairman@washingtonisland-wi.gov](mailto:chairman@washingtonisland-wi.gov)  
**Subject:** Document shared with you: "Fire, Inc, Town of Washington MOU"



**Memorandum of Understanding  
Between  
Washington Island Fire Rescue, Inc.  
and the  
Town of Washington, Wisconsin**

This Memorandum of Understanding (MOU) establishes a joint partnership between Washington Island Fire Rescue, Inc. and the Town of Washington concerning the application for grants and funds to purchase a public safety rescue boat for the Town of Washington.

**I. BACKGROUND**

The Town of Washington and its subsidiaries, the Washington Island Fire Department ("WIFD") and the Washington Island Police Department ("WIPD") presently lack equipment to perform emergency services, such as fire suppression, along shoreline areas without adequate road access or to perform public safety operations when emergencies arise in and around the eleven islands that comprise the Town of Washington and its territorial waters.

Additionally, recent decreases in the availability of the United States Coast Guard to patrol the waters surrounding the Town of Washington and to respond to fire and water emergencies have left residents and visitors to the Town of Washington vulnerable to harm arising from emergencies along shorelines that are inaccessible by road or that arise on open water within the Town's territory.

The Town of Washington has a legal duty under Wis. Stat. 60.55 and wishes to protect residents and visitors from harm arising from emergencies along inaccessible shorelines and in its territorial waters. In furtherance of this goal, the Town of Washington is partnering with Washington Island Fire Rescue, Inc. to apply for funding for the purchase of a public safety rescue boat for the use of the Town's public safety departments (WIFD and WIPD).

**II. PURPOSE**

This MOU defines the relationship between Washington Island Fire Rescue, Inc., the Town of Washington and the Town's public safety departments (WIFD and WIPD) and the roles each party is expected to play in securing a Port Security Grant from the

United States Coast Guard and Homeland Security Department in order to fund the acquisition and use of a public safety rescue boat.

### III. STATEMENT OF MUTUAL BENEFIT AND INTEREST

The parties to this MOU have separate missions for which they are committed; however, each party's individual mission hinges together with shared interest and commitment to the safety of persons and property of the residents and visitors to the Town of Washington. The goal of this partnership is to fund, acquire and maintain a public safety rescue boat to be owned by the Town of Washington that can provide emergency response services to inaccessible shoreline areas and in the Town's territorial waters and assist in MABIS efforts of neighboring communities. The parties agree that it is to their mutual benefit and interest to work cooperatively to achieve this collective mission and their individual missions.

### IV. DESCRIPTION OF PARTNERS

Washington Island Fire Rescue, Inc. is a not-for-profit organization organized for the purpose of fundraising and aiding in the acquisition of necessary materials and equipment for the Washington Island public safety. In accordance of its mission and purpose, Washington Island Fire Rescue, Inc., has acquired funds, which it has committed to pay for the services of Lexipol to draft an application for a Port Security Grant to be submitted by the Town of Washington with the goal of securing funds for the acquisition of a public safety rescue boat. Any written notices required under this Agreement shall be provided to the Washington Island Fire, Inc. as specified in its most recently enacted By-Laws.

The Town of Washington is a body politic and corporate of the State of Wisconsin, with authority to enter this MOU under Wisconsin Statute 60.01(2) and 60.55(1)(a) to provide for the equipping, housing, staffing and maintenance of fire protection services under Wis. Stat. 60.55(1)(b). Any written notices required under this Agreement shall be provided to the Town Chairman then in office.

The Washington Island Fire Department ("WIFD") and the Washington Island Police Department ("WIPD") are responsible for daily operations related to public safety, such as, but not limited to, fire suppression and water rescue, including all staffing and housing of public safety equipment and vehicles. Any written notices required under this Agreement shall be provided to the then current Fire Chief for the WIFD and the then current Police Chief for the WIPD.

## V. RESPONSIBILITIES

### EACH PARTY SHALL:

A. Washington Island Fire Rescue, Inc. shall contract with Lexipol for purposes of drafting an acceptable submission for a Port Security Grant and shall fund the contract with Lexipol for this purpose.

B. The Town of Washington will review and endorse the Port Security Grant application written by Lexipol and submit the Port Security Grant application by the date required for the 2024 grant cycle in accordance with all specifications of the grant application as announced by the United States Coast Guard and Homeland Security.

C. Washington Island Fire Rescue, Inc. and the Town of Washington shall continue to work cooperatively through the grant process to supply any and all information requested by the United States Coast Guard and the Homeland Security Department in response to the submission of the application for Port Security Grant.

D. If the Town of Washington is awarded a Port Security Grant that is sufficient to fund at least 75% of the cost to acquire a public safety rescue boat selected by the Boat Selection Committee, as specified in the Port Security Grant application materials, the Town shall accept the Grant.

E. If the Town of Washington accepts a Port Security Grant that is sufficient to fund at least 75% of the cost to acquire a public safety rescue boat, Washington Island Fire Rescue, Inc., will provide the remaining funds needed to acquire the boat.

F. Upon receipt of an award sufficient to fund at least 75% of the costs of acquisition for a public safety rescue boat, the Town of Washington and Washington Island Fire Rescue, Inc. shall work cooperatively to procure a public safety rescue boat that meets the specifications set forth by the Boat Selection Committee, as specified in the Port Security Grant application materials.

G. The Town of Washington agrees that it will provide any funds necessary to support and maintain any public safety rescue boat purchased with funds received from a Port Security Grant issued by the United States Coast Guard and Homeland Security Department for the lifecycle of the boat.

H. Any public safety rescue boat acquired with funds received from a Port Security Grant issued by the United States Coast Guard and Homeland Security Department as

a result of this Agreement shall be housed, staffed and operated by the WIFD and WIPD for the entire life cycle and duration of the Town's use of the boat.

I. The Town of Washington shall donate all rights, title and ownership interest in any public safety rescue boat acquired with funds from a Port Security Grant to the Washington Island Fire Rescue, Inc. upon the retirement of the public safety rescue boat.

J. Washington Island Fire Rescue, Inc. and the Town of Washington recognize that other organizations may be involved, but are not listed as partners, and maybe required to assist in endeavors critical to the purposes of this MOU under separate formal arrangements. Such assistance may include but not be limited to: managing funds, writing grant applications, professional services, providing consultation, education, and facilitation. The parties agree to work cooperatively to procure any necessary arrangements, contracts, or services required to fulfill the purpose of this Agreement.

#### VI. DURATION OF AGREEMENT

This MOU shall be effective from the date that this Agreement is executed and shall continue for the life cycle of any public rescue boat procured as a result of this Agreement. If necessary, the terms of this Agreement may be extended upon written mutual agreement. This Agreement shall be reviewed from time to time, as reasonable, to ensure that it is fulfilling its purpose and to make any necessary revisions.

#### VII. DISPUTE RESOLUTION

- A. Any dispute, controversy or claim arising out of or relating to this Agreement or the breach, termination or validity thereof ("Dispute") which arises between the Parties shall first be negotiated between the named executives identified in Section IV above, or their designees. Within ten (10) days of receipt of a written notice of Dispute served upon the executives as identified in Section IV above, the parties shall meet to attempt in good faith to negotiate a resolution of the Dispute.
- B. Claims and disputes arising under this Agreement that remain unresolved after attempted negotiations shall be settled by binding arbitration in the state of Wisconsin in accordance with Wisconsin Statutes Chapter 788.

This Agreement is Accepted and Executed this \_\_\_\_ day of \_\_\_\_\_, 2024, in the Town of Washington, Wisconsin.

On behalf of Washington Island Fire Rescue, Inc.

Signature \_\_\_\_\_

President (Printed Name) \_\_\_\_\_

On behalf of the Town of Washington, Wisconsin

Signature \_\_\_\_\_

Town Chairperson (Printed Name) \_\_\_\_\_

On behalf of the Town of Washington Fire Department

Signature \_\_\_\_\_

Fire Chief (Printed Name) \_\_\_\_\_

On behalf of the Town of Washington Police Department

Signature \_\_\_\_\_

Police Chief (Printed Name) \_\_\_\_\_

# WASHINGTON ISLAND WISCONSIN 2023 PSGP NARRATIVE

**PROJECT TITLE:** VESSEL PROCUREMENT FOR TOWN OF WASHINGTON ISLAND WISCONSIN

## **Project Description:**

The Town of Washington Island Wisconsin is seeking a 28' Rapid Response Boat with trailer for use by the cities three public safety entities to address the National Priority of Enhancing the protection of Soft Targets and Crowded Places. The total investment for this project is \$510,000. Our public safety entities currently use a 22 foot open fishing boat that is leased from a private entity for all water related emergencies and patrol duties. This vessel is unsuited for operation in the rough water around the island. We are also losing the Coast Guard presence in our area. General specifications of the 28 foot long aluminum hauled vessel are a weight of 12,000 pounds with a person/cargo capacity of 4,500 pounds. The vessel will have a pilot house, twin 250 horsepower motors, a 1,500 GPM fire pump and radar and it will be CBRNE equipped. The vessel will have a siren, emergency lights, cabin lights and work lights. The vessel will not be outfitted with any equipment. The Washington Island Fire Department has been conducting fund raising activities and has raised enough funds to cover the cost of equipping the vessel and the required PSGP 25% cost share. Also included with the vessel is a triple axel trailer.

## **32) BRIEF DESCRIPTION OF THE PROJECT LOCATION: (470 characters):**

This vessel will be located in a climate controlled dock managed by the Town of Washington on Washington Island (Door County) Wisconsin. This is in the middle of Lake Michigan in an area known as Death's Door due to the treacherous waters around the island.

## **33) DESCRIBE YOUR ORGANIZATION'S SPECIFIC ROLES, RESPONSIBILITIES AND ACTIVITIES IN DELIVERING LAYERED PROTECTION, AND IDENTIFY THE FACILITIES TO WHICH YOUR AGENCY IS REQUIRED TO PROVIDE SECURITY SERVICES. (2,800 characters).**

The roles and responsibilities of the Town of Washington for providing emergency response and patrol services to the waters of Lake Michigan surrounding Washington Island will be increasing. We have recently been notified that the US Coast Guard station on Washington Island is being vacated due to more urgent need for US Coast Guard resources in other areas of the US. The response and patrol capabilities previously assumed by the US Coast Guard are now being thrust upon the Town of Washington.

The Town of Washington Island provides layered security and emergency services by working with federal, state, and local law enforcement jurisdictions to coordinate preparedness activities and develop joint response capabilities that are consistent with National Preparedness Guidelines and the Infrastructure Protection Plan. The Town is part of the Commander Coast Guard Sector Lake Michigan Captain of the Port Zone.

The Town of Washington Island public safety entities include the Washington Island Fire Department (WIFD) that is staffed with 45 volunteer firefighters, Washington Island Police Department staffed with a two full time officers (a chief and a captain) and Door County EMS services. Door County Sheriff is the island's reserve law enforcement service.

Town of Washington public safety entities are responsible for all fire/rescue/law enforcement and EMS related incidents and activities on Washington Island and the 150 square mile territorial waters of Lake Michigan which surround the island. This area includes 11 other smaller islands, two of which have temporary residents. This is in the area known as Death's Door which is the chief navigational passage between the Bay of Green Bay and Lake Michigan. The waters in this area are treacherous, with waves up 15 feet and are reputed to have had around 150 ship wrecks.

The only access to Washington Island is by boat or ferry. The island is 30 square miles in size and has a permanent resident population of 780 but the island's population sometimes swells to 10,000 people due to tourists and seasonal residents.

In 2023 Town of Washington Public Safety entities responded to 12 water related emergencies ranging from someone in the water to a boat in distress and medical emergency needs on a surrounding island. The US Coast Guard responded to an estimated 50 water related emergencies in the island's territorial waters in 2023.

WIFD has MOU's in place with Wisconsin DNR for use of equipment and protection of Rock Island State Park. We have recently joined the USCG's Great Lakes Region Area Maritime Safety Plan (AMSP). Lastly, we are part of the MABAS for Door County. This allows us a partnership with the other ten county fire departments and three neighboring counties fire departments.

**34) IF YOUR AGENCY PROVIDES SECURITY SERVICES TO MTSA REGULATED FACILITIES, IDENTIFY AND DESCRIBE THE TYPE(S) OF AGREEMENT(S) THAT REQUIRES YOUR AGENCY TO DIRECTLY PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES.**

Washington Island and the 150 square mile territorial waters surrounding the island that the island's public safety departments are responsible for protecting do not have any MTSA regulated facilities.

**35) DESCRIBE ANY OPERATIONAL ISSUES YOU DEEM IMPORTANT TO THE CONSIDERATION OF YOUR APPLICATION, SUCH AS LACKING OR INADEQUATE CAPABILITIES OR ASSETS WITHIN THE PORT AREA TO MITIGATE MARITIME SECURITY VULNERABILITIES BEING ADDRESSED BY THIS PROJECT. (5,600 characters).**

Operational issues involving maritime security and emergency operations for Washington Island and the 150 square miles of territorial waters surround the island encompass three issues:

- 1) The US Coast Guard is leaving Washington Island
- 2) The current boat used by Washington Island Public Safety entities for patrol and emergency operations is inadequate
- 3) The nearest boat with capabilities similar to those needed is 15 minutes away by water.

Specifics for each of the three issues are as follows

- 1) The US Coast Guard is leaving Washington Island

The roles and responsibilities of the town of Washington for providing emergency response and patrol services to the waters of Lake Michigan which surround Washington Island will be increasing. We have recently been notified that the US Coast Guard station on Washington Island is being vacated due to personnel limitations and more urgent need for US Coast Guard resources in other areas of the US. The response and patrol capabilities previously assumed by the US Coast Guard are now being thrust upon the Town of Washington. Within the 150 square mile territorial waters surrounding Washington Island the US Coast Guard had an average of 50 responses per year for maritime emergencies. This is five times the number of incidents that the Washington Island public safety entities normally respond to.

The waters surrounding Washington Island encompasses 11 additional islands and is known as Death's Door because of treacherous waters with 10 to 15 foot waves regularly. Historically there has been an estimated 150 ship wrecks in the area. Death's Door is the chief navigational passage between the Bay of Green Bay and Lake Michigan. It lies between the northeast end of Wisconsin's Door Peninsula and the rocky shores of Pilot, Plum, Detroit, and Washington islands.

- 2) The current boat used by Washington Island Public Safety entities for patrol and emergency operations is inadequate

The current boat used by Washington Island Public Safety entities is not even owned by the town, it is leased from a private individual. The boat is a 22 foot open vessel designed for salmon fishing. It is totally inadequate for emergency response missions and is not suitable for use in the treacherous waters surrounding Washington Island. There have been multiple times that WIFD has been unable to launch the 22' boat due to rough weather (five times in the last two years alone). Additionally, there have been times when we have been able to launch but were unable to reach the distressed parties due to heavy wind and wave conditions. Last year we had two



vessels in distress caught in a storm with 10 to 15 foot waves. WIFD was forced to turn back after being swamped multiple times by large waves. The vessel is also not outfitted with all of the equipment that Washington Island Public Safety entities need for fire/rescue/EMS operations and it lacks CBRNE detection and protection capabilities. It is a single engine boat that can only carry eight people and it provides them no environmental protection.

3) The nearest boat with capabilities similar to those needed is 15 minutes away by water. The only other vessel with the capabilities required for patrol and fire/rescue/EMS operations in the dangerous territorial waters of Washington Island is located in the Village of Ephraim, Wisconsin which is 15 minutes away by water.

The three issues described above leave Washington Island in a position where it is unable to adequately respond to maritime emergencies or security requirements in the 150 square mile territorial waters of Washington Island.

The new/replacement vessel will be 28 long. General specifications of the 28 foot long aluminum hulled vessel are a weight of 12,000 pounds with a person/cargo capacity of 4,500 pounds. The vessel will have a pilot house, twin 250 horsepower motors, a 1,500 GPM fire pump and radar and it will be CBRNE equipped. The vessel will have a siren, emergency lights, cabin lights and work lights. The vessel will not be outfitted with any equipment. The Washington Island Fire Department has been conducting fund raising activities and has raised enough funds to cover the cost of equipping the vessel and the required 25% cost share. Also included with the vessel is a triple axle trailer.

### **37) IDENTIFY SIMILAR ASSETS THAT ALREADY EXIST:**

With the US Coast Guard leaving Washington Island the only other vessel close by that is capable of providing any public safety or emergency fire/rescue response is located in the Village of Ephraim that is 15 minutes away by water.

### **38) SPECIFY VULNERABILITIES IDENTIFIED WITHIN AN AREA MARITIME SECURITY PLAN, FACILITY SECURITY PLAN, VESSEL SECURITY PLAN, OR OTHER IDENTIFIED PLAN(S) THAT THIS PROJECT CLOSES/MITIGATES.**

More information to answer this question will not be available until after a May 1 meeting involving US Coast Guard Officials, Town of Washington Island Officials, Washington Island Fire Department officials and Washington Island Police Department officials.

## Area Maritime Safety Plan for the Great Lakes

### Captain of the Port = Commander Coast Guard Sector Lake Michigan

The Town of Washington has conducted an assessment outlining the critical infrastructures that are located directly at the Port of Washington Island, and surrounding areas that are potential terrorist targets. These targets include but are not limited to:

- The Washington Island Ferries system transports people, vehicles, freight, food products, fuels, and construction materials to Washington Island. During the summer months, five ferries might operate simultaneously, each with a capacity of 18 or more vehicles and up to 150 passengers per vessel. Approximately 70,000 vehicles and 215,000 passengers are carried annually in approximately 3800 round trips from Northport Pier to Washington Island. Any attack on this commercial fleet could result in numerous deaths and disruption of commerce on the island.
- Fincantieri Marinette Marine is located 35 nautical miles to the southwest of Washington Island. Marinette Marine, which is a modern shipbuilding powerhouse, includes manufacturing, warehouse, and receiving space, and the capacity to simultaneously build seven Littoral Combat Ships in serial production. These ships navigate around the waters of Washington Island.
- Bay Shipbuilding Corp. is 45 nautical miles south of Washington Island. This facility is a year-round commercial ship repair facility and the winter port to approximately 18 Great Lakes Freighters including several 1,000-foot vessels. Bay Shipbuilding has the only dry dock on the Great Lakes that can accommodate a 1,000-foot vessel and is Door County's largest employer with a workforce of up to 1,000 people. The dry dock is a critical infrastructure and if attacked by domestic or foreign terrorists would have a devastating effect on our local, state, and national commerce. These large vessels also navigate in and around Washington Island daily. These ships can also be found anchored during storms in Washington Harbor located on the northwest harbor of the island.
- Sturgeon Bay is the home port to the United States Coast Guard's 140-foot-long ice breaker "MOBILE BAY" and its push barge. The cutter is used for ice-breaking and navigational buoy tending missions on the Bay of Green Bay and respective missions assigned to it by Coast Guard Headquarters. The Mobile Bay is easily accessed by both water and land and is a highly visible military target that either domestic or foreign terrorists could attack.
- Several cruise ships navigate the waters around Washington Island. These cruise ships offer terrorists another target in which they could attack utilizing IEDs. Because we are surrounded by water and are such a popular tourist destination, we are the home to multiple marinas, recreational boating, and commercial fishing. These sites are potential terrorist targets that would strike at the heart of Wisconsin.

**39) SUMMARIZE THE PROPOSED INVESTMENT JUSTIFICATION.**

**THE FOLLOWING MUST BE INCLUDED:**

- **DESCRIBE HOW THIS INVESTMENT ADDRESSES THE CAPTAIN OF THE PORT'S PRIORITIES**
- **EXPLAIN HOW THIS INVESTMENT WILL ACHIEVE A MORE SECURE AND RESILIENT PORT AREA**
- **IF SIMILAR CAPABILITIES ALREADY EXIST, EXPLAIN WHY ADDITIONAL ASSETS/SERVICES ARE NEEDED.**

Commander Coast Guard Sector Lake Michigan Captain of the Port Zone

The Captain of the Port-Sector Lake Michigan is Port Security Specialist\_\_\_\_\_.

Captain \_\_\_\_\_ number one priority is upgraded patrol vessels that will maximize security capabilities. This upgraded new/replacement vessel for Washington Island will that reliable, fast responses to threats and emergencies to the 150 square mile territorial waters of Washington Island will continue after the Coast Guard leaves the area. There are increasing concerns for the safety and security of boaters and other maritime travelers in the territorial waters of Washington Island due to the increased threat of criminal and terrorist activities.

**41) DESCRIBE HOW, AND THE EXTENT THIS INVESTMENT JUSTIFICATION MEETS ONE OR MORE OF THE NATIONAL PRIORITIES.**

This project primarily falls within the FY2023 PSGP Funding Priority "Enhancing the Protection of Soft Targets and Crowded Places." Washington Island is a popular tourist destination that is accessible by ferry or boat only and frequently has as many as 10,000 people within its shores. It is also at the center of shipping lanes that transported 1.8 million Metric tons of cargo when last surveyed in 2009 traveled down the bay into the port of Green Bay. In that year 234 Vessels passed through the Door Peninsula in route to the port of Green Bay carrying 315 million dollars of cargo. This passage is extremely important in the transportation of goods and commodities that are critical to the economic well-being of the region.

The Washington Island Ferries system transports people, vehicles, freight, food products, fuels, and construction materials to Washington Island. During the summer months, five ferries might operate simultaneously, each with a capacity of 18 or more vehicles and up to 150 passengers per vessel. Approximately 70,000 vehicles and 215,000 passengers are carried annually in approximately 3800 round trips from Northport Pier to Washington Island. Any attack on this commercial fleet could result in numerous deaths and disruption of commerce on the island.

This Grant would provide a collaborative effort towards enhancing Anti-terrorism efforts in the area by joining Sturgeon Bay Police, Door County Sheriff, and United States Coast Guard in Marine response to suspected terrorist activity, fires, and rescues in the waters off Door County, Wisconsin.

The receipt of this grant will dramatically enhance our abilities to prevent, detect, respond to, and recover from, terrorist attacks especially when the terrorist utilizes IEDs and other explosive devices.

**42) PROVIDE A HIGH-LEVEL TIMELINE OF MILESTONES FOR THE IMPLEMENTATION OF THIS INVESTMENT, SUCH AS PLANNING, TRAINING, EXERCISES, AND MAJOR ACQUISITIONS OR PURCHASES. UP TO 10 MILESTONES MAY BE SUBMITTED.**

**THE FOLLOWING MUST BE INCLUDED:**

- MAJOR MILESTONES OR RELEVANT INFORMATION THAT IS CRITICAL TO THE SUCCESS OF THE INVESTMENT
- MAJOR TASKS THAT WILL NEED TO OCCUR (E.G. DESIGN AND DEVELOPMENT, CONTRACTUAL AGREEMENTS, PROCUREMENT, DELIVERY, INSTALLATION AND PROJECT COMPLETION)
- ESTIMATED PERCENTAGE FOR EACH MILESTONE BASED ON COMPLEXITY AND SIGNIFICANCE (MILESTONES MUST COLLECTIVELY EQUAL 100%)

Milestones		Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Percentage of Project
1	Grant awarded/Project period begins	10/2024	x	0%
2	Develop and finalize vessel specifications	10/2024	10/2023	10%
3	Conduct the bid process	11/2024	11/2023	5%
4	Town Council approval	01/2025	01/2024	5%
5	Order/purchase vessel and related equipment/accessories	02/2025	02/2024	5%
6	Vessel delivered	08/2025	08/2024	50%
7	Vessel prepared for service	09/2025	09/2024	5%
8	Staff training on vessel	09/2025	09/2024	10%
9	Vessel put into service	10/2025	10/2024	5%

# WASHINGTON ISLAND WISCONSIN 2023 PSGP NARRATIVE

**PROJECT TITLE:** VESSEL PROCUREMENT FOR TOWN OF WASHINGTON ISLAND WISCONSIN

## **Project Description:**

The Town of Washington Island Wisconsin is seeking a 28' Rapid Response Boat with trailer for use by the cities three public safety entities to address the National Priority of Enhancing the protection of Soft Targets and Crowded Places. The total investment for this project is \$510,000. Our public safety entities currently use a 22 foot open fishing boat that is leased from a private entity for all water related emergencies and patrol duties. This vessel is unsuited for operation in the rough water around the island. We are also losing the Coast Guard presence in our area. General specifications of the 28 foot long aluminum hauled vessel are a weight of 12,000 pounds with a person/cargo capacity of 4,500 pounds. The vessel will have a pilot house, twin 250 horsepower motors, a 1,500 GPM fire pump and radar and it will be CBRNE equipped. The vessel will have a siren, emergency lights, cabin lights and work lights. The vessel will not be outfitted with any equipment. The Washington Island Fire Department has been conducting fund raising activities and has raised enough funds to cover the cost of equipping the vessel and the required PSGP 25% cost share. Also included with the vessel is a triple axel trailer.

## **32) BRIEF DESCRIPTION OF THE PROJECT LOCATION: (470 characters):**

This vessel will be located in a climate controlled dock managed by the Town of Washington on Washington Island (Door County) Wisconsin. This is in the middle of Lake Michigan in an area known as Death's Door due to the treacherous waters around the island.

## **33) DESCRIBE YOUR ORGANIZATION'S SPECIFIC ROLES, RESPONSIBILITIES AND ACTIVITIES IN DELIVERING LAYERED PROTECTION, AND IDENTIFY THE FACILITIES TO WHICH YOUR AGENCY IS REQUIRED TO PROVIDE SECURITY SERVICES. (2,800 characters).**

The roles and responsibilities of the Town of Washington for providing emergency response and patrol services to the waters of Lake Michigan surrounding Washington Island will be increasing. We have recently been notified that the US Coast Guard station on Washington Island is being vacated due to more urgent need for US Coast Guard resources in other areas of the US. The response and patrol capabilities previously assumed by the US Coast Guard are now being thrust upon the Town of Washington.

The Town of Washington Island provides layered security and emergency services by working with federal, state, and local law enforcement jurisdictions to coordinate preparedness activities and develop joint response capabilities that are consistent with National Preparedness Guidelines and the Infrastructure Protection Plan. The Town is part of the Commander Coast Guard Sector Lake Michigan Captain of the Port Zone.

The Town of Washington Island public safety entities include the Washington Island Fire Department (WIFD) that is staffed with 45 volunteer firefighters, Washington Island Police Department staffed with a two full time officers (a chief and a captain) and Door County EMS services. Door County Sheriff is the island's reserve law enforcement service.

Town of Washington public safety entities are responsible for all fire/rescue/law enforcement and EMS related incidents and activities on Washington Island and the 150 square mile territorial waters of Lake Michigan which surround the island. This area includes 11 other smaller islands, two of which have temporary residents. This is in the area known as Death's Door which is the chief navigational passage between the Bay of Green Bay and Lake Michigan. The waters in this area are treacherous, with waves up 15 feet and are reputed to have had around 150 ship wrecks.

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WIFD has MOU's in place with Wisconsin DNR for use of equipment and protection of Rock Island State Park. We have recently joined the USCG's Great Lakes Region Area Maritime Safety Plan (AMSP). Lastly, we are part of the MABAS for Door County. This allows us a partnership with the other ten county fire departments and three neighboring counties fire departments.

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Operational issues involving maritime security and emergency operations for Washington Island and the 150 square miles of territorial waters surround the island encompass three issues:

- 1) The US Coast Guard is leaving Washington Island
- 2) The current boat used by Washington Island Public Safety entities for patrol and emergency operations is inadequate
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Specifics for each of the three issues are as follows

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- Bay Shipbuilding Corp. is 45 nautical miles south of Washington Island. This facility is a year-round commercial ship repair facility and the winter port to approximately 18 Great Lakes Freighters including several 1,000-foot vessels. Bay Shipbuilding has the only dry dock on the Great Lakes that can accommodate a 1,000-foot vessel and is Door County's largest employer with a workforce of up to 1,000 people. The dry dock is a critical infrastructure and if attacked by domestic or foreign terrorists would have a devastating effect on our local, state, and national commerce. These large vessels also navigate in and around Washington Island daily. These ships can also be found anchored during storms in Washington Harbor located on the northwest harbor of the island.
- Sturgeon Bay is the home port to the United States Coast Guard's 140-foot-long ice breaker "MOBILE BAY" and its push barge. The cutter is used for ice-breaking and navigational buoy tending missions on the Bay of Green Bay and respective missions assigned to it by Coast Guard Headquarters. The Mobile Bay is easily accessed by both water and land and is a highly visible military target that either domestic or foreign terrorists could attack.
- Several cruise ships navigate the waters around Washington Island. These cruise ships offer terrorists another target in which they could attack utilizing IEDs. Because we are surrounded by water and are such a popular tourist destination, we are the home to multiple marinas, recreational boating, and commercial fishing. These sites are potential terrorist targets that would strike at the heart of Wisconsin.

**39) SUMMARIZE THE PROPOSED INVESTMENT JUSTIFICATION.**

**THE FOLLOWING MUST BE INCLUDED:**

- **DESCRIBE HOW THIS INVESTMENT ADDRESSES THE CAPTAIN OF THE PORT'S PRIORITIES**
- **EXPLAIN HOW THIS INVESTMENT WILL ACHIEVE A MORE SECURE AND RESILIENT PORT AREA**
- **IF SIMILAR CAPABILITIES ALREADY EXIST, EXPLAIN WHY ADDITIONAL ASSETS/SERVICES ARE NEEDED.**

Commander Coast Guard Sector Lake Michigan Captain of the Port Zone

The Captain of the Port-Sector Lake Michigan is Port Security Specialist\_\_\_\_\_.

Captain \_\_\_\_\_ number one priority is upgraded patrol vessels that will maximize security capabilities. This upgraded new/replacement vessel for Washington Island will that reliable, fast responses to threats and emergencies to the 150 square mile territorial waters of Washington Island will continue after the Coast Guard leaves the area. There are increasing concerns for the safety and security of boaters and other maritime travelers in the territorial waters of Washington Island due to the increased threat of criminal and terrorist activities.

**41) DESCRIBE HOW, AND THE EXTENT THIS INVESTMENT JUSTIFICATION MEETS ONE OR MORE OF THE NATIONAL PRIORITIES.**

This project primarily falls within the FY2023 PSGP Funding Priority "Enhancing the Protection of Soft Targets and Crowded Places." Washington Island is a popular tourist destination that is accessible by ferry or boat only and frequently has as many as 10,000 people within its shores. It is also at the center of shipping lanes that transported 1.8 million Metric tons of cargo when last surveyed in 2009 traveled down the bay into the port of Green Bay. In that year 234 Vessels passed through the Door Peninsula in route to the port of Green Bay carrying 315 million dollars of cargo. This passage is extremely important in the transportation of goods and commodities that are critical to the economic well-being of the region.

The Washington Island Ferries system transports people, vehicles, freight, food products, fuels, and construction materials to Washington Island. During the summer months, five ferries might operate simultaneously, each with a capacity of 18 or more vehicles and up to 150 passengers per vessel. Approximately 70,000 vehicles and 215,000 passengers are carried annually in approximately 3800 round trips from Northport Pier to Washington Island. Any attack on this commercial fleet could result in numerous deaths and disruption of commerce on the island.

This Grant would provide a collaborative effort towards enhancing Anti-terrorism efforts in the area by joining Sturgeon Bay Police, Door County Sheriff, and United States Coast Guard in Marine response to suspected terrorist activity, fires, and rescues in the waters off Door County, Wisconsin.

The receipt of this grant will dramatically enhance our abilities to prevent, detect, respond to, and recover from, terrorist attacks especially when the terrorist utilizes IEDs and other explosive devices.

**42) PROVIDE A HIGH-LEVEL TIMELINE OF MILESTONES FOR THE IMPLEMENTATION OF THIS INVESTMENT, SUCH AS PLANNING, TRAINING, EXERCISES, AND MAJOR ACQUISITIONS OR PURCHASES. UP TO 10 MILESTONES MAY BE SUBMITTED.**

**THE FOLLOWING MUST BE INCLUDED:**

- MAJOR MILESTONES OR RELEVANT INFORMATION THAT IS CRITICAL TO THE SUCCESS OF THE INVESTMENT
- MAJOR TASKS THAT WILL NEED TO OCCUR (E.G. DESIGN AND DEVELOPMENT, CONTRACTUAL AGREEMENTS, PROCUREMENT, DELIVERY, INSTALLATION AND PROJECT COMPLETION)
- ESTIMATED PERCENTAGE FOR EACH MILESTONE BASED ON COMPLEXITY AND SIGNIFICANCE (MILESTONES MUST COLLECTIVELY EQUAL 100%)

Milestones	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Percentage of Project
1 Grant awarded/Project period begins	10/2024	x	0%
2 Develop and finalize vessel specifications	10/2024	10/2023	10%
3 Conduct the bid process	11/2024	11/2023	5%
4 Town Council approval	01/2025	01/2024	5%
5 Order/purchase vessel and related equipment/accessories	02/2025	02/2024	5%
6 Vessel delivered	08/2025	08/2024	50%
7 Vessel prepared for service	09/2025	09/2024	5%
8 Staff training on vessel	09/2025	09/2024	10%
9 Vessel put into service	10/2025	10/2024	5%

**chairman@washingtonisland-wi.gov**

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**From:** Town of Washington Office <townoffice@washingtonisland-wi.gov>  
**Sent:** Monday, February 26, 2024 1:31 PM  
**To:** Hans Lux; Loren Roznai; Margaret Foss; Larry Kahlscheuer; Martin Andersen  
**Subject:** Fwd: Open Book / Board of Review

Hi all,

Do these dates work for everyone?

**Sincerely,**  
**Alexandria McDonald**  
**Town Clerk/Treasurer**

Town of Washington, Door County  
(920) 847-2522  
910 Main Road  
P.O. Box 220  
Washington Island, WI 54246  
Population Estimate 782

----- Forwarded message -----

**From:** **Myles McKown** <[mmckown@apraz.com](mailto:mmckown@apraz.com)>  
**Date:** Mon, Feb 26, 2024 at 1:10 PM  
**Subject:** Open Book / Board of Review  
**To:** Town of Washington Office <[townoffice@washingtonisland-wi.gov](mailto:townoffice@washingtonisland-wi.gov)>

Hi Alexandria,

Here are the dates I had in mind for this year, let me know if I need to change anything otherwise I'll get them on my calendar.

Open Book: Thursday July 18<sup>th</sup> from 9-11 over the phone  
Board of Review: Tuesday July 30<sup>th</sup> from 12-2

Thank you,

\*\*\*Please Note My New Email Address [mmckown@apraz.com](mailto:mmckown@apraz.com)\*\*\*



**Myles McKown**

Project Manager

**Phone:** 920-749-1995 ext. 8818

**Direct:** 920-224-8818

**Email:** [mmckown@apraz.com](mailto:mmckown@apraz.com)

W6237 Neuberf Road  
Appleton, WI 54913

[www.apraz.com](http://www.apraz.com)

This message is intended for the sole use of the individual and entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended addressee, nor authorized to receive for the intended addressee, you are hereby notified that you may not use, copy, disclose or distribute to anyone the message or any information contained in the message. If you have received this message in error, please immediately advise the sender by reply email and delete the message.

Town Board Members

I would like to request the use of the Washington Island Airport for the 12th Annual Deaths Door BBQ. The event is scheduled for Friday August 23rd and Saturday August 24th, 2024. We would like to rent the Airport from Wednesday August 21st through Saturday August 24th. Friday is a team only day with Saturday open for the public. We are looking at possibly having a BBQ class on Sunday but we are still in the planning stage. If the event is scheduled I will inform the Board as soon as a decision is reached. The event would have to be approved by the Kansas City Barbeque Society and enough people would have to sign up to make it possible. This event would also bring more new people to the Island. The class would be for around 25-30 entrants. This will add one more day to our rental agreement. The Friday and Saturday contests have been approved by the Kansas City Barbeque Society and will be run according to their rules. We will have two KCBS representatives to run the contest and make sure all rules are enforced. The contract between the Town and DDBBQ should be similar to past agreements. We are hoping to help stimulate visitor traffic to the Island. Also to bring teams, judges and visitors from around the country to enjoy our great Island. Profits from the event will go to various charities. Thank you for your time. Please feel free to contact me with any questions.

Dick Jepsen Chairman Deaths Door BBQ



Town of Washington Office <townoffice@washingtontisland-wi.gov>

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## Infrastructure Committee

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Robert Herbst <r.herbst@icloud.com>

Wed, Mar 27, 2024 at 5:21 AM

To: Town of Washington Office <townoffice@washingtontisland-wi.gov>

Hi Alex,

Yes, I have told Martin I would volunteer to assist with the infrastructure committee. He mentioned in the February town meeting that he had spots he needed to fill.

My work on the board of the Washington Island Foundation, the island fire department, along with my limited experience in architecture circles back in Chicago, might be useful in the committee's deliberations.

Thank you,  
Robert

[Quoted text hidden]



Town of Washington Office <townoffice@washingtonisland-wi.gov>

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## Committees

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**Matt Kokes** <musicchesscubs@icloud.com>

Wed, Mar 13, 2024 at 11:40 AM

To: townoffice@washingtonisland-wi.gov

Alex,  
I am expressing interest in joining Parks & Economic Development .  
Matthew Kokes





**Washington Island Fire Department  
P.O. Box 250  
Washington Island Wi 54246**

February 15, 2024

To: Chairman Hans Lux  
And the Town Board Town of Washington

RE: Christian Foss

At our business meeting held February 15<sup>th</sup>, 2024, the Washington Island Fire Department unanimously elected Christian Foss as a new associate member of the department. We look forward to the board's support and hiring of Christian as a new associate fire fighter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Peter Nehlsen", is written over a large, loopy oval scribble.

Chief Peter Nehlsen  
Washington Island Fire Department

**COPY**

**Town of Washington  
Driveway/Road Permit  
For access to Town Highway**

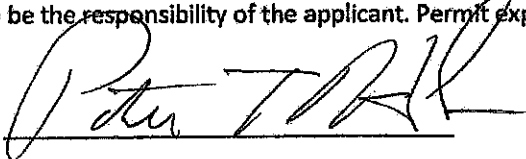
Applicant: Peter Holsen Applicant Phone: 414-698-8235  
Applicant Email: peterholsen74@gmail.com Parcel Number: 028-02-26342924G  
Address: 6233 Washington Circle Wauwatosa, WI 53213 Date property last surveyed: 10-3-2023

Contractor: David Small Contractor Phone: 920-535-0151  
Contractor Email: davesmall12345@gmail.com Road(s) driveway will adjoin: Little Lake Road  
No. of driveways: 1 Length of driveway: 900'  
Land use (private/business): private Type of road surface: gravel  
Distance from lot line: 50' from north line Located on which side of road: west

Attach drawing of proposed work (include special restrictions, clearances, and other details)

Fee: \$40.00 Make check payable to: Town of Washington

All driveways/roads shall be constructed in accordance with all requirements printed in the Town Ordinances 298-13 & 298-14 (a,b) and any special conditions stated therein. The maintenance of the driveway(s) shall be the responsibility of the applicant. Permit expires one year after issuance.

Applicant's Signature:  Date: 2-18-24

*For Office Use Only*

Inspected By: Jonathan Mann Date Inspected: 2-19-24  
Culvert Required: NO Date Issued: \_\_\_\_\_  
Permit No: 2024-02 Chairman Signature: \_\_\_\_\_

**POST ON PREMISE IN PLAIN VIEW FROM ROAD**