

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, February 21<sup>st</sup>, 2024, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

## **AGENDA**

### **UTILITY DISTRICT MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 01/17/2024
6. Communications and petitions by town clerk – No discussion or action
  - a. Town of Washington – Utility District Reconciliation Reports
    - i. Checking – January 2024
    - ii. Budget Comparison Detail Report – January 2024
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – January 1<sup>st</sup> – January 31<sup>st</sup>, 2024 – to Town Board for final approval
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Utility District Meeting – 04/03/2024
10. Adjourn

## REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Declaration of any conflicts of interest
4. Chairman's Comments
  - a. Congratulations to the new Washington Island Radio Station – Streaming at [washingtonislandradio.com](http://washingtonislandradio.com)
  - b. Door County Land Use – Zoning Violation on Wickman Rd.
  - c. Recent loud explosions within the community
  - d. Community Suggestion Box – [chairman@washingtonisland-wi.gov](mailto:chairman@washingtonisland-wi.gov)
5. Public comments, communications, and suggestions from residents of the town and other persons present.
  - a. Wisconsin DNR – Knowles-Nelson Program acquisition of property for Door County Land Trust
  - b. Door County Planning – New Floodplain Ordinance
  - c. UW-Oshkosh Private Well Monitoring
6. Approval of Meeting Minutes
  - a. Corrected Regular Town Board Minutes – 12/20/2023
  - b. Regular Town Board Minutes – 01/17/2024
  - c. Special Town Board Minutes – 01/15/2024
7. Communications and petitions by town clerk – No discussion or action
  - a. Town of Washington – Reconciliation Reports
    - i. General Checking – January 2024
    - ii. Tax Checking – January 2024
  - b. Town of Washington – Statement of Assets, Liab. & Equity
    - i. Balance Sheet Summary Report – January 2024
  - c. Town of Washington – Budget Comparison
    - i. General Fund - January 2024
8. Acknowledge Receipt of Reports of specific standing departments and committees.
  - a. Community Center Committee –
    - i. Minutes - 01/09/2024
    - ii. Agenda – 02/06/2024

- b. Fire Department –
    - i. Monthly Report – January 2024
  - c. WIZAP Committee –
    - i. Minutes – 12/11/2023
    - ii. Agenda – 01/19/2024
    - iii. Minutes – 01/19/2024
    - iv. Agenda – 02/02/2024
  - d. Mosling Rec Center Committee –
    - i. Minutes – 10/19/2023
    - ii. Agenda – 01/25/2024
    - iii. Managers’ Report – January 2024
  - e. Police Department –
    - i. Monthly Report – January 2024
9. Reports of special committees, special commissions, and special boards
10. Reports by town officers.
- a. Martin Andersen
    - i. Fire Department
    - ii. Infrastructure Committee
    - iii. Harbors and Waterways
  - b. Larry Kahlscheuer
    - i. Law Enforcement
    - ii. Healthcare
    - iii. WIZAP
  - c. Loren Roznai
    - i. Economic Development
    - ii. Community Center
    - iii. Museums
      - 1. Report from Nina Herbst – Museum Director
  - d. Margaret Foss
    - i. Parks
    - ii. Red Barn
    - iii. Rec Center
      - 1. Payment received from Washington Island Foundation
    - iv. Archives
  - e. Hans Lux

- i. Town Office
  - 1. Shared services agreement with School
  - 2. Update on Employee Handbook
- ii. DPW
- iii. Airport

11. Specific matters for discussion and possible action by town board in open session:

- a. Approve payment of Utility bills – January 1<sup>st</sup> to January 31<sup>st</sup>, 2024
- b. Approve payment of town bills – January 1<sup>st</sup> to January 31<sup>st</sup>, 2024
- c. US Coast Guard Status on island - 2024
- d. Discussion/Finalize fee schedule for 2024
- e. Approve Swim lessons procedures and expenditures – Emily Small
- f. Personnel & Finance Matters
  - 1. Approve payrate for FD & EMR employees for 2024
- g. Approve Resolutions –
  - 1. Resolution #2024 – 01 - Fund Balance Assignment
  - 2. Resolution #2024 – 02 - Bird City Designation
  - 3. Resolution #2024 – 03 - Revised Fee Schedule for 2024
- h. WIZAP Recommendations –
  - 1. Approve draft vision statement for Comprehensive Plan
  - 2. Approve draft introduction for Comprehensive Plan
- i. Approve expenditure for sewage pump for shared system with School
- j. Authorize DPW for Roadside Mower bids
- k. Approve online highway safety class for DPW
- l. Approve online Clerk/Treasurer Institute training
- m. Approve expenditure for School House partitions
- n. Approve Job Description for Rec Center Reception Personnel
- o. Resignation of Connie Sena from Archives Committee
- p. Approve Lisa and Michael Pickens to Economic Development Committee
- q. Accept donation from Mike and Judy Berger for Red Barn

12. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:

- a. Closed Session as authorized under section 19.85(1):

(c) Considering employment, promotion, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibilities

13. Review/Approve actions from closed session
14. Review date of May board meeting
15. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Town Board Meeting – Wednesday, April 3<sup>rd</sup>, 2024
  - b. Annual Town Meeting – Tuesday, April 16<sup>th</sup>, 2024
  - c. Town Board Meeting – Wednesday, April 17<sup>th</sup>, 2024
16. Adjourn



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Hans Lux Jr

### **Instructions to attend via GoToMeeting**

#### **Utility District & Regular Town Board Meeting**

**Wed, February 21<sup>st</sup>, 2024 6:00 PM - 8:30 PM (CDT)**

Please join my meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/389626437>

You can also dial in using your phone.

Access Code:

389-626-437

United States:

+1 (224) 501-3412

**Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).**

**Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.**

**The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.**

**Admittance will be on a 'first-come' basis.**

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## MINUTES

### UTILITY DISTRICT MEETING

**DRAFT**

1. Chairman Hans Lux called the Utility District meeting to order at 6:00 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
  - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
  - b. Motion by Andersen seconded by Roznai to approve the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other people present.
  - a. None
5. Motion by Kahlscheuer seconded by Foss to approve of Meeting Minutes – 12/20/2023. Motion carried.
6. Communications and petitions by Town Clerk – No discussion or action.
  - a. Town of Washington – Utility District Reconciliation Reports
    - i. Checking – December 2023
    - ii. Budget Comparison - 2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
  - a. None

8. Motion by Kahlscheuer seconded by Roznai to send Utility District Bills – December 1 – December 31, 2023 – to Town Board for final approval. Motion carried.
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future Town Board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Utility District Meeting – 02/21/2024
10. Motion by Andersen seconded by Kahlscheuer to adjourn. Motion carried. Adjourned at 6:03 PM.

Respectfully Submitted,

**DRAFT**

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Alexandria McDonald, Clerk/Treasurer

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Hans Lux, Chairman



Bank Account:	UTILITY DISTRICT CHECKING
Statement Date:	1/31/2024
Statement Balance:	\$77,572.69
Statement Balance Difference:	\$0.00
Cash Accounts Balance Difference:	\$0.00

2/06/2024 3:20 PM

Reconciliation Transactions  
Processed by Bank

Page: 1  
ACCT

UTILITY DISTRICT CHECKING

Reconciliation Date: 1/31/2024

Number	Date	Description	Payment	Deposit
	1/02/2024	Receipts Posted 01/02/2024		497.88
	1/10/2024	Receipts Posted 01/10/2024		4,281.39
28254	12/28/2023	CARQUEST AUTO PARTS STORE	784.38	
28255	12/28/2023	SANTANDER BANK, N.A.	1,672.81	
28256	1/08/2024	CSI-Carmody	948.00	
28257	1/08/2024	WLWCA	295.00	
28258	1/09/2024	NICOLET NATIONAL BANK	178.84	
28259	1/17/2024	Town of Washington	42,251.79	
28261	1/26/2024	Town of Washington	2,293.48	
ACH NICOLET	1/12/2024	NICOLET NATIONAL BANK	11.90	
Totals:			48,436.20	4,779.27

2/06/2024 3:21 PM

Statement Balance Report

Page: 1  
ACCT

UTILITY DISTRICT CHECKING

Reconciliation Date: 1/31/2024

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1/31/2024	Computer Balance:	76,188.10
	Less Outstanding Deposits:	
O/S DEP 6/30/2023	O/S DEPOSIT	288.22
	Total Deposits:	----- 288.22
	Plus Outstanding Payments:	
28260 1/26/2024	SANTANDER BANK, N.A.	1,672.81
	Total Payments:	----- 1,672.81
1/31/2024	Statement Balance:	77,572.69

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2/06/2024 3:21 PM

Cash Accounts Balance Report

Page: 1  
ACCT

UTILITY DISTRICT CHECKING

Reconciliation Date: 1/31/2024

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1/31/2024	Computer Balance:	76,188.10
600-00-11100-000-000	NICOLET BANK	76,188.10

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1/31/2024	Cash Accounts Balance:	76,188.10
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2/06/2024 3:21 PM

Treasurer's Report  
UTILITY DISTRICT CHECKING  
1/01/2024 Thru: 1/31/2024

Page: 1  
ACCT

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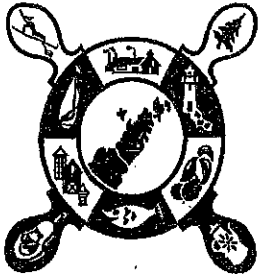
12/31/2023 Balance:	119,060.65
Checks:	-47,651.82
Receipts:	4,779.27
Other Cash Transactions:	0.00
1/31/2024 Balance:	76,188.10

Fund: 600 - UTILITY DISTRICT

Account Number		2024 January	2024 Actual 01/31/2024	2024 Budget	Budget Status	% of Budget
600-00-46420-000-000	PERMIT FEES	200.00	200.00	3,000.00	-2,800.00	6.67
600-00-46600-000-000	SPREADING FEES	3,199.07	3,199.07	63,000.00	-59,800.93	5.08
600-00-46620-000-000	PUMPOUT FEES	2,800.00	2,800.00	50,000.00	-47,200.00	5.60
600-00-46640-000-000	SCREEN CLEANING	0.00	0.00	600.00	-600.00	0.00
600-00-46650-000-000	EMERGENCY PUMP OUT	0.00	0.00	0.00	0.00	0.00
600-00-46651-000-000	PUMPOUTS W/>30' HOSE	0.00	0.00	600.00	-600.00	0.00
600-00-46652-000-000	LOCATE/DIG OUT SEPTIC COVER	0.00	0.00	300.00	-300.00	0.00
600-00-46653-000-000	PORTA POTTY RENTAL	0.00	0.00	15,000.00	-15,000.00	0.00
600-00-46654-000-000	SEPTIC INSPECTION W/O PUMP OUT	0.00	0.00	10,000.00	-10,000.00	0.00
600-00-46655-000-000	SEPTIC INSPECTION W/PUMP OUT	0.00	0.00	5,000.00	-5,000.00	0.00
600-00-46656-000-000	WINTER DISPOSAL	0.00	0.00	2,000.00	-2,000.00	0.00
600-00-46657-000-000	MISCELLANEOUS REVENUE	0.00	0.00	200.00	-200.00	0.00
600-00-46658-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
600-00-46690-000-000	FUEL SURCHARGE	280.00	280.00	6,000.00	-5,720.00	4.67
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>6,479.07</b>	<b>6,479.07</b>	<b>155,700.00</b>	<b>-149,220.93</b>	<b>4.16</b>
600-00-47110-000-000	HOLDING TANK PUMPOUT (EMERGENC	0.00	0.00	0.00	0.00	0.00
600-00-47115-000-000	PUMPOUTS W/>30' HOSE	0.00	0.00	0.00	0.00	0.00
<b>INTERGOV'T. CHARGES FOR SERV.</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
600-00-48050-000-000	LOCATE/DIG OUT SEPTIC COVER	0.00	0.00	0.00	0.00	0.00
600-00-48100-000-000	PORTA POTTY RENTAL	0.00	0.00	0.00	0.00	0.00
600-00-48200-000-000	SEPTIC TANK INSPECT W/O PUMPOU	0.00	0.00	0.00	0.00	0.00
600-00-48300-000-000	SEPTIC TANK INSPECT -W/PUMPOUT	0.00	0.00	0.00	0.00	0.00
600-00-48350-000-000	DISPOSAL WINTER	0.00	0.00	0.00	0.00	0.00
600-00-48400-000-000	MISCELLANEOUS REVENUE	297.88	297.88	0.00	297.88	0.00
600-00-48500-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
<b>MISCELLANEOUS REVENUES</b>		<b>297.88</b>	<b>297.88</b>	<b>0.00</b>	<b>297.88</b>	<b>0.00</b>
<b>Total Revenues</b>		<b>6,776.95</b>	<b>6,776.95</b>	<b>155,700.00</b>	<b>-148,923.05</b>	<b>4.35</b>

## Fund: 600 - UTILITY DISTRICT

Account Number		2024 January	2024 Actual 01/31/2024	2024 Budget	Budget Status	% of Budget
600-00-57430-110-000	UTILITY DISTRICT WAGES OR SALA	885.00	885.00	40,000.00	39,115.00	2.21
600-00-57430-115-000	UTILITY DISTRICT TN CREW WAGE	0.00	0.00	0.00	0.00	0.00
600-00-57430-130-000	UTILITY DISTRICT FRINGES	128.35	128.35	0.00	-128.35	0.00
600-00-57430-223-000	UTILITY DISTRICT PHONE	0.00	0.00	0.00	0.00	0.00
600-00-57430-227-000	UTILITY DISTRICT BALLFIELD SYS	0.00	0.00	0.00	0.00	0.00
600-00-57430-310-000	UTILITY DISTRICT OFFICE SUPPLI	1,298.89	1,298.89	4,000.00	2,701.11	32.47
600-00-57430-312-000	UTILITY DISTRICT POSTAGE	0.00	0.00	300.00	300.00	0.00
600-00-57430-330-000	UTILITY DISTRICT TRAVEL/TRAINI	0.00	0.00	3,000.00	3,000.00	0.00
600-00-57430-371-000	UTILITY DISTRICT FUEL	178.84	178.84	4,100.00	3,921.16	4.36
600-00-57430-390-000	UTILITY DISTRICT MISC EXP	0.00	0.00	0.00	0.00	0.00
600-00-57430-510-000	UTILITY DISTRICT INSURANCE	0.00	0.00	1,700.00	1,700.00	0.00
600-00-57430-530-000	UTILITY DISTRICT RENTS & LEASE	1,672.81	1,672.81	61,347.00	59,674.19	2.73
600-00-57430-620-000	UTILITY DISTRICT INTEREST	0.00	0.00	0.00	0.00	0.00
600-00-57430-680-000	UTILITY DISTRICT DEPRECIATION	0.00	0.00	0.00	0.00	0.00
600-00-57430-810-000	UTILITY DISTRICT EQUIP	0.00	0.00	7,000.00	7,000.00	0.00
600-00-57431-530-000	UTILITY TRUCK RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
600-00-57700-830-000	UTILITY DISTRICT CAP OUTLY	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>		<b>4,163.89</b>	<b>4,163.89</b>	<b>121,447.00</b>	<b>117,283.11</b>	<b>3.43</b>
600-00-59100-000-000	NEW TRUCK LEASE	0.00	0.00	0.00	0.00	0.00
<b>OTHER FINANCING USES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>		<b>4,163.89</b>	<b>4,163.89</b>	<b>121,447.00</b>	<b>117,283.11</b>	<b>3.43</b>
<b>Net Totals</b>		<b>2,613.06</b>	<b>2,613.06</b>	<b>34,253.00</b>	<b>31,639.94</b>	<b>7.63</b>



County of Door  
LAND USE SERVICES DEPARTMENT: ZONING  
County Government Center  
421 Nebraska Street  
Sturgeon Bay, WI 54235

**Kristin Rankin, Zoning Administrator**

Direct line: (920) 746-2266

Main office line: (920) 746-2323

FAX: (920) 746-2387

E-mail: [krankin@co.door.wi.us](mailto:krankin@co.door.wi.us)

February 15, 2024

Aaron Reivitis  
W4979 Bartelt Blvd.  
Shawano, WI 54166

Re: Camper on Parcel # 028-03-04333013R located on Wickman Rd.

Greetings:

During recent inspections, it has come to the Door County Land Use Services Department's attention that a camper has been located on the above-reference property for longer than it is allowed by the Door County Comprehensive Zoning Ordinance allows. This property is controlled by the Door County Comprehensive Zoning Ordinance and is zoned Single Family-30,000 (SF30) and Wetland (W). The zoning districts determine which uses are allowed. Camping is allowed for a maximum of 30 days in a calendar year. When the camper is not being used, it cannot be store on a vacant parcel. Please keep in mind that directly adjacent to the driveway is an area of wetlands. Camping, nor fill is allowed to be located within a wetland.

Because this property is located on an island with limited ferry trips this time of year, please have the camper removed **on or before May 1, 2024.**

*APPEAL: Be advised that any party aggrieved by this order may appeal to the Board of Adjustment within thirty (30) days of the date of this letter. Appeal forms are available at <https://www.citysquared.com/#/app/DoorCountyWI/landing>.*

If you have any questions regarding the content of this letter, please feel free to call me at 920-746-2266 or email me.

Sincerely,

*Kristin Rankin*

Zoning Administrator

Enc: Section 4.07(3) DCCZO: Camping  
Section 2.05(4) DCCZO: Wetland Uses



- (g) The minimum dimensions of a camp site shall be 25 feet wide by 40 feet long.
- (h) There shall be 2 off-street parking spaces for each camp site.
- (i) An application for a campground permit shall include any camping cabins and potential future sheds, decks, or patios in the impervious surface ratio calculation for the campground.
- (j) Camping units shall be subject to the following:  
(Amended: 29 October 2019; Ord. 2019-13)
  1. A camping unit shall not be occupied by the same individual for more than eight continuous months in any 12-month period. However, a camping unit may remain on an individual campsite for an entire 12-month period. (Amended: 17 December 2002; Ord. 18-02) (Amended: 20 Sept 2016; Ord. 2016-14)
  2. No more than one camping unit shall be allowed on any individual campsite, except that the number of tents per campsite shall not be limited.
  3. A camping unit shall not exceed 400 square feet in floor area in its furthest extended position. (Amended: 17 December 2002; Ord. 18-02)
  4. A maximum of up to two unenclosed decks and/or patios may be allowed per campsite provided neither exceeds more than 256 square feet. One temporary canvas screen room shall be allowed on one deck or patio.
  5. Awnings shall be allowed.
  6. No porches, lean-tos, or additions shall be constructed onto or immediately adjacent to a camping unit.
  7. One storage shed shall be allowed on each campsite. Said shed shall not exceed 80 square feet in floor area. Living quarters within a storage shed shall be prohibited.

### (3) Camping.

- (a) Camping shall be permitted in approved campgrounds without issuance of a regular zoning permit.
- (b) Camping on a lot by one camping party including the landowner or by one camping party with the landowner's written permission shall be allowed without issuance of a regular zoning permit, subject to the following:
  1. Such camping shall be allowed in all zoning districts, except Wetland, Commercial Center, Mixed Use Commercial, Light Industrial, Village

Commercial and General Commercial districts. (Amended: 27 February 2007; Ord. 2007-04; Effective 12 March 2007)

2. Sanitary waste disposal shall be provided by either:

- a. Connection to approved on-site waste disposal system.
- b. Self-contained holding tank with disposal at an approved sanitary dump station.
- c. A portable toilet with disposal at an approved sanitary dump station.

3. Side and rear yard requirements for the camping unit shall be as required for principal structures in s. 3.02(3), Table of district requirements, or s. 3.15, Special development requirements, as applicable.

4. The camping unit shall meet the setback requirements of s. 3.05, Setback from roads. (Amended: 27 May 2014; Ord. 2014-10) (Amended: 20 Sept. 2016; Ord. 2016-14)

5. ~~Camping shall not exceed a total of 30 days in any calendar year.~~  
(Amended: 27 August 2019; Ord. 2019-08; Effective 7 October 2019)

6. Not more than one camping unit shall be permitted on a lot.

7. Except as provided in subd. 8., the camping unit shall be removed from the property after each camping stay.

8. Outdoor storage.

- a. If a principal building is located on the lot, one camping unit may be stored outdoors. The stored camping unit shall meet all required setbacks and yards for accessory structures. The stored camping unit shall be in an in-transit position with no utility connections, windows and doors closed, and not used for sleeping purposes.

b. ~~The storage of a camping unit on a vacant lot shall be prohibited.~~ (Amended: 1 December 1996; Ord. 31-96)

~~(c) Camping on a lot during construction of a single family dwelling unit shall be allowed, subject to the following:~~

1. A regular zoning permit for a single family residence has been secured and a slab, crawlspace, or foundation for the single family dwelling unit has been installed.
2. A regular zoning permit which authorizes such camping has been secured.

## (4) Uses pertaining to the Wetland district.

(a) Uses which do not require the issuance of a zoning permit, but which must be carried out without any filling, draining, flooding, dredging, ditching, tiling, or excavating:

1. Hiking, fishing, trapping, hunting, swimming and boating.
2. The harvesting of wild crops such as marsh hay, ferns, moss, wild rice, berries, tree fruits, and tree seeds in a manner that is not injurious to the natural reproduction of such crops.
3. The pasturing of livestock.
4. The cultivation of agricultural crops.
5. The practice of silviculture, including the planting, thinning and harvesting of timber, subject to the requirements of s. 5.07, woodlands.
6. The construction or maintenance of duck blinds and deer stands.

(b) Uses which do not require the issuance of a zoning permit and which may include limited filling, flooding, draining, dredging, ditching, tiling, or excavating, but only to the extent specifically provided below:

1. Temporary water and stabilization measures necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on silvicultural activities if not corrected.
2. The cultivation of cranberries including flooding, dike and dam construction, or ditching necessary for the growing and harvesting of cranberries.
3. The maintenance and repair of existing agricultural drainage systems where permissible by s. 30.20, Wis. Stats., including ditching, tiling, dredging, excavating, and filling necessary to maintain the level of drainage required to continue the existing agricultural use. This includes the minimum filling necessary for disposal of dredged spoil adjacent to the drainage system, provided that the filling is permissible by Chapter 30, Wis. Stats., and that the dredged spoil is placed on existing spoil banks where possible.
4. The construction or maintenance of fences for pasturing livestock, including limited excavating and filling necessary for such construction or maintenance.
5. The construction or maintenance of piers, docks or walkways built on piling, including limited excavating and filling necessary for such construction and maintenance.
6. The maintenance, repair, replacement, or reconstruction of existing town and county highways and bridges, including limited excavating and filling necessary for such maintenance, repair, replacement, or reconstruction.

(c) Uses which require the issuance of a regular zoning permit and which may include limited filling, flooding, draining, dredging, ditching, tilling, or excavating, but only to the extent specifically provided below:

1. The construction and maintenance of roads which are necessary to conduct silvicultural activities or agricultural cultivation, subject to the following conditions:

- a. The road cannot, as a practical matter, be located outside the wetland.
- b. The road is designed and constructed to minimize adverse impact upon the natural functions of the wetland, enumerated in s. 11.08(3). (Amended: 20 Sept. 2016; Ord. 2016-14)
- c. The road is designed and constructed with the minimum cross-sectional area practical to serve the intended use. (Amended: 20 Sept. 2016; Ord. 2016-14)
- d. Road construction activities are carried out in the immediate area of the roadbed only.

2. The construction and maintenance of nonresidential buildings, subject to the following conditions:

- a. The building is essential for and used solely in conjunction with the raising of waterfowl, minnows, or other wetland or aquatic animals or some use permitted in the Wetland district.
- b. The building cannot, as a practical matter, be located outside the wetland.
- c. Such building is not designed for human habitation and does not exceed 500 square feet in floor area.
- d. Only limited filling or excavating necessary to provide structural support for the building shall be allowed.

3. The establishment of public and private parks and recreation areas, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game preserves and private wildlife habitat areas, and public boat launching ramps and attendant access roads, subject to the following:

- a. Any private wildlife habitat areas shall be used exclusively for that purpose.
- b. Filling or excavating necessary for the construction or maintenance of public boat launching ramps or attendant access roads is allowed only

where such construction or maintenance meets the criteria in par.(c), subd.1.

- c. Ditching, excavating, dredging, or dike and dam construction in public and private parks and recreation areas, natural and outdoor education areas, historic and scientific areas, wildlife refuges, and game preserves and private wildlife habitat areas is allowed only for the purpose of improving wildlife habitat and to otherwise enhance wetland values.

4. The construction or maintenance of electric, gas, telephone, water and sewer transmission and distribution facilities by public utilities and cooperative associations organized for the purpose of producing or furnishing such services to their members and the construction or maintenance of railroad lines subject to the following standards:

- a. The transmission and distribution facilities and railroad lines cannot, as a practical matter, be located outside the wetland.
- b. Such construction or maintenance is done in a manner designed to minimize adverse impact upon the natural functions of the wetland, enumerated in s. 11.08(3). (Amended: 20 Sept. 2016; Ord. 2016-14)

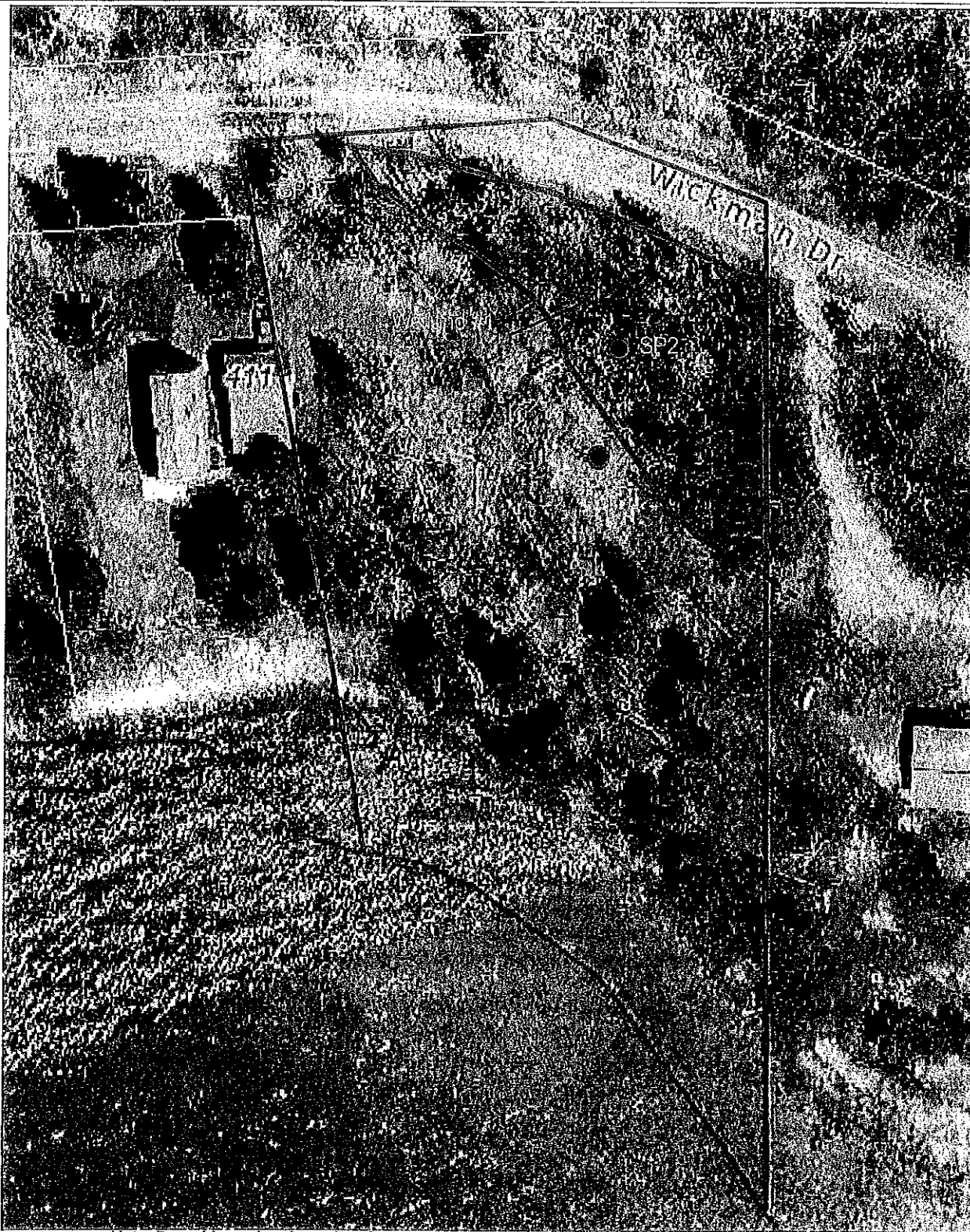
(d) Prohibited uses. Any use not listed in sub. (4), pars. (a) - (c) is prohibited, unless the wetland or portion of the wetland has been rezoned by amendment of this Ordinance in accordance with this Ordinance and s. 59.69(5)(e), Wis. Stats.

~~2.06 Accessory uses. Accessory uses are permitted in all zoning districts. For accessory uses involving structures or buildings, such structures or buildings shall be subject to the requirements of s. 3.12, accessory structures.~~

#### ~~2.07 Temporary uses.~~


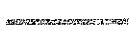



~~(1) Uses which are conducted on a lot for not more than 10 days total, including not more than 7 consecutive days, in a calendar year shall be known as temporary uses and may be conducted in any zoning district, except the Wetland district. Only those uses shown in s. 2.05(4), uses pertaining to the Wetland district, are allowed in the Wetland district. All temporary uses conducted on a lot within a calendar year count toward the allowed number of days. Uses which are conducted for more than the allowed number of days shall be regarded as principal uses and regulated accordingly. (Amended: 15 April 2014, Ord. 2014-05; Effective 27 May 2014)~~

~~(a) In the Town of Liberty Grove, temporary uses may be conducted for not more than 6 days total, including not more than 3 consecutive days. (Added: 15 April 2014, Ord. 2014-05; Effective 27 May 2014)~~



Note: Parcel boundary based on Door County GIS Mapping

**LEGEND**

-  Property Boundary
-  Wetland Boundary
-  Wetland Area
-  Wetland Sample Point
-  Upland Sample Point

RECEIVED

JUL 15 2021

DOOR COUNTY  
LAND USE SERVICES DEPARTMENT

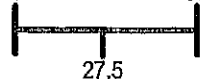


Figure 5 -  
Wetland Delineation Map

Wickman Drive Property  
Wickman Drive  
Washington Island, Door Cnty, WI

Door County GIS/Field Data

**BAY** Environmental  
STRATEGIES, INC.



Client:  
Relvits

Date: July 2021

Scale: 1" = 55' (+/-)

Drawn By: MCL

## INTRODUCTION

Bay Environmental Strategies, Inc. (BAY) performed a wetland determination and delineation for the Wickman Drive Property on behalf of Mr. Aaron Reivitis. The project area is approximately 1.1-acres in size and consists of all of Parcel No.: 0280304333013R. The project site is legally described as being in Section 4, Township 33 North, Range 30 East, Washington Island, Door County, Wisconsin. Figure 1, Site Location Map, illustrates the location of the project area.

The purpose and objective of the wetland determination and delineation was to identify if wetlands were present within the project area, and if so, determine the extent and spatial arrangement of the wetlands within the project boundaries. Figure 2, Site Detail Map, illustrates the project site boundaries.

The project site is located in a rural area comprised of rural residential properties. There are currently no improvements within project area, and it is wooded or grass covered. The project site is located along the shoreline of Lake Michigan, with the shoreline being the south project site boundary.

In general, the project area has an elevation range of 585 to 587 feet above mean sea level (msl). The project site generally slopes downward from south to north. There is an area of lower elevation present in the northeast corner of the parcel. Surface water runoff within the project area likely flows either north or south to areas of lower elevation, depending on the area of the property. There were no stormwater management features identified within the project area.

The project site sits along the shoreline of Lake Michigan. According to water level information published by the Army Corps of Engineers, Lake Michigan is currently about 18 inches above its normal level. Except for the near shoreline area, the higher lake levels don't appear to be having much of an impact on the hydrology of the site.

One wetland was identified within the project area and its boundary was delineated. Wetland 1 is located in the northeast corner of the parcel and extends slightly to the west along Wickman Drive. The wetland was only delineated up to the limits of the project site, and appears to extend offsite to the east.

The hydrology, soils and vegetation were considered normal within the project site at the time of delineation. Based on NRCS WETS data and NRCS Method-Rainfall Documentation Worksheet Hydrology Tools for Wetland Determination, precipitation during the three-month period prior to the field investigation was considered to be normal. The delineation was completed during the growing season.

BAY representatives Mr. Mark Love conducted the field investigation on June 8, 2020. Mr. Love is a Wisconsin Department of Natural Resources (WDNR) Assured Wetland Delineator. Mr. Love was the lead field investigator and report author for this project.

RECEIVED

JUL 13 2021

DOOR COUNTY  
LAND USE SERVICES DEPARTMENT

State of Wisconsin  
DEPARTMENT OF NATURAL RESOURCES  
101 S. Webster Street  
Box 7921  
Madison WI 53707-7921

Tony Evers, Governor  
Adam N. Payne, Secretary  
Telephone 608-266-2621  
Toll Free 1-888-936-7463  
TTY Access via relay - 711



February 1, 2024

Hans Lux  
Chair, Town of Washington  
910 Main Road, PO Box 220  
Washington Island, WI 54246

Dear Hans:

The Department would like to inform you that a grant from the Knowles-Nelson Stewardship Program has been tentatively awarded to support the acquisition of 20 acres of land located in the Town of Washington by Door County Land Trust (DCLT), for conservation and public recreational purposes.

State law requires DNR to inform your Board of potential Knowles-Nelson Stewardship-funded land purchases in your jurisdiction and notify you that your Board may adopt a resolution to support or oppose to project (23.0917(5t) Wis. Stats). Your Board is not obligated to hold a meeting or adopt a resolution. If you decide to do so, please send a copy of the resolution to:

Mary Rothenmaier  
Grants Specialist WDNR  
3911 Fish Hatchery Rd., Fitchburg, WI 53711  
(608)720-0120 or [Mary.Rothenmaier@Wisconsin.gov](mailto:Mary.Rothenmaier@Wisconsin.gov)

1

Although a resolution for or against a grant for land acquisition will be nonbinding, the Department is required to consider the resolution if it is received within 30 days of your receipt of this letter.

If you or have questions about this proposed acquisition, please contact:

Jessie Koyan  
Land Program Director  
DCLT  
PO BOX 65  
Sturgeon Bay, WI 54235

Please feel free to contact me with any questions, as well.

Sincerely,

*Mary Rothenmaier*

Mary Rothenmaier  
KN Stewardship Project Manager

cc: DCLT via email



**From:** WIZAP Committee <wizap@washingtontisland-wi.gov>  
**Sent:** Thursday, February 8, 2024 10:44 AM  
**To:** Hans Lux  
**Cc:** Larry Kahlscheuer; DOUG HANSEN  
**Subject:** Fwd: new county floodplain ordinance and maps  
**Attachments:** 2024 Floodplain Ordinance Information.pdf

Hi Hans,

We will add this to the February 26 WIZAP agenda. I am not sure we will be making any recommendations but can make it informative. My understanding is that the floodplain elevation will be dropping by a foot or so which is good news. This means a number of people will no longer need to have flood insurance and floodplain permitting will not be required for a number of parcels that currently do. I suggest looking at the layers on the Door Co Web map, you can see where there is currently floodplain and what is proposed to change which appears to shrink if not eliminate a number of the flood plains around the island.

Mike

----- Forwarded message -----

**From:** GOODE, MARIAH <mgoode@co.door.wi.us>  
**Date:** Wed, Feb 7, 2024 at 1:38 PM  
**Subject:** new county floodplain ordinance and maps  
**To:**

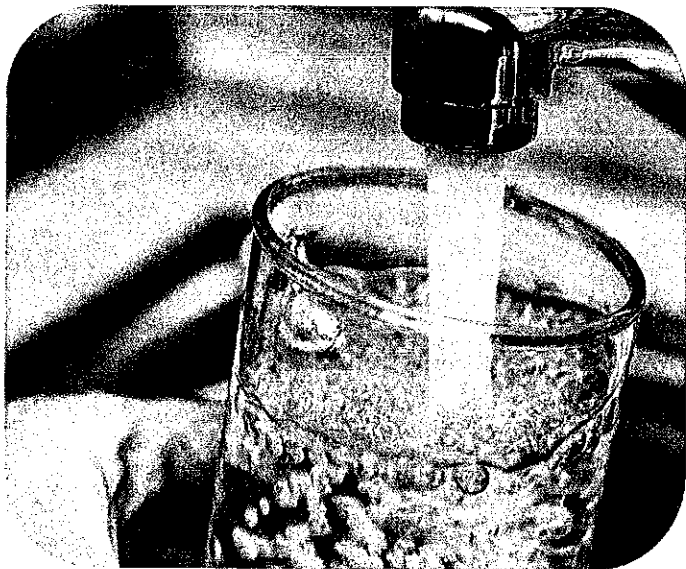
Greetings, town board chairs, town plan commission chairs, and town clerks!

As you may already be aware, the County of Door is required by FEMA to adopt a new floodplain ordinance and maps by May 8, 2024. I've attached for your review a packet of information about the adoption process, the ordinance, and the maps. This same packet will also be posted by tomorrow on our department website home page, <https://www.co.door.wi.gov/164/Land-Use-Services> .

The Resource Planning Committee hearing regarding adoption of the new ordinance and maps will be on Thursday, March 7<sup>th</sup> at 3:00 p.m. You are welcome to attend the meeting in person or virtually. A hearing notice with the meeting details will be sent to town clerks next week. Please note that while you are welcome to submit written and/or provide verbal testimony, the county has little to no say as to the content of the ordinance, and no say in the areas mapped as floodplain.

Please let me know if you have any questions.

Thank you!

**UWO**

UNIVERSITY OF WISCONSIN

**OSHKOSH****SPRING 2024****DOOR COUNTY****PRIVATE WELL  
MONITORING PROGRAM****TESTING PARAMETERS**

- 💧 Total coliforms/*E. coli* (quantification)
- 💧 Nitrate (Nitrate + nitrite as N)

**Cost is only \$30\***

*\*Discounted rate for the first 300 registrants; \$45 for those registering after the first 300 registrants.*

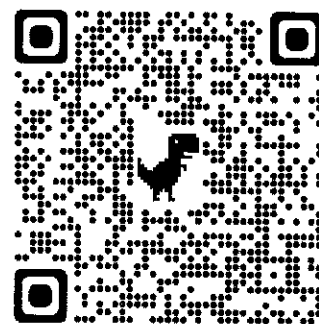
*Optional arsenic, pH, alkalinity, hardness and iron tests available at an additional cost of \$25*

**ABOUT THE PROGRAM**

The University of WI Oshkosh has been offering discounted well water quality testing through this program since 2019. The goal of this program is to provide education about the importance of testing your well water as well as build a database of groundwater quality data in Door County.

**HOW IT WORKS**

- RSVP using the link or QR code below by March 22<sup>nd</sup>
- Receive sampling kit in mail
- Attend a virtual forum to learn how to sample
- Return your kit April 5<sup>th</sup> or 6<sup>th</sup> at designated drop-off locations
- Receive your results & countywide summary of study

**Registration accepted through March 22<sup>nd</sup>****RSVP online at <https://uwo.sh/doorco-wells-spring24> or using the QR code**

*\*Prepayment using a credit card is accepted when you RSVP online, otherwise mailed checks are accepted made out to UW Oshkosh. Note that sampling kits will not be mailed out until payment is received.*

**Sample drop-off is April 5<sup>th</sup> & 6<sup>th</sup> – mark your calendars!**

For more information, contact Carmen Ebert at [eric@uwosh.edu](mailto:eric@uwosh.edu) or (920) 424-3148

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, December 20<sup>th</sup>, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

## MINUTES

### REGULAR TOWN BOARD MEETING

**DRAFT**

1. Chairman Lux called the Regular Town Board Meeting to order at 6:13 PM.
2. Roll Call/Quorum and Approval of Agenda
  - a. In addition to Chairman Lux, supervisors present include Martin Andersen, Margaret Foss, and Larry Kahlscheuer, with Loren Roznai attending via GoTo Meeting.
  - b. Motion by Kahlscheuer seconded by Andersen to approve of the agenda. Motion carried.
3. Chairman's Comments
  - a. Electorate Budget Hearings
    - i. Chairman Lux recapped that the people had expressed a desire for the board to update the fee schedule to generate additional revenue.
    - ii. The state has sent notice of withholding shared revenue due to the rejected levy limit increase in 2019.
  - b. Comprehensive Plan Update
    - i. The survey has been very successful with a response of about 40 to 50%.
  - c. Community Suggestion Box – [chairman@washingtonisland-wi.gov](mailto:chairman@washingtonisland-wi.gov)
4. Public comments, communications, and suggestions from residents of the town and other people present.
  - a. Supervisor Margaret Foss apologized to the WIZAP Committee saying that she felt herself and the board acted too quickly in approving the survey and wished that more time had been spent communicating with the committee. She also relayed that she has been made aware of criticisms made of the board, one being that there is not enough

discussion by the board on topics, and that people would like to make comments on more items. Supervisor Foss wondered if the board should allow more comments or offer more public hearings.

- i. Chairman Lux responded to the public comments item by clarifying that Town Board meetings are guided by state statutes. There is a limit on public comment. He encouraged people to email him or to come to a meeting to make their comments heard during the designated section. He also made clear that items that are not on the agenda cannot be discussed by the board, but that if a person wants to interject during the meeting that they must be recognized by the chair before speaking. He cautioned that too much public input and/or discussion could cross the line into a public hearing. Supervisor Foss suggested that more listening sessions may be needed.
  - ii. DPW Jon Mann stated that this is why the committees are so important. When it becomes a free-for-all, it becomes more of a debate than a town board meeting and it is not productive.
  - iii. Chairman Lux agreed and stated that the Town Board members are representatives of the public. When people have concerns, they should approach their Town Board Supervisors at times outside of meetings.
  - iv. Supervisor Kahlscheuer clearly stated that these meetings are business meetings held in public, not public business meetings. The representatives have been voted for by the people to represent their interests.
- b. Keith Mann requested to add behavioral/mental health to the purpose of the Healthcare Committee.
  - c. Washington Island Edition – Destination Connection – Destination Door County
5. Motion by Kahlscheuer seconded by Andersen to approve of the following Meeting Minutes. Motion by Kahlscheuer seconded by Foss to amend the motion by adding the adjustment to item e. Amendment carried. Motion carried.
- a. Regular Town Board – 11/15/2023
  - b. Public Hearing Minutes – 11/13/2023
  - c. Special Town Meeting of Electors Minutes – 11/13/2023
  - d. Special Town Board Minutes – 11/13/2023
  - e. Public Hearing Minutes – 11/29/2023
    - i. Correct “not” to “now” in item 4.
  - f. Special Town Meeting of Electors Minutes – 11/29/2023
  - g. Special Town Board Meeting – 11/29/2023
6. Communications and petitions by Town Clerk/Treasurer – No discussion or action.
- a. Town of Washington – Reconciliation Reports
    - i. General Checking – 11/30/2023

**DRAFT**

- ii. Tax Checking – 11/30/2023
  - b. Town of Washington – Statement of Assets, Liab. & Equity
    - i. Balance Sheet Summary Report – November 2023
  - c. Town of Washington – Statement of Revenue & Expenditures
    - i. General Fund - November 2023
- 7. Acknowledge Receipt of Reports of specific standing departments and committees.
  - a. Community Center Committee
    - i. Agenda - 10/09/2023
  - b. WIZAP Committee
    - i. Minutes – 10/23/2023
    - ii. Minutes – 11/20/2023
    - iii. Agenda – 12/11/2023
  - c. Archives Committee
    - i. Minutes – 12/05/2023
  - d. Fire Department
    - i. Monthly Report – November 2023
- 8. Reports of special committees, special commissions, and special boards.
  - a. Ordinance Review Committee – (See Section 10)
    - i. Supervisor Kahlscheuer suggested that Keith Mann’s added input be considered by the committee.
    - ii. Supervisor Foss wanted to add the term “vision” that is mentioned in the Airport Committee be added to several other Committees. Supervisors Roznai and Kahlscheuer agreed.
    - iii. Supervisor Foss questioned whether items H & I should be included because some members of the community don’t want to see increased airport usage. Chairman Lux cautioned that this would prevent the Lions Club from advertising for their Fly-in Fish Boil event. The specific working of H & I will be considered by the committee.
    - iv. Supervisor Foss questioned the usage of the word “oversee” in the Parks Committee. The wording will be changed to “will review and make recommendations about”.
- 9. Reports by Town Supervisors
  - a. Martin Andersen
    - i. Fire Department
      - i. Engine 363 is experiencing some issues. More investigation is needed.
    - ii. Infrastructure Committee
      - i. Waiting for the survey results from the comprehensive plan.
    - iii. Harbors and Waterways

**DRAFT**

- i. Supervisor Andersen encouraged action on making improvements. He will research grant money options.
  - b. Larry Kahlscheuer
    - i. Law Enforcement
      - i. No update
    - ii. Healthcare
      - i. Addressed later in the agenda.
    - iii. WIZAP
      - 1. Update on Comprehensive Plan
        - a. The survey has been closed and the project leader from Bay-Lake has been changed from Izzy to Brandon Robinson.
        - b. Discussion on the importance of keeping our town specific overlays occurred. The county has expressed interest in making our ordinance application more uniform along with the rest of the municipalities in the county.
- c. Loren Roznai
  - i. Economic Development
    - i. No update
  - ii. Community Center
    - 1. Swim Lessons
      - a. More discussion later in the agenda.
  - iii. Museums
    - i. No update
- d. Margaret Foss
  - i. Parks
    - i. Two people have expressed interest in joining the committee. Supervisor Foss met with them to discuss their interests and ideas.
    - ii. Supervisor Foss would like to consider the possibility of pursuing a park fee again, and asked if the board felt this should be tasked to the committee.
      - a. Supervisor Kahlscheuer added that past issues with other structures need to be addressed.
      - b. The board was open to a recommendation from the committee.
  - ii. Red Barn
    - 2. Meeting with Dan Hansen – work at Red Barn
      - a. Roofing repairs were discussed, and a preliminary timeline was planned.
      - b. Other smaller projects were also discussed.

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- iii. Rec Center
  - i. The committee did not meet.
  - ii. The fee structure was reviewed, and some potential changes were discussed between Rec Center Manager Katie McGrane, Supervisors Foss and Roznai, and Clerk/Treasurer Alexandria McDonald.
  - iii. The Washington Island Foundation discussed but did not yet vote on a contribution of \$10,000 to the roof repair at the Rec Center.
  - iv. The Rec met their goal of the \$35,000 matching funds campaign with the Washington Island Foundation.
- iv. Archives
  - i. The committee voted to keep their membership at 9, contrary to the proposed membership of 7 being suggested in the new ordinance changes.

DRAFT

- e. Hans Lux
  - i. Town Office
    - 1. Meeting with Destination Door County
      - a. Information about short-term rentals and permitting. There are 47 Airbnbs and 17 VBROs.
      - b. Discussion about grants for the rec center and the development of Mountain Park.
    - 2. Update on Employee Handbook
      - a. The first draft is being finalized and will be distributed soon for review.
    - 3. Credit Cards
      - a. Chairman Lux is in the process of researching potential companies to offer credit card services.
  - ii. DPW
  - iii. Airport
    - i. A potential meeting would be in the spring.

10. Specific matters for discussion and possible action by Town Board in open session:

- a. Motion by Kahlscheuer seconded by Andersen to approve payment of Utility bills – November 1 to November 30, 2023. Motion carried.
- b. Motion by Andersen seconded by Kahlscheuer to approve payment of Town bills – November 1 to November 30, 2023.
- c. Ordinance Updates
  - i. Archives Committee
    - i. The committee currently has 8 members.

1. Motion by Foss seconded by Kahlscheuer to approve Kari Gordon to committee subject to Connie Sena's resignation. Motion carried.
2. Letter of intent – Douglas Foss
  - a. Board tabled item because Foss has since joined the Navy.
3. Motion by Roznai seconded by Kahlscheuer to approve request for salary increase for Archivist pending clarification from Clerk/Treasurer. Motion carried.
  - ii. Approval of Resolution #2023-11 – Reorganization of Chapter 12
    - i. Action postponed until next meeting.
- d. Motion by Kahlscheuer seconded by Andersen to approve of proposal with Brander Engineering for Rec Center evaluation. Motion carried.
- e. Approve amount for swim lessons & equipment.
  - i. The committee proposed to pay \$500 per session based on figures from 2019. Clerk/Treasurer Alexandria McDonald had brought up that currently the Rec charges \$50 per hour, so an amount closer to \$1,800 may be more reasonable based on the number of hours the pool will be used.
  - ii. Supervisor Roznai suggested an amount closer to \$1,500 because of the actual costs associated with the program, and lost revenue from closing the pool to the public.
  - iii. The committee has \$20k in fund balance, which had previously been intended to spend partly on an alarm system. However, there are funds that could be used for this swim lesson program.
    - i. Committee Chair Emily Small mentioned that this may be a misunderstanding and that they did not intend to spend donor funds on the alarm system, but that they do intend to spend the money on swim lessons.
  - iv. The discussion ended on the estimated amount of \$5,000 for instructor payment, and potentially \$4,500 for pool time to be paid to the Rec.
  - v. Motion by Andersen seconded by Foss to not exceed \$10,000 on funding swim lessons.
  - vi. Motion by Roznai seconded by Foss to approve funds to be spent on swim lesson materials as detailed in the recommendation. Motion carried.
- f. Motion by Kahlscheuer seconded by Foss to approve Bitta Gordon to Community Center Committee. Motion carried.
- g. Motion by Kahlscheuer seconded by Foss to approve of Alessandra Rolffs and Michelle Mann to Parks Committee. Motion carried.
- h. Motion by Lux seconded by Kahlscheuer to nominate election inspectors based on recommendation from Clerk/Treasurer. Motion carried.

**DRAFT**



- i. WEX card system
    - i. Chairman Lux gave the board an update on the program. Each vehicle would have a card, as well as cards assigned to people for miscellaneous gas use. WEX will also handle the tax exemption filing. The amount will be paid by invoice. A 1.77% rebate will also be applied.
  - j. Motion by Andersen seconded by Kahlscheuer to approve of 2024 Per Diem Rates. Motion carried.
  - k. Motion by Kahlscheuer seconded by Andersen to approve of Clerk/Treasurer and Supervisor Foss to attend Towns Assn. training in February in Green Bay. Motion carried.
  - l. Proposed Meeting Dates for 2024
  - m. Motion by Kahlscheuer seconded by Andersen to accept donation from Death's Door BBQ to Airport - \$1500. Motion carried.
11. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, January 17<sup>th</sup>, 2024
12. Motion by Kahlscheuer seconded by Andersen to adjourn. Motion carried. Adjourned at 8:16 PM.

**DRAFT**

Respectfully Submitted,

---

Alexandria McDonald, Clerk/Treasurer

---

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, January 17<sup>th</sup>, 2024, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

## MINUTES

### REGULAR TOWN BOARD MEETING

**DRAFT**

1. Chairman Hans Lux called the Regular Town Board meeting to order at 6:03 PM.
2. Roll Call/Quorum and Approval of Agenda.
  - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
  - b. Motion by Andersen seconded by Roznai to approve the agenda. Motion carried.
3. Chairman's Comments
  - a. Door County Vaccine Clinic will be help on February 1, 2024, in the Rutledge Room.
  - b. EMR Crew Chief Gary Schultz wrote a letter thanking the town crew for their quick action during the recent storm in helping plow the way for an EMS call.
  - c. Invitation to Governor's State of State Address
    - i. Chairman Lux was invited to attend the address, but unfortunately will be unable to attend. Governor Evers' office relayed that the Governor was thrilled with his last visit to the island and Chairman Lux invited him to return anytime.
  - d. Response to public input discussion
    - i. Chairman Lux read a statement that he prepared in response to Supervisors Foss's question of public involvement in Town Board meetings. Supervisor Foss had advocated for more involvement throughout the meeting, and Chairman Lux had held firm that the appropriate place for public comment was to be restricted to the public comment period as described in a meeting notice. He referenced the Open Meeting Law and several state statutes as justification. He encouraged the public to contact their representatives directly, as well as the

committees, and to attend Town Board meetings and utilize the public comments period.

e. Community Suggestion Box – [chairman@washingtonisland-wi.gov](mailto:chairman@washingtonisland-wi.gov)

4. Public comments, communications, and suggestions from residents of the town and other people present.

a. Supervisor Foss responded to Chairman Lux’s statement and clarified that she did not mean to insinuate that the Board break the law to allow comments, but that she was just asking for clarification of Chairman Lux’s statements from the December meeting. She further said that she had accepted the Chairman’s response, and apologized for an offense that was felt.

b. Supervisors Roznai and Kahlscheuer stated that they shared Chairman Lux’s sentiment. The board then agreed to move on from this topic.

c. Suzanne Wilson-Davis – Access for Detroit Island Residents

i. With the recent sale of Kaps Marina, many Detroit Island residents are looking for places to dock their boats on Washington Island. With Kaps being a private marina, and the new owners being a private entity, the Town is not able to affect any change in this matter, but Chairman Lux wanted to bring attention to the issue in hopes that a positive outcome may be found. He recognized that Detroit Island residents are taxpayers, and that the Town has a commitment to help them when able.

**DRAFT**

d. Keith Mann wanted to move the content of 10 (e) be moved to agenda item 8.

i. Chairman Lux responded that item 10 is involving ordinances, and then 8 was a policy so they must be listed separately. Mann suggested that there was a conflict of interest of Chairman Lux writing policy for the Healthcare Committee because Chairman Lux’s wife is a doctor, but Chairman Lux clarified that she works for Door County Medical Center, not the Town of Washington.

5. Motion by Kahlscheuer seconded by Foss to approve of the following meeting minutes with the following correction. Motion carried.

a. Regular Town Board – 12/20/2023

i. Supervisor Foss asked for a change in item 8 (a) (ii), to strike “future planning and funding procurement” and replace with “the term vision”.

b. Corrected Public Hearing Minutes – 11/29/2023.

6. Communications and petitions by Town Clerk – No discussion or action.

a. Town of Washington – Reconciliation Reports

i. General Checking – December 2023

ii. Tax Checking – December 2023

b. Town of Washington – Statement of Assets, Liab. & Equity

i. Balance Sheet Summary Report – December 2023

- c. Town of Washington – Budget Comparison – December 2023
      - i. General Fund – December 2023
- 7. Acknowledge Receipt of Reports of specific standing departments and committees.
  - a. Community Center Committee
    - i. Minutes – 12/05/2023
    - ii. Recommendation – 01/14/2024
  - b. Fire Department
    - i. Monthly Report – December 2023
- 8. Reports of special committees, special commissions, and special boards.
  - a. Ordinance Review Committee – (See Section 10)
    - i. Supervisor Kahlschuer believed that it was time to approve the ordinances, and if adjustments were needed later to address those issues as they arose.
    - ii. There was a misunderstanding in Supervisor’s Foss intent last meeting when she asked to make a change in adding a statement concerning marketing strategy, she had meant vision, however, she was pleased with the additions that Supervisors Kahlscheuer and Roznai had made.
    - iii. Chairman Lux had added “(including mental health)” in 12-23 B of the Healthcare Committee ordinance. Supervisor Roznai suggested changing the wording to “Recognize the importance of medical care for the physical and mental health and well-being of all those who reside and visit Washington Island and the costs associated with that care.” The reason being that she did not feel mental health should be specifically called out, but rather included along with physical health in a broader sense.
    - iv.
- 9. Reports by Town Officers.
  - a. Martin Andersen
    - i. Fire Department
      - i. Engine 363 is undergoing repair.
    - ii. Infrastructure Committee
      - i. Any decisions are on hold until the comprehensive plan survey results are analyzed.
    - iii. Harbors and Waterways
      - i. No report.
  - b. Larry Kahlscheuer
    - i. Law Enforcement
      - i. No major events have occurred.
    - ii. Healthcare
      - i. No report.

**DRAFT**

- iii. WIZAP
      - i. The comprehensive plan survey results are being analyzed.
  - c. Loren Roznai
    - i. Economic Development
      - i. Now that the ordinances are clear she is hopeful that they will receive applications.
    - ii. Community Center
      - i. The recommendation from the CCC was to reimburse the Rec Center \$1,000 per session, and she feels that is a step in the right direction to cover costs.
    - iii. Museums
      - i. No report.
  - d. Margaret Foss
    - i. Parks
      - i. Alessandra Rolfs resigned from the Committee, due to other responsibilities.
      - ii. The Special Town Board meeting on January 15 involved a meeting with a representative from HONK which is a software company that is geared towards collecting parking fees. After further discussion, the board felt it would be better to explore a more inclusive platform to collect many kinds of fees for the town.
      - iii. She suggested that the planning of what kinds of fees the Town collects from tourists to support the parks, among other town projects, should fall to the board. Especially because of the large amount of work and research involved. She also suggested several listening sessions to involve the public.
    - ii. Red Barn
      - i. No report.
    - iii. Rec Center
      - i. No report.
    - iv. Archives
      - i. No report.
  - e. Hans Lux
    - i. Town Office
      - i. Melissa Olsen new POC with Kerber Rose HR
      - ii. Update on WEX system
        - a. Drivers and vehicles are being identified.
      - iii. Update on CC service provider

**DRAFT**

a. The project will involve looking for a platform to support the collection of Town fees online.

ii. DPW

i. The crew did a great job responding to the last winter storm. They have also received news that the summer employees are interested in returning next summer.

iii. Airport

i. Chairman Lux indicated he had no report, then Supervisor Andersen asked if there was a deadline to begin work on the Airport Master Plan, and Chairman Lux indicated that he did not believe so.

10. Specific matters for discussion and possible action by Town Board in open session:

a. Motion by Andersen seconded by Kahlscheuer to approve payment of Utility District bills – December 1 to December 31, 2023. Motion carried.

b. Motion by Foss seconded by Andersen to approve payment of Town bills – December 1 to December 31, 2023. Motion carried.

c. Ordinance Updates

i. Review potential changes to ordinances.

i. Motion by Kahlscheuer seconded by Roznai to approve the changes to the ordinances as previously described. Motion carried.

ii. Motion by Kahlscheuer seconded by Foss to approval of Resolution #2023-11 – Reorganization of Chapter 12. Motion carried upon roll call vote. All ayes.

d. Discussion/Recommendations on Fee Schedule for 2024

i. Chairman Lux opened the discussion stating that the public had made it clear that they expected the Board to try to recoup revenue from tourists and non-residents. The board raised many fees in accordance with that line of thinking.

ii. Motion by Kahlscheuer seconded by Foss to no longer accept commercial agreements for garbage disposal at the Island Exchange. Motion carried.

iii. Discussion about making the addition of sales tax clearer in the fee schedule.

iv. The Board directed the Clerk/Treasurer to make changes and present an updated schedule to the board at the next meeting for review.

e. Motion by Kahlscheuer seconded by Andersen to approve Conflict of Interest Policy and Statement. Motion carried.

f. Motion by Roznai seconded by Kahlscheuer to approve revised Police On-Call Policy & Stipend Increase. Motion carried.

g. Review/Approve update revisions to Employee Handbook

i. Chairman Lux encouraged all employees and Board members to review the handbook and make notes of concerns, questions, and clarifications to be discussed at a subsequent meeting.

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- h. Personnel & Finance Matters
  - i. Motion by Roznai seconded by Foss to approve additional PTO carryover for DPW employee. Motion carried.
  - ii. Motion by Kahlscheuer seconded by Andersen to approve FD & EMR stipends for 2024. Motion carried.
  - iii. Motion by Roznai seconded by Foss to approve recommendation from Clerk/Treasurer for SAP 2023 payment for FD employees. Motion carried.
  - iv. Motion by Andersen seconded by Foss to approve salary increase for Archivist – (see memo from Clerk). Motion carried.
  - v. Motion by Kahlschuerer seconded by Roznai to request all department invoices be sent to Clerk/Treasurer. Motion carried.
  - vi. Motion by Foss seconded by Roznai to rescind any permission for outside credit cards. Motion carried.
- i. Request for additional hangars at Airport.
  - i. There have been several requests to build new hangars at the airport, and Chairman Lux is currently consulting with other airport operators about what process to follow for approving new hangars. Consultation with an engineer may be needed to be sure there won't be drainage problems with new construction.
- j. Response to request for speed limit decrease for Townline Road.
  - i. Police Chief Tyler McGrane investigated the matter and the area by the hill by Range Line does not meet the qualifications to be 35 mph. A possible solution would be to create a four way stop at Airport and Townline, but this may not be the most favorable solution. More discussion is needed.
- k. Motion to approve Jeffrey Andersen to attend WOWRA/WLWCA Conference – Feb 1 – 2. Motion carried.
- l. Resignation of Alessandra Rolffs from Parks Committee.
- m. Motion by Kahlscheuer seconded by Roznai to approve Connie Smith to Parks Committee. Motion carried.
- n. Approval of Susan Kochanowski to WIZAP Committee
- o. Motion by Roznai seconded by Kahlscheuer to approve driveway permit 2024-01 for Julian Hagen. Motion carried.
- p. Motion by Foss seconded by Roznai to accept the following donations. Motion carried.
  - i. Pam Young – \$250 – Maritime Museum
  - ii. Wash Town Mutual Ins – \$200 – Comm Center Community
  - iii. Manns Store – \$390.00
    - i. \$130.00 – Maritime Museum
    - ii. \$130.00 – Jacobsen Museum

DRAFT

- iii. \$130.00 – Red Barn
  - iv. Eleanor & Wayne Boyer – \$100.00 – EMR account
11. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1): (c) Considering employment, promotion, compensation, or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibilities.
    - i. Motion by Andersen seconded by Roznai to move to closed session. Motion carried upon roll call vote. All ayes. Moved to closed session at 9:09 PM.
    - ii. Motion by Roznai seconded by Kahlscheuer to move to open session. Motion carried upon roll call vote. All ayes. Moved to open session at 9:59 PM.
12. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future Town Board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, February 21, 2024
2. Motion by Roznai seconded by Kahlscheuer to adjourn. Motion carried. Adjourned at 9:59 PM.

Respectfully Submitted,

**DRAFT**

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Alexandria McDonald, Clerk/Treasurer

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Hans Lux, Chairman



STATE OF WISCONSIN

Town of Washington

Door County

**DRAFT**

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the Special public meeting of the Town Board of the Town of Washington for Monday, January 15<sup>th</sup>, 2024, beginning at 10:00 a.m. per Department of Justice guidelines. The meeting will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

### **MINUTES**

#### **SPECIAL TOWN BOARD MEETING**

1. Chairman Hans Lux called the Special Town Board Meeting to order at 10 AM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
  - a. In addition to Chairman Lux, supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
4. Specific matters for discussion and possible action by Town Board in open session:
  - a. "HONK" presentation for evaluation for Parks Committee usage.
    - i. A representative from HONK gave a brief overview on how the company provides a parking fee collection service. Services include credit card processing, signage, monitoring, parking pass programs, customization, and customer support.
  - b. Discussion on parks – how to proceed with plans and revenue fees.
    - i. After the presentation, the board had a general discussion about if this app could be applied to other fee collections to simplify the methods of fee collection. The consensus was that HONK was a parking fee platform, and the board wanted to explore a more comprehensive fee collection platform. They also concurred that all details of the fee collection needed to be finalized before collection could happen.
5. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future Town Board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Regular Town Board – January 17<sup>th</sup>, 2024
6. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 11:29 AM.

Respectfully Submitted,

# DRAFT

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Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

Bank Account:	GENERAL CHECKING
Statement Date:	1/31/2024
Statement Balance:	\$449,312.84
Statement Balance Difference:	\$0.00
Cash Accounts Balance Difference:	\$0.00

## GENERAL CHECKING

Reconciliation Date: 1/31/2024

Number	Date	Description	Payment	Deposit
	12/31/2023	Receipts Posted 12/31/2023		56,665.00
	12/31/2023	Receipts Posted 12/31/2023		1,171.00
	12/31/2023	Receipts Posted 12/31/2023		350.00
	12/31/2023	Receipts Posted 12/31/2023		130.00
	12/31/2023	Receipts Posted 12/31/2023		1,653.00
	12/31/2023	Receipts Posted 12/31/2023		260.00
	12/31/2023	Receipts Posted 12/31/2023		46,713.57
	12/31/2023	Receipts Posted 12/31/2023		2,293.48
	1/02/2024	Receipts Posted 01/02/2024		39,308.08
	1/08/2024	Receipts Posted 01/08/2024		4,698.29
	1/08/2024	Receipts Posted 01/08/2024		67.00
	1/09/2024	Receipts Posted 01/09/2024		4,234.25
	1/11/2024	Receipts Posted 01/11/2024		46,169.20
	1/17/2024	Receipts Posted 01/17/2024		2,240.25
	1/22/2024	Receipts Posted 01/22/2024		660.00
	1/24/2024	Receipts Posted 01/24/2024		25,831.58
	1/29/2024	Receipts Posted 01/29/2024		2,455.00
	1/30/2024	Receipts Posted 01/30/2024		18.47
	1/31/2024	Receipts Posted 01/31/2024		836.00
	1/31/2024	Receipts Posted 01/31/2024		125.00
	1/31/2024	Receipts Posted 01/31/2024		1,368.12
	1/31/2024	Receipts Posted 01/31/2024		3,554.52
TRANSFER	1/08/2024	TRANSFER		700,000.00
27741	6/08/2023	WILLIAM WILSON	5,000.00	
27741	1/26/2024	WILLIAM WILSON	-5,000.00	
28007	11/15/2023	WISCONSIN TOWNS ASSOCIATION	293.25	
28051	12/26/2023	WASHINGTON ISLAND ELECTRIC COOPE	3,599.05	
28052	12/27/2023	BAY-LAKE REGIONAL PLANNING COMMI	1,787.67	
28053	12/27/2023	FASTENAL COMPANY	392.57	
28054	12/27/2023	Gannett Wisconsin Media	112.19	
28056	12/27/2023	QUILL LLC	93.56	
28057	12/27/2023	RHYME BUSINESS PRODUCTS LLC	332.26	
28058	12/27/2023	WARNER-WEXEL	117.09	
28060	12/27/2023	WASHINGTON ISLAND OBSERVER	70.00	

## GENERAL CHECKING

Reconciliation Date: 1/31/2024

Number	Date	Description	Payment	Deposit
28061	12/28/2023	CARQUEST AUTO PARTS STORE	338.78	
28062	12/28/2023	Chappell Sports, Inc.	1,170.00	
28063	12/28/2023	DAVE'S GARAGE	20.54	
28064	12/28/2023	FASTENAL COMPANY	554.10	
28065	12/28/2023	GFL ENVIRONMENTAL	3,137.03	
28066	12/28/2023	HANSEN PROPANE	280.10	
28067	12/28/2023	KERBER ROSE S.C.	1,700.00	
28068	12/28/2023	WASHINGTON ISLAND OBSERVER	445.61	
28069	1/05/2024	JENSEN, GREGORY	83.11	
28070	1/04/2024	ASSOCIATED APPRAISAL CONSULTANTS	1,149.04	
28071	1/04/2024	BARCO PRODUCTS LLC	2,936.99	
28072	1/04/2024	BAY-LAKE REGIONAL PLANNING COMMI	2,711.00	
28073	1/04/2024	CARRICO AQUATIC RESOURCES	250.00	
28074	1/04/2024	DIRECT TV	170.98	
28076	1/04/2024	DOOR COUNTY TREASURER	340.00	
28076	1/04/2024	DOOR COUNTY TREASURER	-340.00	
28077	1/04/2024	DOOR COUNTY TREASURER	3,071.64	
28078	1/04/2024	HORTON GROUP, INC	2,095.00	
28079	1/04/2024	HUNTINGTON NATIONAL BANK	45,276.39	
28080	1/04/2024	MANN'S MERCANTILE	28.99	
28081	1/04/2024	NOR-DOOR ISLAND EYECARE INC	245.00	
28082	1/04/2024	NORTHERN DOOR COMMUNICATIONS	12.75	
28083	1/04/2024	NORTHERN LAKE SERVICE INC	718.04	
28084	1/04/2024	QUANTUM TECHNOLOGIES	30.00	
28085	1/04/2024	RHYME BUSINESS PRODUCTS LLC	201.62	
28086	1/04/2024	SAM'S CLUB/SYNCHRONY BANK	109.67	
28087	1/04/2024	WASHINGTON ISLAND ELECTRIC COOPE	3,586.31	
28088	1/04/2024	WASHINGTON ISLAND FERRY LINE	30.00	
28089	1/04/2024	WASHINGTON ISLAND OBSERVER	917.47	
28090	1/04/2024	WORKHORSE SOFTWARE SERVICES, INC	8,600.00	
28091	1/08/2024	DOOR COUNTY TREASURER	235,750.41	
28092	1/08/2024	KERBER ROSE S.C.	3,400.00	
28093	1/08/2024	NORTHEAST WISCONSIN TECHNICAL CO	54,229.37	
28094	1/08/2024	WASHINGTON ISLAND SCHOOL	315,198.27	

## GENERAL CHECKING

Reconciliation Date: 1/31/2024

Number	Date	Description	Payment	Deposit
28095	11/20/2023	MANN HEATING AND AIR	898.85	
28096	1/09/2024	BAY-LAKE REGIONAL PLANNING COMMI	1,320.38	
28097	1/09/2024	DOOR COUNTY TREASURER	170.00	
28098	1/09/2024	LUMEN - CENTURYLINK COMMUNICATIO	0.92	
28099	1/09/2024	NICOLET NATIONAL BANK	3,689.67	
28100	1/09/2024	QUANTUM TECHNOLOGIES	816.67	
28101	1/12/2024	BECHER HOPPE	871.08	
28102	1/12/2024	BELLIN HEALTH	75.50	
28104	1/12/2024	Door County Soil & Water Conserv	494.10	
28105	1/12/2024	FASTENAL COMPANY	1,540.06	
28106	1/12/2024	HANSEN PROPANE	8,802.48	
28107	1/12/2024	HERLACHE SMALL ENGINE, INC	15.00	
28108	1/12/2024	LAW FIRM OF CONWAY, OLEJNICZAK &	157.50	
28109	1/12/2024	MANN HEATING AND AIR	237.50	
28110	1/12/2024	MANN'S FOOD STORE	91.35	
28111	1/12/2024	MANN'S MERCANTILE	291.20	
28112	1/12/2024	Marian Nerenhausen	1,100.00	
28113	1/12/2024	MUNICIPAL EMERGENCY SERVICES	220.39	
28114	1/12/2024	QUILL LLC	50.58	
28115	1/12/2024	S & R Truck Center Inc	781.55	
28116	1/12/2024	TR COCHART TIRE CENTER	3,489.82	
28117	1/19/2024	ELLEFSON, STEVEN	681.61	
28118	1/19/2024	JENSEN, GREGORY	609.03	
28120	1/17/2024	NORTHEAST WISCONSIN TECHNICAL CO	2,561.30	
28121	1/17/2024	WASHINGTON ISLAND SCHOOL	14,886.58	
28122	1/19/2024	AHLBORN EQUIPMENT, INC	228.01	
28123	1/19/2024	CELLCOM NSIGHTTEL WIRELESS LLC	511.02	
28125	1/19/2024	RHYME BUSINESS PRODUCTS LLC	126.81	
28126	1/19/2024	SECURIAN FINANCIAL GROUP, INC	130.30	
28131	1/23/2024	RHYME BUSINESS PRODUCTS LLC	332.26	
28132	1/23/2024	VFIS/GLATFELTER SPECIALTY BENEFIT	8,068.80	
ACH ADP	1/22/2024	ADP	606.15	
ACH WDC	1/11/2024	WISCONSIN DEFFERED COMPENSATION	900.00	
ACH WDC	1/17/2024	WISCONSIN DEFFERED COMPENSATION	80.25	

## GENERAL CHECKING

Reconciliation Date: 1/31/2024

Number	Date	Description	Payment	Deposit
ACH WDC	1/19/2024	WISCONSIN DEFFERED COMPENSATION	900.00	
ACH WRS	1/30/2024	WISCONSIN RETIREMENT SYSTEM	6,297.43	
PAYROLL	1/05/2024	ACH DEDUCTION	550.00	
PAYROLL	1/19/2024	ACH DEDUCTION	550.00	
ACH DELTA	1/04/2024	DELTA DENTAL OF WISCONSIN INC	813.17	
ACH OPTUM	1/11/2024	OPTUM BANK HSA	8,500.00	
ACH ANTHEM	1/17/2024	ANTHEM BLUE CROSS BLUE SHIELD	13,644.52	
ACH WI DOR	1/17/2024	WISCONSIN DEPARTMENT OF REVENUE	867.24	
ACH WI DOR	1/18/2024	WISCONSIN DEPARTMENT OF REVENUE	867.24	
ACH NICOLET	1/02/2024	NICOLET NATIONAL BANK	3,024.94	
ACH NICOLET	1/12/2024	NICOLET NATIONAL BANK	60.00	
ACH NICOLET	1/26/2024	NICOLET NATIONAL BANK	18.47	
ACH FRONTIER	1/19/2024	FRONTIER	500.73	
ACH HARTFORD	1/04/2024	HARTFORD	347.42	
ACH NIC BANK	1/24/2024	WISCONSIN DEPARTMENT OF REVENUE	348.70	
PAYROLL	1/05/2024	Direct Deposit Vouchers Dated 01	17,853.51	
PAYROLL	1/19/2024	Direct Deposit Vouchers Dated 01	16,711.10	
PAYROLL	1/26/2024	Direct Deposit Vouchers Dated 01	1,242.10	
Totals:			823,179.14	940,801.81

GENERAL CHECKING

ACCT

Reconciliation Date: 1/31/2024

	1/31/2024	Computer Balance:	353,266.44
		Less Outstanding Deposits:	
	7/31/2023	Receipts Posted 07/31/2023	-2,120.00
	1/31/2024	Receipts Posted 01/31/2024	7,029.00
O/S DEP	6/30/2023	O/S DEPOSIT	1,873.00
		Total Deposits:	----- 6,782.00
		Plus Outstanding Payments:	
27008	3/31/2022	DC LAND USE	51.64
28075	1/04/2024	DOOR COUNTY ICE CREAM FACTORY	500.00
28103	1/12/2024	BOARD OF COMMISSIONERS OF PUBLIC LANDS	64,323.63
28119	1/17/2024	DOOR COUNTY TREASURER	11,134.42
28124	1/19/2024	Norsec Computer Recyclers LLC	1,065.00
28127	1/19/2024	UTILITY DISTRICT	709.43
28128	1/22/2024	Pilot Rock-RJ Thomas Mfg Co Inc.	1,100.00
28129	1/22/2024	QUILL LLC	90.75
28130	1/22/2024	SAM'S CLUB/SYNCHRONY BANK	123.55
28133	1/23/2024	WASHINGTON ISLAND CHAMBER OF COMMERCE	1,200.00
28134	1/23/2024	WISCONSIN DEPARTMENT OF JUSTICE	822.00
28135	1/26/2024	CARRICO AQUATIC RESOURCES	10.02
28136	1/26/2024	DAVE'S GARAGE	1,166.69
28137	1/26/2024	DOMINION VOTING SYSTEMS INC	57.42
28138	1/26/2024	GFL ENVIRONMENTAL	4,092.56
28139	1/26/2024	WASHINGTON ISLAND FERRY LINE	700.48
28140	1/26/2024	WASHINGTON ISLAND FERRY LINE	43.00
28141	1/26/2024	WILLIAM WILSON	5,000.00
28142	1/31/2024	ASSOCIATED APPRAISAL CONSULTANTS	1,149.04
28143	1/31/2024	DOOR COUNTY TREASURER	1,684.96
28144	1/31/2024	Fabick Cat	44.76
28145	1/31/2024	SERVICE MOTOR COMPANY	216.96
28146	1/31/2024	WASHINGTON ISLAND ELECTRIC COOPERATIVE	7,506.09
28147	1/31/2024	WASHINGTON ISLAND OBSERVER	36.00
		Total Payments:	----- 102,828.40



2/12/2024 8:39 AM

Statement Balance Report

Page: 2  
ACCT

GENERAL CHECKING

Reconciliation Date: 1/31/2024

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1/31/2024

Statement Balance:

449,312.84

2/12/2024 8:40 AM

Cash Accounts Balance Report

Page: 1  
ACCT

GENERAL CHECKING

Reconciliation Date: 1/31/2024

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1/31/2024	Computer Balance:	353,266.44
100-00-11100-000-000	NICOLET BANK	748,747.97
100-00-11111-000-000	ADP PAYROLL	-395,481.53
<hr/>		
1/31/2024	Cash Accounts Balance:	353,266.44

2/12/2024 8:40 AM

Treasurer's Report  
GENERAL CHECKING  
1/01/2024 Thru: 1/31/2024

Page: 1  
ACCT

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12/31/2023 Balance:	420,284.93
Checks:	-904,513.25
Receipts:	138,594.76
Other Cash Transactions:	698,900.00
1/31/2024 Balance:	353,266.44

2/12/2024 8:40 AM

Treasurer's Report  
GENERAL CHECKING

Page: 2  
ACCT

1/01/2024 Thru: 1/31/2024

Post Date	Type	Trans ID	Description	Amount
1/05/2024	JE	PAYROLL	Payroll Direct Deposit - ACH	-550.00
1/08/2024	JE	TRANSFER	TRANSFER	700,000.00
1/19/2024	JE	PAYROLL	Payroll Direct Deposit - ACH	-550.00
				-----
Others Cash Transactions:				698,900.00

Bank Account: TAX CHECKING

Statement Date: 1/31/2024

Statement Balance: \$3,110,873.46

Statement Balance Difference: \$0.00

Cash Accounts Balance Difference: \$0.00

TAX CHECKING

Reconciliation Date: 1/31/2024

Number	Date	Description	Payment	Deposit
	12/29/2023	Receipts Posted 12/29/2023		315,554.45
	1/02/2024	Receipts Posted 01/02/2024		126,568.15
	1/03/2024	Receipts Posted 01/03/2024		116,438.39
	1/04/2024	Receipts Posted 01/04/2024		304,233.97
	1/05/2024	Receipts Posted 01/05/2024		151,831.84
	1/08/2024	Receipts Posted 01/08/2024		79,570.79
	1/09/2024	Receipts Posted 01/09/2024		51,820.05
	1/10/2024	Receipts Posted 01/10/2024		94,412.21
	1/11/2024	Receipts Posted 01/11/2024		56,237.06
	1/12/2024	Receipts Posted 01/12/2024		18,866.78
	1/16/2024	Receipts Posted 01/16/2024		33,080.24
	1/17/2024	Receipts Posted 01/17/2024		90,721.57
	1/18/2024	Receipts Posted 01/18/2024		112,773.09
	1/19/2024	Receipts Posted 01/19/2024		94,723.10
	1/22/2024	Receipts Posted 01/22/2024		34,750.82
	1/23/2024	Receipts Posted 01/23/2024		60,506.55
	1/24/2024	Receipts Posted 01/24/2024		130,078.55
	1/25/2024	Receipts Posted 01/25/2024		133,592.50
	1/26/2024	Receipts Posted 01/26/2024		74,099.02
	1/29/2024	Receipts Posted 01/29/2024		48,908.66
	1/30/2024	Receipts Posted 01/30/2024		67,189.23
	1/31/2024	Receipts Posted 01/31/2024		11,407.48
TRANSFER	1/08/2024	TRANSFER	700,000.00	
Totals:			700,000.00	2,207,364.50

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Statement Balance Report

Page: 1

TAX CHECKING

ACCT

Reconciliation Date: 1/31/2024

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1/31/2024	Computer Balance:	3,262,951.81
	Less Outstanding Deposits:	
1/31/2024	Receipts Posted 01/31/2024	152,078.35
	Total Deposits:	----- 152,078.35
1/31/2024	Statement Balance:	3,110,873.46

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Cash Accounts Balance Report

Page: 1  
ACCT

TAX CHECKING

Reconciliation Date: 1/31/2024

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1/31/2024	Computer Balance:	3,262,951.81
100-00-11200-000-000	NICOLET SAVINGS TAX ACCT	3,262,951.81

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1/31/2024	Cash Accounts Balance:	3,262,951.81
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Treasurer's Report  
TAX CHECKING  
1/01/2024 Thru: 1/31/2024

Page: 1  
ACCT

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12/31/2023 Balance:	1,919,063.41
Checks:	0.00
Receipts:	2,043,888.40
Other Cash Transactions:	-700,000.00
1/31/2024 Balance:	3,262,951.81

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Treasurer's Report

Page: 2

TAX CHECKING

ACCT

1/01/2024 Thru: 1/31/2024

Post Date	Type	Trans ID	Description	Amount
1/08/2024	JE	TRANSFER	TRANSFER	-700,000.00
				-----
			Others Cash Transactions:	-700,000.00

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Balance Sheet Summary Report

Page: 1  
ACCT

Dated From: 1/01/2024  
Thru: 1/31/2024

Fund: 100 - GENERAL FUND

	Debit	Credit
CASH AND MARKETABLE SECURIT	3,701,229.25	
TAXES & SPEC. ASSMT. RECV'B		
ACCOUNTS RECEIVABLE	1,535.35	
DUE FROM OTHER FUNDS	73,527.26	
LAND	256,672.89	
FIXED ASSETS	4,488.43	
<b>TOTAL ASSETS</b>	<b>4,037,453.18</b>	
ACCOUNTS PAYABLE		64,994.45
DUE TO OTHER GOVERNMENTS		399.22
DEFERRED REVENUES		1,932,181.36
<b>TOTAL LIABILITY</b>		<b>1,997,575.03</b>
FUND BALANCES		1,385,140.44
Undefined Level		33,436.00
Undefined Level		99,775.65
Undefined Level		279,028.00
<b>TOTAL FUND EQUITY</b>		<b>1,797,380.09</b>
2024 Revenues		494,896.82
2024 Expenditures	252,398.76	

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Balance Sheet Summary Report

Page: 2  
ACCT

Dated From: 1/01/2024  
Thru: 1/31/2024

Fund: 100 - GENERAL FUND

	Debit	Credit
<b>GRAND TOTALS</b>	4,289,851.94	4,289,851.94

Fund: 100 - GENERAL FUND

Account Number		2024 January	2024 Actual 01/31/2024	2024 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	372,372.49	372,372.49	1,863,438.13	-1,491,065.64	19.98
100-00-41150-000-000	FOREST CROPLAND/MFL	0.00	0.00	120.00	-120.00	0.00
100-00-41222-000-000	SALES TAX REBATE	10.00	10.00	120.00	-110.00	8.33
100-00-41810-000-000	INTEREST DELINQUENT TAXES	0.00	0.00	50.00	-50.00	0.00
<b>TAXES</b>		<b>372,382.49</b>	<b>372,382.49</b>	<b>1,863,728.13</b>	<b>-1,491,345.64</b>	<b>19.98</b>
100-00-42300-000-000	SPECIAL ASSESSMENTS	125.00	125.00	1,400.00	-1,275.00	8.93
<b>SPECIAL ASSESSMENTS</b>		<b>125.00</b>	<b>125.00</b>	<b>1,400.00</b>	<b>-1,275.00</b>	<b>8.93</b>
100-00-43200-000-000	INTERGOV FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUE	0.00	0.00	61,408.77	-61,408.77	0.00
100-00-43420-000-000	FIRE INSURANCE DUES	0.00	0.00	10,000.00	-10,000.00	0.00
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	0.00	2,978.01	-2,978.01	0.00
100-00-43500-000-000	PD STATE GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43520-000-000	PD TRAINING AID	0.00	0.00	640.00	-640.00	0.00
100-00-43530-000-000	GEN TRANSPORTATION AIDS	39,308.08	39,308.08	157,232.34	-117,924.26	25.00
100-00-43610-000-000	MUNI SERV & ROCK ISLAND TRASH	0.00	0.00	1,476.60	-1,476.60	0.00
100-00-43620-000-000	PILT LAND	17,586.90	17,586.90	13,000.00	4,586.90	135.28
100-00-43630-000-000	PILT COMPUTER	0.00	0.00	159.01	-159.01	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		<b>56,894.98</b>	<b>56,894.98</b>	<b>246,894.73</b>	<b>-189,999.75</b>	<b>23.04</b>
100-00-44102-000-000	DOG LICENSES	58.00	58.00	20.00	38.00	290.00
100-00-44110-000-000	ALCOHOL LICENSES	0.00	0.00	6,500.00	-6,500.00	0.00
100-00-44115-000-000	OPERATOR LICENSES	0.00	0.00	550.00	-550.00	0.00
100-00-44116-000-000	CIGARETTE LICENSES	0.00	0.00	50.00	-50.00	0.00
100-00-44220-000-000	BUILDING PERMIT FEES	0.00	0.00	500.00	-500.00	0.00
100-00-44300-000-000	DRIVEWAY PERMITS	40.00	40.00	300.00	-260.00	13.33
100-00-44400-000-000	FIREWORKS PERMITS	0.00	0.00	600.00	-600.00	0.00
<b>LICENSES AND PERMITS</b>		<b>98.00</b>	<b>98.00</b>	<b>8,520.00</b>	<b>-8,422.00</b>	<b>1.15</b>
100-00-45100-000-000	FINES FEES FORFEITURES	0.00	0.00	0.00	0.00	0.00
<b>FINES, FORFEITS AND PENALTIES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-46200-000-000	COMMUNITY CTR & GYM RENTAL	0.00	0.00	3,652.00	-3,652.00	0.00
100-00-46230-000-000	MEDICAL CLINIC RENT	0.00	0.00	20,000.00	-20,000.00	0.00
100-00-46319-000-000	VAN REVENUE	155.35	155.35	1,000.00	-844.65	15.54
100-00-46320-000-000	SCHOOL SNOW PLOWING	0.00	0.00	750.00	-750.00	0.00
100-00-46330-000-000	WELCOME CENTER PARKING	100.00	100.00	500.00	-400.00	20.00
100-00-46340-000-000	AIRPORT REVENUE	0.00	0.00	20,000.00	-20,000.00	0.00
100-00-46370-000-000	JACKSON HARBOR DOCK LEASE	1,200.00	1,200.00	15,000.00	-13,800.00	8.00
100-00-46400-000-000	UTILITY DIST REIMBURSEMENT	0.00	0.00	22,000.00	-22,000.00	0.00
100-00-46420-000-000	REFUSE USER FEES	898.00	898.00	110,000.00	-109,102.00	0.82
100-00-46540-000-000	CEMETERY FEES	0.00	0.00	12,000.00	-12,000.00	0.00
100-00-46720-000-000	PARKS STICKER SALES	0.00	0.00	0.00	0.00	0.00
100-00-46730-000-000	REC CENTER FEES	7,523.97	7,523.97	65,494.88	-57,970.91	11.49
100-00-46775-000-000	JACKSON HARBOR DOCK REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-46780-000-000	JACKSON HARBOR DOCK	0.00	0.00	3,000.00	-3,000.00	0.00
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>9,877.32</b>	<b>9,877.32</b>	<b>273,396.88</b>	<b>-263,519.56</b>	<b>3.61</b>

Fund: 100 - GENERAL FUND

Account Number		2024 January	2024 Actual 01/31/2024	2024 Budget	Budget Status	% of Budget
100-00-47310-000-000	DOOR COUNTY PARK	0.00	0.00	0.00	0.00	0.00
100-00-47320-000-000	DOOR COUNTY POLICE	0.00	0.00	107,000.00	-107,000.00	0.00
100-00-47330-000-000	DOOR COUNTY HIGHWAY AND PARK	0.00	0.00	21,500.00	-21,500.00	0.00
100-00-47340-000-000	DOOR COUNTY ROOM TAX	5,866.41	5,866.41	34,000.00	-28,133.59	17.25
100-00-47350-000-000	DOOR CTY INTERGOV REIMB	0.00	0.00	3,750.00	-3,750.00	0.00
100-00-47400-000-000	DOOR COUNTY RECYCLING REBATE	0.00	0.00	2,000.00	-2,000.00	0.00
<b>INTERGOV'T. CHARGES FOR SERV.</b>						
		5,866.41	5,866.41	168,250.00	-162,383.59	3.49
100-00-48010-000-000	MISCELLANEOUS INCOME	380.79	380.79	1,000.00	-619.21	38.08
100-00-48100-000-000	INTEREST GENERAL FUND	14,962.00	14,962.00	65,000.00	-50,038.00	23.02
100-00-48500-000-000	DONATIONS PRIVATE ORGANIZATION	100.00	100.00	0.00	100.00	0.00
100-00-48600-000-000	PARKS DONATIONS	19.25	19.25	15,000.00	-14,980.75	0.13
100-00-48700-000-000	REC CENTER DONATIONS	8,736.00	8,736.00	65,000.00	-56,264.00	13.44
100-00-48731-000-000	REC CENTER WI FOUNDATION DISBU	24,874.58	24,874.58	21,000.00	3,874.58	118.45
100-00-48740-000-000	MUSEUMS REVENUE	250.00	250.00	12,000.00	-11,750.00	2.08
100-00-48750-000-000	COMM CTR COMMITTEE REVENUE	200.00	200.00	10,000.00	-9,800.00	2.00
100-00-48760-000-000	RED BARN REVENUE	0.00	0.00	10,000.00	-10,000.00	0.00
100-00-48770-000-000	ARCHIVES REVENUE	130.00	130.00	17,700.00	-17,570.00	0.73
<b>MISCELLANEOUS REVENUES</b>						
		49,652.62	49,652.62	216,700.00	-167,047.38	22.91
<b>Total Revenues</b>						
		494,896.82	494,896.82	2,778,889.74	-2,283,992.92	17.81

Fund: 100 - GENERAL FUND

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/31/2024			
100-00-51100-110-000	TOWN BOARD WAGES OR SALARIES	0.00	0.00	14,401.56	14,401.56	0.00
100-00-51100-130-000	TOWN BOARD FRINGES	0.00	0.00	1,101.72	1,101.72	0.00
100-00-51100-290-000	TOWN BOARD CONTRACTED SERVICES	0.00	0.00	30,400.00	30,400.00	0.00
100-00-51100-321-000	TOWN BOARD DUES/LICENSES	2,711.00	2,711.00	7,932.00	5,221.00	34.18
100-00-51100-330-000	TOWN BOARD TRAVEL/TRAINING	0.00	0.00	1,500.00	1,500.00	0.00
100-00-51100-390-000	TOWN BOARD MISC EXP	0.00	0.00	2,000.00	2,000.00	0.00
100-00-51100-510-000	TOWN BOARD INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	LEGAL	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51420-110-000	TOWN OFFICE WAGES OR SALARIES	8,588.30	8,588.30	110,240.00	101,651.70	7.79
100-00-51420-130-000	TOWN OFFICE FRINGES	8,389.04	8,389.04	62,307.74	53,918.70	13.46
100-00-51420-223-000	TOWN OFFICE PHONE/INTERNET	495.60	495.60	2,548.32	2,052.72	19.45
100-00-51420-226-000	TOWN OFFICE WEBSITE MAINT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-51420-310-000	TOWN OFFICE OFFICE SUPPLIES	108.74	108.74	3,000.00	2,891.26	3.62
100-00-51420-315-000	TOWN OFFICE OFFICE EQUIPMENT	8,962.26	8,962.26	13,256.72	4,294.46	67.61
100-00-51420-316-000	TOWN OFFICE BANK CHGS/FEES	60.00	60.00	700.00	640.00	8.57
100-00-51420-330-000	TOWN OFFICE TRAVEL/TRAINING	0.00	0.00	2,000.00	2,000.00	0.00
100-00-51440-000-000	ELECTIONS	57.42	57.42	4,000.00	3,942.58	1.44
100-00-51440-390-000	MISC EXP	606.15	606.15	700.00	93.85	86.59
100-00-51510-000-000	AUDITOR	0.00	0.00	14,000.00	14,000.00	0.00
100-00-51520-000-000	TAX COLLECTION	479.22	479.22	5,000.00	4,520.78	9.58
100-00-51530-000-000	ASSESSOR	2,298.08	2,298.08	19,000.00	16,701.92	12.10
100-00-51540-000-000	BOARD OF REVIEW	0.00	0.00	400.00	400.00	0.00
100-00-51550-000-000	PROPERTY ASSET APPRAISAL	0.00	0.00	0.00	0.00	0.00
100-00-51900-510-000	NON-DEPARTMENT INSURANCE INSUR	17.80	17.80	1,500.00	1,482.20	1.19
<b>GENERAL GOVERNMENT</b>		<b>32,773.61</b>	<b>32,773.61</b>	<b>302,988.06</b>	<b>270,214.45</b>	<b>10.82</b>
100-00-52100-110-000	POLICE DEPT WAGES OR SALARIES	8,975.84	8,975.84	159,460.00	150,484.16	5.63
100-00-52100-125-000	POLICE DEPT STIPEND	1,120.00	1,120.00	11,000.00	9,880.00	10.18
100-00-52100-130-000	POLICE DEPT FRINGES	10,929.41	10,929.41	104,600.31	93,670.90	10.45
100-00-52100-220-000	POLICE DEPT ELECTRIC	461.70	461.70	4,000.00	3,538.30	11.54
100-00-52100-310-000	POLICE DEPT OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	POLICE DEPT TRAVEL/TRAINING	285.00	285.00	2,900.00	2,615.00	9.83
100-00-52100-340-000	POLICE DEPT OPERATING SUPPLIES	1,027.93	1,027.93	2,500.00	1,472.07	41.12
100-00-52100-341-000	POLICE DEPT UNIFORMS	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52100-352-000	POLICE DEPT EQUIP MAINTENANCE	195.93	195.93	3,000.00	2,804.07	6.53
100-00-52100-371-000	POLICE DEPT FUEL	429.10	429.10	7,000.00	6,570.90	6.13
100-00-52100-510-000	POLICE DEPT INSURANCE	0.00	0.00	6,500.00	6,500.00	0.00
100-00-52100-700-000	POLICE DEPT COMMUNICATIONS	537.77	537.77	5,700.00	5,162.23	9.43
100-00-52100-810-000	POLICE DEPT EQUIPMENT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52200-110-000	FIRE DEPT WAGES OR SALARIES	1,185.00	1,185.00	47,660.00	46,475.00	2.49
100-00-52200-125-000	FIRE DEPT STIPEND	0.00	0.00	25,485.00	25,485.00	0.00
100-00-52200-130-000	FIRE DEPT FRINGES	90.66	90.66	8,000.00	7,909.34	1.13
100-00-52200-150-000	FIRE DEPT SERVICE AWARD PROG	8,068.80	8,068.80	8,745.00	676.20	92.27
100-00-52200-231-000	FIRE DEPT INSPECTIONS	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52200-310-000	FIRE DEPT OFFICE SUPPLIES	0.00	0.00	3,000.00	3,000.00	0.00
100-00-52200-330-000	FIRE DEPT TRAVEL/TRAINING	0.00	0.00	6,100.00	6,100.00	0.00
100-00-52200-342-000	FIRE DEPT TURNOUT GEAR	0.00	0.00	0.00	0.00	0.00
100-00-52200-351-000	FIRE DEPT BLDG MAINTENANCE	2,294.66	2,294.66	33,269.40	30,974.74	6.90
100-00-52200-352-000	FIRE DEPT EQUIP MAINTENANCE	882.38	882.38	45,000.00	44,117.62	1.96
100-00-52200-371-000	FIRE DEPT FUEL	0.00	0.00	4,000.00	4,000.00	0.00
100-00-52200-510-000	FIRE DEPT INSURANCE	0.00	0.00	7,000.00	7,000.00	0.00
100-00-52200-701-000	FIRE DEPT RESCUE BOAT	-5,000.00	-5,000.00	8,000.00	13,000.00	-62.50

Fund: 100 - GENERAL FUND

Account Number		2024 January	2024 Actual 01/31/2024	2024 Budget	Budget Status	% of Budget
100-00-52200-810-000	FIRE DEPT EQUIPMENT	0.92	0.92	22,104.00	22,103.08	0.00
100-00-52300-110-000	EMR DEPT WAGES OR SALARIES	160.00	160.00	24,000.00	23,840.00	0.67
100-00-52300-125-000	EMR DEPT STIPEND	0.00	0.00	5,345.00	5,345.00	0.00
100-00-52300-130-000	EMR DEPT FRINGES	12.24	12.24	3,000.00	2,987.76	0.41
100-00-52300-330-000	EMR DEPT TRAVEL/TRAINING	0.00	0.00	4,500.00	4,500.00	0.00
100-00-52300-340-000	EMR DEPT OPERATING SUPPLIES	0.00	0.00	7,500.00	7,500.00	0.00
100-00-52300-351-000	EMR DEPT BLDG MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52300-702-000	EMR DEPT AED	0.00	0.00	10,200.00	10,200.00	0.00
100-00-52310-125-000	EMERGENCY COMM STIPEND	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52310-223-000	EMERGENCY COMM PHONE/INTERNET	65.58	65.58	604.68	539.10	10.85
100-00-52310-350-000	EMERGENCY COMM REPAIR & MAINT	0.00	0.00	9,350.00	9,350.00	0.00
<b>PUBLIC SAFETY</b>		<b>31,722.92</b>	<b>31,722.92</b>	<b>600,523.39</b>	<b>568,800.47</b>	<b>5.28</b>
100-00-53125-110-000	DPW WAGES OR SALARIES	22,385.13	22,385.13	229,047.90	206,662.77	9.77
100-00-53125-130-000	DPW FRINGES	9,962.55	9,962.55	125,643.31	115,680.76	7.93
100-00-53125-220-000	DPW ELECTRIC	330.48	330.48	3,500.00	3,169.52	9.44
100-00-53125-221-000	DPW HEAT	768.03	768.03	12,000.00	11,231.97	6.40
100-00-53125-223-000	DPW PHONE/INTERNET	176.01	176.01	1,800.00	1,623.99	9.78
100-00-53125-330-000	DPW TRAVEL/ TRAINING	0.00	0.00	900.00	900.00	0.00
100-00-53125-340-000	DPW OPERATING SUPPLIES	33.97	33.97	5,000.00	4,966.03	0.68
100-00-53125-341-000	DPW UNIFORMS	228.01	228.01	1,500.00	1,271.99	15.20
100-00-53125-350-000	DPW REPAIR & MAINTENANCE	962.11	962.11	3,000.00	2,037.89	32.07
100-00-53125-352-000	DPW EQUIP MAINTENANCE	826.31	826.31	10,000.00	9,173.69	8.26
100-00-53125-353-000	DPW CONSTRUCTION MAINT	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53125-371-000	DPW FUEL	1,569.03	1,569.03	30,000.00	28,430.97	5.23
100-00-53125-510-000	DPW INSURANCE	0.00	0.00	28,000.00	28,000.00	0.00
100-00-53125-810-000	DPW CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-53300-000-000	STREET SALT	1,684.96	1,684.96	3,000.00	1,315.04	56.17
100-00-53420-000-000	STREET LIGHTS	230.65	230.65	2,800.00	2,569.35	8.24
100-00-53505-110-000	AIRPORT WAGES OR SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-53505-130-000	AIRPORT FRINGES	0.00	0.00	0.00	0.00	0.00
100-00-53510-110-000	AIRPORT WAGES OR SALARIES	0.00	0.00	1,400.00	1,400.00	0.00
100-00-53510-130-000	AIRPORT FRINGES	0.00	0.00	107.10	107.10	0.00
100-00-53510-220-000	AIRPORT ELECTRIC	143.44	143.44	1,500.00	1,356.56	9.56
100-00-53510-221-000	AIRPORT HEAT	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53510-340-000	AIRPORT OPERATING SUPPLIES	519.69	519.69	5,200.00	4,680.31	9.99
100-00-53510-510-000	AIRPORT INSURANCE	2,095.00	2,095.00	4,500.00	2,405.00	46.56
100-00-53550-110-000	ISLAND EXCHANGE WAGES OR SALAR	693.00	693.00	25,358.60	24,665.60	2.73
100-00-53550-130-000	ISLAND EXCHANGE FRINGES	100.84	100.84	4,295.16	4,194.32	2.35
100-00-53550-232-000	ISLAND EXCHANGE RECYCLING	2,377.73	2,377.73	20,000.00	17,622.27	11.89
100-00-53550-236-000	ISLAND EXCHANGE C & D	1,567.99	1,567.99	20,000.00	18,432.01	7.84
100-00-53550-255-000	ISLAND EXCHANGE MSW	1,211.84	1,211.84	36,000.00	34,788.16	3.37
100-00-53550-350-000	ISLAND EXCHANGE REPAIR & MAINT	738.18	738.18	7,000.00	6,261.82	10.55
100-00-53550-510-000	ISLAND EXCHANGE INSURANCE	0.00	0.00	450.00	450.00	0.00
<b>PUBLIC WORKS</b>		<b>48,604.95</b>	<b>48,604.95</b>	<b>587,002.07</b>	<b>538,397.12</b>	<b>8.28</b>
100-00-54100-000-000	HUMANE SOCIETY	0.00	0.00	0.00	0.00	0.00
100-00-54200-000-000	DCMC SUBSIDY	0.00	0.00	135,000.00	135,000.00	0.00
100-00-54300-000-000	VAN EXPENSE	201.42	201.42	3,000.00	2,798.58	6.71
<b>HEALTH AND HUMAN SERVICES</b>		<b>201.42</b>	<b>201.42</b>	<b>138,000.00</b>	<b>137,798.58</b>	<b>0.15</b>



Fund: 100 - GENERAL FUND

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/31/2024			
100-00-55110-000-000	LIBRARY	51.04	51.04	600.00	548.96	8.51
100-00-55200-000-000	PARKS	1,675.24	1,675.24	11,680.00	10,004.76	14.34
100-00-55200-510-000	PARKS INSURANCE	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-535-000	PARKS BALLFIELD ACCESS LEASE	1,100.00	1,100.00	1,260.00	160.00	87.30
100-00-55210-110-000	REC CENTER MANAGER WAGES	4,198.77	4,198.77	54,080.00	49,881.23	7.76
100-00-55210-130-000	REC CENTER MANAGER FRINGES	597.09	597.09	7,971.39	7,374.30	7.49
100-00-55215-110-000	REC CENTER STAFF WAGES	3,049.62	3,049.62	69,615.00	66,565.38	4.38
100-00-55215-130-000	REC CENTER STAFF FRINGES	299.68	299.68	6,321.22	6,021.54	4.74
100-00-55215-225-000	REC CENTER UTILITIES	8,539.85	8,539.85	90,000.00	81,460.15	9.49
100-00-55215-340-000	REC CENTER OPERATING SUPPLIES	433.54	433.54	11,000.00	10,566.46	3.94
100-00-55215-351-000	REC CENTER BLDG MAINTENANCE	277.48	277.48	18,000.00	17,722.52	1.54
100-00-55215-510-000	REC CENTER INSURANCE	0.00	0.00	2,280.00	2,280.00	0.00
100-00-55220-110-000	MUSEUMS WAGES OR SALAR	0.00	0.00	18,480.00	18,480.00	0.00
100-00-55220-130-000	MUSEUMS FRINGES	0.00	0.00	2,400.00	2,400.00	0.00
100-00-55220-390-000	MUSEUMS MISC EXP	103.08	103.08	5,000.00	4,896.92	2.06
100-00-55220-510-000	MUSEUMS INSURANCE	0.00	0.00	350.00	350.00	0.00
100-00-55225-351-000	COMM CENTER BLDG MAINTENANCE	2,763.89	2,763.89	32,174.08	29,410.19	8.59
100-00-55225-390-000	COMM CTR COMMITTEE MISC EXP	36.00	36.00	10,000.00	9,964.00	0.36
100-00-55230-125-000	RED BARN STIPEND	0.00	0.00	5,000.00	5,000.00	0.00
100-00-55230-130-000	RED BARN FRINGES	0.00	0.00	382.50	382.50	0.00
100-00-55230-390-000	RED BARN MISC EXP	168.66	168.66	1,000.00	831.34	16.87
100-00-55235-390-000	ART & NATURE CENTER MISC EXP	0.00	0.00	500.00	500.00	0.00
100-00-55245-000-000	JACKSON HARBOR DOCK EXPENSE	272.33	272.33	3,000.00	2,727.67	9.08
100-00-55245-110-000	JACKSON HARBOR DOCK WAGES	0.00	0.00	4,420.00	4,420.00	0.00
100-00-55245-130-000	JACKSON HARBOR DOCK FRINGES	0.00	0.00	338.13	338.13	0.00
100-00-55500-110-000	ARCHIVIST WAGES OR SALARIES	1,292.00	1,292.00	13,832.00	12,540.00	9.34
100-00-55500-130-000	ARCHIVIST FRINGES	98.84	98.84	1,058.15	959.31	9.34
100-00-55500-390-000	ARCHIVES MISC EXP	51.04	51.04	3,595.00	3,543.96	1.42
100-00-55510-000-000	WELCOME CENTER	1,462.75	1,462.75	31,000.00	29,537.25	4.72
<b>CULTURE, RECREATION AND EDU.</b>		<b>26,470.90</b>	<b>26,470.90</b>	<b>406,337.47</b>	<b>379,866.57</b>	<b>6.51</b>
100-00-57010-830-000	GEN GOVERNEMENT CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57015-830-000	FIRE DEPT CAPITAL OUTLAY	0.00	0.00	100,000.00	100,000.00	0.00
100-00-57020-830-000	PARKS CAPITAL OUTLAY	0.00	0.00	6,000.00	6,000.00	0.00
100-00-57025-830-000	ECON DEV CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57030-830-000	DPW CAPITAL OUTLAY	0.00	0.00	309,000.00	309,000.00	0.00
100-00-57035-830-000	AIRPORT CAP OUTLY	0.00	0.00	51,600.00	51,600.00	0.00
100-00-57040-830-000	LANDFILL OUTLY	0.00	0.00	0.00	0.00	0.00
100-00-57045-830-000	POLICE DEPT OUTLAY	0.00	0.00	36,171.00	36,171.00	0.00
100-00-57050-830-000	TOWN BOARD CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57080-830-000	REC CENTER CAPITAL OUTLAY	0.00	0.00	50,000.00	50,000.00	0.00
100-00-57100-830-000	CAPITAL PROJ CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>		<b>0.00</b>	<b>0.00</b>	<b>552,771.00</b>	<b>552,771.00</b>	<b>0.00</b>
100-00-58100-610-000	NICOLET LOAN PRINCIPAL	2,670.13	2,670.13	32,593.89	29,923.76	8.19
100-00-58100-620-000	NICOLET LOAN INTEREST	354.81	354.81	3,797.45	3,442.64	9.34
100-00-58200-610-000	HUNTINGTON LOAN PRINCIPAL	43,840.01	43,840.01	88,392.39	44,552.38	49.60
100-00-58200-620-000	HUNTINGTON LOAN INTEREST	1,436.38	1,436.38	2,160.39	724.01	66.49
100-00-58300-610-000	BCPL LOAN PRINCIPAL	50,007.67	50,007.67	50,007.67	0.00	100.00
100-00-58300-620-000	BCPL LOAN INTEREST	14,315.96	14,315.96	14,315.96	0.00	100.00

Fund: 100 - GENERAL FUND

Account Number	2024 January	2024 Actual 01/31/2024	2024 Budget	Budget Status	% of Budget
<b>DEBT SERVICE</b>	112,624.96	112,624.96	191,267.75	78,642.79	58.88
<b>Total Expenses</b>	252,398.76	252,398.76	2,778,889.74	2,526,490.98	9.08
<b>Net Totals</b>	242,498.06	242,498.06	0.00	-242,498.06	

## **Community center committee meeting**

Call to Order 6:05pm Jan 9 2024

Here: Emily, Mary, Jenni, Liz, Kari Guests: Alex, Loren

Dec minutes – Emily motioned to accept, second by Mary

Treasurer report – Alex reported that a bill for the Observver was paid. We had expenditures of \$6,567.32 and a revenue of \$8,080 for 2023. All the honorariums have not been paid except Kari. Those that haven't been paid need to fill out W-4s. Maybe they don't like money and that's why they aren't filling out forms or maybe they don't know where the town office is. More than likely, they have a deep love for volunteering. We have about \$23,000 in our fund.

Swim lessons – CCC presented the plan to pay \$500 per swim lesson session to the town board. They thought we should pay more around \$1500-1800. Alex gave us some background on how the endowment is set up at the Rec and some of their financial challenges. We have decided to offer \$1000 per 6 wk session and CCC will pay instructors. Kari moved to present this to the town board. Emily seconded. Emily will send an email. Emily will send link for our swim lesson needs and Alex will purchase. The swim instructors will have another couple working meetings to deal with registration, scheduling, hiring of the dolphin for our swim lesson instructor party and purchasing of supplies.

The WinterKaffe made about \$1300 for the dance trip. Woot! Awww crud, someone named Liz that loves puppies, babies, and taking minutes owes \$20 still. Dangit.

Island Party is set for Apr 27<sup>th</sup>! What will our theme be? Casino? 80s prom? Pale People of the North that Haven't seen the Sun in Months?

Next meeting – Feb 6<sup>th</sup> at 6

Adjourn – 7:17

Community Center Committee Meeting  
Agenda  
February 6, 2024  
6p.m.

Rutledge Room at Community Center Building, 910 Main Rd, Washington Island, WI  
And via gototmeeting.com, details below

1. Call to Order
2. Minutes
3. Treasurer's Report
4. Chairperson's Comments:
5. Topics for Discussion, Review, Approval and/or Recommendation
  - Swim lessons 2023/24:
    - Town Board response to recommendation re:fees for swim lessons
    - update
  - Island Party 2024
    - choose theme, date, location
    - establish timeline for mailing
6. Board and/or Public Comments
7. Next Meeting
8. Adjourn

**Community Center Committee Meeting**

Feb 6, 2024, 6:00 – 8:00 PM (America/Chicago)

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**WASHINGTON ISLAND ZONING & PLANNING  
COMMITTEE MEETING - Meeting Minutes  
Wednesday December 11, 2023  
Rutledge Room, Washington Island**

**1. CALL TO ORDER:** The meeting was called to order at 4:00 PM by Chairman Doug Hansen

**MEMBERS PRESENT:** Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan, Andrew Kehren

**MEMBERS ABSENT:** Larry Kahlscheuer

**OTHERS PRESENT:** Izzy Fuller, Hans Lux, Margaret Foss, Susan Kochanowski

**2. APPROVAL of AGENDA:** The agenda was approved as written. Motion by Smith, 2<sup>nd</sup> by Buchanan. **Motion passed** unanimously.

**3. APPROVAL OF MINUTES:** The minutes November 20, 2023 meeting were approved as written. Motion by Buchanan, 2<sup>nd</sup> by Kehren. **Motion passed** unanimously.

**4. CORRESPONDENCE:**

**ACTION ITEMS:**

**5. a. Door County Comprehensive Plan Update** – Presentation by Izzy Fuller on a draft Comprehensive Plan Document, update on survey results and some suggested goals based on survey results to date. Izzy made us aware that she would be leaving Bay-Lake and would no longer be working with us. 574 surveys returned so far, very high response rate. Survey to end on December 25, 2023. Taking time to tabulate the open ended written input is delaying the final survey results. Need to develop a vision statement for this document. Goals and Objectives should be based on the 9 elements of Smart Growth. Change document color, something warmer. Send pictures of the local community to Bay-Lake to incorporate into the document. Washington Island Archivist, Steve Reiss, to be asked to do an introduction.

**5. b. Door County Comprehensive Plan Update** – Because of the way certain questions were asked (rank in order of preference), some written response surveys were not able to be tabulated. Izzy suggested just not counting the answers that were not in accordance with the instructions to answer. It was felt that because of the high response rate, enough input was received from the community to be able to continue to use the data from all of the survey questions.

**5. c. Opening for WIZAP Committee** – No action taken.

**6. REPORTS/ANNOUNCEMENTS:** None.

**7. COMMUNITY INPUT:** None.

**8. BOARD INPUT:** None.

**9. NEXT MEETING:** To be determined.

**10. ADJOURNMENT:**

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Zoning & Planning Committee

RECOMMENDATION

**WASHINGTON ISLAND PLANNING & ZONING  
COMMITTEE**

**January 19, 2024**

At a meeting of the Washington Island Zoning and Planning committee held on January 19, 2024, it was the unanimous recommendation of the committee members present that **Susan Kochanowski** be made a member of WIZAP.

The motion to recommend Susan Kochanowski as a member of WIZAP was made by Mike Kickbush, 2<sup>nd</sup> by Connie Smith. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Planning & Zoning Committee

December 12, 2023

Town of Washington  
Main Road  
Washington Island, WI 54246

Dear Town of Washington,

I was recently invited by Doug Hansen to participate in the December 11, 2023 meeting of the Washington Island Zoning and Planning Committee. During the meeting, I was invited to apply to become a committee member and advised to submit a letter requesting to be reviewed as a potential WIZAP committee member.

Please accept this letter as my formal request to be reviewed in order to join the WIZAP committee as a member. I am also submitting a current resume so that my qualifications can be reviewed.

Please let me know if you need anything else as you review my qualifications for committee membership.

Sincerely,

A handwritten signature in cursive script that reads "Susan Kochanowski".

Susan Kochanowski  
1921 Lobdell Point Road  
Washington Island, WI 54246  
615-626-4716



**WASHINGTON ISLAND ZONING AND PLANNING  
COMMITTEE MEETING  
January 19, 2024 – 1:00pm  
Washington Island Community Center Rutledge Room &  
Virtual Option, Call in Instructions Below**

**AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES** of the December 11, 2023 meeting
- 4. CORRESPONDENCE:**
- 5. ACTION ITEMS**
  - a. **Town of Washington Comprehensive Plan**                    **Discussion Only**  
Bay-Lake Regional Planning Commission Comprehensive Plan Update.  
Discuss with Brandon Robinson from Bay-Lake survey results, vision  
statement, goals and objectives, review of draft document and next steps.
  - b. **Town of Washington Comprehensive Plan**                    **Discussion/Motion**  
Draft revisions, additions and corrections to the Town of Washington  
Comprehensive Plan document.
  - c. **Opening for WIZAP Committee**    **Discussion/Motion**

**6. REPORTS/ANNOUNCEMENTS**

**7. COMMUNITY INPUT**

**8. BOARD INPUT**

**9. NEXT MEETING:** Suggestions?

**10. ADJOURN**

MORE THAN TWO TOWN BOARD MEMBERS MAY BE PRESENT  
*WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS.STAT. §19.84)*

Posted January 16, 2024

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**WASHINGTON ISLAND ZONING & PLANNING  
COMMITTEE MEETING - Meeting Minutes  
Wednesday January 19, 2024  
Rutledge Room, Washington Island & on line.**

**1. CALL TO ORDER:** The meeting was called to order at 1:03 PM by Chairman Doug Hansen

**MEMBERS PRESENT:** Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan, Andrew Kehren, Susan Kokenowski

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Peter Sownie, John Larsen, Brandon Robinson

**2. APPROVAL of AGENDA:** The agenda was approved as written. Motion by Kickbush, 2<sup>nd</sup> by Smith. **Motion passed** unanimously.

**3. APPROVAL OF MINUTES:** The minutes December 11, 2023 meeting were approved as written. Motion by Kehren, 2<sup>nd</sup> by Kickbush. **Motion passed** unanimously.

**4. CORRESPONDENCE:** Packet material from Bay Lake RPC & a letter of interest from Susan Kokenowski

**ACTION ITEMS:**

**5. a. Town of Washington Comprehensive Plan Update** – Presentation by Brandon Robinson of Bay Lake RPC. Brandon will be the new Bay lake RPC liaison with the departure of Izzy Fuller. Brandon reported 601 responses from the community wide survey, about a 42.8% response rate. The survey closed December 25, 2023 but can be reopened if additional mail in survey copies are received. Written commentary is being inputted but taking additional time. Common themes are housing, seasonal tourism and protection of natural resources with the airport question being the most definitively answered. Response to short term rental question was even in its response. Tourists need to pay more of the costs that they incur. Bay Lake to follow up with the school for demographic information. Reference previous plan documents such as the Detroit Harbor Plan.

WIZAP next needs to draft a vision statement as well as goals and objectives, Brandon to send examples from other communities. Vision statement is a description of where the town wants to be in 20 years. Mission statement refers to nuts and bolts. WIZAP will need to let Bay Lake know what parts of the plan document are applicable as well as fill in the missing blanks where denoted. There will be another round of public engagement by the end of February/early March. Brandon Robinson to come here and do a workshop. Susan K. to be the keeper of the draft document and keep track of changes.

**5. b Town of Washington Comprehensive Plan Draft change** – An introduction document was written by Steve Reiss, Town of Washington Archivist which will be incorporated into the plan document. Motion by Kickbush, 2<sup>nd</sup> by Kehren that WIZAP recommend to the Town Board that they use the Introduction written by Steve Reiss for the plan document. Motion passed unanimously.

**5. c. Opening for WIZAP Committee** – Susan Kokenowski applied to be a member of WIZAP. Susan's impressive resume and community interest will make her a valuable asset to the committee. Motion by Kickbush, 2<sup>nd</sup> by Smith to recommend to the Town Board that they approve Susan Kokenowski to become a member of WIZAP. Motion passed unanimously.

**6. REPORTS/ANNOUNCEMENTS:** FEMA flood plane elevation and flood inventory maps are changing with anticipated lowering of the flood plane elevation.

**7. COMMUNITY INPUT:** None.

**8. BOARD INPUT:** Doug Hanson brought forth information about Outdoor Junk Ordinance(s) and said there were already ordinances on the books that allow the town to take action. Larry K. to talk to the town board.

**9. NEXT MEETING:** February 2, 2024 at 6pm.

**10. ADJOURNMENT:** Motion by Kehren, 2nd by Smith. Meeting adjourned at 3pm.

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Zoning & Planning Committee

**WASHINGTON ISLAND ZONING AND PLANNING  
COMMITTEE MEETING  
February 2, 2024 – 6:00pm  
Washington Island Community Center Rutledge Room &  
Virtual Option, Call in Instructions Below  
AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES** of the January 19, 2024 meeting

**4. CORRESPONDENCE:**

**5. ACTION ITEMS**

- a. **Town of Washington Comprehensive Plan** **Discussion/Motion**  
Review Vision Statements and Goals and Objectives from other communities. Draft Vision Statement , Goals and Objectives & missing plan document pieces.
  
- b. **Implementing Comprehensive Plan Goals & Objectives** **Discussion/Motion**  
Discuss role of WIZAP, other town committees & the Town Board in Implementing Comprehensive Plan Goals & Objectives.
  
- c. **Opening for WIZAP Committee** **Discussion/Motion**

**6. REPORTS/ANNOUNCEMENTS**

**7. COMMUNITY INPUT**

**8. BOARD INPUT**

**9. NEXT MEETING:** Suggestions?

**10. ADJOURN**

MORE THAN TWO TOWN BOARD MEMBERS MAY BE PRESENT  
*WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS.STAT. §19.84)*  
Posted January 30, 2024

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Mosling Recreation Center Committee Meeting

October 19, 2023

Meeting was called to order by Carolyn Bernstein on 10/19/23 at 6 pm.

Members present: Bunny Buxton, Katie McGrane, Josh Mann, Tom Nikolai, Kelly Jorgenson, Jan Fisco. Guests: John Buxton

A motion was made by Kelly Jorgenson and seconded by Bunny Buxton to approve the agenda as presented. Motion Carried.

A motion was made Tom Nikolai and seconded by Kelly Jorgenson to approve minutes as presented. Motion Carried.

Managers Report:

Staff hours were reviewed

Teen night had 17 kids attend.

Josh Manns class will end in November while he coaches basketball.

Wichp's "coffee, cookie, & conversation" meeting went well and will continue as planned twice a month at the Rec.

Still waiting on Rec Run, Fair and BBQ final number and will be reviewed at the next meeting.

Fruit sale is full swing and the Black Friday sale, and Holiday sale are proceeding as planned.

A Community "no charge day" is planned for Nov. 19th.

A update was given on the CR Meyer building improvements taking place.

Treasurers Report was presented. The town has asked that we come up with a dollar amount to be set aside each year to hopefully cover needed repairs and improvements as they present themselves.

Next meeting is planned for November 14th at 6 pm.

A motion was made by Kelly Jorgenson and seconded by Bunny Buxton to adjourn at 7 pm

Respectfully Submitted by Jan Fisco

**WASHINGTON ISLAND MOSLING RECREATION CENTER  
COMMITTEE MEETING**

Thursday, January 25th, 2024  
6 pm  
Mosling Room

**AGENDA**

A. ROLL CALL

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES:

Thursday, October 19th, 2023

D. MANAGER'S REPORT

1. Financial report

E. OLD BUSINESS

F. NEW BUSINESS

1. Community "No charge days" in February/March

G. UPCOMING MEETING - February 22nd, 2024

H. OPEN COMMENTS

I. ADJOURNMENT

Posted 1/19/24

# **WI Mosling Recreation Center Committee Manager's Report for January 2024**

## Staff

- Previous month hours - December

## Building and grounds:

- Teen Night-
  - Lock-in
- Swimming Lessons starting Feb 12

## Suggestions and Complaints:

## Administrative:

- Computer Program
  - Breakdown
  - Credit cards
- Sponsor a day now \$400

## Events

- Rec Run 2023- July 22nd,2023
  - Final review
  - Fair - August 12th
  - Ice Cream
  - Bounce houses
- BBQ- August 26th
  - Ice Cream
- Fruit Sale
  - Order in by November 8th
  - Delivery mid-December
- Black Friday - November 24th, 2023 10 to 4 pm
- Holiday Sale - December 9th, 2023 10-2pm

2023 - Breakdown of Hours

Desk Hours/Events	2023												YTD
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	
Katie McGrane	187.00	158.50	179.00	163.50	184.00	181.00	172.50	180.25	161.50	184.00	173.00	173.50	2,097.75
Janet Hanlin	16.50	12.25	22.50	17.00	16.50	10.50	2.50	0.00	0.00	0.00	0.00	0.00	97.75
Beth Lux	24.50	24.50	2.00	15.50	9.75	7.25	35.00	33.75	34.50	19.75	46.75	47.00	300.25
Terry Henkel	90.75	68.50	87.25	80.75	4.00	81.25	75.00	88.00	60.50	82.75	55.50	66.75	841.00
Dick Clancy	58.75	47.25	74.50	58.75	74.25	74.50	47.25	66.00	60.75	61.75	48.00	59.00	730.75
Dani Gillespie	24.00	28.25	35.50	25.25	53.00	42.00	34.25	21.75	31.25	40.50	20.75	26.00	382.50
Steve Waldron	37.00	56.50	65.25	34.75	65.00	16.25	37.25	32.50	34.50	22.00	42.50	32.00	475.50
Rick Weibaker	50.00	48.50	55.00	51.75	34.75	40.75	51.75	66.50	36.00	35.75	35.25	31.00	537.00
Office Staff Hours	488.50	444.25	521.00	447.25	441.25	453.50	455.50	488.75	419.00	446.50	421.75	435.25	5,462.50

Cleaning/Maintenance hours													0.00
Danelle Nickchen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.50	24.00	24.00	27.00	0.00	87.50
Steve Fisco	2.00	0.00	5.00	4.50	5.00	4.00	4.00	4.00	2.00	0.00	0.00	0.00	30.50
Rick Weibaker	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.50	13.75	13.75	11.00	11.00	54.00
													0.00
Cleaning/Maintenance Hours	2.00	0.00	5.00	4.50	5.00	4.00	4.00	21.00	39.75	37.75	38.00	11.00	172.00

OTHER EVENTS	2023												TOTALS
	Dani	Katie	Terry	Dick	Janet	Steve	Beth	Rick	Steve F				
STAFF MEETINGS	12.00	12.00	10.00	11.00	7.00	10.00	10.00	11.00	0.00				83.00
SWIM LESSONS Jan/Feb													0.00
SWIM LESSONS APRIL/MAY													0.00
APRIL CLEANING													0.00
SWIM LESSONS JULY													0.00
REC RUN													0.00
FAIR													0.00
ICE CREAM AT THE BBQ													0.00
SWIM LESSONS OCTOBER													0.00
SEASON OF LIGHTS													0.00
<b>Total event hours</b>	<b>12.00</b>	<b>12.00</b>	<b>10.00</b>	<b>11.00</b>	<b>7.00</b>	<b>10.00</b>	<b>10.00</b>	<b>11.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>83.00</b>





# WASHINGTON ISLAND POLICE DEPARTMENT COUNTY OF DOOR

1045 Main Road P.O. Box 190  
Washington Island, WI 54246  
Office: 920-847-2355

CHIEF OF POLICE  
*Tyler P. McGrane*

[washingtonislandpd@gmail.com](mailto:washingtonislandpd@gmail.com)

## Law Enforcement Report January 2024

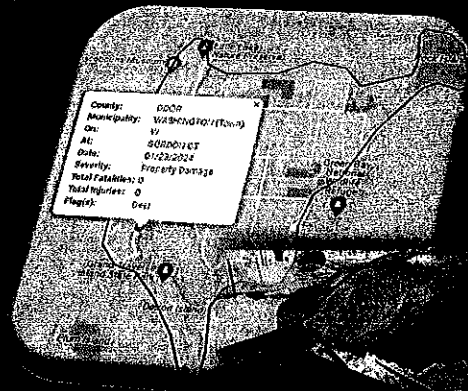
Disclaimer: The data provided is for informational use only and may differ from official WIPD crime data. The database is continuously updated, so reports run at different times may produce different results. WIPD does not assume any liability for any decision made or action taken or not taken by the recipient upon any information or data provided. Map data is taken by Community Maps – Traffic Safety for Wisconsin.

Hours worked: 177  
Training hours: 3  
Paged out hours: 8  
Sheriff's Deputies on island: 3 days  
K9 deployment: 1 - school

Property Damage crash: 1  
Papers Served: 1

Calls for service: 7  
*(Shots fired, Agency assist, Ice rescue, Fall, Car in ditch, Welfare check, Heart problem)*

Events: Sportsmen's Club News Years Day Trap Shoot,  
School House Beach Polar Bear Plunge. NBC 26 visits!



SCAM ALERT: Virtual celebrities have had online presences for years, but the trend really gained momentum during the pandemic. "You're on Instagram or Facebook, and someone pretending to be Celine Dion or her manager reaches out to you,". If it's a fake manager, "They might say, 'Celine loves your comments. She'd love to talk to you. Here's her private account.'" But after you connect to an impostor pretending to be the superstar singer, the talk gradually turns to how her fortune is tied up in a lawsuit, and she could use a \$50,000 loan from you, or a similar story involving a need for your money. Be skeptical, it's almost certain to be a scam!

Tyler P. McGrane  
Police Chief

Town of Washington  
Est. 1850

**From:** Nina Herbst <museums@washingtonisland-wi.gov>  
**Sent:** Wednesday, February 14, 2024 8:52 AM  
**To:** Loren Roznai; Hans Lux; Town of Washington Office  
**Subject:** Town Museums - 2024 Season

Dear Hans, Loren, and Alex:

I hope you are all well and have had a good winter so far.

Ahead of the Town Board Meeting on February 21, I wanted to bring you up to speed with some activities that are in the planning stages for the coming season that involve the museums and, potentially, other sites on the Island.

**Washington Island Arts, Culture, History and Heritage Network**

Following the discussion facilitated by the Observer in 2022 at TPAC, about the future of arts and culture on the Island I started thinking about how all these related organizations could collaborate and create partnerships that could then help with planning our programs and potentially our fundraising and other income and audience generation.

Subsequently I've had discussions that have now culminated with the organizing of an open meeting the afternoon of February 21 from 2-4 at the home of Jeannie Kokes - for which I will putting up flyers and sending out invitations. The hope would be to get 10-15 representatives and start building a network of organizations in these interest areas before everyone starts getting busy for the season.

The first objective would be to build a shared calendar of all the events that are already planned this year with the aim of identifying the concentrations, overlaps, and openings.

**Heritage Alliance of Door County/ History Days, June 17 - 23**

I mentioned at the budget meeting I attended in the fall that Jacobsens and Jackson Harbor Museums are involved with the Heritage Alliance of Door County and that I am the President of the Alliance this year. The signature event that the Alliance organizes is called History Days which runs for a week in June. 2024 will be the third year of the History Days promotion and the theme this year will be 'Surrounded by Water.' On the Monday of that week (June 17), we always organize a media launch and this year we are talking to Hoyt Purinton about including the ferry in the plan. This is still early days but it might involve bringing print journalists and other media representatives over to the Island on the ferry the morning of June 17, and then giving them some kind of tour of historic places around the Island.

Please let me know if you have any questions and I would also be happy to attend the Town Board Meeting on Feb 21, to talk briefly about these projects/programs and answer questions if that would be useful.

Best,

Nina

# WASHINGTON ISLAND FOUNDATION, INC.

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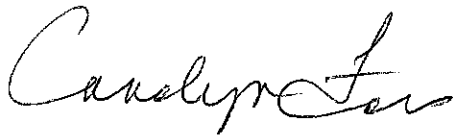
Post Office Box 68 – Washington Island, Wisconsin 54246

January 18, 2024

TO: Town of Washington

FOR: Rec Center

As per the W.I. Foundation by-laws, 5% of the average end-of-year value of the Unrestricted General Endowment account from the most recent 3 years is to be remitted to the Town of Washington to support the Recreation Center. The amount for the 2024 Rec Center budget is \$24,874.58 and is disbursed in this check (#556).



Carolyn Foss, Treasurer  
Washington Island Foundation, Inc.

Good afternoon and Happy New Year.

In an effort to proactively inform Congress of upcoming operational adjustments the Coast Guard will need to make in order to mitigate the risk of our ongoing workforce shortfall, an e-mail was sent to your Washington D.C. offices in early November. I am sending a similar communication to all of the affected local offices to ensure you are fully informed.

#### Background:

Like the other military services, the Coast Guard is short personnel – for us, it is nearly 10% of our enlisted workforce and more than 10% in some mission-critical professional specialties. This is one of the largest workforce shortages in the Coast Guard’s 233-year history, and it is significantly impacting daily operations. We have worked over the last year to manage this workforce shortfall internally. Last summer, we recognized that trying to spread the workforce across all units created unpredictable operational impacts.

#### Way Ahead:

Because we expect the shortfall to be larger next summer, the Service must take steps to maximize operational readiness and mission predictability. To mitigate risk, the Ninth District will temporarily adjust operations and strategically assign personnel to ensure we remain *Always Ready*, including maintaining Search and Rescue (SAR) response standards across the entire Ninth District area of responsibility. In addition to maintaining these SAR standards and adequate coverage, the way ahead prioritizes lifesaving missions, national security, and protection of the Great Lakes Marine Transportation System. The actions described below will take place next summer and are temporary changes to mitigate the impact of this workforce shortfall.

#### What Does this Mean for My District:

- Starting in the summer of 2024, the Coast Guard will temporarily transition Seasonal Stations Green Bay and Washington Island into a forward operating location for continued use. A forward operating location is a pier/facility the Coast Guard can use to extend its range or base operations. Staffing and assets (e.g., boats) will be solely

concentrated at its Parent Station, Station Sturgeon Bay from a 'home base' perspective, and they will leverage their respective forward operating locations as operations dictate. In short, the Seasonal Stations' area of responsibility will be fully covered by its Parent Station and adjacent Stations.

- The operational commander will have discretion, based on local stakeholder input, higher risk periods and scheduled events, to stage Coast Guard members and assets at the station's facility for extended periods.
- Concentrating staffing at this Parent Station will enhance personnel readiness, enabling more effective training and qualifications for the crew to ensure personal resiliency and preparedness for SAR, homeland security, and law enforcement operations.
- The response to search and rescue cases will continue in a layered approach that includes other adjacent Stations, Coast Guard Air Station helicopters, other local, state, federal government and tribal partners, as well as commercial providers, all enabling the Coast Guard to meet all search and rescue mission requirements.
- The operational commander will prioritize a limited amount of Coast Guard Reserve capacity to augment station staffing during the summer and continue to leverage our existing Coast Guard Auxiliary presence for recreational boating safety examinations and education.
- The boating public's communications with the Coast Guard will remain unchanged. Any mariner or boater in distress should use VHF Channel 16 or call the Sector Lake Michigan Command Center in Milwaukee.

#### Public Outreach and Engagement:

Sector Commanders and the Stations' Officers-In-Charge have reached out to their local and regional emergency response and law enforcement partners about the planned changes as well as the increased need to coordinate our collective response and law enforcement resources. Additionally, our field units have also engaged with their respective elected officials, community leaders and other affected stakeholders for planning purposes.

Our units will again reach out to their partners and stakeholders in the spring prior to the start of the boating season. At the same time, our External Affairs Division here at the Ninth District will execute a Great Lakes-wide traditional and social media campaign to notify the public and the boating community about the changes to our response posture.

-

Future State:

Resources that enable the Coast Guard to continue to recruiting efforts are vital. The Coast Guard invested over \$100 million in recruiting and retention in Fiscal Year 2023, and in the second half of the FY, workforce accessions outpaced the three-year historical average. This development provides reason for optimism, but it will take some time to close the workforce gap. The FY 2024 President's Budget request includes significant recruiting, retention, and workforce support investments. Additionally, the Coast Guard's FY 2024 Unfunded Priorities List includes additional recruiting and retention incentives to maintain parity with other Armed Services and remain competitive in a challenging employment market.

Please let me know if you have any questions or would like additional information.

David Brooker  
District Director

**Congressman Mike Gallagher (WI-08)**

1702 Scheuring Rd. Ste. B De Pere, WI 54115

Office: 920-301-4500 Cell: 920-883-6349

[Facebook](#) | [Twitter](#) | [Website](#) | [Newsletter](#)



# Town of Washington

Door County

(920) 847-2522  
Fax (920) 847-2303

P.O. Box 220  
Washington Island, WI 54246

January 17, 2024

Congressman Mike Gallagher  
1702 Scheuring Rd., Suite B  
De Pere, WI 54115

Dear Congressman Gallagher,

On behalf of the Town of Washington, I appreciate your staff reaching out to Robert Cornell of the Washington Island Electric Cooperative with the plan from the United States Coast Guard to eliminate services from its location on Washington Island. We, as a Township, had never had any notification from USCG as to their plans for 2024. In fact, there has never been any direct communication from USCG over the past few years regarding their continued reduction of services offered to this sector of Lake Michigan. From full-time summer coverage, to weekend only, to every other weekend, and now to finally the elimination of services entirely, we and our local responders have been left to wonder what assistance the USCG was even able to provide.

I would like to address the concerns I and my community have with the latest response you received from USCG regarding their plans. I will follow the same format they used to address the situation.

## **Background**

I understand the concern regarding their shortage of personnel. That is something that has also impacted us here on Washington Island as well as we try to fill open township positions. For example, we were without two full-time Department of Public Works employees for more than a year. It took additional hard work by the staff and the town to come up with alternative ways of dealing with the manpower shortage while still continuing to offer services to our community. We did not pull back, as the health and safety of our residents depended that services were still provided. USCG has a mission to fulfill; abandoning a sector places additional stress on local agencies who must pick up what USCG drops in providing lifesaving missions and security, without providing the necessary resources to do so.

### **Way Ahead**

The USCG states they must take steps to maximize operational readiness and mission predictability. They claim the changes to be temporary. As we both know, nothing that is designed to be temporary remains that way with the federal government. Once service reductions take place, those temporary plans become permanent and become the new norm.

### **The Plan**

The USCG states the plan prioritizes lifesaving missions, national security, and protection of the Marine Transportation System. This plan will actually ~~decrease~~ lifesaving missions putting the lives of our local residents, the health and safety of our local responders, and the thousands of visitors who use the waterways in this area in peril. Their plan to consolidate headquarters in Sturgeon Bay creates a timeframe that reduces the chances of lives being saved, as it would take additional time to travel to our sector of Lake Michigan to the location of the incident. National security and the Marine Transportation System would now be like an "open border", leaving our local resources to bear the burden should incidents involving the security of our nation based upon the distance they would be stationed away from the area. That is like saying in order to secure the nation's capital of Washington D.C., we would station our personnel in Chicago. Makes absolutely no sense.

### **What Does this Mean for My District**

The USCG states staffing would be solely based in Sturgeon Bay on a year-round basis and that their responsibilities will be fully covered from that location. This would not be practicable based upon the location distance and the four-season conditions we experience in this part of Wisconsin. They also state it will ensure personal resiliency and preparedness for homeland security and law enforcement operations. They indicate they will continue to use other local and state partners to enable USCG to meet all search and rescue mission requirements. This is so far from the truth. There have been numerous times when they have responded that they were not available to respond, leaving that upon local services, their so-called partners. Partnership has never been established with USCG. No training of local personnel has been provided to our local responders, nor has any equipment been provided us use in emergency situations. If we are indeed partners, then we should have billed USCG for every call we have responded to whether they were available or not. If their plan is to basically turn over their duties and responsibilities over to our local staff, this needs to be addressed in written agreements for jurisdiction and financial assistance, training and equipment if we are even able to provide services. Just don't dump everything on us locals to handle and not provide the proper assistance needed for successful outcomes.

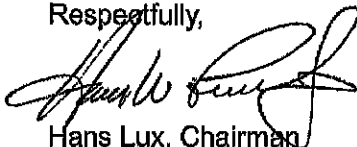
And as to ways to contact the USCG, their idea is to utilize VHF radios on Channel 16 or calls directly to their command center. That is a pipe dream. Only a few boats that travel in this area have radios and, in an emergency, I don't believe anyone would remember what the number is for the USCG command center. What this nation has trained citizens to do is to call 911 on their



cell phones which nearly everyone has. Those 911 calls would be answered by local 911 agencies who would be required to send out the closest available units for assistance. That again would fall on local responders as USCG would be well removed from the area at their station in Sturgeon Bay.

This plan does not provide any prioritizing of lifesaving missions, national security, or protection of the Marine Transportation System. This is truly a major decrease in services to the area in a cost cutting move only. It endangers the lives and safety of all the boating public and places additional stresses and hardships upon local government to pick up the pieces of federal government failure. We, as one of those local government bodies, appreciate anything you can do for us and for the health and safety of the people who travel to Washington Island. We would welcome an opportunity to discuss this deeper with you, your staff, our affected surrounding governmental neighbors, and the USCG. Thank you for your assistance.

Respectfully,

A handwritten signature in black ink, appearing to read "Hans Lux", written in a cursive style.

Hans Lux, Chairman

Town of Washington

**Town of Washington Fee Schedule**  
**Effective January 1, 2024**

A resident is a property owner and/or registered voter with the Town of Washington

Rentals				sales tax??
Daily Rental Fees	Non-Profit Rate	Resident Rate	Non-Resident/Corporate Rate	
Schoolhouse Beach Pavilion	\$ 25.00	\$ 50.00	\$ 100.00	
Community Center Gym	\$ 50.00	\$ 100.00	\$ 200.00	
Community Center Kitchen	Donation	Donation	Donation	
Rutledge Room	\$ 25.00	\$ 50.00	\$ 100.00	
Red Barn	\$ 50.00	\$ 100.00	\$ 200.00	
Airport	\$ 100.00	\$ 100.00	\$ 100.00	
Security Deposit	\$ 100.00	\$ 100.00	\$ 100.00	

Town Office		no sales tax on public records
Administrative Fees	Fee	
Insufficient Funds Fee	\$25.00 plus any bank charges	
Special Assessment Certificate	\$ 25.00	
Public Records Requests	Fee	
Copies	\$ 0.25 per 8.5x11 B&W sheet	
Postage to mail records	\$1.00 or actual cost of postage, whichever is greater	

Records not readily accessible, which require research to locate, shall be assessed a location fee. Location fees shall not be required until a minimum of \$50.00 has been accumulated (\$19.35(3)(c)); thereafter a charge equal to the hours necessary to locate the record multiplied by the per hour wages plus benefits of the employee locating the records will be assessed. All requests will be processed as soon as practicable and without delay. Prepayment required for any requests greater than \$5.00

Community Van			no sales tax
Destination	Fee	Notes	
Local	\$ 3.00		
Sister Bay	\$ 6.00		
Sturgeon Bay	\$ 17.00		
Green Bay	\$ 35.00		

Cemetery			no sales tax on real property
Purchase Lot Type	Resident	Non-Resident	
1/2 Lot - 1 casket and/or 9 cremains	\$ 600.00	\$2,000.00	
Full Lot - 2 caskets and/or 18 cremains	\$ 1,200.00	\$3,000.00	

Resident Open/Close	Vault	Cremation
April 16 - Oct 31 - Monday - Friday	\$ 720.00	\$ 300.00
April 16 - Oct 31 - Weekend and Holiday	\$ 780.00	\$ 355.00
Nov 1 - April 15 - Monday - Friday	\$ 850.00	\$ 410.00
Nov 1 - April 15 - Weekend and Holiday	\$ 875.00	\$ 485.00

Non-Resident Open/Close	Vault	Cremation
April 16 - Oct 31 - Monday - Friday	\$ 1,000.00	\$ 500.00
April 16 - Oct 31 - Weekend and Holiday	\$ 1,050.00	\$ 725.00
Nov 1 - April 15 - Monday - Friday	\$ 1,500.00	\$ 750.00
Nov 1 - April 15 - Weekend and Holiday	\$ 2,000.00	\$ 1,000.00

Mosling Rec Center					
Membership	Fee	Sales Tax		Total Amount Paid	Notes
Daily Youth	\$ 7.58	\$ 0.42	\$ 8.00	up to age 18 (had also included students up to 24)	
Daily Adult	\$ 11.37	\$ 0.63	\$ 12.00	age 18-64	
Daily Senior	\$ 10.43	\$ 0.57	\$ 11.00	65+	
Daily Family	\$ 22.75	\$ 1.25	\$ 24.00	immediate family only (spouse and children under 18)	
10 Day Youth	\$ 61.61	\$ 3.39	\$ 65.00	up to age 18 (had also included students up to 24)	
10 Day Adult	\$ 94.79	\$ 5.21	\$ 100.00	age 18-64	
10 Day Senior	\$ 85.31	\$ 4.69	\$ 90.00	65+	
10 Day Family	\$ 189.57	\$ 10.43	\$ 200.00	immediate family only (spouse and children under 18)	
Seasonal/6 Month Youth	??	??	??	up to age 18 (had also included students up to 24)	
Seasonal/6 Month Adult	\$ 175.36	\$ 9.64	\$ 185.00	age 18-64	
Seasonal/6 Month Senior	\$ 161.14	\$ 8.86	\$ 170.00	65+	
Seasonal/6 Month Family	\$ 303.32	\$ 16.68	\$ 320.00	immediate family only (spouse and children under 18)	
Annual Youth	\$ 71.09	\$ 3.91	\$ 75.00	up to age 18 (had also included students up to 24)	
Annual Adult	\$ 227.49	\$ 12.51	\$ 240.00	age 18-64	
Annual Senior	\$ 208.53	\$ 11.47	\$ 220.00	65+	
Annual Family	\$ 454.98	\$ 25.02	\$ 480.00	immediate family only (spouse and children under 18)	

Rentals	Fee	Sales Tax	Total Amount Paid	Notes
Annual Locker	\$ 50.00		\$ 50.00	need to add sales tax?
Showers	\$ 6.00		\$ 6.00	need to add sales tax?
Mosling Room - Member	\$ 40.00		\$ 40.00	need to add sales tax?
Mosling Room - Non-Member/Corporate	\$ 70.00		\$ 70.00	need to add sales tax?
Pool - Member	\$ 50.00		\$ 50.00	need to add sales tax?
Pool - Non-Member/Corporate	\$ 70.00		\$ 70.00	need to add sales tax?

"Free Day" Sponsorship	\$ 400.00
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**Shirts**  
**Sweatshirts**

Jackson Harbor Marina			fee - no tax
Dockage	Fee	Notes	
Seasonal Slip	\$ 80.00	per foot	
Transient Dockage	\$ 2.00	per foot/per day	

Airport			fee - no tax
Tie Downs	Fee	Notes	
Overnight	\$ 15.00		
Monthly	\$ 100.00		
Yearly	\$ 400.00		

Landfill			fee - no tax
Disposal	Fee	Notes	
Televisions < 30"	\$ 30.00		
Televisions > 30"	\$ 45.00		
Computer Monitors	\$ 20.00		
Appliance/Freon	\$ 20.00		
Tire - Auto/Light Truck	\$ 10.00		
Tires - Heavy Duty/Large	\$ 15.00		
Tires - Tractor	\$ 25.00		
Armchairs	\$ 20.00		
Love Seats	\$ 25.00		
Couches/Recliners	\$ 30.00		
Twin Size Mattress	\$ 15.00		
Twin Size Box Spring	\$ 15.00		
Full Size Mattress	\$ 20.00		
Full Size Box Spring	\$ 20.00		
Queen/King Mattress	\$ 25.00		
Queen/King Box Spring	\$ 25.00		
Construction Material	\$ 2.00	per cubic foot	
Asphalt Shingles	\$ 3.00	per cubic foot	
Boats/Bulky Items cut to 8 cubic feet	\$ 2.00	per cubic foot	
MSW/Recycling Bags - 15 gallon	\$ 7.00	pack of 5 bags	
MSW/Recycling Bags - 33 gallon	\$ 15.00	pack of 5 bags	

Stump Dump			fee - no tax
Disposal	Fee	Notes	
Stumps	\$ 30.00	per load	

Long Term Parking - Airport, Jackson Harbor, Welcome Center				yes sales tax
Duration	Monthly Fee	Sales Tax	Total Amount Paid	
One Month	\$ 20.00	\$ 1.10	\$ 21.10	
Six Months	\$ 75.00	\$ 4.13	\$ 79.13	
Annual	\$ 150.00	\$ 8.25	\$ 158.25	

Police Department			??
Service	Fee	Notes	
Counter Service	\$ 5.00		
MV4000e Crash Report	\$ 6.00		
Fingerprinting	\$ 25.00	two cards	
Public Record Copies	\$ 0.25	per 8.5x11 B&W sheet	
Concealed Carry Class	\$ 100.00	per student	
False Alarm - First Offense	\$ -		
False Alarm - Second Offense	\$ 50.00		
False Alarm - Third Offense	\$ 100.00		

Fire/EMR Department	fee - no tax
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Service	Fee	Notes
False Alarm - First Offense	\$ -	
False Alarm - Second Offense	\$ 50.00	
False Alarm - Third Offense	\$ 100.00	

Licenses			fee - no tax
Operator License	Fee	Notes	
One Year	\$ 20.00		
Two Year	\$ 30.00		
Alcohol License	Fee		
Class "A" Beer	\$ 100.00		
Class "B" Beer	\$ 100.00		
"Class C" Wine	\$ 100.00		
"Class A" Liquor	\$ 500.00		
"Class B" Liquor	\$ 500.00		
Temporary Class "B" Beer Picnic	\$ 10.00		
Temporary "Class B" Wine Picnic	\$ 10.00	limit 2 per 12 month period	
Joint Beer/Wine Picnic	\$ 10.00		
Cigarette License	Fee		
New/Renewal	\$ 15.00		
Additional Charges	Fee		
Background Check	\$ 10.00		
Publication Fee	\$ 10.00		
Duplicate (if lost/stolen)	\$ 10.00		
Dog License	Fee		
Spayed/Neutered	\$ 3.00	Town gets \$0.25 per license	
Unaltered	\$ 8.00	Town gets \$0.25 per license	

Permits			fee - no tax
Permit	Fee		
Fireworks	\$ 100.00		
Driveway	\$ 40.00		

**Building/Construction** fee - no tax

New Structure / Residential 1 & 2 Family		
Square Footage	Fee	Notes
0-1,499	\$ 850.00	
1,500-1,999	\$ 1,000.00	
2,000-2,499	\$ 1,100.00	
2,500-3,000	\$ 1,200.00	
over 3,000	\$ 1,200.00	plus \$0.10 per sq. ft. over 3,000
Manufactured Dwellings (modulars)	\$ 500.00	plus any additions or garage
State Seal	\$ 40.00	new home only
Ferry Trips	\$ 225.00	max 5 trips, \$45 per trip afterwards
Additions/Remodeling/Alteration	\$ 0.12	per sq. ft. \$75 minimum
Square feet based on all living area and attached garage.		
Fees include building, electric, plumbing, HVAC, and erosion.		
Electric/Plumbing/HVAC		
Square Footage	Fee	Notes
0-1,000	\$ 50.00	each
1,001-1,250	\$ 60.00	each
1,251-2,000	\$ 75.00	each
2,001-2,500	\$ 100.00	each
over 2,500	\$ 0.05	per sq. ft. (each)
Erosion		
Below Grade Additions	\$ 40.00	min 400 sq. ft.
Ferry Trips		
Below Grade Additions	\$ 120.00	max 3 trips
2nd Floor Additions, Remodels	\$ 90.00	max 2 trips
Manufactured Homes		
Slab and Occupancy	\$ 300.00	
Ferry Trips	\$ 90.00	max 2 trips
Other Fees		
Temporary Occupancy	\$ 50.00	
Early Start	\$ 50.00	footing and foundation only

Commercial		
Additions/Remodeling/Alteration	\$ 0.13	per sq. ft. \$75 minimum

Electric/Plumbing/HVAC		
Square Footage	Fee	Notes
0-600	\$ 60.00	each
601-1,250	\$ 75.00	each
1,251-2,000	\$ 100.00	each
2,001-2,500	\$ 125.00	each
over 2,500	\$ 0.05	per sq. ft. (each)
Storage Building/Warehouse/Detached Garage	\$ 0.10	per sq. ft.
Ferry Trip	\$ 45.00	according to project needs
Temp Occupancy/Change of Use/Occupancy	\$ 50.00	
Early Start	\$ 100.00	
Erosion Control	\$ 75.00	
Plan Review	\$ 100.00	plans that do not require state review

Miscellaneous		
Re-Inspection Fee	\$ 40.00	
Failure to call for inspection	\$ 40.00	

Double fees are due if work is started before permit is issued.  
 Extension to permit (permits are valid for 24 months) 25% of original fee.

Utility District		
Service	Fee	Notes
Holding Tank Fee	\$ 1,000.00	
New System - Sanitary Fee	\$ 400.00	
Replacement Tank	\$ 200.00	
Port-a-potty Pump Out	\$ 60.00	
Septic Tank/Holding Tank Pump Out	\$ 100.00	
Pump out w/<30' hose	\$ 35.00	
Septic Tank Inspection with Pump Out	\$ 135.00	
Septic Tank Inspection without Pump Out	\$ 75.00	
Locate and/or dig out septic tank cover	\$ 75.00	
Screen Cleaning	\$ 60.00	
Spreading Fee (Holding/Septic Tank)	\$ 0.07	per gallon
Winter Storage/Spreading Fee	\$ 0.19	per gallon
Haul Septic Tank to Sister Bay (winter only)	\$ 0.27	per gallon
Port-a-potty Rental - 2 Day	\$ 90.00	
Port-a-potty Rental - Week	\$ 100.00	
Port-a-potty Rental - Month	\$ 175.00	
Admin Fee to enter into carbody	\$ 15.00	

fee - no tax



Town of Washington Office <townoffice@washingtontisland-wi.gov>

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## Upcoming Swimming Lessons and Non-Member Fees

1 message

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**Margaret Foss** <mfoss@washingtontisland-wi.gov>

Mon, Jan 29, 2024 at 4:26 PM

To: Hans Lux <chairman@washingtontisland-wi.gov>, Town of Washington Office <townoffice@washingtontisland-wi.gov>, Martin Andersen <mandersen@washingtontisland-wi.gov>, Larry Kahlscheuer <lkahlscheuer@washingtontisland-wi.gov>, Loren Roznai <lroznai@washingtontisland-wi.gov>  
Cc: emilyhill2001@yahoo.com

Hello All,

This question is rather urgent because it involves upcoming swim lessons at the Rec. As the Town Board has not officially approved the new fees and permit costs, the Rec Center Board and Community Center Committees need clarity on if non-member swimming students would have to pay the daily youth fee (\$8 ?).

FYI - At the rate of \$8 per lesson x 12 lessons, that total would be \$96 per student/child. An annual single youth membership would cost \$75. Originally, the Community Center Committee offered swimming lessons in the summer only - in the lake - totally free. This has been a long-standing tradition. If families now have to pay fees, it would likely be quite a surprise. At the very least, we will need to communicate very carefully about such a change.

Do we need to meet to make an official determination on this? If so, swim lessons start on February 12th.

Thank-you for your attention.  
Margaret



---

**re: for next tb agenda**

1 message

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Emily Hill <emilyhill2001@yahoo.com>

Sat, Feb 10, 2024 at 2:30 PM

To: Alex McDonald <townoffice@washingtontisland-wi.gov>, Hans Lux <chairman@washingtontisland-wi.gov>

At our CCC meeting on Tuesday Feb 6, we voted unanimously to recommend to the town board the following regarding the employment status of swim instructors:

CCC swim program instructors....

- will be paid \$12/hour for hours spent in instruction. This includes "staff meetings"; so last Monday's meeting gets everyone who was there 2 hours.

- will receive background checks, at cost to the CCC (doing the math, this will come in under the \$10K annual budget for the program that the board has approved)

- will be paid after each session in one lump sum versus weekly or bi-weekly

- will keep track of their own hours and turn them in to myself or Alex on the last date of each session

- will not be employees of the town; rather, they will act as freelance or independent contractors. What this means?

  - fill out a W-9 with the town. The town office will issue a 1099 if the annual amount is over \$1000

  - the town will not "have your back" as it were, financially, if you personally were to be sued by a student/family etc.,

  - no workman's comp; if you are injured while instructing, you will not be entitled to collecting workman's compensation

We'd like to see this on the items for action or discussion portion of the agenda. Thanks so much

Emily

# TOWN OF WASHINGTON

## RESOLUTION 2024-01

**Resolution approving assigned fund balance commitments of the Town of Washington, Door County, Wisconsin adopted by a two-thirds majority vote of the Town Board**

**WHEREAS**, assigned fund balance in the general fund represents amounts constrained by the Town Board for a specific intended purpose; and

**WHEREAS**, the intent of these fund balances are to provide direction and guidance to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or emergencies or for nonrecurring unanticipated expenditures; and

**THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Washington hereby credits funds of the Town of Washington to the following assigned fund balances:

<u>Fund Account</u>	<u>Amount</u>
Archives Fund 100-00-36100-000-000	
Excess of Revenue/Expense	\$3,726.00
Community Center Committee Fund 100-00-37100-000-000	
Excess of Revenue/Expense	\$1,463.00
Airport Fund 100-00-3300-000-000	
Mower Price Increase	\$1,750.00
Police Department Fund 100-00-38100-000-000	
Roof Replacement	\$500
Squad Car Replacement	\$8,571.00
Police Station Computer	\$6,000.00
Public Health Fund 100-00-38200-000-000	
Community Van Replacement	\$3,000.00
General Government Fund 100-00-38300-000-000	
Community Center Engineering Study	\$20,000.00
Fire Department Fund 100-00-38400-000-000	
AED Replacement	\$5,000.00
DPW Fund 100-00-38500-000-000	
General/Unassigned	\$110,000.00
Gravel Crushing	\$242,718.00
Chip Sealing	\$15,045.00
Tires	\$8,363.00
Island Exchange Fund 100-00-38510-000-000	



Skidsteer Tires  
Move C&D Wall

\$1,200  
\$20,000; and

Debits the Unassigned Fund Balance 100-00-34200-000-000 in the total amount of \$447,516.00; and

Debits \$34,374.00 from the Parks Fund 100-00-37400-000-000 for the costs incurred during 2023 to repair the Mountain Tower and credits the Unassigned Fund Balance \$34,374.00; and

Debits \$5,482.00 from the Police Department Fund for Axon body camera and taser purchases in 2023 and credits the Unassigned Fund Balance \$5,482.00.

**ADOPTED:** February 21, 2024

---

Hans Lux, Town Chairman

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Attest: Alexandria McDonald, Town Clerk/Treasurer

<b>ROLL CALL VOTE:</b>	<b>AYE</b>	<b>NAY</b>
Hans Lux	_____	_____
Martin Andersen	_____	_____
Margaret Foss	_____	_____
Lawrence Kahlscheuer	_____	_____
Loren Roznai	_____	_____

Fund	GL	Purpose	Debit General Fund	Credit Assigned Funds
Archives Fund	100-00-36100-000-000	Excess of Revenue/Expense	\$ (3,726.00)	\$ 3,726.00
Community Center Committee Fund	100-00-37100-000-000	Excess of Revenue/Expense	\$ (1,463.00)	\$ 1,463.00
Airport Fund	100-00-37300-000-000	Mower	\$ (1,750.00)	\$ 1,750.00
Police Department Fund	100-00-38100-000-000	Roof	\$ (500.00)	\$ 500.00
Police Department Fund	100-00-38100-000-000	Squad Car	\$ (8,751.00)	\$ 8,751.00
Police Department Fund	100-00-38100-000-000	Laptop/Computer Arbitrator	\$ (6,000.00)	\$ 6,000.00
Public Health Fund	100-00-38200-000-000	Community Van	\$ (3,000.00)	\$ 3,000.00
General Government Fund	100-00-38300-000-000	Community Center Engineering Study	\$ (20,000.00)	\$ 20,000.00
Fire Department Fund	100-00-38400-000-000	AEDs	\$ (5,000.00)	\$ 5,000.00
DPW Fund	100-00-38500-000-000	General	\$ (110,000.00)	\$ 110,000.00
DPW Fund	100-00-38500-000-000	Gravel Crushing	\$ (242,718.00)	\$ 242,718.00
DPW Fund	100-00-38500-000-000	Chip Sealing	\$ (15,045.00)	\$ 15,045.00
DPW Fund	100-00-38500-000-000	Tires	\$ (8,363.00)	\$ 8,363.00
Island Exchange Fund	100-00-35810-000-000	Skidsteer Tires	\$ (1,200.00)	\$ 1,200.00
Island Exchange Fund	100-00-35810-000-000	Move C&D Wall	\$ (20,000.00)	\$ 20,000.00
		<b>Total:</b>	<b>\$ (447,516.00)</b>	<b>\$ 447,516.00</b>

Parks Fund	100-00-37400-000-000	Mountain Tower Repair Costs	\$ 34,374.00	\$ (34,374.00)
Police Department Fund	100-00-38100-000-000	Axon Purchases	\$ 5,482.00	\$ (5,482.00)
		<b>Total:</b>	<b>\$ 39,856.00</b>	<b>\$ (39,856.00)</b>

**chairman@washingtonisland-wi.gov**

---

**From:** Hans Lux <luxhans2560@gmail.com>  
**Sent:** Tuesday, January 30, 2024 5:08 PM  
**To:** Richard Tobey  
**Subject:** Fwd: Blrd City renewal  
**Attachments:** 9d8891ce-c512-4a8c-ba5a-6d483f48176bSample-WMBD-Resolution.doc; Untitled attachment 00078.htm

Hans Lux Jr.

Begin forwarded message:

**From:** The ANC <wiartandnaturecenter@gmail.com>  
**Date:** January 30, 2024 at 10:58:57 AM MST  
**To:** Hans Lux <luxhans2560@gmail.com>  
**Subject:** Blrd City renewal

Hans,

The Art & Nature Center is in the process of renewing the Blrd City designation status for Washington Island. One of the criteria is for the town board to pass a resolution of support for World Migratory Bird Day to be renewed every two years. I have enclosed a copy of the suggested format that the Bird City organization provides.

Laura

--

Laura Waldron, Director  
Art & Nature Center  
1799 Main Rd  
Washington Island, WI 54246  
[wianc.org](http://wianc.org)

# Town of Washington

## Resolution 2024-02

### World Migratory Bird Day Resolution

**WHEREAS**, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and,

**WHEREAS**, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and,

**WHEREAS**, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and,

**WHEREAS**, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and,

**WHEREAS**, public awareness and concern are crucial components of migratory bird conservation, and,

**WHEREAS**, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, and,

**WHEREAS**, since 1993 World Migratory Bird Day (formerly International Migratory Bird Day) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and,

**WHEREAS**, hundreds of thousands of people will observe WMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and,

**WHEREAS**, while WMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and,

**WHEREAS**, WMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

**NOW THEREFORE I**, Hans Lux, Jr., as Chairman of the Town of Washington, do hereby proclaim May 11<sup>th</sup>, 2024 as **World Migratory Bird Day** in the Town of Washington, and I urge

all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

ADOPTED: February 21, 2024

\_\_\_\_\_  
Hans Lux, Town Chairman

\_\_\_\_\_  
Attest: Alex McDonald, Town Clerk

ROLL CALL VOTE	AYE	NAY
Hans Lux	_____	_____
Loren Roznai	_____	_____
Larry Kahlscheuer	_____	_____
Martin Andersen	_____	_____
Margaret Foss	_____	_____

# TOWN OF WASHINGTON

## RESOLUTION 2024-03

### RESOLUTION APPROVING REVISED FEE SCHEDULE FOR 2024

**WHEREAS**, the Town of Washington reviews its fee schedule on a yearly basis to adequately assure the fees charged are current and meets town expenditures, and

**WHEREAS**, the Town Board, at its meeting on February 21<sup>st</sup>, 2024, completed its review of the proposed 2024 fee schedule and is included with this resolution,

**THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Washington hereby approves the fee schedule as adopted at its February 21<sup>st</sup>, 2024, board meeting. This fee schedule will remain in effect until revised.

**ADOPTED: February 21, 2024**

---

Hans Lux, Town Chairman

---

Attest: Alexandria McDonald, Town Clerk/Treasurer

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>
Hans Lux	_____	_____
Martin Andersen	_____	_____
Margaret Foss	_____	_____
Lawrence Kahlscheuer	_____	_____
Loren Roznai	_____	_____

RECOMMENDATION

**WASHINGTON ISLAND PLANNING & ZONING  
COMMITTEE**

February 2, 2024

At a publically posted meeting of the Washington Island Zoning and Planning committee held on February 2, 2024, it was the unanimous recommendation of the committee members present that **the Town of Washington approve the Draft Vision Statement for The Town of Washington Comprehensive Plan.**

The motion was made by Kickbush, 2<sup>nd</sup> by Smith. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Planning & Zoning Committee

WISAP

**VISION STATEMENT FOR PLAN**

The Town of Washington (which includes: Washington Island, Detroit Island, Rock Island, Plum Island and Pilot Island) prioritizes a sense of community and place by maintaining necessary infrastructure and services preserving nature, open space and shoreline while developing an economy that will sustain steady, low impact growth beneficial for both seasonal and year round populations.

The Town of Washington will sustain a strong sense of place by preserving the town's deep historic roots while embracing purposeful change for future generations.



RECOMMENDATION

**WASHINGTON ISLAND PLANNING & ZONING  
COMMITTEE**

January 19, 2024

At a publically posted meeting of the Washington Island Zoning and Planning committee held on January 19, 2024, it was the unanimous recommendation of the committee members present that **the Town of Washington approve the draft introduction written by Washington Island Archivist Steve Reiss for The Town of Washington Comprehensive Plan.**

The motion was made by Kickbush, 2<sup>nd</sup> by Kehren. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA  
Secretary  
Washington Island Planning & Zoning Committee

Washington Island is the small island located several miles off the northern tip of Door County, Wisconsin. Containing an abundance of scenic and recreational resources, it is 35 square miles in size, being 5 miles wide, by seven miles long, with 26 miles of shoreline. The Town of Washington consists of Washington Island and its neighboring small islands of Detroit, Rock, Plum and Pilot. Rock Island became a Wisconsin State Park 1965, and Plum & Pilot Islands are owned by the Federal Government.

This Island chain was originally called the Islands of the Pouteouatimia and was a popular hunting, fishing and living grounds of the Menomonee, Chippewa, Winnebago and Potawatomi Indians. Archeologists discovered remains of all these tribes near the sandy beach on Rock Island, and at several places on Washington Island. Also found were many artifacts of the French explorers. In 1634, Jean Nicolet visited the Island while investigating a possible northwest passage through the Great Lakes and in 1679, La Salle came to the Island on his sailing vessel, Le Griffen. A brisk fur trade was eventually developed between the French explorers and Potawatomi communities, which lasted until the early 1830s.

The 7 mile stretch of water which separates Washington Island from mainland Door County has its own long history. The French explores called this area Port De Mort, or Death's Door, due to the waters of Lake Michigan and Green Bay meeting at this point and sometimes creating treacherous waves, currents, and wind. During the age of sailing, hundreds of vessels were lost or driven ashore by its ferocity, and the Potawatomi Indians tell of its storms.

The Island originally received the name "Washington" in 1816, when three government ships stopped in Washington Harbor to wait for other ships of their group before setting off to establish a fort at Green Bay. Their flagship was the named the Washington and that name was bestowed on the Island.

In 1835, the government surveyed the Islands and by 1845, small clusters of settlers had formed on Rock Island and on Washington Island at Detroit Harbor on the south end, Washington Harbor on the north end, and at West Harbor. Early pioneers were fishermen, who found the Islands location desirable. Its main advantages being abundance of fish, protected harbors and being near the Lake Michigan shipping lanes.

By 1848 steam vessels were stopping frequently for cordwood and fish and in 1850, the Islands became the Town of Washington, with a population of 170. Over the next ten years, this diverse cultural community of settlers from the Eastern United States, Canada, England, Denmark, Ireland, Germany, Norway, Iceland and others, grew to 632 people in 1860. Most of these relied on the fishing industry and logging for their livelihood.

The 1865 census showed the Islands population had decreased to 269, mostly due to the effects of the Civil War. Over the next 25 years, new settlers to the Island steadily increased the population back up to 412 in 1875, then to 612 in 1885. By 1890, 738 people resided in the Town of Washington, with a large number of the newer settlers being from Scandinavian countries. Between 1870 and 1900, more land was being cleared and tilled, increasing the Island's farming economy.

Many Islanders were involved in two or three endeavors to maintain a year-round income. While fishing and farming were more of a spring-summer-fall occupation, logging was predominately work, with the height of the logging industry being between the late 1870s to the early 1890s. The fishing industry was the most important way to earn a living for early Islanders. In 1862 it was noted that over 20,000 barrels of fish were shipped that year. In the 1930s there were 40 independent fish tugs

operating from Washington island, but this number started to decline in the 1940s until only a small amount of commercial fishermen remained by the late 1970s.

Before and after the turn of the century, agriculture grew in importance to the Islands economy. Potatoes was one of the first major crops and many schooners were hired to take the Island's fall harvests to market. Peas was another main crop of early farmers. Soon the farmers organized a local chapter of the Wisconsin Farmers Union, and then a Holstein Association when many farmers turned to Dairy farming. A creamery was built and for many years delicious butter and cheese were made, until this was discontinued in the mid-1960s. After WW II, most Island farming waned. Except for a small revival of raising potato crops in the 1950s and 1960, and wheat in the early 2000s, most fields now grow hay or are shrinking back to forest.

Various early shipping companies had always made Washington Island a regular stop. The Islands peacefulness and recreational beauty attracted people to visit, and the tourism industry grew quickly after 1900. The transportation, retail and construction industries followed this growth, with the building of businesses, many summer homes and cottages over the years.

Between the 1920s and 1940s Washington Island experienced a transition in how people and goods were transported to-and-from the Island. Before the 1920, everyone and everything arrived by sail and steamships, mostly into Washington Harbor at the north end of the Island. Once the automobile was established, and roads in Door County improved, the Island's Ferry Line in Detroit Harbor became the main artery to and from the island, and still is today. The old shipping transportation out of Washington Harbor was gone by the late 1930s.

Washington Island's economy continues to be closely related to the tourist industry, due to its relative inaccessibility and high transportation costs. Although the summer tourism population continues to increase, some years being 3000 on a busy summer day, the number of year-round residents has mostly stayed the same, at around 650. The average age of the Island's residents has also changed. In 1940, only 8.2% fall into the 65 and older category. By 1980, this age group made up almost 30% of the population.

Islanders have always been self-reliant, forming a telephone company in 1915, an airport in 1928, an electric co-op in the mid-1930s, fire department in 1948 and a Rescue Squad in 1968. The Town of Washington contains a state park, county park, and several town parks which are available for Island residents and the thousands of tourists who visit during the summer months. These parks have been improved and increased in size over the years. Preserving the Islands tranquil beauty and peacefulness has always been an important aspect of its development planning.

MODEL 800DMLEU63.74



FEATURES:

- 282 GPM @ 28'
- 3" DISCHARGE
- 5HP/1800RPM/3PH/460V MOTOR 7.7fla
- DOUBLE MECHANICAL SEAL
- LM80 QUICK DISCHARGE CONNECTOR
- 20' OF 1.0" 304SS SCH40 PIPE
- 20' OF STAINLESS LIFTING CHAIN
- STAINLESS STEEL PLATE RISER
- 3" VAN STONE FLANGE WITH GASKET AND BOLTS
- NEW OVERLOAD RELAY
- NET PRICE: \$5,280.00
- SPARE PUMP & QUICK COUPLING \$3,320.00

2 PIPE MOUNTED FLOATS \$48.00 EACH

FOB: GREEN BAY, WI

VACUUM, PUMP & COMPRESSOR

KBARA-

2/12/2024

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# Highway Safety

[interpro.wisc.edu/tic/RA00161](http://interpro.wisc.edu/tic/RA00161)

## Workshop Overview

In this course, you will learn how to meet signing and marking requirements from the Manual on Uniform Traffic Control Devices (MUTCD), apply High Friction Safety Treatment to reduce wet weather crashes, adopt Safety Edge treatments, and more.

## Who Should Attend?

The workshop will benefit all those with road maintenance, signing, marking, and traffic safety responsibilities, including:

- Local elected officials
- Managers, engineers, and technicians
- Superintendents, foremen, and lead workers
- Traffic enforcement officers
- Local and county traffic safety coordinators
- Members of county traffic safety commissions

## Workshop Outline

### Workshop Overview

- Road to zero
- Your role in safety

### Meeting MUTCD sign requirements

- Introduction to the MUTCD
- Sign warrants
- Placement of signs and layout
- School Zone signing

- Low volume roads
- Sign supports – materials, design, field operations

#### Safety 365

- Identify safety problems
- Using crash data
- Reading the road

#### Pavement Marking Requirements

- Review of MUTCD requirements
- Selecting the best materials for the job
- Abandoning pavement markings

#### Low Cost Safety Improvements

- At rural intersections
- On curves
- On roadsides

## **Instructors**

### **Andi Bill**

Ms. Andrea Bill is currently the Associate Director with the Traffic Operations and Safety Laboratory and Director of Transportation Information Center at the University of Wisconsin-Madison. Her current research incorporates aspects from traffic operations and traffic safety, with a specific emphasis on discovering new and innovative ways to address traffic crashes. She is actively involved in the Transportation Research Board, Institute of Transportation Engineers, and American Society of Engineering Education.

### **Greg Helgeson**

Greg Helgeson worked 35 years as a traffic and highway project development engineer for the Wisconsin DOT in the SW and NW Regions, and the Central Office Headquarters. He spent 28 years in traffic engineering, with emphasis on traffic safety, intersection control, work-zone traffic control, signing, marking and speed limits. Greg addressed traffic safety concerns by working in collaboration with the County Traffic Safety Commissions, local officials, law enforcement and the public. He has been instructing for the Transportation

Information Center since 2018, and also works part-time as a traffic engineer for the transportation engineering firm Lakeside Engineers.

## Upcoming dates (1)

### Highway Safety

**Date:** Wed. March 20, 2024 – Thu. March 21, 2024

**Location:** Online

**Course #:** RA00161-D287

**Fee:** \$85

[interpro.wisc.edu/tic/RA00161](http://interpro.wisc.edu/tic/RA00161)

### Fee

- \$85
- Fee covers on-line and course materials

### Credits

- CEU: .6
- PDH: 6

### Schedule

Registration Date/Time:

3/20/2024 7:45am Central Time Zone

Event Dates/Times:

- 3/20/2023 08:30am - 11:30am Central Time Zone
- 3/21/2023 08:30am - 11:30am Central Time Zone

### Instructors

Andi Bill, Bill Bremer



## **Location**

This is an online course.

## **Topics:**

Road Safety, Low-Cost Safety Improvements

## **Cancellation Policy**

If you cannot attend, please notify us no later than the day before your course begins, and we will refund your fee. Cancellations received after this date and no-shows are subject to the full course fee. You may enroll a substitute at any time before the course starts.

## **Contact Us**

*Wisconsin Transportation Information Center  
432 North Lake St  
Madison, WI 53706*

[tic@interpro.wisc.edu](mailto:tic@interpro.wisc.edu)

800-442-4615

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**2024 Virtual Clerks and Treasurers Institute**

1 message

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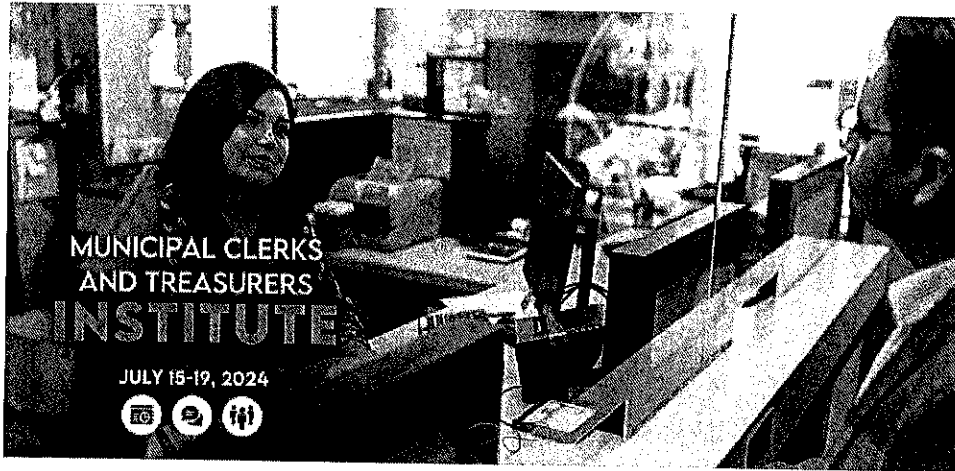
**UW-Green Bay Government Outreach** <outreachgovt@email.uwgb.edu>  
Reply-To: UW-Green Bay Government Outreach <outreachgovt@email.uwgb.edu>  
To: "townoffice@washingtonisland-wi.gov" <townoffice@washingtonisland-wi.gov>

Thu, Jan 18, 2024 at 11:39 AM

The UW-Green Bay Virtual Institute is a series of interactive, live online sessions via Zoom.

[View in browser](#)

**Business & Government Outreach**



**2024 Virtual Clerks and Treasurers Institute**

The UW-Green Bay online Institute is a series of interactive, live online sessions via Zoom

Earn educational points for various certifications upon completion of the Institute

[LEARN MORE](#)

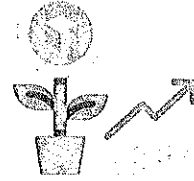
**Advancing in your career?**

Only UW-Green Bay offers the most practical, how-to, and advanced education for clerks, treasurers and "NEW" administrators

Obtain top-level learning for your career!

## Benefits of the Institute

Gain the technical skills and knowledge needed in your position



- Internationally accredited
- Cutting edge courses
- Focus on critical-thinking skills
- Hands-on learning
- Advanced curriculum
- Library of learning materials
- Networking opportunities

FIND OUT MORE

## Unique: Only UW-Green Bay Has It!

This unique structure allows our curriculum to be progressive in nature. As you return each year, your courses and topics will increase in complexity. UW-Green Bay's Institute is one of the few in the country with this format



### Dates

Monday, July 15, 2024 -  
Friday, July 19, 2024

Registration Ends: June  
16, 2024



### Format

100% Live, virtual  
courses via Zoom

Includes 32-34 hours of  
virtual instruction



### Investment

Registration Fee: \$499

After Friday, June 7,  
2024: \$560

## Available to First-Years

The UW-Green Bay In-Person Institute will consist of a week of in-person sessions and is available to first year CTI attendees only. Hurry as seats are limited!

In-person sessions will consist of hybrid classes with live moderators of the Zoom sessions to be learned along with your peers.

This format includes 32-34 hours of in-person instruction at the UW-Green Bay campus, in-person networking event on Sunday, snacks, lunches and digital handouts.

*This format option will not have a choice of sessions.*



### Dates

Sunday, July 14, 2024 -  
Friday, July 19, 2024  
Registration Ends: June  
16, 2024



### Format

100% in-person  
sessions at UW-Green  
Bay  
Hybrid sessions with  
live moderator



### Investment

Registration Fee: \$649  
After Friday, June 7,  
2024: \$710

## Ready to start?

Includes educational sessions equivalent to 32-34 hours of instruction,  
electronic materials, and online software

**REGISTER NOW**



**Business and Government Outreach**

2420 Nicolet Drive, Green Bay, WI 54311  
United States of America



outreachgovt@uwgb.edu

You received this email because you signed up on  
our website or attended a UW-Green Bay  
Business & Government Outreach class or  
workshop.

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## QUOTE

1060 W. Mason Street, Green Bay, WI 54303  
 P.O. Box 10068, Green Bay, WI 54307  
 Questions: (920) 497-7100  
 (800) 236-8858  
 (800) 672-6795 Auto Attendant

QUOTE NUMBER	491750QU
QUOTE DATE	1/30/2024
CUSTOMER REQUISITION	SENT 1.30.24 CXM
MODE OF DELIVERY	Direct - vendor to customer
CUSTOMER	54059
CONTACT	JON MANN

<b>SOLD TO</b>	TOWN OF WASHINGTON
	P O BOX 220
	WASHINGTON ISLAND, WI 54246 0220
	USA

<b>SHIP TO</b>	TOWN OF WASHINGTON
	P O BOX 220
	WASHINGTON ISLAND, WI 54246 0220
	USA

### JOB \*\*\* WASHINGTON ISLAND - TOILET PARTITIONS

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2.000	3	SPC	<b>WOMEN'S RESTROOM</b> ACCURATE HDPE SOLID PLASTIC FLOOR MOUNTED OVERHEAD BRACED TOILET PARTITION		
4.000	1	SPC	<b>MEN'S RESTROOM</b> ACCURATE HDPE SOLID PLASTIC FLOOR MOUNTED OVERHEAD BRACED TOILET PARTITION		
5.000	1	SPC	ACCURATE HDPE SOLID PLASTIC 18X48 WALL HUNG URINAL SCREEN		

\*OPTION TO INCLUDE INSTALLATION BY LAFORCE, PLEASE ADD \$4680.00 TO THE QUOTED TOTAL.

\*DEMO OF EXISTING BY OTHERS.

\*FILLING OF ANY EXPOSED HOLES BY OTHERS.

#### RECEIPT REQUIRED FOR REFUNDS OR EXCHANGES.

Stock materials are subject to 45% restocking fee. Special order materials are not returnable. No returns after 90 days. A transaction fee of 3% will be charged on all payments made via credit card, which is not greater than our cost of acceptance. This quotation is subject to the Terms and Conditions found at <a href="http://laforceinc.com/terms-conditions/">http://laforceinc.com/terms-conditions/</a> , which are incorporated in full by this reference. The Terms and Conditions will be sent by mail to the Buyer upon request. LaForce, Inc. limits acceptance to the Terms and Conditions, and objects to any other additional or different terms in the Buyer's purchase order or acceptance.	<b>FREIGHT</b>	<b>INCLUDED</b>
	<b>SUBTOTAL</b>	<b>\$5,874.00</b>
	<b>SALES TAX</b>	<b>\$0.00</b>
	<b>TOTAL</b>	<b>\$5,874.00</b>

DISCOUNT TERMS: 1% 15 DAYS

PAY TERMS: NET 30

## QUALIFICATIONS

- Quote is valid for 30 days from date of quotation unless otherwise stated herein.
- Past due accounts are subject to a service charge of 1.5% per month on the unpaid balance.
- This offer is conditioned upon approval of credit by LaForce on the purchaser.
- No sales, use or other taxes included unless otherwise stated herein in writing.

## QUOTE

- See attached qualifications and terms for this project.
- Federal project note: Federal Contractor vaccine mandate compliance not available.

Thank you for this opportunity to quote your needs. Please sign and return this quote and attached qualifications or send a written purchase order, and we will proceed with your order. LaForce, Inc. is not able to accept verbal purchase authorizations at this time. We look forward to working with you. If you have any questions, or need further information, please give me a call.

Thank You,

CLAYTON CHRISTENSEN  
Email: Clayton.Christensen@laforceinc.com  
Phone: 920.490.2303

CAREY KORNOWSKI  
Email: Carey.Kornowski@laforceinc.com  
Phone: (920)491-5979

<b>Quote Number:</b> 491750QU
<b>Authorized By:</b> _____
<b>Company:</b> _____
<b>Date:</b> _____

# Town of Washington

## Recreation Center Reception Personnel Job Description

### **JOB SUMMARY:**

Recreation Center Reception Personnel are responsible for attending to the customers of the Rec in a friendly professional manner. They will greet the customers as they arrive and ensure compliance with sign-in procedures and determine as to the membership status of the customer. They will monitor the Recreation Center as to compliance with rules of conduct and safety of those utilizing the facilities. Rec Center personnel will remain observant and enforce all safety rules as it pertains to Rec Center operations. Safety is the highest concern while customers are on the premises.

### **REPORTS TO:**

Recreation Center Reception Personnel report to the Rec Center Manager. Recreation Center Personnel are employees of the Town of Washington, subject to policies and benefits as stated in the Town Employee Manual and provided by the Town of Washington.

### **JOB RESPONSIBILITIES:**

- 1) Greet all visitors to the Rec Center and ensures compliance with sign-in procedures.
- 2) Collect fees from daily users including waivers and enters data into the computer.
- 3) Record daily financial transactions and logs them in daily receipt log.
- 4) Collect annual renewal forms and fees, ensuring all forms are completed in a proper manner and signed.
- 5) Answers phone calls to the center and reviews messages on answering machine.
- 6) Assist customers with questions about all Rec Center facilities and programs.
- 7) Assist in Rec Center registration for classes and special events
- 8) Record the number of customers utilizing Rec Center facilities into the record log after each shift
- 9) Follow all safety rules and regulations of the center and assures these rules are followed by everyone utilizing the facilities.
- 10) Maintain order and safety compliance through the facility by checking the pool area every few minutes and workout room every 20 – 30 minutes.
- 11) Keep pool area clear of floatation devices.
- 12) Conduct walking inspections of pool area for flies or dirt that needs to be cleaned up.
- 13) Conduct a walk-through inspection of facilities prior to end of shift and provides light cleaning where needed.
- 14) Monitor bathrooms and changing rooms for necessary replacement of supplies.
- 15) Assure clean towels are available in the workout room.



- 16)** Wash, dry, and fold towels when needed with supplies provided by the Rec Center.
- 17)** Check trash containers and empty when necessary.
- 18)** Handle all emergencies such as fire, accidents, and breaches of security or center rules promptly
- 19)** When opening/closing the facility, check the PH and Chlorine levels, add briquettes to hoppers as needed, and record their results in the State of Wisconsin log book
- 20)** When closing the facility, Rec Center Personnel will conduct a walk-through of the facilities to verify equipment is in order, windows and doors are secured and locked, and complete check list.
- 21)** Communicate clearly and concisely, both orally and in writing.
- 22)** Follow Policies and Procedures as directed.
- 23)** Perform other duties as assigned by Manager.

**QUALIFICATIONS:**

Recreation Center Reception Personnel will have knowledge of:

- 1)** Operational services and activities of a community recreation center
- 2)** Policies and Procedures and standard operation guidelines for Recreation Center operations

**REQUIREMENTS:**

Recreation Center Reception Personnel will be required to have:

- 1)** Minimum Two (2) years of relevant work experience
- 2)** CPR/AED and Emergency First Aid certified
- 3)** Personal skills necessary to interact with people, including members, customers, donors
- 4)** Possess and develop competency in appropriate computer skills
- 5)** The ability to represent the center to all facets of the community
- 6)** May be required to attend evening meetings
- 7)** May be required to respond in emergency situations

Jan. 30, 2007

Town of Washington  
P.O. Box 420  
Washington Island,  
WI 54246

Dear Alex,

I am resigning my Archivist  
membership (?), and want you  
to be aware of that.

I have thoroughly enjoyed  
being on the board, but feel like  
someone younger will be more  
effective.

Sincerely,  
Connie Sena



Town of Washington Office <townoffice@washingtonisland-wi.gov>

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## Economic Development Committee

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**Lisa Pickens** <lisapickens4@gmail.com>

Thu, Jan 18, 2024 at 4:30 PM

To: "townoffice@washingtonisland-wi.gov" <townoffice@washingtonisland-wi.gov>

To Whom It May Concern:

My husband, Michael Pickens, and myself, Lisa Pickens are residents and property owners on Washington Island since June 18, 2020. We would both like to volunteer to be members of the Economic Development Committee. Thanks for your consideration.

Lisa Pickens  
(503) 887-2511

Michael Pickens  
(503) 887-2221

359 Wickman Dr  
Washington Island, 54246