

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, January 17th, 2024, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through [via GoToMeeting](#) (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 12/20/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Checking – 12/31/2023
 - ii. Statement of Revenue & Expenditures – 12/31/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – December 1st – December 31st, 2023 – to Town Board for final approval
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 02/21/2024
10. Adjourn

REGULAR TOWN BOARD MEETING

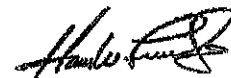
1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Chairman's Comments
 - a. Invitation to Governor's State of State Address
 - b. Response to public input discussion
 - c. Community Suggestion Box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Suzanne Wilson-Davis – Access for Detroit Island residents
5. Approval of Meeting Minutes
 - a. Regular Town Board – 12/20/2023
 - b. Corrected Public Hearing Minutes – 11/29/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. General Checking – 12/31/2023
 - ii. Tax Checking – 12/31/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. Balance Sheet Summary Report – December 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. General Fund - December 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Community Center Committee –
 - i. Minutes - 12/05/2023
 - ii. Recommendation – 01/14/2024
 - b. Fire Department –
 - i. Monthly Report – December 2023
8. Reports of special committees, special commissions, and special boards
 - a. Ordinance Review Committee – (See Section 10)
9. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department

- ii. Infrastructure Committee
 - iii. Harbors and Waterways
- b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. WIZAP
- c. Loren Roznai
 - i. Economic Development
 - ii. Community Center
 - iii. Museums
- d. Margaret Foss
 - i. Parks
 - ii. Red Barn
 - iii. Rec Center
 - iv. Archives
- e. Hans Lux
 - i. Town Office
 - 1. Melissa Olsen new POC with Kerber Rose HR
 - 2. Update on WEX system
 - 3. Update on CC service provider
 - ii. DPW
 - iii. Airport

10. Specific matters for discussion and possible action by town board in open session:

- a. Approve payment of Utility bills – December 1st to December 31st, 2023
- b. Approve payment of town bills – December 1st to December 31st, 2023
- c. Ordinance updates
 - i. Review potential changes to ordinances
 - ii. Approval of Resolution #2023-11 – Reorganization of Chapter 12
- d. Discussion/Recommendations on fee schedule for 2024
- e. Approve Conflict of Interest Policy and Statement
- f. Approve revised Police On-Call Policy & Stipend Increase
- g. Review/Approve update revisions to Employee Handbook
- h. Personnel & Finance Matters
 - 1. Approve additional PTO carryover for employee
 - 2. Approve FD & EMR stipends for 2024

3. Approve recommendation from Clerk/Treasurer for SAP 2023 payment for FD employees
 4. Approve salary increase for Archivist – (see memo
 5. from Clerk)
 6. Request all department invoices be sent to Clerk/Treasurer
 7. Rescind any permission for outside credit cards
 - i. Request for additional hangars at Airport
 - j. Response to request for speed limit decrease for Townline Rd
 - k. Approve Jeffrey Andersen to attend WOWRA/WLWCA Conference – Feb 1st – 2nd
 - l. Resignation of Alessandra Rolffs from Parks Committee
 - m. Approve Connie Smith to Parks Committee
 - n. Approval of Susan Kochanowski to WIZAP Committee
 - o. Approve driveway permit for Julian Hagen
 - p. Accept donations
 1. Pam Young - \$250 – Maritime Museum
 2. Wash Town Mutual Ins - \$200 – Comm Center Community
 3. Manns Store - \$390.00 –
 - a. \$130.00 - Maritime Museum
 - b. \$130.00 – Jacobsen Museum
 - c. \$130.00 – Red Barn
 4. Eleanor & Wayne Boyer - \$100.00 – EMR account
11. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1):
 - (c) Considering employment, promotion, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibilities
11. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, February 21st, 2024
12. Adjourn



Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, January 17th, 2024 6:00 PM - 8:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/235031781>

You can also dial in using your phone.

Access Code:

235-031-781

United States:

+1 (224) 501-3412

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.

STATE OF WISCONSIN

Town of Washington

Door County

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MINUTES

UTILITY DISTRICT MEETING

DRAFT

1. Chairman Hans Lux called the Utility District Meeting to order at 6:10 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, supervisors present include Martin Andersen, Margaret Foss, and Larry Kahlscheuer, with Loren Roznai attending via GoTo Meeting.
 - b. Motion by Andersen seconded by Kahlscheuer to approve of the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other people present.
 - a. None
5. Motion by Foss seconded by Kahlscheuer to approve of Meeting Minutes – 11/15/2023. Motion carried.
6. Communications and petitions by Town Clerk/Treasurer – No discussion or action.
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Checking – 11/30/2023
 - ii. Statement of Revenue & Expenditures – 11/30/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
 - a. None
8. Motion by Andersen seconded by Kahlscheuer to send Utility District Bills – November 1 – November 30, 2023 – to Town Board for final approval. Motion carried.
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)

a. Utility District Meeting – 01/17/2024

10. Motion by Kahlscheuer seconded by Andersen to adjourn. Motion carried. Adjourned at 8:13 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

UTILITY DISTRICT CHECKING

Reconciliation Date: 12/31/2023

Number	Date	Description	Payment	Deposit
	12/31/2023	Receipts Posted 12/31/2023		6,770.00
28247	11/28/2023	FASTENAL COMPANY	436.46	
28249	12/04/2023	MANN'S MERCANTILE	20.99	
28250	12/04/2023	SANTANDER BANK, N.A.	1,672.81	
28251	12/06/2023	NICOLET NATIONAL BANK	653.83	
28252	12/06/2023	Town of Washington	22,179.00	
28253	12/06/2023	Town of Washington	14,093.75	
ACH DELUXE	12/20/2023	NICOLET NATIONAL BANK	315.95	
NIC POS PAY	12/15/2023	NICOLET NATIONAL BANK	11.90	
Totals:			39,384.69	6,770.00

UTILITY DISTRICT CHECKING

Reconciliation Date: 12/31/2023

12/31/2023	Computer Balance:	119,060.65
	Less Outstanding Deposits:	
O/S DEP 6/30/2023	O/S DEPOSIT	288.22
	Total Deposits:	----- 288.22
	Plus Outstanding Payments:	
28254 12/28/2023	CARQUEST AUTO PARTS STORE	784.38
28255 12/28/2023	SANTANDER BANK, N.A.	1,672.81
	Total Payments:	----- 2,457.19
12/31/2023	Statement Balance:	121,229.62

1/12/2024 9:10 AM

Cash Accounts Balance Report

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ACCT

UTILITY DISTRICT CHECKING

Reconciliation Date: 12/31/2023

12/31/2023	Computer Balance:	119,060.65
600-00-11100-000-000	NICOLET BANK	119,060.65
<hr/>		
12/31/2023	Cash Accounts Balance:	119,060.65

1/12/2024 9:11 AM

Treasurer's Report
UTILITY DISTRICT CHECKING
12/01/2023 Thru: 12/31/2023

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ACCT

11/30/2023 Balance:	153,696.07
Checks:	-41,405.42
Receipts:	6,770.00
Other Cash Transactions:	0.00
12/31/2023 Balance:	119,060.65

Fund: 600 - UTILITY DISTRICT

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
600-00-46420-000-000	PERMIT FEES	0.00	3,000.00	3,000.00	0.00	100.00
600-00-46600-000-000	SPREADING FEES	1,477.56	60,433.86	63,000.00	-2,566.14	95.93
600-00-46620-000-000	PUMPOUT FEES	1,200.00	46,615.00	51,000.00	-4,385.00	91.40
600-00-46640-000-000	SCREEN CLEANING	0.00	60.00	600.00	-540.00	10.00
600-00-46650-000-000	EMERGENCY PUMP OUT	0.00	0.00	0.00	0.00	0.00
600-00-46651-000-000	PUMPOUTS W/>30' HOSE	0.00	0.00	0.00	0.00	0.00
600-00-46652-000-000	LOCATE/DIG OUT SEPTIC COVER	0.00	0.00	0.00	0.00	0.00
600-00-46653-000-000	PORTA POTTY RENTAL	0.00	0.00	0.00	0.00	0.00
600-00-46654-000-000	SEPTIC INSPECTION W/O PUMP OUT	225.00	225.00	0.00	225.00	0.00
600-00-46655-000-000	SEPTIC INSPECTION W/PUMP OUT	0.00	135.00	0.00	135.00	0.00
600-00-46656-000-000	WINTER DISPOSAL	0.00	0.00	0.00	0.00	0.00
600-00-46657-000-000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
600-00-46658-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
600-00-46690-000-000	FUEL SURCHARGE	150.00	6,690.00	6,000.00	690.00	111.50
PUBLIC CHARGES FOR SERVICES		3,052.56	117,158.86	123,600.00	-6,441.14	94.79
600-00-47110-000-000	HOLDING TANK PUMPOUT (EMERGENC	0.00	2,835.00	0.00	2,835.00	0.00
600-00-47115-000-000	PUMPOUTS W/>30' HOSE	0.00	455.00	600.00	-145.00	75.83
INTERGOV'T. CHARGES FOR SERV.		0.00	3,290.00	600.00	2,690.00	548.33
600-00-48050-000-000	LOCATE/DIG OUT SEPTIC COVER	0.00	75.00	300.00	-225.00	25.00
600-00-48100-000-000	PORTA POTTY RENTAL	0.00	14,295.00	15,000.00	-705.00	95.30
600-00-48200-000-000	SEPTIC TANK INSPECT W/O PUMPOU	0.00	8,744.00	10,000.00	-1,256.00	87.44
600-00-48300-000-000	SEPTIC TANK INSPECT -W/PUMPOUT	0.00	5,805.00	5,000.00	805.00	116.10
600-00-48350-000-000	DISPOSAL WINTER	0.00	386.08	3,800.00	-3,413.92	10.16
600-00-48400-000-000	MISCELLANEOUS REVENUE	0.00	870.17	200.00	670.17	435.09
600-00-48500-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUES		0.00	30,175.25	34,300.00	-4,124.75	87.97
Total Revenues		3,052.56	150,624.11	158,500.00	-7,875.89	95.03

Fund: 600 - UTILITY DISTRICT

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
600-00-57430-110-000	UTILITY DISTRICT WAGES OR SALA	0.00	0.00	40,000.00	40,000.00	0.00
600-00-57430-115-000	UTILITY DISTRICT TN CREW WAGE	0.00	0.00	0.00	0.00	0.00
600-00-57430-130-000	UTILITY DISTRICT FRINGES	0.00	0.00	0.00	0.00	0.00
600-00-57430-223-000	UTILITY DISTRICT PHONE	0.00	0.00	5,000.00	5,000.00	0.00
600-00-57430-227-000	UTILITY DISTRICT BALLFIELD SYS	0.00	0.00	0.00	0.00	0.00
600-00-57430-310-000	UTILITY DISTRICT OFFICE SUPPLI	1,177.21	4,363.96	1,000.00	-3,363.96	436.40
600-00-57430-312-000	UTILITY DISTRICT POSTAGE	0.00	198.00	300.00	102.00	66.00
600-00-57430-330-000	UTILITY DISTRICT TRAVEL/TRAINI	0.00	304.00	3,000.00	2,696.00	10.13
600-00-57430-371-000	UTILITY DISTRICT FUEL	653.83	5,389.07	4,100.00	-1,289.07	131.44
600-00-57430-390-000	UTILITY DISTRICT MISC EXP	0.00	948.00	3,000.00	2,052.00	31.60
600-00-57430-510-000	UTILITY DISTRICT INSURANCE	0.00	0.00	1,700.00	1,700.00	0.00
600-00-57430-530-000	UTILITY DISTRICT RENTS & LEASE	39,618.37	56,546.47	36,273.00	-20,273.47	155.89
600-00-57430-620-000	UTILITY DISTRICT INTEREST	0.00	0.00	0.00	0.00	0.00
600-00-57430-680-000	UTILITY DISTRICT DEPRECIATION	0.00	0.00	0.00	0.00	0.00
600-00-57430-810-000	UTILITY DISTRICT EQUIP	0.00	1,064.16	2,000.00	935.84	53.21
600-00-57431-530-000	UTILITY TRUCK RENTS & LEASES	0.00	0.00	25,074.00	25,074.00	0.00
600-00-57700-830-000	UTILITY DISTRICT CAP OUTLY	0.00	15,265.92	0.00	-15,265.92	0.00
CAPITAL OUTLAY		41,449.41	84,079.58	121,447.00	37,367.42	69.23
600-00-59100-000-000	NEW TRUCK LEASE	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		41,449.41	84,079.58	121,447.00	37,367.42	69.23
Net Totals		-38,396.85	66,544.53	37,053.00	-29,491.53	179.59

chairman@washingtonisland-wi.gov

From: Suzanne Wilson-Davis <suzannewilsondavis@gmail.com>
Sent: Thursday, January 11, 2024 9:57 AM
To: chairman@washingtonisland-wi.gov
Subject: Quick question, please

Hello, Hans, and Happy New Year!

My name is Suzanne Wilson-Davis, and my husband and I are Town of Washington residents in that we have a home on Detroit Island.

As I'm sure you know, Kapp's marina was sold this past October to Fat Trout LLC, a real estate investment corporation. Prior to this transaction, most Detroit Islanders used Kapp's little dock as a way to access their homes on Detroit Island. I spoke with Steve Fisco to see if his slips at Island Outpost might be an option for us and was told his slips are suited only for very large vessels. Steve also shared with me that he has received calls from others with homes on Detroit Island. The town launch is problematic in that there is no place to keep boats in the water. Shipyard Island Marina serves clients with luxury boats and is really too far away from the Detroit Island DILA dock.

I don't know if this issue has been raised at the Town Board meetings but I was wondering if you had any suggestions or ideas. If the residents of the Town of Washington with homes on Detroit Island are forced to donate their homes to the DNR or the Door County Land Trust, there will be a significant decrease in the Town's revenue generated from property taxes; our little cabin alone which Martin Andersen built fifteen years ago yields \$2,600 annually. I don't know the total revenue generated by the Detroit Island homes, but it must be substantial.

Because of my career (I recently retired), I was never able to spend more than a week at a time on the island. I've now been diagnosed with cancer and would like to spend just one summer on the island.

I plan to reach out to the owners of Fat Trout, but wanted to touch base with you as Town Chairman first in the hopes you might have some ideas or suggestions.

Thanks in advance, Hans, for considering this matter. I am grateful, and I look forward to hearing from you.

Kind regards,
Suzanne

(Suzanne Wilson-Davis, 998 Detroit Island Lane)

STATE OF WISCONSIN

Town of Washington

Door County

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MINUTES

REGULAR TOWN BOARD MEETING

DRAFT

1. Chairman Lux called the Regular Town Board Meeting to order at 6:13 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, supervisors present include Martin Andersen, Margaret Foss, and Larry Kahlscheuer, with Loren Roznai attending via GoTo Meeting.
 - b. Motion by Kahlscheuer seconded by Andersen to approve of the agenda. Motion carried.
3. Chairman's Comments
 - a. Electorate Budget Hearings
 - i. Chairman Lux recapped that the people had expressed a desire for the board to update the fee schedule to generate additional revenue.
 - ii. The state has sent notice of withholding shared revenue due to the rejected levy limit increase in 2019.
 - b. Comprehensive Plan Update
 - i. The survey has been very successful with a response of about 40 to 50%.
 - c. Community Suggestion Box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other people present.
 - a. Supervisor Margaret Foss apologized to the WIZAP Committee saying that she felt herself and the board acted too quickly in approving the survey and wished that more time had been spent communicating with the committee. She also relayed that she has been made aware of criticisms made of the board, one being that there is not enough

discussion by the board on topics, and that people would like to make comments on more items. Supervisor Foss wondered if the board should allow more comments or offer more public hearings.

- i. Chairman Lux responded to the public comments item by clarifying that Town Board meetings are guided by state statutes. There is a limit on public comment. He encouraged people to email him or to come to a meeting to make their comments heard during the designated section. He also made clear that items that are not on the agenda cannot be discussed by the board, but that if a person wants to interject during the meeting that they must be recognized by the chair before speaking. He cautioned that too much public input and/or discussion could cross the line into a public hearing. Supervisor Foss suggested that more listening sessions may be needed.
 - ii. DPW Jon Mann stated that this is why the committees are so important. When it becomes a free-for-all, it becomes more of a debate than a town board meeting and it is not productive.
 - iii. Chairman Lux agreed and stated that the Town Board members are representatives of the public. When people have concerns, they should approach their Town Board Supervisors at times outside of meetings.
 - iv. Supervisor Kahlscheuer clearly stated that these meetings are business meetings held in public, not public business meetings. The representatives have been voted for by the people to represent their interests.
 - b. Keith Mann requested to add behavioral/mental health to the purpose of the Healthcare Committee.
 - c. Washington Island Edition – Destination Connection – Destination Door County
5. Motion by Kahlscheuer seconded by Andersen to approve of the following Meeting Minutes. Motion by Kahlscheuer seconded by Foss to amend the motion by adding the adjustment to item e. Amendment carried. Motion carried.
 - a. Regular Town Board – 11/15/2023
 - b. Public Hearing Minutes – 11/13/2023
 - c. Special Town Meeting of Electors Minutes – 11/13/2023
 - d. Special Town Board Minutes – 11/13/2023
 - e. Public Hearing Minutes – 11/29/2023
 - i. Correct “not” to “now” in item 4.
 - f. Special Town Meeting of Electors Minutes – 11/29/2023
 - g. Special Town Board Meeting – 11/29/2023
6. Communications and petitions by Town Clerk/Treasurer – No discussion or action.
 - a. Town of Washington – Reconciliation Reports
 - i. General Checking – 11/30/2023

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- ii. Tax Checking – 11/30/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. Balance Sheet Summary Report – November 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. General Fund - November 2023
- 7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Community Center Committee
 - i. Agenda - 10/09/2023
 - b. WIZAP Committee
 - i. Minutes – 10/23/2023
 - ii. Minutes – 11/20/2023
 - iii. Agenda – 12/11/2023
 - c. Archives Committee
 - i. Minutes – 12/05/2023
 - d. Fire Department
 - i. Monthly Report – November 2023
- 8. Reports of special committees, special commissions, and special boards.
 - a. Ordinance Review Committee – (See Section 10)
 - i. Supervisor Kahlscheuer suggested that Keith Mann’s added input be considered by the committee.
 - ii. Supervisor Foss wanted to add future planning and funding procurement that is mentioned in the Airport Committee be added to several other Committees. Supervisors Foss and Kahlscheuer agreed.
 - iii. Supervisor Foss questioned whether items H & I should be included because some members of the community don’t want to see increased airport usage. Chairman Lux cautioned that this would prevent the Lions Club from advertising for their Fly-in Fish Boil event. The specific working of H & I will be considered by the committee.
 - iv. Supervisor Foss questioned the usage of the work “oversee” in the Parks Committee. The wording will be changed to “will review and make recommendations about”.
- 9. Reports by Town Supervisors
 - a. Martin Andersen
 - i. Fire Department
 - i. Engine 363 is experiencing some issues. More investigation is needed.
 - ii. Infrastructure Committee
 - i. Waiting for the survey results from the comprehensive plan.
 - iii. Harbors and Waterways

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- i. Supervisor Andersen encouraged action on making improvements. He will research grant money options.
 - b. Larry Kahlscheuer
 - i. Law Enforcement
 - i. No update
 - ii. Healthcare
 - i. Addressed later in the agenda.
 - iii. WIZAP
 - 1. Update on Comprehensive Plan
 - a. The survey has been closed and the project leader from Bay-Lake has been changed from Izzy to Brandon Robinson.
 - b. Discussion on the importance of keeping our town specific overlays occurred. The county has expressed interest in making our ordinance application more uniform along with the rest of the municipalities in the county.
- c. Loren Roznai
 - i. Economic Development
 - i. No update
 - ii. Community Center
 - 1. Swim Lessons
 - a. More discussion later in the agenda.
 - iii. Museums
 - i. No update
- d. Margaret Foss
 - i. Parks
 - i. Two people have expressed interest in joining the committee. Supervisor Foss met with them to discuss their interests and ideas.
 - ii. Supervisor Foss would like to consider the possibility of pursuing a park fee again, and asked if the board felt this should be tasked to the committee.
 - a. Supervisor Kahlscheuer added that past issues with other structures need to be addressed.
 - b. The board was open to a recommendation from the committee.
 - ii. Red Barn
 - 2. Meeting with Dan Hansen – work at Red Barn
 - a. Roofing repairs were discussed, and a preliminary timeline was planned.
 - b. Other smaller projects were also discussed.

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- iii. Rec Center
 - i. The committee did not meet.
 - ii. The fee structure was reviewed, and some potential changes were discussed between Rec Center Manager Katie McGrane, Supervisors Foss and Roznai, and Clerk/Treasurer Alexandria McDonald.
 - iii. The Washington Island Foundation discussed but did not yet vote on a contribution of \$10,000 to the roof repair at the Rec Center.
 - iv. The Rec met their goal of the \$35,000 matching funds campaign with the Washington Island Foundation.
- iv. Archives
 - i. The committee voted to keep their membership at 9, contrary to the proposed membership of 7 being suggested in the new ordinance changes.

e. Hans Lux

i. Town Office

1. Meeting with Destination Door County

- a. Information about short-term rentals and permitting. There are 47 Airbnbs and 17 VBROs.
- b. Discussion about grants for the rec center and the development of Mountain Park.

2. Update on Employee Handbook

- a. The first draft is being finalized and will be distributed soon for review.

3. Credit Cards

- a. Chairman Lux is in the process of researching potential companies to offer credit card services.

ii. DPW

iii. Airport

- i. A potential meeting would be in the spring.

10. Specific matters for discussion and possible action by Town Board in open session:

- a. Motion by Kahlscheuer seconded by Andersen to approve payment of Utility bills – November 1 to November 30, 2023. Motion carried.
- b. Motion by Andersen seconded by Kahlscheuer to approve payment of Town bills – November 1 to November 30, 2023.
- c. Ordinance Updates
 - i. Archives Committee
 - i. The committee currently has 8 members.

DRAFT

1. Motion by Foss seconded by Kahlscheuer to approve Kari Gordon to committee subject to Connie Sena's resignation. Motion carried.
2. Letter of intent – Douglas Foss
 - a. Board tabled item because Foss has since joined the Navy.
3. Motion by Roznai seconded by Kahlscheuer to approve request for salary increase for Archivist pending clarification from Clerk/Treasurer. Motion carried.
- ii. Approval of Resolution #2023-11 – Reorganization of Chapter 12
 - i. Action postponed until next meeting.
- d. Motion by Kahlscheuer seconded by Andersen to approve of proposal with Brander Engineering for Rec Center evaluation. Motion carried.
- e. Approve amount for swim lessons & equipment.
 - i. The committee proposed to pay \$500 per session based on figures from 2019. Clerk/Treasurer Alexandria McDonald had brought up that currently the Rec charges \$50 per hour, so an amount closer to \$1,800 may be more reasonable based on the number of hours the pool will be used.
 - ii. Supervisor Roznai suggested an amount closer to \$1,500 because of the actual costs associated with the program, and lost revenue from closing the pool to the public.
 - iii. The committee has \$20k in fund balance, which had previously been intended to spend partly on an alarm system. However, there are funds that could be used for this swim lesson program.
 - i. Committee Chair Emily Small mentioned that this may be a misunderstanding and that they did not intend to spend donor funds on the alarm system, but that they do intend to spend the money on swim lessons.
 - iv. The discussion ended on the estimated amount of \$5,000 for instructor payment, and potentially \$4,500 for pool time to be paid to the Rec.
 - v. Motion by Andersen seconded by Foss to not exceed \$10,000 on funding swim lessons.
 - vi. Motion by Roznai seconded by Foss to approve funds to be spent on swim lesson materials as detailed in the recommendation. Motion carried.
- f. Motion by Kahlscheuer seconded by Foss to approve Bitta Gordon to Community Center Committee. Motion carried.
- g. Motion by Kahlscheuer seconded by Foss to approve of Alessandra Rolffs and Michelle Mann to Parks Committee. Motion carried.
- h. Motion by Lux seconded by Kahlscheuer to nominate election inspectors based on recommendation from Clerk/Treasurer. Motion carried.

DRAFT

- i. WEX card system
 - i. Chairman Lux gave the board an update on the program. Each vehicle would have a card, as well as cards assigned to people for miscellaneous gas use. WEX will also handle the tax exemption filing. The amount will be paid by invoice. A 1.77% rebate will also be applied.
 - j. Motion by Andersen seconded by Kahlscheuer to approve of 2024 Per Diem Rates. Motion carried.
 - k. Motion by Kahlscheuer seconded by Andersen to approve of Clerk/Treasurer and Supervisor Foss to attend Towns Assn. training in February in Green Bay. Motion carried.
 - l. Proposed Meeting Dates for 2024
 - m. Motion by Kahlscheuer seconded by Andersen to accept donation from Death's Door BBQ to Airport - \$1500. Motion carried.
11. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, January 17th, 2024
12. Motion by Kahlscheuer seconded by Andersen to adjourn. Motion carried. Adjourned at 8:16 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

Notice is hereby given that the Town of Washington, Door County, Wisconsin will hold a Public Hearing on the Town's proposed 2024 budget on Monday, November 29, 2023, at 6:00 PM, at the Washington Island Community Center, 910 Main Road, Washington Island, WI. Immediately following the Public Hearing, a Special Town Elector Meeting will be held to approve the 2023 total town tax levy to be collected in 2024. The proposed budget in detail is available for inspection on the Town's website at www.washingtonisland-wi.gov and at the Town Office.

MINUTES

PUBLIC HEARING ON TOWN'S PROPOSED 2024 BUDGET

DRAFT

1. The public hearing on the town's proposed 2024 budget was called to order by Town Chairman Hans Lux at 6:00 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Chairman Lux opened the meeting stating that he spoke from the head and the heart last meeting, and that's why his opening comments were long. He assured the residents that their concerns were heard; that the increase was too much, and that there was a lack of support for hiring a third police officer. The board adjusted the budget and removed the funding for the third officer, removed \$50,000 in capital outlay from the fire department, and \$50,000 from capital outlay for the roads. Those adjustments now decreased the increase by about half. The amount the mill rate would increase by is \$0.69. Chairman Lux then opened the floor to comments.
4. Richard Tobey explained that the state only allows municipalities to increase their tax base by very small increments, so that it was reasonable for the town to ask for a levy limit increase. He pointed out that the capital accounts have shown the most growth over the past 5 years. The town is now accruing a healthy balance of unassigned and assigned funds, which is an improvement from 5 years ago. Tobey also noted that the increases in the proposed 2024 budget were mostly in wages, fringes, public safety, and capital accrual. However, he questioned how much more of an escalation was needed to fund those capital projects.
5. Doug Hansen asked what the major increases in the fire and EMR budgets was for. Chairman Lux explained that this was the first time that all the needs of operating a fire and EMR department were accounted for in a detailed budget. He explained that in the past, Fire Inc had been paying for many operational expenses, but that they were no longer able to fund those day-to-day purchases, and that was part of the increase. He assured Doug that the board spent a lot of time scrutinizing the proposed budget and worked with the fire department to determine those costs for the future. Chairman Lux relayed that the board's goal was to limit borrowing, and to not practice deficit spending.

6. Fire Chief Peter Nehlsen gave several examples of new standards the federal government has placed on local fire departments, and how those new requirements end up costing a large amount of money. He used the example that because of increasing cancer rates among fire fighters, all equipment exposed to smoke must be cleaned and certified. He also cited the reduction of donations from Fire Inc as reason for the increase in the expenditure line items. Chief Nehlsen also pointed out that the Coast Guard has limited personnel and is not able to respond to as many water rescues, so that responsibility has fallen to the fire department. He described the responsibility that he must relay to the state that he is "substantially" in compliance with state and federal standards.
7. Keith Mann made a statement that he felt sad that his community was in dysfunction, and that he did not believe decaying infrastructure or high rates of crime were reflective of his island. He thanked the town office and Supervisor Margaret Foss for helping him understand the budget, but that he felt the budget was not based on truth or honesty.
8. Tobey again took the microphone and went through the budget to explain where the increases were in more detail.
9. Will Herschberger stated that himself and his father had been in the fire department for many years, and asked when the need for more and more was going to stop, and that the board needed to draw a line.
10. Adam Steffen stated that it took an entire year to begin drafting a budget that would put the fire department back on track to be compliant with state and federal standards. He cited the need for tire replacement, and a health and safety officer, as new mandates that increase the cost of running a department. He warned that if there wasn't change, that eventually the department could be shut down. He asked for the support of his fellow residents in voting yes to think of the benefit of maintaining the department for the children and future of the island.
11. Deb Wisnewski shared her story of experiencing a fire last year, and how kind and capable the fire fighters were in responding to her emergency. She said she almost lost her home, but that it was saved thanks to the quick action of the fire department. She stated that the department wasn't asking for too much, and that she trusted them in their decisions for what they needed to be safe and effective.
12. Lisa Pickens asked the board if there was an opportunity to increase fees in ways other than a tax levy increase. The board responded that they were looking at increased user, license, and permit fees.
13. Jeffrey Andersen asked if the budget did not pass, where the cuts would be taken from. Chairman Lux said that the budget may not be balanced, and that perhaps a deficit could occur. He stated that they board would do the best they could with what they had but that they truly cared about the community and believed that this was the best course of action to care for the future of the island. He thanked all the residents for attending.
14. After all residents who wanted to make statements were able, Chairman Lux closed public comment.
15. Chairman Lux adjourned the public hearing at 7:00 PM.

Respectfully Submitted,

DRAFT

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

Bank Account:	GENERAL CHECKING
Statement Date:	12/31/2023
Statement Balance:	\$331,690.17
Statement Balance Difference:	\$0.00
Cash Accounts Balance Difference:	\$0.00

GENERAL CHECKING

Reconciliation Date: 12/31/2023

Number	Date	Description	Payment	Deposit
	12/01/2023	Receipts Posted 12/01/2023		1,511.00
	12/04/2023	Receipts Posted 12/04/2023		287.00
	12/04/2023	Receipts Posted 12/04/2023		653.07
	12/06/2023	Receipts Posted 12/06/2023		4,246.60
	12/06/2023	Receipts Posted 12/06/2023		41,197.75
	12/07/2023	Receipts Posted 12/07/2023		320.00
	12/13/2023	Receipts Posted 12/13/2023		2,691.00
	12/13/2023	Receipts Posted 12/13/2023		960.00
	12/15/2023	Receipts Posted 12/15/2023		5,109.50
	12/18/2023	Receipts Posted 12/18/2023		25.00
	12/27/2023	Receipts Posted 12/27/2023		1,526.00
	12/28/2023	Receipts Posted 12/28/2023		3,597.00
	12/29/2023	Receipts Posted 12/29/2023		1,587.03
	12/31/2023	Receipts Posted 12/31/2023		393.85
27991	11/06/2023	REC CENTER	460.00	
28008	11/20/2023	CARRICO AQUATIC RESOURCES	266.54	
28009	11/20/2023	DAVE'S GARAGE	494.27	
28010	11/20/2023	HANSEN PROPANE	1,034.56	
28011	11/20/2023	MANN HEATING AND AIR	1,441.45	
28011	11/20/2023	MANN HEATING AND AIR	-1,441.45	
28012	11/20/2023	Pepsi Cola of Green Bay	303.44	
28013	11/20/2023	QUILL LLC	110.05	
28017	11/27/2023	ASSOCIATED APPRAISAL CONSULTANTS	781.81	
28018	11/27/2023	CELLCOM NSIGHTTEL WIRELESS LLC	496.43	
28020	11/27/2023	DIRECT TV	177.23	
28022	11/27/2023	QUILL LLC	202.09	
28023	11/27/2023	RHYME BUSINESS PRODUCTS LLC	332.26	
28024	11/28/2023	GFL ENVIRONMENTAL	5,059.04	
28025	11/28/2023	Tiana Heal	27.27	
28027	11/28/2023	WISCONSIN HUMANE SOCIETY - DOOR	500.00	
28028	11/30/2023	WASHINGTON ISLAND ELECTRIC COOPE	6,223.60	
28029	12/04/2023	DAVE'S GARAGE	127.61	
28030	12/04/2023	FRONTIER	1,489.83	
28031	12/04/2023	MANN'S FOOD STORE	389.78	

GENERAL CHECKING

Reconciliation Date: 12/31/2023

Number	Date	Description	Payment	Deposit
28032	12/04/2023	MANN'S MERCANTILE	179.59	
28033	12/04/2023	NOVAK ENTERPRISES INC	48.00	
28034	12/04/2023	PENINSULA PULSE LLC	34.58	
28035	12/04/2023	QUANTUM TECHNOLOGIES	30.00	
28036	12/04/2023	QUANTUM TECHNOLOGIES	816.67	
28037	12/04/2023	WI DEPT OF SAFTEY & PROFESSIONAL	40.00	
28038	12/06/2023	MANN HEATING AND AIR	1,505.70	
28039	12/06/2023	NICOLET NATIONAL BANK	6,790.76	
28040	12/14/2023	BELLIN HEALTH	75.00	
28041	12/14/2023	CELLCOM NSIGHTTEL WIRELESS LLC	570.27	
28042	12/14/2023	DOOR COUNTY HIGHWAY	230.42	
28043	12/14/2023	GILLESPIE PLUMBING LLC	130.00	
28044	12/14/2023	HANSEN PROPANE	7,489.15	
28045	12/14/2023	KERBER ROSE S.C.	80.00	
28046	12/14/2023	LAW FIRM OF CONWAY, OLEJNICZAK &	67.50	
28047	12/14/2023	LUMEN - CENTURYLINK COMMUNICATIO	0.94	
28048	12/14/2023	QUILL LLC	36.48	
28049	12/14/2023	S & R Truck Center Inc	1,451.42	
28050	12/14/2023	SECURIAN FINANCIAL GROUP, INC	130.30	
28055	12/27/2023	NORTHERN DOOR COMMUNICATIONS	3,483.22	
28059	12/27/2023	WASHINGTON ISLAND FERRY LINE	1,285.76	
ACH ADP	12/26/2023	ADP	568.75	
ACH CVR	12/15/2023	CVR	47.70	
ACH WDC	12/22/2023	WISCONSIN DEFERRED COMPENSATION	1,300.00	
ACH WRS	12/27/2023	WISCONSIN RETIREMENT SYSTEM	6,120.44	
ACH SAMS	12/04/2023	SAM'S CLUB/SYNCHRONY BANK	324.03	
ACH DELTA	12/01/2023	DELTA DENTAL OF WISCONSIN INC	813.17	
ACH ANTHEM	12/15/2023	ANTHEM BLUE CROSS BLUE SHIELD	13,644.52	
ACH NICOLET	12/05/2023	NICOLET NATIONAL BANK	3,024.94	
ACH NICOLET	12/13/2023	NICOLET NATIONAL BANK	40.00	
ACH NICOLET	12/15/2023	NICOLET NATIONAL BANK	50.00	
ACH NICOLET	12/20/2023	NICOLET NATIONAL BANK	401.14	
ACH NICOLET	12/20/2023	NICOLET NATIONAL BANK	50.00	
12-08 Payrol	12/08/2023	ADP Tax Imp Employee FIT	1,501.32	

GENERAL CHECKING

Reconciliation Date: 12/31/2023

Number	Date	Description	Payment	Deposit
12-08 Payrol	12/08/2023	ADP Tax Imp Employee Med	323.17	
12-08 Payrol	12/08/2023	ADP Tax Imp Employee SIT	829.91	
12-08 Payrol	12/08/2023	ADP Tax Imp Employee SS	1,381.88	
12-08 Payrol	12/08/2023	ADP Tax Imp Employer Med	323.18	
12-08 Payrol	12/08/2023	ADP Tax Imp Employer SS	1,381.86	
12-08 Payrol	12/08/2023	NET PAY/DD	17,193.33	
12-22 Payrol	12/22/2023	ADP Tax Imp Employee FIT	1,647.15	
12-22 Payrol	12/22/2023	ADP Tax Imp Employee Med	363.50	
12-22 Payrol	12/22/2023	ADP Tax Imp Employee SIT	939.70	
12-22 Payrol	12/22/2023	ADP Tax Imp Employee SS	1,554.23	
12-22 Payrol	12/22/2023	ADP Tax Imp Employer Med	363.49	
12-22 Payrol	12/22/2023	ADP Tax Imp Employer SS	1,554.24	
12-22 Payrol	12/22/2023	NET PAY/DD	19,408.21	
12-29 8RP Pa	12/29/2023	ADP Tax Imp Employee FIT	50.00	
12-29 8RP Pa	12/29/2023	ADP Tax Imp Employee Med	56.86	
12-29 8RP Pa	12/29/2023	ADP Tax Imp Employee SS	243.03	
12-29 8RP Pa	12/29/2023	ADP Tax Imp Employer Med	56.84	
12-29 8RP Pa	12/29/2023	ADP Tax Imp Employer SS	243.05	
12-29 8RP Pa	12/29/2023	NET PAY/DD	3,570.24	
ACH HARTFORD	12/05/2023	HARTFORD	347.42	
ACH NIC BANK	12/21/2023	NICOLET NATIONAL BANK	247.17	
Totals:			122,916.04	64,104.80

GENERAL CHECKING

ACCT

Reconciliation Date: 12/31/2023

12/31/2023	Computer Balance:	371,277.88
Less Outstanding Deposits:		
7/31/2023	Receipts Posted 07/31/2023	-2,120.00
12/31/2023	Receipts Posted 12/31/2023	56,665.00
12/31/2023	Receipts Posted 12/31/2023	1,171.00
12/31/2023	Receipts Posted 12/31/2023	350.00
12/31/2023	Receipts Posted 12/31/2023	130.00
12/31/2023	Receipts Posted 12/31/2023	1,653.00
12/31/2023	Receipts Posted 12/31/2023	260.00
O/S DEP	6/30/2023 O/S DEPOSIT	1,873.00
Total Deposits:		59,982.00
Plus Outstanding Payments:		
27008	3/31/2022 DC LAND USE	51.64
27741	6/08/2023 WILLIAM WILSON	5,000.00
28007	11/15/2023 WISCONSIN TOWNS ASSOCIATION	293.25
28051	12/26/2023 WASHINGTON ISLAND ELECTRIC COOPERATIVE	3,599.05
28052	12/27/2023 BAY-LAKE REGIONAL PLANNING COMMISSION	1,787.67
28053	12/27/2023 FASTENAL COMPANY	392.57
28054	12/27/2023 Gannett Wisconsin Media	112.19
28056	12/27/2023 QUILL LLC	93.56
28057	12/27/2023 RHYME BUSINESS PRODUCTS LLC	332.26
28058	12/27/2023 WARNER-WEXEL	117.09
28060	12/27/2023 WASHINGTON ISLAND OBSERVER	70.00
28061	12/28/2023 CARQUEST AUTO PARTS STORE	338.78
28062	12/28/2023 Chappell Sports, Inc.	1,170.00
28063	12/28/2023 DAVE'S GARAGE	20.54
28064	12/28/2023 FASTENAL COMPANY	554.10
28065	12/28/2023 GFL ENVIRONMENTAL	3,137.03
28066	12/28/2023 HANSEN PROPANE	280.10
28067	12/28/2023 KERBER ROSE S.C.	1,700.00
28068	12/28/2023 WASHINGTON ISLAND OBSERVER	445.61
28095	11/20/2023 MANN HEATING AND AIR	898.85
Total Payments:		20,394.29

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Statement Balance Report

Page: 2
ACCT

GENERAL CHECKING

Reconciliation Date: 12/31/2023

12/31/2023

Statement Balance:

331,690.17

1/11/2024 2:48 PM

Cash Accounts Balance Report

Page: 1
ACCT

GENERAL CHECKING

Reconciliation Date: 12/31/2023

12/31/2023	Computer Balance:	371,277.88
100-00-11100-000-000	NICOLET BANK	766,759.41
100-00-11111-000-000	ADP PAYROLL	-395,481.53

12/31/2023	Cash Accounts Balance:	371,277.88
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1/11/2024 2:48 PM

Treasurer's Report
GENERAL CHECKING
12/01/2023 Thru: 12/31/2023

Page: 1
ACCT

11/30/2023 Balance:	367,542.08
Checks:	-67,612.81
Receipts:	124,333.80
Other Cash Transactions:	-52,985.19
12/31/2023 Balance:	371,277.88

1/11/2024 2:48 PM

Treasurer's Report

Page: 2

GENERAL CHECKING

ACCT

12/01/2023 Thru: 12/31/2023

Post Date	Type	Trans ID	Description	Amount
12/08/2023	JE	12-08 Payrol	December 8 Payroll	-22,934.65
12/22/2023	JE	12-22 Payrol	December 22 Payroll	-25,830.52
12/29/2023	JE	12-29 SRP Pa	December 29 Payroll SRP	-4,220.02
			Others Cash Transactions:	-52,985.19

Bank Account: TAX CHECKING

Statement Date: 12/31/2023

Statement Balance: \$1,603,508.96

Statement Balance Difference: \$0.00

Cash Accounts Balance Difference: \$0.00

TAX CHECKING

Reconciliation Date: 12/31/2023

Number	Date	Description	Payment	Deposit
	12/05/2023	Receipts Posted 12/05/2023		2,110.69
	12/06/2023	Receipts Posted 12/06/2023		4,162.67
	12/11/2023	Receipts Posted 12/11/2023		2,911.35
	12/12/2023	Receipts Posted 12/12/2023		9,161.00
	12/13/2023	Receipts Posted 12/13/2023		5,356.25
	12/15/2023	Receipts Posted 12/15/2023		7,532.16
	12/18/2023	Receipts Posted 12/18/2023		10,677.47
	12/19/2023	Receipts Posted 12/19/2023		54,778.10
	12/20/2023	Receipts Posted 12/20/2023		120,234.69
	12/21/2023	Receipts Posted 12/21/2023		106,993.42
	12/22/2023	Receipts Posted 12/22/2023		22,305.04
	12/26/2023	Receipts Posted 12/26/2023		84,439.40
	12/28/2023	Receipts Posted 12/28/2023		107,178.18
	12/29/2023	Receipts Posted 12/29/2023		5,021.37
Totals:				542,861.79

TAX CHECKING

Reconciliation Date: 12/31/2023

12/31/2023	Computer Balance:	1,919,063.41
	Less Outstanding Deposits:	
12/29/2023	Receipts Posted 12/29/2023	315,554.45
	Total Deposits:	----- 315,554.45
12/31/2023	Statement Balance:	1,603,508.96

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Cash Accounts Balance Report

Page: 1
ACCT

TAX CHECKING

Reconciliation Date: 12/31/2023

12/31/2023	Computer Balance:	1,919,063.41
100-00-11200-000-000	NICOLET SAVINGS TAX ACCT	1,919,063.41
<hr/>		
12/31/2023	Cash Accounts Balance:	1,919,063.41

1/11/2024 12:06 PM

Treasurer's Report
TAX CHECKING
12/01/2023 Thru: 12/31/2023

Page: 1
ACCT

11/30/2023 Balance:	1,060,647.17
Checks:	0.00
Receipts:	858,416.24
Other Cash Transactions:	0.00
12/31/2023 Balance:	1,919,063.41

1/15/2024 3:33 PM

Balance Sheet Summary Report

Page: 1
ACCT

Dated From: 1/01/2023

Fund: 100 - GENERAL FUND

Thru: 12/31/2023

	Debit	Credit
CASH AND MARKETABLE SECURIT	2,375,352.29	
TAXES & SPEC. ASSMT. RECV'B		
ACCOUNTS RECEIVABLE	247.00	
DUE FROM OTHER FUNDS	117,015.19	
LAND	256,672.89	
FIXED ASSETS	4,488.43	
<hr/> <hr/>		
TOTAL ASSETS	2,753,775.80	
<hr/> <hr/>		
ACCOUNTS PAYABLE		77,435.39
DUE TO OTHER GOVERNMENTS		347.39
DEFERRED REVENUES		877,250.98
<hr/> <hr/>		
TOTAL LIABILITY		955,033.76
<hr/> <hr/>		
FUND BALANCES		851,568.38
Undefined Level		33,436.00
Undefined Level		99,775.65
Undefined Level		279,028.00
<hr/> <hr/>		
TOTAL FUND EQUITY		1,263,808.03
<hr/> <hr/>		
2023 Revenues		2,642,384.61
2023 Expenditures	2,107,450.60	

1/15/2024 3:33 PM

Balance Sheet Summary Report

Page: 2
ACCT

Dated From: 1/01/2023
Thru: 12/31/2023

Fund: 100 - GENERAL FUND

	Debit	Credit
GRAND TOTALS	4,861,226.40	4,861,226.40

Fund: 100 - GENERAL FUND

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	1,646,034.80	1,645,885.56	149.24	100.01
100-00-41150-000-000	FOREST CROPLAND/MFL	0.00	133.11	120.00	13.11	110.93
100-00-41222-000-000	SALES TAX REBATE	10.00	120.00	120.00	0.00	100.00
100-00-41810-000-000	INTEREST DELINQUENT TAXES	0.00	50.61	50.00	0.61	101.22
TAXES		10.00	1,646,338.52	1,646,175.56	162.96	100.01
100-00-42300-000-000	SPECIAL ASSESSMENTS	25.00	1,100.00	1,400.00	-300.00	78.57
SPECIAL ASSESSMENTS		25.00	1,100.00	1,400.00	-300.00	78.57
100-00-43200-000-000	INTERGOV FEDERAL GRANTS	0.00	1,188.00	0.00	1,188.00	0.00
100-00-43410-000-000	STATE SHARED REVENUE	0.00	0.00	17,970.43	-17,970.43	0.00
100-00-43420-000-000	FIRE INSURANCE DUES	0.00	10,211.60	8,500.00	1,711.60	120.14
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	2,978.01	2,978.01	0.00	100.00
100-00-43500-000-000	PD STATE GRANT	0.00	7,000.00	11,000.00	-4,000.00	63.64
100-00-43520-000-000	PD TRAINING AID	320.00	320.00	320.00	0.00	100.00
100-00-43530-000-000	GEN TRANSPORTATION AIDS	0.00	157,232.34	157,232.34	0.00	100.00
100-00-43610-000-000	MUNI SERV & ROCK ISLAND TRASH	0.00	1,583.55	1,476.60	106.95	107.24
100-00-43620-000-000	PILT LAND	0.00	20,128.08	13,000.00	7,128.08	154.83
100-00-43630-000-000	PILT COMPUTER	0.00	159.01	159.01	0.00	100.00
INTERGOVERNMENTAL REVENUES		320.00	200,800.59	212,636.39	-11,835.80	94.43
100-00-44102-000-000	DOG LICENSES	0.00	6.00	50.00	-44.00	12.00
100-00-44110-000-000	ALCOHOL LICENSES	0.00	6,670.00	6,000.00	670.00	111.17
100-00-44115-000-000	OPERATOR LICENSES	0.00	560.00	500.00	60.00	112.00
100-00-44116-000-000	CIGARETTE LICENSES	0.00	45.00	50.00	-5.00	90.00
100-00-44220-000-000	BUILDING PERMIT FEES	85.00	736.80	500.00	236.80	147.36
100-00-44300-000-000	DRIVEWAY PERMITS	0.00	400.00	200.00	200.00	200.00
100-00-44400-000-000	FIREWORKS PERMITS	0.00	0.00	0.00	0.00	0.00
LICENSES AND PERMITS		85.00	8,417.80	7,300.00	1,117.80	115.31
100-00-45100-000-000	FINES FEES FORFEITURES	-47.70	-10.00	600.00	-610.00	-1.67
FINES, FORFEITS AND PENALTIES		-47.70	-10.00	600.00	-610.00	-1.67
100-00-46200-000-000	COMMUNITY CTR & GYM RENTAL	272.00	3,656.00	3,000.00	656.00	121.87
100-00-46230-000-000	MEDICAL CLINIC RENT	0.00	20,000.00	20,000.00	0.00	100.00
100-00-46319-000-000	VAN REVENUE	0.00	2,234.10	900.00	1,334.10	248.23
100-00-46320-000-000	SCHOOL SNOW PLOWING	0.00	539.75	1,000.00	-460.25	53.98
100-00-46330-000-000	WELCOME CENTER PARKING	0.00	403.87	650.00	-246.13	62.13
100-00-46340-000-000	AIRPORT REVENUE	14,093.75	55,192.02	69,593.75	-14,401.73	79.31
100-00-46370-000-000	JACKSON HARBOR DOCK LEASE	0.00	18,736.42	15,000.00	3,736.42	124.91
100-00-46400-000-000	UTILITY DIST REIMBURSEMENT	22,179.00	22,179.00	22,000.00	179.00	100.81
100-00-46420-000-000	REFUSE USER FEES	7,366.00	69,639.00	110,000.00	-40,361.00	63.31
100-00-46540-000-000	CEMETERY FEES	875.00	16,805.00	12,000.00	4,805.00	140.04
100-00-46720-000-000	PARKS STICKER SALES	0.00	0.00	8,000.00	-8,000.00	0.00
100-00-46730-000-000	REC CENTER FEES	6,571.82	67,590.84	54,828.00	12,762.84	123.28
100-00-46775-000-000	JACKSON HARBOR DOCK REVENUE	0.00	14,063.21	5,000.00	9,063.21	281.26
PUBLIC CHARGES FOR SERVICES		51,357.57	291,039.21	321,971.75	-30,932.54	90.39
100-00-47310-000-000	DOOR COUNTY PARK	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023	2023	2023	Budget Status	% of Budget
		December	Actual 12/31/2023	Budget		
100-00-47320-000-000	DOOR COUNTY POLICE	0.00	107,957.00	107,000.00	957.00	100.89
100-00-47330-000-000	DOOR COUNTY HIGHWAY AND PARK	0.00	13,468.07	21,500.00	-8,031.93	62.64
100-00-47340-000-000	DOOR COUNTY ROOM TAX	0.00	57,482.67	40,370.00	17,112.67	142.39
100-00-47350-000-000	DOOR CTY INTERGOV REIMB	0.00	0.00	3,750.00	-3,750.00	0.00
100-00-47400-000-000	DOOR COUNTY RECYCLING REBATE	0.00	2,109.79	3,000.00	-890.21	70.33
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INTERGOV'T. CHARGES FOR SERV.		0.00	181,017.53	175,620.00	5,397.53	103.07
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100-00-48010-000-000	MISCELLANEOUS INCOME	4,256.60	33,221.11	1,000.00	32,221.11	3,322.11
100-00-48100-000-000	INTEREST GENERAL FUND	6,608.40	80,792.93	4,500.00	76,292.93	1,795.40
100-00-48500-000-000	DONATIONS PRIVATE ORGANIZATION	0.00	16,291.00	0.00	16,291.00	0.00
100-00-48600-000-000	PARKS DONATIONS	610.07	10,719.60	14,000.00	-3,280.40	76.57
100-00-48700-000-000	REC CENTER DONATIONS	61,075.00	120,709.57	79,600.00	41,109.57	151.65
100-00-48731-000-000	REC CENTER WI FOUNDATION DISBU	0.00	10,743.14	28,000.00	-17,256.86	38.37
100-00-48740-000-000	MUSEUMS REVENUE	260.00	7,486.40	8,200.00	-713.60	91.30
100-00-48750-000-000	COMM CTR COMMITTEE REVENUE	0.00	8,080.00	15,000.00	-6,920.00	53.87
100-00-48760-000-000	RED BARN REVENUE	180.00	7,014.68	10,000.00	-2,985.32	70.15
100-00-48770-000-000	ARCHIVES REVENUE	3,775.00	18,622.53	17,800.00	822.53	104.62
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MISCELLANEOUS REVENUES		76,765.07	313,680.96	178,100.00	135,580.96	176.13
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Total Revenues		128,514.94	2,642,384.61	2,543,803.70	98,580.91	103.88
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Fund: 100 - GENERAL FUND

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
100-00-51100-110-000	TOWN BOARD WAGES OR SALARIES	1,200.13	14,461.56	14,401.56	-60.00	100.42
100-00-51100-130-000	TOWN BOARD FRINGES	91.81	1,144.56	1,101.72	-42.84	103.89
100-00-51100-290-000	TOWN BOARD CONTRACTED SERVICES	5,100.00	18,117.33	32,667.00	14,549.67	55.46
100-00-51100-321-000	TOWN BOARD DUES/LICENSES	40.00	7,690.90	6,000.00	-1,690.90	128.18
100-00-51100-330-000	TOWN BOARD TRAVEL/TRAINING	0.00	2,144.65	1,500.00	-644.65	142.98
100-00-51100-390-000	TOWN BOARD MISC EXP	43.00	1,165.12	2,000.00	834.88	58.26
100-00-51100-510-000	TOWN BOARD INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	LEGAL	225.00	2,542.50	5,000.00	2,457.50	50.85
100-00-51420-110-000	TOWN OFFICE WAGES OR SALARIES	8,198.34	94,653.17	103,214.65	8,561.48	91.71
100-00-51420-130-000	TOWN OFFICE FRINGES	5,318.16	62,208.95	42,560.11	-19,648.84	146.17
100-00-51420-223-000	TOWN OFFICE PHONE/INTERNET	624.39	5,045.84	2,660.00	-2,385.84	189.69
100-00-51420-226-000	TOWN OFFICE WEBSITE MAINT	84.00	1,288.83	3,000.00	1,711.17	42.96
100-00-51420-310-000	TOWN OFFICE OFFICE SUPPLIES	583.48	3,061.57	5,000.00	1,938.43	61.23
100-00-51420-315-000	TOWN OFFICE OFFICE EQUIPMENT	772.26	21,085.46	19,970.00	-1,115.46	105.59
100-00-51420-316-000	TOWN OFFICE BANK CHGS/FEES	90.00	743.00	600.00	-143.00	123.83
100-00-51420-330-000	TOWN OFFICE TRAVEL/TRAINING	194.00	2,109.73	2,000.00	-109.73	105.49
100-00-51440-000-000	ELECTIONS	34.58	3,405.33	4,000.00	594.67	85.13
100-00-51440-390-000	MISC EXP	680.94	9,777.97	6,500.00	-3,277.97	150.43
100-00-51510-000-000	AUDITOR	0.00	23,182.62	12,000.00	-11,182.62	193.19
100-00-51520-000-000	TAX COLLECTION	3,071.64	3,072.23	3,087.37	15.14	99.51
100-00-51530-000-000	ASSESSOR	0.00	9,381.68	9,000.00	-381.68	104.24
100-00-51540-000-000	BOARD OF REVIEW	0.00	238.66	200.00	-38.66	119.33
100-00-51550-000-000	PROPERTY ASSET APPRAISAL	0.00	0.00	1,250.00	1,250.00	0.00
100-00-51900-510-000	NON-DEPARTMENT INSURANCE INSUR	17.80	879.16	3,000.00	2,120.84	29.31
GENERAL GOVERNMENT		26,369.53	287,400.82	280,712.41	-6,688.41	102.38
100-00-52100-110-000	POLICE DEPT WAGES OR SALARIES	12,332.58	142,005.24	154,221.16	12,215.92	92.08
100-00-52100-125-000	POLICE DEPT STIPEND	0.00	6,025.00	9,000.00	2,975.00	66.94
100-00-52100-130-000	POLICE DEPT FRINGES	8,413.55	100,878.76	100,683.36	-195.40	100.19
100-00-52100-220-000	POLICE DEPT ELECTRIC	580.42	4,650.96	5,300.00	649.04	87.75
100-00-52100-310-000	POLICE DEPT OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	POLICE DEPT TRAVEL/TRAINING	0.00	1,385.57	2,900.00	1,514.43	47.78
100-00-52100-340-000	POLICE DEPT OPERATING SUPPLIES	56.15	870.90	1,200.00	329.10	72.58
100-00-52100-341-000	POLICE DEPT UNIFORMS	154.00	5,644.04	3,000.00	-2,644.04	188.13
100-00-52100-352-000	POLICE DEPT EQUIP MAINTENANCE	1,615.46	11,597.01	7,000.00	-4,597.01	165.67
100-00-52100-371-000	POLICE DEPT FUEL	0.00	0.00	0.00	0.00	0.00
100-00-52100-510-000	POLICE DEPT INSURANCE	0.00	6,202.00	6,500.00	298.00	95.42
100-00-52100-700-000	POLICE DEPT COMMUNICATIONS	581.02	7,027.30	5,700.00	-1,327.30	123.29
100-00-52100-810-000	POLICE DEPT EQUIPMENT	0.00	764.29	2,000.00	1,235.71	38.21
100-00-52200-110-000	FIRE DEPT WAGES OR SALARIES	2,090.00	43,873.00	41,950.00	-1,923.00	104.58
100-00-52200-125-000	FIRE DEPT STIPEND	0.00	18,500.00	19,000.00	500.00	97.37
100-00-52200-130-000	FIRE DEPT FRINGES	159.84	6,776.84	6,930.02	153.18	97.79
100-00-52200-150-000	FIRE DEPT SERVICE AWARD PROG	0.00	7,802.89	11,130.00	3,327.11	70.11
100-00-52200-231-000	FIRE DEPT INSPECTIONS	0.00	5,808.44	5,000.00	-808.44	116.17
100-00-52200-310-000	FIRE DEPT OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-52200-330-000	FIRE DEPT TRAVEL/TRAINING	98.00	2,771.68	1,500.00	-1,271.68	184.78
100-00-52200-342-000	FIRE DEPT TURNOUT GEAR	0.00	0.00	0.00	0.00	0.00
100-00-52200-351-000	FIRE DEPT BLDG MAINTENANCE	2,154.63	15,662.93	30,000.00	14,337.07	52.21
100-00-52200-352-000	FIRE DEPT EQUIP MAINTENANCE	45.49	18,890.65	30,000.00	11,109.35	62.97
100-00-52200-371-000	FIRE DEPT FUEL	67.08	2,846.00	3,000.00	154.00	94.87
100-00-52200-510-000	FIRE DEPT INSURANCE	0.00	6,594.00	7,000.00	406.00	94.20
100-00-52200-701-000	FIRE DEPT RESCUE BOAT	0.00	7,584.89	8,000.00	415.31	94.81

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 December	Actual 12/31/2023			
100-00-52200-810-000	FIRE DEPT EQUIPMENT	1,409.57	17,946.90	10,500.00	-7,446.90	170.92
100-00-52300-110-000	EMR DEPT WAGES OR SALARIES	1,570.00	14,977.00	15,070.00	93.00	99.38
100-00-52300-125-000	EMR DEPT STIPEND	0.00	1,350.00	2,200.00	850.00	61.36
100-00-52300-130-000	EMR DEPT FRINGES	120.09	1,273.17	1,713.46	440.29	74.30
100-00-52300-330-000	EMR DEPT TRAVEL/TRAINING	0.00	0.00	500.00	500.00	0.00
100-00-52300-340-000	EMR DEPT OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-52300-351-000	EMR DEPT BLDG MAINTENANCE	0.00	0.00	500.00	500.00	0.00
100-00-52300-702-000	EMR DEPT AED	0.00	2,938.63	1,500.00	-1,438.63	195.91
100-00-52310-125-000	EMERGENCY COMM STIPEND	0.00	600.00	600.00	0.00	100.00
100-00-52310-223-000	EMERGENCY COMM PHONE/INTERNET	0.00	504.91	750.00	245.09	67.32
100-00-52310-350-000	EMERGENCY COMM REPAIR & MAINT	3,495.97	4,889.25	5,000.00	110.75	97.79
PUBLIC SAFETY		34,943.85	468,642.05	499,348.00	30,705.95	93.85
100-00-53125-110-000	DPW WAGES OR SALARIES	14,824.01	175,495.21	232,367.79	56,872.58	75.52
100-00-53125-130-000	DPW FRINGES	6,308.86	86,503.47	132,588.34	46,084.87	65.24
100-00-53125-220-000	DPW ELECTRIC	330.36	3,232.17	4,000.00	767.83	80.80
100-00-53125-221-000	DPW HEAT	701.46	8,190.36	12,000.00	3,809.64	68.25
100-00-53125-223-000	DPW PHONE/INTERNET	115.12	1,795.94	1,710.00	-85.94	105.03
100-00-53125-330-000	DPW TRAVEL/ TRAINING	0.00	1,431.23	700.00	-731.23	204.46
100-00-53125-340-000	DPW OPERATING SUPPLIES	2,690.82	4,654.13	5,000.00	345.87	93.08
100-00-53125-341-000	DPW UNIFORMS	245.00	1,110.24	1,800.00	689.76	61.68
100-00-53125-350-000	DPW REPAIR & MAINTENANCE	0.00	1,325.67	3,000.00	1,674.33	44.19
100-00-53125-352-000	DPW EQUIP MAINTENANCE	1,902.86	14,911.43	15,000.00	88.57	99.41
100-00-53125-353-000	DPW CONSTRUCTION MAINT	0.00	2,178.48	2,000.00	-178.48	108.92
100-00-53125-371-000	DPW FUEL	633.90	19,193.21	30,000.00	10,806.79	63.98
100-00-53125-510-000	DPW INSURANCE	0.00	23,526.00	25,000.00	1,474.00	94.10
100-00-53125-810-000	DPW CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-53300-000-000	STREET SALT	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53420-000-000	STREET LIGHTS	208.16	2,306.38	2,800.00	493.62	82.37
100-00-53505-110-000	AIRPORT WAGES OR SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-53505-130-000	AIRPORT FRINGES	0.00	0.00	0.00	0.00	0.00
100-00-53510-110-000	AIRPORT WAGES OR SALARIES	0.00	1,400.00	1,400.00	0.00	100.00
100-00-53510-130-000	AIRPORT FRINGES	0.00	94.70	107.10	12.40	88.42
100-00-53510-220-000	AIRPORT ELECTRIC	112.08	1,344.02	2,000.00	655.98	67.20
100-00-53510-221-000	AIRPORT HEAT	280.10	1,329.23	3,000.00	1,670.77	44.31
100-00-53510-340-000	AIRPORT OPERATING SUPPLIES	560.60	7,866.89	5,200.00	-2,666.89	151.29
100-00-53510-510-000	AIRPORT INSURANCE	0.00	3,476.00	5,700.00	2,224.00	60.98
100-00-53550-110-000	ISLAND EXCHANGE WAGES OR SALAR	1,629.25	22,403.29	25,358.60	2,955.31	88.35
100-00-53550-130-000	ISLAND EXCHANGE FRINGES	166.45	6,563.35	4,295.16	-2,268.19	152.81
100-00-53550-232-000	ISLAND EXCHANGE RECYCLING	1,116.26	20,119.22	20,000.00	-119.22	100.60
100-00-53550-236-000	ISLAND EXCHANGE C & D	1,264.67	22,965.35	15,000.00	-7,965.35	153.10
100-00-53550-255-000	ISLAND EXCHANGE MSW	1,986.86	31,071.58	41,000.00	9,928.42	75.78
100-00-53550-350-000	ISLAND EXCHANGE REPAIR & MAINT	2,034.65	11,782.17	7,000.00	-4,782.17	168.32
100-00-53550-510-000	ISLAND EXCHANGE INSURANCE	0.00	342.00	450.00	108.00	76.00
PUBLIC WORKS		37,111.47	476,611.72	601,476.99	124,865.27	79.24
100-00-54100-000-000	HUMANE SOCIETY	0.00	500.00	500.00	0.00	100.00
100-00-54200-000-000	DCMC SUBSIDY	0.00	135,000.00	135,000.00	0.00	100.00
100-00-54300-000-000	VAN EXPENSE	442.06	3,354.21	2,720.00	-634.21	123.32
HEALTH AND HUMAN SERVICES		442.06	138,854.21	138,220.00	-634.21	100.46

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 December	Actual 12/31/2023			
100-00-55110-000-000	LIBRARY	51.04	595.25	400.00	-195.25	148.81
100-00-55200-000-000	PARKS	3,489.93	14,999.00	11,680.00	-3,319.00	128.42
100-00-55200-510-000	PARKS INSURANCE	0.00	551.00	1,000.00	449.00	55.10
100-00-55200-535-000	PARKS BALLFIELD ACCESS LEASE	0.00	1,265.81	1,260.00	-5.81	100.46
100-00-55210-110-000	REC CENTER MANAGER WAGES	4,198.14	52,869.73	53,067.25	197.52	99.63
100-00-55210-130-000	REC CENTER MANAGER FRINGES	588.48	7,453.53	7,769.05	315.52	95.94
100-00-55215-110-000	REC CENTER STAFF WAGES	3,391.09	50,119.85	46,887.40	-3,232.45	106.89
100-00-55215-130-000	REC CENTER STAFF FRINGES	299.90	4,864.10	4,352.26	-511.84	111.76
100-00-55215-225-000	REC CENTER UTILITIES	8,086.74	91,893.70	71,640.00	-20,253.70	128.27
100-00-55215-340-000	REC CENTER OPERATING SUPPLIES	1,218.46	11,252.34	16,800.00	5,547.66	66.98
100-00-55215-351-000	REC CENTER BLDG MAINTENANCE	2,039.41	11,804.54	17,700.00	5,895.46	66.69
100-00-55215-510-000	REC CENTER INSURANCE	0.00	2,258.00	4,000.00	1,742.00	56.45
100-00-55220-110-000	MUSEUMS WAGES OR SALAR	55.00	13,780.25	14,351.00	570.75	96.02
100-00-55220-130-000	MUSEUMS FRINGES	48.96	1,253.92	1,097.85	-156.07	114.22
100-00-55220-390-000	MUSEUMS MISC EXP	155.65	1,773.12	2,372.00	598.88	74.75
100-00-55220-510-000	MUSEUMS INSURANCE	0.00	128.00	200.00	72.00	64.00
100-00-55225-351-000	COMM CENTER BLDG MAINTENANCE	4,307.97	34,179.49	40,000.00	5,820.51	85.45
100-00-55225-390-000	COMM CTR COMMITTEE MISC EXP	119.73	6,617.05	15,000.00	8,382.95	44.11
100-00-55230-125-000	RED BARN STIPEND	0.00	5,000.00	5,000.00	0.00	100.00
100-00-55230-130-000	RED BARN FRINGES	0.00	382.50	382.50	0.00	100.00
100-00-55230-390-000	RED BARN MISC EXP	486.31	1,206.03	2,000.00	793.97	60.30
100-00-55235-390-000	ART & NATURE CENTER MISC EXP	0.00	802.16	500.00	-302.16	160.43
100-00-55245-000-000	JACKSON HARBOR DOCK EXPENSE	311.44	6,399.63	3,500.00	-2,899.63	182.85
100-00-55245-110-000	JACKSON HARBOR DOCK WAGES	0.00	4,420.00	4,420.00	0.00	100.00
100-00-55245-130-000	JACKSON HARBOR DOCK FRINGES	0.00	338.13	338.13	0.00	100.00
100-00-55500-110-000	ARCHIVIST WAGES OR SALARIES	1,458.00	11,556.00	13,104.00	1,548.00	88.19
100-00-55500-130-000	ARCHIVIST FRINGES	66.79	888.86	1,002.45	113.59	88.67
100-00-55500-390-000	ARCHIVES MISC EXP	51.04	2,451.74	3,695.00	1,243.26	66.35
100-00-55510-000-000	WELCOME CENTER	197.99	23,528.25	29,350.00	5,821.75	80.16
CULTURE, RECREATION AND EDU.		30,622.07	364,631.98	372,868.89	8,236.91	97.79
100-00-57010-830-000	GEN GOVERNEMENT CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57015-830-000	FIRE DEPT CAPITAL OUTLAY	0.00	60,641.38	0.00	-60,641.38	0.00
100-00-57020-830-000	PARKS CAPITAL OUTLAY	0.00	34,373.62	0.00	-34,373.62	0.00
100-00-57025-830-000	ECON DEV CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57030-830-000	DPW CAPITAL OUTLAY	3,720.24	48,875.17	0.00	-48,875.17	0.00
100-00-57035-830-000	AIRPORT CAP OUTLY	0.00	4,457.51	0.00	-4,457.51	0.00
100-00-57040-830-000	LANDFILL OUTLY	0.00	4,768.00	0.00	-4,768.00	0.00
100-00-57045-830-000	POLICE DEPT OUTLAY	0.00	16,336.24	0.00	-16,336.24	0.00
100-00-57050-830-000	TOWN BOARD CAPITAL OUTLAY	10,682.21	10,682.21	0.00	-10,682.21	0.00
100-00-57080-830-000	REC CENTER CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57100-830-000	CAPITAL PROJ CAPITAL OUTLAY	-5,599.22	0.00	460,000.00	460,000.00	0.00
CAPITAL OUTLAY		8,803.23	180,134.13	460,000.00	279,865.87	39.16
100-00-58100-610-000	NICOLET LOAN PRINCIPAL	2,670.13	31,477.80	25,350.00	-6,127.80	124.17
100-00-58100-620-000	NICOLET LOAN INTEREST	354.81	4,821.48	10,950.00	6,128.52	44.03
100-00-58200-610-000	HUNTINGTON LOAN PRINCIPAL	0.00	85,588.21	85,588.21	0.00	100.00
100-00-58200-620-000	HUNTINGTON LOAN INTEREST	0.00	4,964.57	4,964.57	0.00	100.00
100-00-58300-610-000	BCPL LOAN PRINCIPAL	0.00	49,105.25	49,106.25	1.00	100.00
100-00-58300-620-000	BCPL LOAN INTEREST	0.00	15,218.38	15,218.38	0.00	100.00

Fund: 100 - GENERAL FUND

Account Number	2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
DEBT SERVICE	3,024.94	191,175.69	191,177.41	1.72	100.00
Total Expenses	141,317.15	2,107,450.60	2,543,803.70	436,353.10	82.85
Net Totals	-12,802.21	534,934.01	0.00	-534,934.01	

CCC Minutes – Dec 5, 2023, 6 pm – Rutledge Room or gotomeeting

Here – Emily, Liz, Mary, and Bitta (member to be) Guest: Loren Virtually: Jenni

Call to Order – 6:12

Minutes – Emily read October minutes. Emily motioned to approve; Mary seconded. Nov minutes were also approved.

Treasurer's Report – Emily will ask Alex. We have around \$20,000. We are still waiting to pay some stipends from the dance fest.

Chairperson's comments – Bitta will be writing a letter to the town board expressing her desire to be on the committee.

Swim lessons – going well, we will have a couple more meetings for planning.

We will suggest a schedule to Rec. - 1 afternoon and one Sat. morning most likely. May start first week of Feb. Emily will make a proposal to the town board supporting Bitta, the swim schedule, paying the rec \$500 a session, and paying swim instructors \$12 an hour (if they are getting paid, some are volunteering). We approved proposal.

Also getting supply list to Town Board, some of these items are new red rescue tubes, visors (oh my gahhh, how excited are we about matching visors?!), water toys (giant inflatable golden swan please), place spots, little rubber duckies, laminated cards, printing costs, and hand paddles.

Supporting Dance trip to Norway – Deidre Olson will work on an ornament.

WinterKaffe - We'll put fliers up. Everybody received a list of people to invite personally and people to ask to make cookies. Emily will get town approval for using the building. Emily will set up a craft. Kari is collecting items for a little store. I've rented a polar bear, moose, and reindeer for a Norwegian-themed petting zoo.

Community Kitchen- Karen will start deep cleaning the kitchen.

Next Meeting – Jan 9th at 6pm

Adjourn – 7:45



re: CCC recommendations for next TB agenda

2 messages

Emily Hill <emilyhill2001@yahoo.com>

Sun, Jan 14, 2024 at 10:16 AM

To: Alex McDonald <townoffice@washingtontisland-wi.gov>, Kari Gordon <kjaerringa@gmail.com>, "lizsurlamer@yahoo.com" <lizsurlamer@yahoo.com>, Mary King <mking_wi@outlook.com>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>, Loren Roznai <lroznai@washingtontisland-wi.gov>, Hans Lux <chairman@washingtontisland-wi.gov>

Hello,

The Community Center Committee agrees with the board that the swim program needs to fund itself commensurate with inflation and costs, and pay a facility fee to the Rec that accurately reflects costs.

In response to the board's request the CCC pay \$1500-\$1800 per 6 week swim lesson session to the Rec, from CCC donor funds; the CCC approved a counter-recommendation that the CCC pay \$1000 per 6 week session instead of the \$500 initially considered.

We feel this is reasonable and will cover costs of using the Rec pool, but will reflect the cooperation necessary between two arms of the same town government.

The CCC has plans to cooperatively fundraise and possibly partner with the Rec Foundation and/or committee to do so.

I'll be present at least virtually at the next town board meeting for any discussion. Lessons will start the first or second week of February.

Thank you,
Emily Small
Community Center Committee Chair

Kari Gordon <kjaerringa@gmail.com>

Sun, Jan 14, 2024 at 2:56 PM

To: Emily Hill <emilyhill2001@yahoo.com>

Cc: Alex McDonald <townoffice@washingtontisland-wi.gov>, Liz Enger <lizsurlamer@yahoo.com>, Mary King <mking_wi@outlook.com>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>, Loren Roznai <lroznai@washingtontisland-wi.gov>, Hans Lux <chairman@washingtontisland-wi.gov>

This looks excellent and represents our discussion exactly.

[Quoted text hidden]



Washington Island Fire Department
P.O. Box 250
Washington Island WI 54246

Washington Island Fire Department

WIFD DECEMBER 2023 MONTHLY REPORT

Washington Island 911 calls

Wifd EMR calls – 9 WIFD EMR CALLS YTD - 112

FIRE AND RESCUE CALLS:

EMR Training was held December 7 – 6 Members present.

FIRE Training was held December 14 - 16 members present.

FIRE Operations Officer Meeting – December 21 – 8 members present.

FIRE Business meeting and training was held December 21 – 22 members present.

Equipment Checks - 10 checks completed by 5 firefighters.

Regards

A handwritten signature in black ink that reads "Jenny Nickell". The signature is written in a cursive style.

Administrative Assistant to the Chief Jenny Nickell

Chapter 12

BOARDS, COMMISSIONS AND COMMITTEES

ARTICLE I

Airport Committee

§ 12-1. Authorization

§ 12-2. Purpose

§ 12-3. Membership

§ 12-4. Officers

§ 12-5. Meetings

ARTICLE II

Archives Committee

§ 12-6. Authorization

§ 12-7. Purpose

§ 12-8. Membership

§ 12-9. Officers

§ 12-10. Meetings

§ 12-11. Collection of Artifacts

ARTICLE III

Community Center Committee

§ 12-12. Authorization

§ 12-13. Purpose

§ 12-14. Membership

§ 12-15. Officers

§ 12-16. Meetings

ARTICLE IV

Economic Development Committee

§ 12-17. Authorization

§ 12-18. Purpose

§ 12-19. Membership

§ 12-20. Officers

§ 12-21. Meetings

ARTICLE V

Healthcare Committee

§ 12-22. Authorization

§ 12-23. Purpose

§ 12-24. Membership

§ 12-25. Officers

§ 12-26. Meetings

ARTICLE VI

Parks Committee

§ 12-27. Authorization

§ 12-28. Purpose

§ 12-29. Membership

§ 12-30. Officers

§ 12-31. Meetings

ARTICLE VII

Rec Center Committee

§ 12-32. Authorization

§ 12-33. Purpose

§ 12-34. Powers

§ 12-35. Membership

§ 12-36. Officers

§ 12-37. Meetings

ARTICLE VIII

Red Barn Committee

§ 12-38. Authorization

§ 12-39. Purpose

§ 12-40. Membership

§ 12-41. Officers

§ 12-42. Meetings

ARTICLE IX

Wastewater Committee

§ 12-43. Authorization

§ 12-44. Purpose

§ 12-45. Membership

§ 12-46. Officers

§ 12-47. Meetings

ARTICLE X

Zoning and Planning Committee

§ 12-48. Authorization

§ 12-49. Purpose

§ 12-50. Membership

§ 12-51. Officers

§ 12-52. Meetings

[HISTORY: Adopted by the Town Board of the Town of Washington as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Town Board — See Ch. 130.

Historic Preservation Committee — See Ch. 221.

ARTICLE I

Town of Washington Airport Committee

[Adopted 11-15-2023 as Ch. 12, Article I, of the Code]

§ 12-1. Authorization.

The Town shall have a Committee, known as the "Town of Washington Airport Committee."

§ 12-2. Purpose.

- A. The purpose of such Committee shall be to:
- B. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- C. Review and recommend changes to the actual operation of the Airport with the idea of improving existing standards or establishing new standards and incorporating the same as policy.
- D. Review Safety and Security policy and procedure, create and coordinate standards and policy in line with FAA, BOA and WisDOT requirements and recommendations.
- E. The future vision for development of the airport and measures for procuring improvements and funding.
- F. Study applicable airport-related plan(s) and make proposals, when necessary, of methods to implement.
- G. Review and recommend changes to existing and future leases or drafts of leases and agreements entered into between the Town of Washington and private parties. WIAAC shall not have the authority to approve Lease Agreement with specific tenants.
- H. Recommend a marketing strategy for the Airport in regards to the Aviation community and the general public. Review the Economic feasibility and impact of the Airport to the Island.
- I. Maintain a liaison with the FAA, BOA and WisDOT and coordinate actions when necessary.
- J. Research and promote airport services to contribute to the local health, welfare and economy of the Island and its residents.
- K. Provide a forum for public discussion on issues related to the Washington Island Airport.
- L. Work with other Committees when applicable to achieve common goals.

§ 12-3. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/ or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman. The airport manager will also be a liaison member of the committee advising the committee of the daily operation needs. The Town Board, upon recommendation from the Committee, shall appoint members as needed. Two of the committee's members shall be from the following categories: a.) Pilots, b) aircraft owners, c) FAA certified aircraft mechanics, d.) Hanger owners at the W.I. airport, e) one who has an interest in general aviation and airport administration.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will meet with, then discuss the candidate, and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE II

Town of Washington Archives Committee

[Adopted 11-15-2023 as Ch. 12, Article II, of the Code]

§ 12-6. Authorization.

The Town shall have an Archives Committee known as the "Town of Washington Archives Committee."

§ 12-7. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Locate, gather, classify, record, and permanently preserve a pictorial, oral and written continuum of the Town of Washington and its environs.
- C. Provide presentations of material for the general public on a regular basis in order that all may benefit from the collection.
- D. Provide supervised use of the materials acquired to members of the general public in order that those who desire to study community history may do so.
- E. Establish policies, standing rules and procedures to support the purposes of the Archives Committee. The Committee shall be supervised by the Town Board. All such policies, rules and procedures, and amendments thereto, shall be referred to the Town Board for approval before becoming effective.
- F. Work with other Committees when applicable to achieve common goals.
- G. Recommend a marketing strategy in regards to programs and projects sponsored and provided by the Archives.

§ 12-8. Membership.

- A. The Committee shall be composed of up to (7) seven members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to

properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will meet with, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-9. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-10. Meetings.

- A. The Archives Committee shall meet from time to time at a time and place to be decided upon by the Committee members.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

§ 12-11. Collection of Artifacts.

- A. The Archives collection shall be the property of the Town of Washington and be located in the Washington Island Community Center.
- B. Custody of the materials shall be with the Archives Committee.

ARTICLE III

Town of Washington Community Center Committee

[Adopted 11-15-2023 as Ch. 12, Article III, of the Code]

§ 12-12. Authorization.

The Town shall have a Committee, known as the "Town of Washington Community Center Committee."

§ 12-13. Purpose.

- A. The purpose of such Committee shall be to:
- B. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- C. Serve in an advisory capacity to the Town Board providing recreation and entertainment activities in the Community Center and surrounding grounds for residents and visitors of Washington Island.
- D. Promote the physical and social well-being of participants, regardless of age, race, or sex, in a drug-free atmosphere.
- E. Establish policies, standing rules and procedures to effectuate the purposes of the Committee. All such policies, rules, procedures, and amendments thereto shall be referred to the Town Board for approval before becoming effective.
- F. Serve in an advisory capacity to the Town Board on changes and major repairs to the Community Center.
- G. Work with other Committees when applicable to achieve common goals.
- H. Recommend a marketing strategy in regards to programs and projects sponsored and provided by the Community Center.

§ 12-14. Membership

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will

meet with, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-15. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-16. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE IV

Town of Washington Economic Development Committee

[Adopted 11-15-2023 as Ch. 12, Article IV, of the Code]

§ 12-17. Authorization.

The Town shall have a Committee, known as the "Town of Washington Economic Development Committee."

§ 12-18. Purpose.

- A. The purpose of such Committee shall be to:
- B. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- C. Investigate, analyze, and develop, for approval of the Town Board, an Economic Development Plan and Strategy for the Island.
- D. Facilitate the implementation of such Economic Development Plan and Strategy and;
- E. Prior to the development of such Economic Development Plan and Strategy, investigate, analyze and make recommendations to the Town Board with regard to specific economic development activities, projects and strategies and;
- F. If approved by the Town Board, take such actions with respect to such activities, projects and strategies as the Town Board shall authorize from time to time.
- G. Find and identify grant opportunities to further the economic development and infrastructure of the town.
- H. Work with other Committees when applicable to achieve common goals.

§ 12-19. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the

Town Office and forward it to the Committee Secretary. The committee will meet with, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-20. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-21. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE V

Town of Washington Healthcare Committee

[Adopted 11-15-2023 as Ch. 12, Article V, of the Code]

§ 12-22. Authorization.

The Town shall have a Committee, known as the "Town of Washington Healthcare Committee."

§ 12-23. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Recognize the importance of medical care for the health and well-being (including mental health) of all those who reside and visit Washington Island and the costs associated with that care. The Committee will analyze medical facilities, medical transportation (incl. wheelchair access community van), and supplemental medical services and their availability and utilization.
- C. Gather information, suggestions, and feedback from the Island community and visitors to make improvements in supplemental medical care, and to inform the Town Board of recommendations based on this feedback.
- D. Investigate potential changes/additions such as upgraded spaces for providers within existing building.
- E. Promote senior wellness by working with WICHP and Rec Center
- F. Continue communication and education of the community regarding medical services and future assisted living unit on the Island.
- G. Work with other Committees when applicable to achieve common goals.

§ 12-24. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The Committee will interview,

then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-25. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-26. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE VI

Town of Washington Parks Committee

[Adopted 11-15-2023 as Ch. 12, Article VI, of the Code]

§ 12-27. Authorization.

The Town shall have a Committee, known as the "Town of Washington Parks Committee."

§ 12-28. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Make recommendations to the Town for maintenance and improvements of the Town parks.
- C. Work with other Town of Washington Committees and other groups and organizations from time to time for enhancement of the parks of the Town of Washington.
- D. Recommend a marketing strategy in regards to programs and projects sponsored and provided by the Parks committee.

§ 12-29. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will meet with, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-30. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.

- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-31. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE VII

Town of Washington Rec Center Committee

[Adopted 11-15-2023 as Ch. 12, Article VII, of the Code]

§ 12-32. Authorization.

The Town shall have a Committee, known as the "Town of Washington Recreation Center Committee."

§ 12-33. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters through the office of the Recreation Center Manager.
- B. Recommend improvements to the Washington Island Recreation Center.
- C. Suggest policies and procedures regarding the operation and maintenance of the Recreation Center.
- D. Recommend policies, standing rules and procedures of behavior.
- E. Work with other Committees when applicable to achieve common goals.
- F. Recommend a marketing strategy in regards to programs and projects sponsored and provided by the Rec Center.

§ 12-34. Powers.

- A. The Committee is empowered to establish policies, standing rules and procedures to effectuate the purposes of the Committee with the approval of the Town Board. All personnel job descriptions, salaries, and/or policies, and amendments thereto, shall be referred to the Town Board for approval before becoming effective.

§ 12-35. Membership.

- A. Members. The Committee shall be composed of up to (7) seven members, (2) two of whom are the staff members employed by the Rec Center. The members will be either property owners and/or permanent residents of Washington Island. Additionally, the Rec Center Manager will be part of the committee and a liaison from Town Board will be assigned by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.

- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-36. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-37. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE VIII

Town of Washington Red Barn Committee

[Adopted 11-15-2023 as Ch. 12, Article VIII, of the Code]

§ 12-38. Authorization.

The Town shall have a Committee, known as the "Town of Washington Red Barn Committee."

§ 12-39. Purpose.

The purpose of such Red Barn Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Serve in an advisory capacity to the Town Board providing recreation and entertainment activities in the Red Barn buildings, the playground area, and Gislason's beach for residents and visitors of Washington Island.
- C. Promote the physical and social well-being of participants, regardless of age, race, or sex, in a drug- and alcohol-free atmosphere.
- D. Establish policies, standing rules and procedures to effectuate the purposes of the Committee. All such policies, rules, procedures, and amendments thereto shall be referred to the Town Board for approval before becoming effective.
- E. Serve in an advisory capacity to the Town Board on changes and major repairs to the Red Barn buildings.
- F. Work with other Committees when applicable to achieve common goals.
- G. Recommend a marketing strategy in regards to programs and projects sponsored and provided by the Red Barn.

§ 12-40. Membership.

- A. The Committee shall be composed of up to seven (7) members and the Red Barn Coordinator. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will meet with,

then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-41. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-42. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE IX

Town of Washington Wastewater Committee

[Adopted 11-15-2023 as Ch. 12, Article IX, of the Code]

§ 12-43. Authorization.

The Town Utility District shall have a Committee, known as the "Town of Washington Utility District Wastewater Committee."

§ 12-44. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board (Utility District Board) and is advisory to the Town Board (Utility District Board) on all matters.
- B. Assist the Utility District in the overall solution to wastewater treatment and proper management of wastewater disposal.
- C. Maintain a watch for legislation with the purpose of ending or adding additional controls on field spreading for the state of Wisconsin that would impact Washington Island.
- D. Search out financial assistance for residents wanting to move from a holding tank to a more workable system.
- E. Collaborate to provide input for the development of both current and future wastewater management plans and facility plans.
- F. The objectives of environmental safety, safe drinking water and consideration of long-term wastewater treatment and disposal with consideration for the economic impact on the community can be accomplished by:
 - a. Reducing holding tanks.
 - b. Collective system solutions.
 - c. Evaluate alternatives to land application.
 - d. Continuing education for and input from system owners through Observer articles, guest speakers and open discussion.
- G. Work with other Committees when applicable to achieve common goals.

§ 12-45. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board (Utility District Board) will be a liaison appointed by the Town

Chairman.

- B. Members shall serve until they either resign or are removed by the Town Board (Utility District Board). Any such members may be removed by the Town Board (Utility District Board) at any time, without cause, by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board (Utility District Board) for approval.

§ 12-46. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board (Utility District Board) following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-47. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE X

Town of Washington Zoning and Planning Committee

[Adopted 11-15-2023 as Ch. 12, Article X, of the Code]

§ 12-48. Authorization.

The Town shall have a Zoning and Planning Committee, known as the "Town of Washington Zoning and Planning Committee."

§ 12-49. Purpose.

The purpose of such Planning Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Investigate, evaluate, and make recommendations to the Town Board regarding a Comprehensive Plan and revisions to the Door County Zoning Ordinance.
- C. Investigate, evaluate, and make recommendations to the Town Board in matters regarding conditional use permits, variances, text amendments, and zoning change requests, then the Town Board shall submit to the Door County Resource Planning Committee and to the Board of Adjustment as applicable to Washington Island.
- D. Work with other Committees when applicable to achieve common goals.

§ 12-50. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-51. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the

Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.

- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-52. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated in §12-2, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

RESOLUTION 2023-11

REORGANIZATION OF CHAPTER 12 – BOARDS, COMMISSIONS AND COMMITTEES

WHEREAS, the Town of Washington has reviewed the Town Ordinances in Chapter 12 that governs boards, commissions, and committees, and

WHEREAS, changes were needed to bring the ordinances governing committees in legal and ethical compliance with Wisconsin law and governed in a consistent manner, and

WHEREAS, the changes made describe the authorization, purpose, membership, officers, and meetings that govern each of the committees, and

WHEREAS, the Town of Washington appoints members to advisory committees, and

WHEREAS, committees may be charged with, but not limited to: investigation, research, and development of projects, providing recommendations to the Town Board, and administrative responsibilities, or combinations thereof, and

WHEREAS, committees may be appointed for a single/specific responsibility, or become standing committees, all providing invaluable support to the Board, and ultimately the Township, and

WHEREAS, members appointed to committees shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the town Board at any time by notice to them in writing. When a vacancy occurs on a committee, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Interested parties will submit a simple letter of interest to the Town Office which will be forwarded to the Committee Secretary. The committee will meet with and discuss the candidate, and if agreeable, submit the name to the Town Board for approval.

NOW, THEREFORE BE IT RESOLVED, that Resolution #2019-12 is rescinded and replaced by this resolution.

ADOPTED: _____

Hans Lux, Town Chairman

Attest: Alex McDonald, Town Clerk

ROLL CALL VOTE

AYE

NAY

Larry Kahlscheuer

Loren Roznai

Martin Andersen

Margaret Foss

Hans Lux

Town of Washington

Resolution 2023 - 01

Fee Schedule

Effective January 1, 2023

RENTAL FEES				
School House Pavilion		* Resident	Non Resident	
Rental Fee		\$50.00	\$100.00	
Security Deposit		\$100.00	\$100.00	
*Resident: Property owner and/or Registered Voter with the Town				
Red Barn				
Rental Fee		\$100.00		
Security Deposit		\$100.00		
Community Center		Non profit*	For Profit	Private Event
Gym Rental		\$0.00	\$150.00	\$50.00
Rutledge Room Rental		\$0.00	\$50.00	\$25.00
Community Center Kitchen		Donation**	Donation**	Donation**
Cleaning Fee Deposit (refundable/partially-refundable depending on how facility(ies) is/are left)		\$50.00	\$50.00	\$50.00
Gym Rental by School per Year		\$2,500.00		
* Non-Profit is defined as a registered 501(c)(3) or other State/Federal recognized tax-exempt organization				
** Propane costs will be direct billed to Community Center Committee unless previously arranged with Township				
ADMINISTRATIVE FEES				
Copies of Public Records		B&W	Color	
8.5 x 11		\$0.01	n/a	per page
Larger than 8.5 x 11		\$0.02	n/a	per page
Copies of Personal Documents		B&W	Color	
8.5 x 11		\$0.12	n/a	per page
Larger than 8.5 x 11		\$0.15	n/a	per page
Fax document		\$2.00		per page
Fees				
Insufficient Funds Fee		\$25.00	Plus any Bank charges to the Town	
Special Assessment Certificate		\$25.00		
Location Fee		Actual Employees' hours @ rate + 4.5%		
Leases/Agreements				
Art & Nature Center Lease	\$2,000.00	Lease waved until 2026 per RTBM 5 18 16		Consider \$5,000 after 2026
Welcome Center Lease	\$10.00	\$2 Per year, current contract until 10/31/2022		
Clinic Lease	\$20,000.00	Per year, current contract until 2020		
Lions Club Garage Lease	\$100.00	Per year, 364 s/f @ .15 plus electrical usage \$42.20 taxable		
WI Ball Club Garage Lease	\$100.00			
WI Ball Club Concession Stand	\$240.00	\$0.15 per Square Foot		
Ken Koyen Dock Lease	\$1,200.00	Per year, \$150/month April-Nov		
Airport Hanger Lease	\$0.20 per sq. ft.	current lease amount		

CEMETERY FEES				
Purchase				
Single Grave Site	*Resident	Non-Resident		
1/2 lot (1 casket)	\$600.00	\$2,000.00		
Full lot (2 caskets)	\$1,200.00	\$3,000.00		
*Resident: Property owner and/or Registered Voter with the Town				
Burial				
	Resident*		Non-Resident	
	Vault	Cremation	Vault	Cremation
April 16 - October 31				
Open/Close (Mon-Fri)	\$720.00	\$300.00	\$1,000.00	\$500.00
Open/Close (Sat-Sun and Holidays)	\$780.00	\$355.00	\$1,050.00	\$725.00
November 1 - April 15				
Open/Close (Mon-Fri)	\$850.00	\$410.00	\$1,500.00	\$750.00
Open/ Close (Sat-Sun and Holidays)	\$875.00	\$485.00	\$2,000.00	\$1,000.00
LICENSE FEES				
OPERATOR LICENSES				
Regular (One year)	\$20.00			
Regular (Two year)	\$30.00			
Background Check	\$10.00			
Duplicate (if lost/stolen)	\$10.00			
ALCOHOL LICENSES				
Liquor				
	"Class A" - Retail	"Class B" Bar		
Regular	\$500.00	\$500.00		
Beer				
	Class "A" Retail	Class "B" Bar		
Regular	\$100.00	\$100.00		
Temporary Class "B"	\$10.00	per event		
Wine				
	"Class C" Bar			
Regular	\$100.00			
Temporary "Class B"	\$10.00	per event		
CIGARETTE LICENSES				
New/Renewal	\$15.00			
Publication	\$20.00	Fee for all licenses above		
Background Checks (if needed)	\$10.00	Fee for all licenses above		
FIREWORKS PERMITS				
	\$100.00			
DOG LICENSES				
	Spayed/Neutered	Unaltered		
Annual	\$3.00	\$8.00	Town recieves \$.25 per license	

UTILITY DISTRICT FEES		
Holding Tank Fee	\$1,000.00	
New System - Sanitary Fee	\$400.00	
Replacement Tank Fee	\$200.00	
Septic Tank/Holding Tank Pumpout w/ > 30' of hose to do Pumpout	\$100.00 +\$35.00	
Holding Tank Pumpout (Emergency)	\$135.00	
Septic Tank Inspection (w/o Pumpout)	\$75.00	
Septic Tank Inspection (w/ Pumpout)	\$135.00	
Locate and/or dig out septic tank cover	\$75.00	
Screen Cleaning	\$60.00	Must be contracted and scheduled with Utility District
Service Call (w/o Pumpout)	\$75.00	-
Spreading Fee (Holding Tank/Septic Tank)	\$0.07	per gallon
Holding Tank Winter Storage/Spreading Fee	\$0.19	per gallon
Haul Septic Tank to Sister Bay (Winter only)	\$0.27	per gallon
Grease Trap Waste	Consult Utility District	
Poopsie Pots		
2-Day	\$90.00	
Week	\$100.00	
Month	\$175.00	
BUILDING PERMIT/CONSTRUCTION FEES		
Access and Egress		
Driveway Permit	\$40.00	
Residential - 1 & 2 Family		
New Structure 1 & 2 Family Homes; Fees include building, electric, plumbing, HVAC and erosion.		
0 - 1499 sq. ft.	\$850.00	
1500 - 1999 sq. ft.	\$1,000.00	
2000 - 2499 sq. ft.	\$1,100.00	
2500 - 3000 sq. ft.	\$1,200.00	
Over 3000 sq. ft.	\$1,200.00	+ \$.10 per sq. ft. over 3000
(Fees based on sq. ft. of all living area and attached garage)		
Manufactured Dwellings (modulars)	\$500.00	+ any additions or garage
State Seal	\$40.00	(new home only)
Ferry Trips	\$280.00	added to permit for trip charge. (Max. 5 trips) (\$40 per trip after 5th trip)
Additions/Remodeling/Alteration		
Building	\$0.12	per sq. ft. (all areas)
	\$75.00	minimum
Electric, Plumbing, HVAC		
0 - 1000 sq. ft.	\$50.00	each
1001 - 1250 sq. ft.	\$60.00	each
1251 - 2000 sq. ft.	\$75.00	each
2001 - 2500 sq. ft.	\$100.00	each
over 2500 sq. ft.	\$0.05	per sq. ft. (each)
Erosion		
	\$40.00	(below grad additions only, min. 400 sq. ft.)
Ferry Trips		
	\$120.00	(max 3 trips) below grade additions
	\$80.00	(max 2 trips) 2nd floor additions, remodels
Manufactured Homes		
	\$300.00	(fee includes slab, occupancy)
Ferry Trips	\$80.00	(max 2 trips)
Temporary Occupancy		
	\$50.00	

Early Start	\$50.00	(footing and foundation only)
BUILDING PERMIT/CONSTRUCTION FEES		
Commercial		
Additions/ Remodeling/ Alteration		
Building	\$0.13	per sq. ft.
	\$75.00	Minimum
Electric, plumbing, HVAC		
0 - 600 sq. ft.	\$60.00	each
601- 1250 sq. ft.	\$75.00	each
1251 - 2000 sq. ft.	\$100.00	each
2001 - 2500 sq. ft.	\$125.00	each
Over 2500 sq. ft.	\$0.06	per sq. ft. (each)
Storage buildings, warehouse, detached garage	\$0.10	per sq. ft.
Ferry trip charge according to project needs	\$40.00	per trip
BUILDING PERMIT/CONSTRUCTION FEES		
Temporary Occupancy, Change of Use, Occupancy	\$50.00	
Early Start	\$100.00	
Erosion Control	\$75.00	
Plan Review	\$100.00	(plans that do not require state review)
Miscellaneous		
Re-Inspection Fee	\$40.00	
Failure to call for inspection	\$40.00	
Double fees are due if work is started before permit is issued. Extension to permit (permits are valid for 24 months) 25% of original fee		
JACKSON HARBOR MARINA FEES		
Transient Dockage	\$1.50	per foot/per day
Seasonal Slip	\$70.00	per foot
AIRPORT FEES		
Tie downs		
Air plane Overnight	\$15.00	
Monthly	\$100.00	
Yearly	\$400.00	
Airport Rental	\$100.00	Per day (including set-up and cleanup)
LANDFILL FEES		
Disposal		
Televisions		
<30"	\$30.00	
>30"	\$45.00	
Computer Monitor	\$20.00	
Appliance/ Freon	\$20.00	
Tires auto/light truck	\$10.00	
Tires Heavy Duty (large)	\$15.00	
Tires (Tractor)	\$25.00	
Armchairs	\$20.00	
Love seats	\$25.00	
Couches/recliners	\$30.00	
Single mattress	\$15.00	
Single box spring	\$15.00	
Double mattress	\$20.00	
Double box spring	\$20.00	
Queen/ King mattress	\$25.00	
Queen/ King box spring	\$25.00	
Construction material	\$1.50	per cu. ft.
Asphalt shingles	\$2.50	per cu. ft.
Boats/ bulky items cut to 8 cu. ft.	\$1.50	per cu. ft.

MSW/Recyclables		5 pack of 15 gallons bags: \$7 5 pack of 33 gallon bags: \$15		
STUMP DUMP FEES				
Disposal				
Commercial/For Hire	\$500 annually			
PARKING (NOT) FEES				
	Monthly	6 Months	Yearly	
Airport	\$15.00	\$50.00	\$100.00	
Jackson Harbor	\$15.00	\$50.00	\$100.00	
Welcome Center	\$15.00	\$50.00	\$100.00	
POLICE DEPARTMENT FEES				
Service Fees				
Vehicle Registration	\$19.50			
Vehicle Renewal	\$10.00			
Counter Service Fee	\$5.00			
MV4000e Crash Report	\$6.00			
Fingerprinting (2 cards)	\$20.00			
Public Record Photocopies; B&W	\$0.01	per sheet		
Public Record Photocopies: Color	\$0.06	per sheet		
Arbitrator Video	\$50.00	per cd		
Concealed Carry Class	\$100.00	per student		
False Alarm Fee	\$0/\$50.00/\$100.00	First offense: no charge, second offense: 1/2 charge, third offense: full charge		
FIRE DEPARTMENT FEES				
Service Fees				
False Alarm Fee	\$0/\$50.00/\$100.00	First offense: no charge, second offense: 1/2 charge, third offense: full charge		
MOSHING RECREATION CENTER FEES				
Daily Membership				
Daily Adult (age 21 - 64)	\$11.00			
Daily Senior (age 65+)	\$10.00			
Daily Youth (up to age 21)	\$8.00			
Daily Family	\$21.00			
10 Day Adult	\$95.00			
10 Day Senior	\$84.00			
10 Day Youth	\$63.00			
10 Day Family	\$190.00			
Monthly Memberships				
Adult (age 21 - 64)	\$75.00			
Senior (age 65+)	\$70.00			
Family	\$150.00	Includes immediate family only (spouse and children under 19)		
Seasonal Memberships (6 months)				
Adult (age 21 - 64)	\$170.00			
Senior (age 65+)	\$180.00			
Family	\$290.00	Includes immediate family only (spouse and children under 19)		
Annual Memberships				
Adult (age 21 - 64)	\$230.00			
Senior (age 65+)	\$210.00			
Youth	\$75.00	Students up to 24 yrs, full-time college		
Family	\$460.00	Includes immediate family only (spouse and children under 19)		
Showers	\$6.00			
Room Rentals				
For-Profit	\$50.00			
Non-Member	\$50.00			
Member	\$35.00			
Pool Rental				
Non-Member	\$50.00			
Member	\$35.00			
FEE SCHEDULE REVISION DATE				
Amended this 15th day of February, 2023				

Hans Lux, Town Chair					
Attest: Alexandria McDonald, Town Clerk					

DUES AND FEES FOR 2023				Increase		DUES AND FEES FOR 2024		
ANNUAL MEMBERSHIPS	Before Tax	Tax 5.5%	After Tax			Before Tax	Tax 5.5%	After Tax
Adult - 12 months	218.01	11.99	230.00	10.00	4.3%	227.49	12.51	240.00
Family - 12 months	436.02	23.98	460.00	20.00	4.3%	454.98	25.02	480.00
Senior - 12 months	199.05	10.95	210.00	10.00	4.8%	208.53	11.47	220.00
Youth - 12 months	71.09	3.91	75.00	0.00	0.0%	71.09	3.91	75.00
SEASONAL MEMBERSHIPS								
Adult - 6 months	170.62	9.38	180.00	5.00	2.8%	175.36	9.64	185.00
Family - 6 months	274.88	15.12	290.00	30.00	10.3%	303.32	16.68	320.00
Senior - 6 months	161.14	8.86	170.00	0.00	0.0%	161.14	8.86	170.00
GUESTS FEES								
Adult - Daily Pass	10.43	0.57	11.00	1.00	9.1%	11.37	0.63	12.00
Family - Daily Pass	19.91	1.09	21.00	3.00	14.3%	22.75	1.25	24.00
Senior - Daily Pass	9.48	0.52	10.00	1.00	10.0%	10.43	0.57	11.00
Youth - Daily Pass	7.58	0.42	8.00	0.00	0.0%	7.58	0.42	8.00
Adult - 10 Day Pass	90.05	4.95	95.00	5.00	5.3%	94.79	5.21	100.00
Family - 10 Day Pass	180.09	9.91	190.00	10.00	5.3%	189.57	10.43	200.00
Senior - 10 Day Pass	79.62	4.38	84.00	6.00	7.1%	85.31	4.69	90.00
Youth - 10 Day Pass	59.72	3.28	63.00	2.00	3.2%	61.61	3.39	65.00
Adult - 1 months	71.09	3.91	75.00	-75.00	-100.0%	0.00	0.00	0.00
Family - 1 months	142.18	7.82	150.00	-150.00	-100.0%	0.00	0.00	0.00
Senior - 1 months	66.35	3.65	70.00	-70.00	-100.0%	0.00	0.00	0.00
Showers	5.69	0.31	6.00	0.00	0.0%	5.69	0.31	6.00
Room Rental - Members	33.18	1.82	35.00	5.00	14.3%	37.91	2.09	40.00
Room Rental - Nonmember	47.39	2.61	50.00	20.00	40.0%	66.35	3.65	70.00
Pool Rental - Member	47.39	2.61	50.00	0.00	0.0%	47.39	2.61	50.00
Pool Rental - Nonmembers	47.39	2.61	50.00	20.00	40.0%	66.35	3.65	70.00

Remove this option

Hans - Alex - Board

Here are my increase thoughts on rates. If they get too big of an increase we will have members not want to pay. Please let me know thoughts. Depending on driving conditions I will try and zoom in.

-Katie McGraw

GROSS INCOME FROM FUNDRAISERS	
REC RUN	10,552.00
WI Foundation - Rec Run Match	6,850.00
FAIR	3,198.00
BBQ	3,283.00
Black Friday	100.00
Silent Auction (last year)	40.00
Silent Auction	1,103.00
Holiday/Bake Sale	128.50
Fruit Sales (last Year)	37.00
Fruit Sales	2,666.00
Weight Room Donations	10,665.00
TOTAL GROSS INCOME FROM FUNDRAISERS	38,622.50
NET INCOME FROM FUNDRAISERS	
REC RUN	
GROSS INCOME	10,552.00
WI Foundation - Matching	6,850.00
Total Gross Income	17,402.00
EXPENSES	
Tortoise and Hare Timing	1,764.75
Joel Edler - Shirts	1,328.22
Mann's Store - water and ban	51.87
4imptint - prizes	438.81
Observer ad	226.91
Total Expenses	3,810.56
NET INCOME FROM REC RUN	13,591.44
FAIR	
GROSS INCOME	3,198.00
Total Gross Income	3,198.00
EXPENSES	
Door County Bouncers	1,305.00
Door County Ice-cream	250.00
Total Expenses	1,555.00
NET INCOME FROM FAIR	1,643.00
BBQ	
GROSS INCOME	3,283.00
Total Gross Income	3,283.00
EXPENSES	
Door County Ice-cream	250.00
Total Expenses	250.00
NET INCOME FROM BBQ	3,033.00
TOTAL NET INCOME FROM FUNDRAISER	33,006.94

Town of Washington

Door County

(920) 847-2522
Fax (920) 847-2303

P.O. Box 220
Washington Island, WI 54246

Town of Washington

Policy/Procedure: Conflict of Interest

1. Purpose

The purpose of this policy is intended to permit Town of Washington board members and employees to identify, evaluate and address any real, potential, or apparent conflict of interest that might, in fact or in appearance, call into question their duty of undivided loyalty to the Town of Washington.

2. Scope

This policy/procedure is applicable to each town board member and employee of the Town of Washington.

3. Background

The Town of Washington is a governmental organization whose board members and employees are chosen to serve the public purposes to which it is dedicated. These persons have a duty to conduct affairs of the organization in a manner consistent with such purposes and not to advance their personal interests.

4. Definitions

A conflict of interest is defined as an actual or perceived interest by a board member or employee in an action that results in or has the appearance resulting in, personal, organizational or professional gain. Conflict of interest includes any bias or the appearance of bias in decision making process that would reflect a dual role played by a member of the organization.

5. Policy

The policy of the Town of Washington is to ensure that this organization serves the Town of Washington rather than serving a special interest group. The appearance of conflict of interest can cause embarrassment to the organization and jeopardize the credibility of the organization.

6. Procedure

- A) Upon attaining the position of board member or employee for the Town of Washington, the member or employee shall complete and return to the Clerk/Treasurer the Conflict of Interest Statement for their position (attached).
- B) Board members or employees in decision-making roles should make known their connections to companies, groups, or individuals doing business with the organization. This information shall be provided prior to any discussion or vote on this issue, and they should not participate in said vote.

- C) Any conflict of interest is to be reported to the Town Chairman immediately for further action.
- D) At the beginning of each board meeting, the Chairman (or acting person in that role) will ask for any board member that needs to disclose any real or perceived conflicts of interest prior to proceeding with the meeting.

7. Verification/ Authorization/ Approved by

This policy and procedure was approved by a board resolution at the Town Board meeting on

_____.

Town of Washington

Door County

(920) 847-2522
Fax (920) 847-2303

P.O. Box 220
Washington Island, WI 54246

Town of Washington

Conflict of Interest Statement for Town Board/Employees

No town board member or employee of the Town of Washington shall derive any personal profit or gain, directly or indirectly, by reason of his or her position with the Town of Washington. Each board member or employee shall disclose to the Town of Washington any personal interest, which he or she may have in any matter pending before the town board and shall refrain from participation in any decision on such matter.

Any board member or employee of the town shall identify his or her affiliations with such business or agencies that are seeking funding from the Town of Washington.

At this time, I am a board member, a committee member, or employee of the following organizations:

Circle any of the following circumstances that are applicable:

1. I am not a participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party, doing business with the Town of Washington which has resulted or could result in personal benefit to me.
2. I am not a recipient, directly or indirectly, of any salary payments, loans, gifts of any kind, any free service, discounts, or other fees from or on behalf of any person or organization engaged in any transaction with the Town of Washington.

Any exceptions to #1 or #2 above are stated below with a full description of the transactions and of the interest, whether direct or indirect, which I have or have had in the persons or organizations having transactions with the Town of Washington

I have read the Town of Washington Conflict of Interest policy and agree to comply with the policy

Date: _____

Signature: _____

Printed Name: _____



Ethics and Conflicts of Interest

Public officials often lead diverse and active lives beyond their public service, creating the potential for conflicts of interest. Some officials own local business, for example, or actively participate in organizations unrelated to their public duties. How do you balance the public and private halves of your life? What challenges arise along the way? This article will you navigate some of the ethical issues that public officials regularly face.

Conflicts of Interest

The Wisconsin Statutes prohibit various activities by public officials, creating the foundation for our ethical code. Specifically, section 19.59(1)(a) prohibits a public official from using his or her position to “obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated.” In order to fully understand the meaning of that section, let’s begin by defining its terms. First, remember that public officials can be elected or appointed and include individuals such as officers, administrators, commissioners, and committee members. Second, “immediate family” only includes a spouse, or a relative by marriage, lineal descent or adoption who receives one-half or more of his or her support from the public official (or the public official receives one-half or more of his or her support from the relative). See Wis. Stat. § 19.42(7). This definition generally includes children living at home, but excludes adult children who support themselves. Finally, an official is “associated” with an organization if the official is an officer, director, trustee, authorized representative, or agent of the organization, or if the official owns or controls 10 percent or more of the organization. This definition generally excludes employees unless there is an ownership or control aspect to that employment.

After defining its terms, it becomes clear that the statute is prohibiting a public official from using his or her position to obtain financial gain or a substantial benefit for himself or herself, or for any of the groups we just defined. For example, it would be an ethical violation under § 19.59 for a board member to vote to award a contract to his or her spouse’s business. It would similarly be a violation for a board member to accept a \$50 gift card from a resident as a thank you related to the board member’s official duties.

The simplest way to analyze whether a situation presents an ethical conflict is to consider how it will look to others. If you would be embarrassed by the situation, or if others would question your motives, then there is may be an ethical conflict. Often the fact that you are questioning whether or not something presents a conflict is a good indication that it does.

So how do you avoid ethical conflicts, and what should you do when they arise? If you know that a conflict exists, then you should abstain from voting and recuse yourself from all deliberation surrounding

the issue. It may also be a good idea to physically remove yourself from the deliberation by leaving the room or sitting in the public section of the room rather than continuing to sit with the other public officials. Physically distancing yourself from the deliberation will clearly indicate your nonparticipation in the decision-making process, and prevent even the appearance of an ethical violation.

It is important to note that no one can force a public official to abstain or recuse themselves; doing so is a personal decision. If an ethical violation does occur, however, you may be prosecuted for your actions and fined up to \$1,000. This penalty, while substantial, can sometimes pale in comparison to the public embarrassment that often accompanies violations.

Contracts with the Town or Village

While the statutes do prohibit a public official from using his or her position to receive a private benefit, the statutes do not completely prohibit officials from entering into contracts with their town or village. In fact, public officials and employees are allowed to negotiate, bid, or enter into contracts with the town or village for up to \$15,000 worth of work per year. See Wis. Stat. § 946.13(2). This is an aggregate limit, so the combined total of all contracts with the town or village may not be greater than \$15,000 per year for any given officer or employee. A public official could submit a bid for a \$10,000 project, for example, but that official could not submit a bid (or multiple bids) worth \$20,000. Anyone who contracts above this limit is guilty of a Class I felony. See Wis. Stat. § 946.12(1). Moreover, officials must still recuse themselves from any discussion or voting on their contract(s).

Local Rules

While the statutes set a baseline of ethical standards, local governments are allowed to enact stricter rules through a local code of ethics for public officials and employees. See Wis. Stat. § 19.59(1m). Such an ordinance might require public officials to identify their economic interests, for example, or prevent officials from taking action on matters that benefit any family member. Additionally, a local code of ethics could allow the clerk to remove a candidate's name from a ballot or withhold an official's salary for failing to comply with ethical obligations. The maximum penalty for a violation of a local ordinance is \$1,000. See Wis. Stat. § 19.59(3)(f).

Questions?

Ethical issues will inevitably arise for public officials. If you have questions about the code of ethics for local public officials, you can call the Wisconsin Towns Association or the Wisconsin Ethics Commission for more information. The Wisconsin Ethics Commission is the state agency charged with enforcing the statutory code of ethics. At times, it may also be best to contact your town or village attorney in order to receive specific legal advice and/or to remain anonymous.

2022 Scholarship Information available at
www.wisctowns.com

Town Of Washington
Police Officer On-Call Policy

- I. Policy Statement
- II. Purpose
- III. Provisions
- IV. Compensation
- V. Effective Date and Scope
- VI. Authorization

I. POLICY STATEMENT

The Town of Washington ("Town") recognizes that serving as a police officer ("Officer") on Washington Island involves unique circumstances that impact Officer's personal and professional lives. It is the intent of the Town to schedule and compensate Officers in ways that recognize these circumstances and the sacrifices Officers make, that comply with wage-and-hour laws and regulations, and that respect the realities of the Town budget.

II. PURPOSE

In connection with the Town's commitment to provide coverage during all times of need – including overnight – the Town desires to clearly define when an officer is "on duty" (normal working scheduled hours) and when an officer is considered "on call" (subject to respond outside of normal working scheduled hours). Doing so will establish parameters of how Officers are compensated. Wisconsin Administrative Code #DWD 272.12 (Interpretation of hours worked) and #DWD 274.03 (Overtime Pay) provide the interpretational basis for compensation.

III. PROVISIONS

A. Scheduling

Scheduling is at the Town's discretion as presented by the Police Chief. Hours of work are defined and schedules created to be in compliance to all applicable federal, state, and local laws and regulations.

B. On-Duty Status

On-Duty Status is defined as that time officers are scheduled to perform their regular law enforcement duties or special assignments. These duties include (but are not limited to) normal patrol duties, investigations, court time, training, and administration. On-Duty status defines the normal scope of law enforcement duties that delineate a normal shift rotation. Officers are required to be subject to calls, unless their activity takes them away from the island (court, transport to jail, etc.)

C. On-Call Status

On-Call Status is defined as that time officers are subject to call outside of the regular assigned shifts. Officers must be available on island to handle those calls or assignments necessary for the safety and welfare of the island, its residents, and visitors. Officers may engage in personal activities during said status, but must be able to promptly respond to all dispatch calls in a manner consistent with Town and Department policy and practice.

IV. COMPENSATION

A. On-Duty Status

Compensation for on-duty status of full-time employees is determined yearly by the town board through its budgeting and employee review.

B. On-Call Status

Compensation for on-call status of full-time employees is determined yearly by the town board through its budgeting and as determined through federal and state laws (See Section IV. D).

C. Off-Duty On-Call Status

Compensation for off-duty on-call status of full-time employees is determined yearly by the town board through its budget as an additional stipend. Off-Duty hours are defined as hours outside the regularly scheduled on-duty hours. Off-Duty on-call compensation is only entitled to the officer who is scheduled for the daily period of time they are subject to call out.

D. Overtime

Overtime compensation is determined through federal and state laws. The provisions of the Fair Labor Standards Act (FLSA) along with the Wisconsin Administrative Code #DWD 272.12 (Interpretation of hours worked) and #DWD 274.03 (Overtime Pay) state employees must receive overtime pay for hours worked over 40 in a workweek at a rate not less than time and one-half their regular rate of pay. Hours paid for not being worked, such as sick leave, vacation pay, holiday or personal time, do not count as hours worked for purposes of computing overtime pay.

V. EFFECTIVE DATE AND SCOPE

This policy is effective as of January 17, 2024, and replaces and supersedes any previous policies, or unwritten policies or practices, covering the same subject matter.

VI. AUTHORIZATION

Hans Lux, Chairman
Town of Washington

VII. EMPLOYEE SIGNATURE

Employee Name – (Print)

Fire Department Stipends 100-00-5220-125-000						
Position	Name	Company	First Half	Second Half	Total Budgeted	
Fire Chief	Pete Nehlsen		\$ 4,000.00	\$ 4,000.00	\$ 8,000.00	
Administrative Assistant	Jenny Nickell		\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	
Health and Safety Officer	Vacant		\$ -	\$ -	\$ 1,500.00	
Assistant Fire Chief	Paul Swanson		\$ 700.00	\$ 700.00	\$ 1,400.00	
Assistant Fire Chief	Rich Ellefson		\$ 700.00	\$ 700.00	\$ 1,400.00	
Captain	Adam Steffen	Engine Co	\$ 635.00	\$ 635.00	\$ 1,270.00	
Captain	Tom Bloch	Ladder Co	\$ 635.00	\$ 635.00	\$ 1,270.00	
Captain	Adam Hanlin	Water Co	\$ 635.00	\$ 635.00	\$ 1,270.00	
Lieutenant	Mike Nickell	Engine Co	\$ 437.50	\$ 437.50	\$ 875.00	
Lieutenant	Jake Dahlke	Ladder Co	\$ 437.50	\$ 437.50	\$ 875.00	
Lieutenant	Vacant	Water Co	\$ -	\$ -	\$ 875.00	
Lieutenant	Lou Small	Safety	\$ 437.50	\$ 437.50	\$ 875.00	
Lieutenant	Martin Andersen	Safety	\$ 437.50	\$ 437.50	\$ 875.00	
Total			\$ 11,555.00	\$ 11,555.00	\$ 25,485.00	

EMR Stipends 100-00-52300-125-000						
Position	Name	Company	First Half	Second Half	Total Budgeted	
EMR Crew Chief	Gary Schultz		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	
EMR Training Officer	Gary Schultz		\$ 600.00	\$ 600.00	\$ 1,200.00	
EMR Captain	Gary Schultz		\$ 635.00	\$ 635.00	\$ 1,270.00	
EMR Lieutenant	Jenny Nickell		\$ 437.50	\$ 437.50	\$ 875.00	
Total			\$ 2,672.50	\$ 2,672.50	\$ 5,345.00	

Emergency Communication Stipend 100-00-5310-125-000						
Position	Name	Company	First Half	Second Half	Total Budgeted	
Communications Officer	Lou Small		\$ 750.00	\$ 750.00	\$ 1,500.00	
Total			\$ 750.00	\$ 750.00	\$ 1,500.00	
Total Stipends			\$ 14,977.50	\$ 14,977.50	\$ 32,330.00	

Lou Small total \$ 1,187.50 \$ 1,187.50 \$ 2,375.00
 Gary Schultz total \$ 2,235.00 \$ 2,235.00 \$ 4,470.00
 Jenny Nickell total \$ 2,937.50 \$ 2,937.50 \$ 5,875.00

RECOMMENDATION FROM THE TOWN CLERK/TREASURER

To Approve SAP 2023

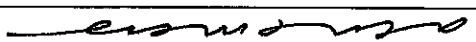
The primary purpose of the Service Award Program, "SAP" is to attract and retain competent volunteer firefighters, volunteer emergency medical responders, and volunteer emergency medical service practitioners (VFF-EMT) by recognizing and rewarding extended active service. The Participating Municipality shall determine the amount, if any it will contribute on behalf of each eligible VFF-EMT it sponsors per Year of Prior Service, in a method to be determined by the plan sponsor. Subject to s. 16.25 (3)(d)(i), per fiscal year the Department shall provide a match equal to twice the amount of all annual municipal contributions paid for VFF-EMTs up to the maximum appropriated under s. 20.505 (4)(cr). The list of active members who are to be awarded 1 year of service and a contribution of \$239.60, which is 50% of the maximum state match of \$479.20:

- | | |
|---------------------|-----------------|
| Martin Andersen | Tyler McGrane |
| Alida Anderson | Jenny Nickell |
| Thomas Block | Michael Nickell |
| Robert Carr | Thomas Nikolai |
| Christopher Cornell | Thomas Pratt |
| Jakob Dahlke | Gary Schultz |
| Richard Ellefson | Sarah Schultz |
| Donald Engstrom | Lou Small |
| Erik Foss | Adam Steffen |
| Adam Hanlin | Chris Swanson |
| Derek Heath | Paul Swanson |
| Cathy Mann | |

New Members: Marlee Curry, Zachary Curry, and Sarah Gordon

Total Active Participants: 28. Total Investment Deposit: \$6,708.00. Administrative Fee: \$1,360.00.
Total of Check Payable to Glatfelter Specialty Benefits: \$8,068.80

Respectfully submitted on January 17, 2024,


Alexandria McDonald, Town Clerk/Treasurer

STATE OF WISCONSIN
Town of Washington
Door County

RECOMMENDATION FROM THE TOWN CLERK/TREASURER

To Increase Hourly Wage for Archivist

The current approved 2024 budget currently includes a potential wage increase for the archivist from \$18.00 per hour to \$19.00 per hour. The revenue/expense lines are budgeted as follows:

REVENUES
Archives Revenue: \$17,700.00
TOTAL: \$17,700.00

EXPENSE

Archivist Wages or Salaries: \$13,832.00 (728 hours at \$19.00 per hour)
Archivist Fringes: \$1,058.15
Archives Miscellaneous Expense: \$3,595.00

TOTAL: \$18,485.15

I believe the deficit of \$785.15 to be an acceptable amount.

Respectfully submitted on January 17, 2024,

Alexandria McDonald, Town Clerk/Treasurer

December 6, 2023

To: Town Board Members

From: Washington Island Archives Committee

The Washington Island Archives Committee voted at our meeting on October 24, 2023 to approve a raise in the Archivist's salary from \$18.00 per hour to \$19.00 per hour. This increase should take effect January 1, 2024.

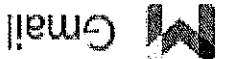
The change over to the new high-speed internet and phone system has resulted in a decrease in expenses for these services of approximately \$600.00 per year for the Archives and this amount of savings will cover the proposed increase in Steve Reiss's salary.

The committee hopes this meets with your approval.

Marcia Carr

Archives Committee Chairperson

*✓
Budget
Numbers*



Town of Washington Office <townoffice@washingtonisland-wi.gov>

Board Agenda Item request

2 messages

mikes@epitechnologies.com <mikes@epitechnologies.com>
To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Hi Alex,

Requesting that the Hanger issue for those that want to build a hanger on the airport be included in the agenda for a vote. The committee also requests that the petition be sent in to the state as it was approved.

Happy New Year!

Mike

Michael S. Saxton

Washington Island Airport Committee

41258 North Westlake Ave.

Antioch IL, 60002

Office 847-395-1776

Portable 630-939-6800

mikes@epitechnologies.com

www.epitechnologies.com

Town of Washington Office <townoffice@washingtonisland-wi.gov>
To: mikes@epitechnologies.com

Received, thank you Mike.

Sincerely,

Alexandra McDonald
Town Clerk/Treasurer

Town of Washington, Door County

(920) 847-2522

910 Main Road

P.O. Box 220

Washington Island, WI 54246

Population Estimate 782

[Quoted text hidden]

Wed, Jan 10, 2024 at 10:44 AM



2024 WOWRA/WLWCA

Joint Winter Conference

February 1-2

Glacier Canyon Conference Center

at the Wilderness Resort • Wisconsin Dells, WI

ATTENDEE REGISTRATION FORM

REGISTRATION INFORMATION

Pre-Conference includes lunch on Wednesday + Confined Space Entry OR One Day Conference Only includes lunch, Thursday programs, exhibits and reception OR Two Day Conference includes Thursday lunch, programming, exhibits, reception, Friday breakfast, exhibits, Friday programs, and lunch. Two Day Conference includes Thursday lunch, programming, exhibits, reception, Friday breakfast, exhibits, programming and lunch. Meals Only guest meals for those not attending conference sessions.

REGISTRATION FEES

Event	Member	Non-Member
Pre-Conference Only (Wed) Confined Space Entry Program	\$175	\$220
One Day Conference Only (Thurs OR Fri)	\$130	\$175
Two Day Conference (Thurs AND Fri)	\$195	\$260
Guest - Meals Only (Thurs lunch, reception; Fri breakfast & lunch)	\$50/day	\$50/day

***CANCELLATION FEE: A \$75 cancellation fee will be charged to registrants cancelled after Jan. 12, 2024.

HOTEL INFORMATION

We would like to offer a special rate for your event!

- Room Type: Double Queen Sofa
- Date(s) Available: Jan. 31st - Feb. 1st & 2nd, 2024
- Nightly Rate(s): \$109.00
- Information on filing tax exemption paperwork can be found [HERE](#)
- Call 1.800.867.9453 to make your reservation and mention your **GROUP CODE: 961090**
- The cut-off date to book your room is: **January 1, 2024.**



Rates are not guaranteed for reservations past the above cut-off date or in the event that the block of rooms is filled. See our website for complete description of accommodations: [WildernessResort.com](#). All guest rooms are subject to a 12.25% room tax unless proper tax exempt documentation is supplied and approved prior to check-in & a \$28.95 nightly Resort Fee.

- Every effort has been made to book your rooms as close together as possible. The location of rooms blocked will be effected by the room style(s) requested and availability. A sleeping room block does not guarantee the sleeping room will be next door to each other. The Wilderness Resort reserves the right to make room changes prior to your arrival date, as needed.
- Reservations cancelled 72-hours prior to the arrival date will be charged a \$30 fee. Cancellations within 72 hours pay for the entire room rate. Cansas, Cabins & Villas are subject to a 14 day cancellation policy with a \$30 cancellation fee.
- Any coupons, discounts, special rates, packages, or any other individual offers will not apply. Group rates may not be offered after original booking, regardless of hotel specials.

Visit www.wowra.com to see the agenda, register online and pay by credit card

ATTENDEE REGISTRATION

Name: _____
 Member Type: WOWRA Member Non-Member
 Company: _____
 Address: _____
 Phone: _____
 OpCert #: _____
 Registration: Wednesday (add pre-conf fee) Thursday Friday
 Confined Space Entry

Pre-Conf (Wed) Confined Space Entry Program	\$175	\$200	\$195	\$220
One Day Conference Only (Thurs OR Fri)	\$130	\$150	\$155	\$175
Two Day Conference (Thurs AND Fri)	\$195	\$215	\$240	\$260
Guest Meals (Not attending sessions)	\$50/day	\$50/day	\$50/day	\$50/day

Member by 01/05/24
 Non-Member after 01/05/24

Special Needs (dietary or accessibility): _____

Name: _____
 Member Type: WOWRA Member Non-Member
 Company: _____
 Address: _____
 Phone: _____
 OpCert #: _____
 Registration: Wednesday (add pre-conf fee) Thursday Friday
 Confined Space Entry

Pre-Conf (Wed) Confined Space Entry Program	\$175	\$200	\$195	\$220
One Day Conference Only (Thurs OR Fri)	\$130	\$150	\$155	\$175
Two Day Conference (Thurs AND Fri)	\$195	\$215	\$240	\$260
Guest Meals (Not attending sessions)	\$50/day	\$50/day	\$50/day	\$50/day

Member by 01/05/24
 Non-Member after 01/05/24

Special Needs (dietary or accessibility): _____

Payment Method (check one)
 Mastercard Visa Amex Discover Check (payable to WOWRA)
 Name (as it appears on card) _____
 Card No. _____
 Expiration Date _____
 Billing Address _____
 City, State, Zip _____

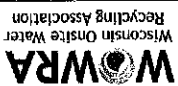
TOTAL AMOUNT DUE (for all attendees) \$

Submit with Full Payment to WOWRA | PO Box 833 | Germantown, WI 53022

2024 WLWCA/WOWRA Joint Winter Conference

February 1-2, 2024

Glacier Canyon Conference Center at the Wilderness Resort



Wednesday, January 31, 2024		
9:00 am - 4:00 pm	Conference Center Lobby	Pre-Conference
10:00 am - 3:30 pm	Tundra A	WOWRA: Confined Space Entry 1.0 DSPS Credit Greg Kaberg, United Rentals
1:00 pm - 4:00 pm	Tundra B	WLWCA: Understading NR 113 Code 3.0 DNR Compliance Credits John Bowen, Lance Petrusek, Alan Kaddatz, Rick Walter, WLWCA
9:30 am - 12:30 pm	Lake Delton Boardroom	WLWCA Board Meeting
4:00 pm - 6:00 pm	Lake Delton Boardroom	WOWRA Board Meeting
Thursday, February 1, 2024		
8:00 am - 5:00 pm	Conference Center Lobby	Conference Registration
9:00 am - 9:30 am	Sandstone 893	National Update Tom Groves, NOWRA (invited)
9:30 am - 11:00 am	Sandstone 893	Strategies to Find and Retain Top Talent Ian Schoonus, The Big Picture Consulting
11:15 am - 12:30 pm	Sandstone 893	Welcome/Housekeeping/Lunch
12:45 pm - 1:45 pm	Tundra ABC	Septage Characterization Study Rob Michitsch and Alex Pliska, LWV Stevens Point, Dave Kons, Kons Septic
2:00 pm - 3:00 pm	Tundra DEF	10 Things YOU Need to Know About POWTS Todd Stair, Herr Construction
3:15 pm - 4:15 pm	Tundra ABC	What's New with Portable Restrooms? Paul Jangert, Satellite Industries; Alan Kaddatz, PATS Service (invited)
3:15 pm - 4:15 pm	Tundra DEF	WOWRA Annual Meeting
4:30 pm - 5:00 pm	Tundra ABC	Drain Line Cleaning
4:30 pm - 5:00 pm	Tundra DEF	Commercial POWTS Designs & Installations Brian Willis, Spartan Tool; John Bowen, Ken-Way Services
5:00 pm - 8:30 pm	Sandstone 124567	Legislative/Regulatory Update George Kloesch
5:00 pm - 8:30 pm	Sandstone 124567	Reception/Cash Bar/Exhibit Hall Open
8:30 pm - 10:00 pm	Sandstone 124567	Exhibit Hall Closes/Cash Bar Available
Friday, February 2, 2024		
7:00 am - 4:00 pm	Conference Center Lobby	Conference Registration
7:00 am - 8:00 am	Sandstone 124567	Continental Breakfast
7:00 am - 8:45 am	Sandstone 124567	Exhibit Hall Open
9:00 am - 10:00 am	Sandstone 893	Truck Safety & DOT Inspections Wisconsin DOT/State Patrol
10:15 am - 11:15 am	Tundra ABC	WLWCA Annual Meeting
10:15 am - 11:15 am	Tundra DEF	Soiling Yourself
11:30 am - 12:30 pm	Tundra ABC	DNR Update 1 DNR Compliance Credit* Fred Hegeman & Steve Warner, Wisconsin DNR
11:30 am - 12:30 pm	Tundra DEF	Breakout Sessions
12:30 pm - 1:15 pm	Tundra DEF	Product Approvals; Plan Review Issues; Industry Open Forum Matt Janzen, Wisconsin DSPS
12:30 pm - 1:30 pm	Lunch	
1:30 pm - 2:30 pm	Tundra ABC	PFA and Its Impacts + OpCert Update 1 DNR Compliance Credit* Tim Ryan, Wisconsin DNR + Wisconsin DNR Staff
1:30 pm - 2:30 pm	Tundra DEF	DSPS Update April Hammond & DSPS Staff, Wisconsin DSPS (invited)
2:45 pm - 3:45 pm	Tundra ABC	Breakout Sessions
2:45 pm - 3:45 pm	Tundra DEF	Emission Changes Are Coming: What You Need to Know Today! Jeffrey Gerdin, Cummins
3:45 pm - 4:15 pm	Tundra DEF	Grinder Pumps, Control Panels, Alarms, Float Switches, Oh My! Tom O'Brien, JMI
3:45 pm - 4:15 pm	Sandstone 893	Wrap Up, Continuing Education, Door Prizes

Schedule subject to change.

Up to 2.0 DNR Compliance Credits have been applied for
Up to 5.0 DNR General Credits have been applied for
6.0 DSPS Credits have been applied for
MI DEQ Credits have been applied for

Up to 5.0 DNR General Credits have been applied for
7.0 DSPS Credits have been applied for
MI DEQ Credits have been applied for

From: Margaret Foss <mfoss2@gmail.com>
Sent: Wednesday, January 10, 2024 6:35 PM
To: Town of Washington Office; Hans Lux
Subject: Fwd: Parks Committee Meeting Info

Here is the Parks Committee resignation, sent today, January 10, 2023, from Alessandra Rolffs.

----- Forwarded message -----

From: Alessandra Simmons Rolffs <alessandra.rolffs@gmail.com>
Date: Wed, Jan 10, 2024 at 1:47 PM
Subject: Re: Parks Committee Meeting Info
To: Margaret Foss <mfoss2@gmail.com>
Cc: Michelle Mann <mashelmann@gmail.com>

Hi Margaret and Michelle,

I am very sorry to do this, but I think I have to step down from the committee. I feel very passionate about the work set out before the parks committee and believe that community members need to get involved, but my plate is just too full at the moment. I let the dreaming half of my brain steer me instead of reality when I said I could join this committee. I've gotten involved with starting a childcare program on the island, which I am excited about, but it's starting to take more time to get it organized than I realized. Since childcare is a huge need (for me personally and other families on the island) I feel I have to prioritize that at this time.

I will still help recruit for the parks committee because I do think it is so important. Again, I'm very sorry.

Thank you for understanding, Alessandra

On Wed, Jan 10, 2024 at 12:23 PM Margaret Foss <mfoss2@gmail.com> wrote:
Hello Parks Committee Friends,

I am looking forward to our meeting tomorrow.

Here is the agenda:

<https://static1.squarespace.com/static/639390de9155a340ff2c2c88/t/6595a8dc94a40222dd9fb40/170430690808/Parks+Committee+Agenda+-+1+11+24.pdf>

Also, I took the Comprehensive Outdoor Recreation Plan document and reduced it in an effort to be prepared and efficient when we meet. Here is that reduced document "Parks Plan Excerpts."

<https://docs.google.com/document/d/1l0W0Df10ueapjLApXwMfT6rFn9nRctj3ZZWgC0Sv7F0/edit?pli=1>

See you tomorrow!
Margaret

December 12, 2023

Town of Washington

Main Road

Washington Island, WI 54246

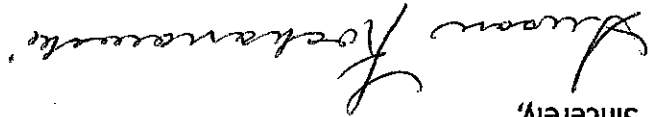
Dear Town of Washington,

I was recently invited by Doug Hansen to participate in the December 11, 2023 meeting of the Washington Island Zoning and Planning Committee. During the meeting, I was invited to apply to become a committee member and advised to submit a letter requesting to be reviewed as a potential WIZAP committee member.

Please accept this letter as my formal request to be reviewed in order to join the WIZAP committee as a member. I am also submitting a current resume so that my qualifications can be reviewed.

Please let me know if you need anything else as you review my qualifications for committee membership.

Sincerely,



Susan Kochanowski

1921 Lobdell Point Road

Washington Island, WI 54246

615-626-4716

Susan Kochanowski

1921 Lobdell Point Road
Washington Island, WI 54246
Cell Phone: 615-626-4716
Email: smski@outlook.com

Summary

Consistently recognized for ability to intellectually grasp concepts, resolve problems, creatively enlist support of others and develop/implement a workable plan. Demonstrated continued career success in professional, business, clinical, and academic environments. Offers a unique combination of advanced education, human service skills and business acumen.

Professional Experience

THE SYNERGY ORGANIZATION, Voorhees, New Jersey 2008-Current

Senior Consultant

Work on a project basis with the healthcare consulting division of this independently owned executive search/consulting firm. Projects included executive coaching, executive outplacement/career development, the development of executive teams and organization development in healthcare systems.

VANDERBILT UNIVERSITY, Peabody College, Nashville, TN 2014-2017

Senior Lecturer, Leadership and Organizational Effectiveness

Taught Leadership, Human Resource Management and Organizational Change Management in the Human and Organizational Effectiveness undergraduate major at Vanderbilt University. Taught Leadership, Organizational Development and Special Topics in the Masters programs included in the department of Leadership, Policy and Organizations at Peabody College of Human Development and Education. Advised global participants in the Humphrey Scholar program and supervised independent studies in the masters' programs.

MARIST COLLEGE, Poughkeepsie, NY

2008 - 2014

Assistant Professor of Management

Taught Organizational Behavior, Human Resource Management, Management Foundations and Organizational Change Management in the AACSB accredited undergraduate and graduate business programs. Research interests include leadership, leadership development, strategic human resource management and organizational change management. Faculty advisor for the Business Leadership Initiative, Students In Free Enterprise, Beta Gamma Sigma and the Honor's Program. Member of the college Internal Review Board.

NIAGARA UNIVERSITY, Lewiston, New York
 CORNELL UNIVERSITY SCHOOL OF INDUSTRIAL AND LABOR RELATIONS
 Buffalo, New York
 2001-2003

Faculty Professor/Adjunct Professor/Consultant
 Taught Strategic Management and Policy in both the undergraduate and graduate business degree programs and taught Organizational Behavior and Organization Development at Niagara University.
 Engaged in teaching, training, research and business/corporate development consulting projects with the Cornell University School of Industrial and Labor Relations.

ARTHUR ANDERSEN LLP, Toronto, Ontario, New York, New York
 1998-2001

Senior Manager, Business Consulting, New York, New York
 2000-2001

Experienced Manager, Business Consulting, Toronto, Ontario
 1998-2000

Specialized in Change Management, Team Enhancement, Human Resources and Organization Development utilizing in-depth knowledge concerning the human and organizational dynamics involved with change initiatives. Managed a variety of teams on projects ranging from technology implementations to corporate mergers and restructurings. Responsible for business development, client relationship management, mentoring, assembling teams, hours, budgets, and work plans.
 • Managed the change strategy for a variety of ERP technology implementations including SAP, ASAP and PeopleSoft implementations for a wide range of industries and businesses.
 • Project manager for a large healthcare professional organization undergoing strategic change planning to position itself and its member organizations for future effectiveness.
 • Created change strategy and implementation for a large, multi-million dollar retail enterprise with several hundred operating units.

LEE HECHT HARRISON, Birmingham, Alabama
 1996-1998

Vice President, General Manager
 1997-1998

Managed all aspects of operations including Strategic Planning, Marketing and Business Development, Client Relations, Organizational Profit and Loss, Internal Operations and Program Delivery for the Birmingham Office that serves the state of Alabama. Lee Hecht Harrison is an international Human Resources support firm that is recognized as a leader in outplacement, career management, organizational development and change management.
 • Relocated and restructured office from a Project Center to a full-service Professional Practice Office increasing client access, service quality, and space utilization while decreasing overhead expenses.
 • Developed the revenue base that transformed the office from a position of operating loss to one of the most profitable offices in the Southern Region within a 3-month period.
 • Revised policies and procedures, restructured staffing and developed compensation plan to increase effectiveness and comply with Lee Hecht Harrison operation and quality standards.

PSYCHIATRIC CLINICS OF NORTHERN ILLINOIS, Rockford, Illinois 1992-1993

Executive Director

Directed daily operations of this full-service psychiatric clinic that provided outpatient treatment, psychological assessment and therapy. Developed administrative policies, operational procedures, managed all Human Resources activities and directed the management of all clinic programs. Accountable for clinic's financial management and client relations as well as relationships with insurance carriers, entitlement program administrators, clinic attorney and accounting firm.

- Restructured collection process reducing outstanding receivables by more than 50%.
- Revamped staffing patterns and support staff schedules reducing labor costs while increasing hours of administrative coverage.
- Managed technology update by installing a computerized billing system, central computerized scheduling and a computer interface with local hospital.

Education

Doctor of Philosophy, Organizational Studies 2008
University at Albany, State University of New York
Dissertation Title: COACHING AS A FACILITATOR OF THE EFFECTS OF BEHAVIORAL
FEEDBACK TO MANAGERS. Dissertation Chair: Gary Yukl, Ph.D.

Master of Arts, Religion
Lutheran Theological Southern Seminary

Master of Science, Psychology
Auburn University

Bachelor of Science, Psychology
University of Southern Mississippi

Professional Licensure

Licensed Clinical Professional Counselor,
Licensed in 1995 and currently on inactive status

Certified Mediator, 1998

Board of Director Service

HEALTH QUEST Health System, Poughkeepsie, New York 2009-2014

Board of Directors, Northern Dutchess Hospital, Rhinebeck, NY (October 15, 2009 – August 2014). Elected as incoming Chair of the Board but left the area before I served.

Performance Improvement Committee of the Northern Dutchess Hospital Board.

Board of Directors, Wells Manor. A subsidized senior citizen housing development,
(January 2011 – August 2014).

POST ON PREMISE IN PLAIN VIEW FROM ROAD

Permit No: _____
Chairman Signature: _____
Date Issued: _____
Date Inspected: 1-2-24
Inspected By: Jonathan Mann

For Office Use Only

Applicant's Signature: Jonathan Mann
Date: Dec. 29, 2023

All driveways/roads shall be constructed in accordance with all requirements printed in the Town Ordinances 298-13 & 298-14 (a,b) and any special conditions stated therein. The maintenance of the driveway(s) shall be the responsibility of the applicant. Permit expires one year after issuance.

Fee: \$40.00 Make check payable to: Town of Washington

Attach drawing of proposed work (include special restrictions, clearances, and other details)

Contractor: OWNER/APPLICANT
Contractor Email: Above
Road(s) driveway will adjoin: Wilkinson
Length of driveway: 140'
Type of road surface: Gravel
Distance from lot line: 140'
Located on which side of road: West

Applicant: William Hygen
Applicant Email: williamhygen@gmail.com
Applicant Phone: 920-559-2356
Parcel Number: 028-03-0433301E
Address: Wilkinson Rd.
Date property last surveyed: 2 MONTHS AGO

Town of Washington
Driveway/Road Permit
For access to Town Highway

COPY