

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, December 20th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through [via GoToMeeting](#) (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 11/15/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Checking – 11/30/2023
 - ii. Statement of Revenue & Expenditures – 11/30/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – November 1st – November 30th, 2023 – to Town Board for final approval
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 01/17/2024
10. Adjourn

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Chairman's Comments
 - a. Electorate Budget Hearings
 - b. Comprehensive Plan Update
 - c. Community Suggestion Box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Washington Island Edition – Destination Connection – Destination Door County
5. Approval of Meeting Minutes
 - a. Regular Town Board – 11/15/2023
 - b. Public Hearing Minutes – 11/13/2023
 - c. Special Town Meeting of Electors Minutes – 11/13/2023
 - d. Special Town Board Minutes – 11/13/2023
 - e. Public Hearing Minutes – 11/29/2023
 - f. Special Town Meeting of Electors Minutes – 11/29/2023
 - g. Special Town Board Meeting – 11/29/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. General Checking – 11/30/2023
 - ii. Tax Checking – 11/30/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. Balance Sheet Summary Report – November 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. General Fund - November 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Community Center Committee –
 - i. Agenda - 10/09/2023
 - b. WIZAP Committee –
 - i. Minutes – 10/23/2023
 - ii. Minutes – 11/20/2023
 - iii. Agenda – 12/11/2023
 - c. Archives Committee –
 - i. Minutes – 12/05/2023
 - d. Fire Department –
 - i. Monthly Report – November 2023

8. Reports of special committees, special commissions, and special boards
 - a. Ordinance Review Committee – (See Section 10)
9. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department
 - ii. Infrastructure Committee
 - iii. Harbors and Waterways
 - b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. WIZAP
 1. Update on Comprehensive Plan
 - c. Loren Roznai
 - i. Economic Development
 - ii. Community Center
 1. Swim lessons discussion
 - iii. Museums
 - d. Margaret Foss
 - i. Parks
 - ii. Red Barn
 2. Meeting with Dan Hansen – work at Red Barn
 - iii. Rec Center
 - e. Hans Lux
 - i. Town Office
 1. Meeting with Destination Door County
 2. Update on Employee Handbookl
 - ii. DPW
 - iii. Airport
10. Specific matters for discussion and possible action by town board in open session:
 - a. Approve payment of Utility bills – November 1st to November 30th, 2023
 - b. Approve payment of town bills – November 1st to November 30th, 2023
 - c. Ordinance updates
 - i. Archives Committee –
 1. Approval of Kari Gordon to Committee
 2. Letter of intent – Douglas Foss
 3. Request for salary increase for Archivist
 - ii. Approval of Resolution #2023-11 – Reorganization of Chapter 12
 - d. Approval of proposal with Brander Engineering for Rec Center evaluation

- e. Approve amount for swim lessons & Equipment
 - f. Approve Bitta Gordon to Community Center Committee
 - g. Approve of Alessandra Rolffs and Michelle Mann to Parks Committee
 - h. Chairman nomination of Election Inspectors – Recommendation from Clerk/Treasurer
 - i. WEX card system
 - j. Approval of 2024 Per Diem Rates
 - k. Approval of Clerk and board member to attend Towns Assn. training in February in Green Bay
 - l. Proposed Meeting Dates for 2024
 - m. Accept donation from Death's Door BBQ to Airport - \$1500
11. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, January 17th, 2024
12. Adjourn



Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, December 20th, 2023 6:00 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/118324853>

You can also dial in using your phone.

Access Code:

118-324-853

United States:

+1 (312) 757-3121

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.

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MINUTES
UTILITY DISTRICT MEETING

DRAFT

1. Chairman Hans Lux called the Utility District Meeting to order at 6:00 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Andersen seconded by Kahlscheuer to approve of the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. None
5. Motion by Kahlscheuer seconded by Andersen to approve of Meeting Minutes – 10/18/2023. Motion carried.
6. Communications and petitions by Town Clerk/Treasurer – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Checking – 10/31/2023
 - ii. Statement of Revenue & Expenditures – 11/13/2023
7. Received - Wastewater Advisory Committee Meeting Minutes – 09/19/23.
8. Wastewater Advisory Committee Report - Larry Kahlscheuer
 - a. None
9. Motion by Kahlscheuer seconded by Foss to send Utility District Bills – October 1st – October 31st, 2023 – to Town Board for final approval. Motion carried.

10. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 12/20/2023
11. Motion by Andersen seconded by Kahlscheuer to adjourn. Motion carried.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

12/11/2023 2:36 PM

Cash Accounts Balance Report

Page: 1
ACCT

UTILITY DISTRICT CHECKING

Reconciliation Date: 11/30/2023

11/30/2023	Computer Balance:	153,696.07
600-00-11100-000-000	NICOLET BANK	153,696.07

11/30/2023	Cash Accounts Balance:	153,696.07
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12/11/2023 2:36 PM

Treasurer's Report
UTILITY DISTRICT CHECKING
11/01/2023 Thru: 11/30/2023

Page: 1
ACCT

10/31/2023 Balance:	127,673.27
Checks:	-1,079.11
Receipts:	27,101.91
Other Cash Transactions:	0.00
11/30/2023 Balance:	153,696.07

Dated From: 1/01/2023

Fund: 600 - UTILITY DISTRICT

Thru: 11/30/2023

Account Number		2023 November	2023 Total
600-00-46420-000-000	PERMIT FEES	800.00	3,000.00
600-00-46600-000-000	SPREADING FEES	8,646.47	58,738.04
600-00-46620-000-000	PUMPOUT FEES	5,270.00	45,315.00
600-00-46640-000-000	SCREEN CLEANING		60.00
600-00-46690-000-000	FUEL SURCHARGE	1,290.00	6,520.00
PUBLIC CHARGES FOR SERVICES		16,006.47	113,633.04
600-00-47110-000-000	HOLDING TANK PUMPOUT (EMERGENC		2,835.00
600-00-47115-000-000	PUMPOUTS W/>30' HOSE	35.00	455.00
INTERGOV'T. CHARGES FOR SERV.		35.00	3,290.00
600-00-48050-000-000	LOCATE/DIG OUT SEPTIC COVER	75.00	75.00
600-00-48100-000-000	PORTA POTTY RENTAL	1,705.00	14,295.00
600-00-48200-000-000	SEPTIC TANK INSPECT W/O PUMPOU	3,944.00	8,744.00
600-00-48300-000-000	SEPTIC TANK INSPECT -W/PUMPOUT	3,105.00	5,805.00
600-00-48350-000-000	DISPOSAL WINTER		386.08
600-00-48400-000-000	MISCELLANEOUS REVENUE	250.00	870.17
600-00-48500-000-000	INTEREST INCOME		
MISCELLANEOUS REVENUES		9,079.00	30,175.25
Total Revenues		25,120.47	147,098.29

12/14/2023 1:12 PM

Statement of Revenues & Expenditures - Detail

Page: 2
ACCT

Dated From: 1/01/2023
Thru: 11/30/2023

Fund: 600 - UTILITY DISTRICT

Account Number		2023 November	2023 Total
600-00-57430-110-000	UTILITY DISTRICT WAGES OR SALA		
600-00-57430-115-000	UTILITY DISTRICT TN CREW WAGE		
600-00-57430-130-000	UTILITY DISTRICT FRINGES		
600-00-57430-223-000	UTILITY DISTRICT PHONE		
600-00-57430-227-000	UTILITY DISTRICT BALLFIELD SYS		
600-00-57430-310-000	UTILITY DISTRICT OFFICE SUPPLI	561.60	3,186.75
600-00-57430-312-000	UTILITY DISTRICT POSTAGE		198.00
600-00-57430-330-000	UTILITY DISTRICT TRAVEL/TRAINI		304.00
600-00-57430-371-000	UTILITY DISTRICT FUEL	531.50	4,735.24
600-00-57430-390-000	UTILITY DISTRICT MISC EXP		948.00
600-00-57430-510-000	UTILITY DISTRICT INSURANCE		
600-00-57430-530-000	UTILITY DISTRICT RENTS & LEASE		16,928.10
600-00-57430-620-000	UTILITY DISTRICT INTEREST		
600-00-57430-680-000	UTILITY DISTRICT DEPRECIATION		
600-00-57430-810-000	UTILITY DISTRICT EQUIP	30.00	1,064.16
600-00-57431-530-000	UTILITY TRUCK RENTS & LEASES		
600-00-57700-830-000	UTILITY DISTRICT CAP OUTLY		15,265.92
CAPITAL OUTLAY		1,123.10	42,630.17
600-00-59100-000-000	NEW TRUCK LEASE		
OTHER FINANCING USES			
Total Expenses		1,123.10	42,630.17
Excess of Revenues Over (Under) Expenditures		23,997.37	104,468.12

Destination Connection

Tourism News for Door County Municipalities
Washington Herald Edition

NOVEMBER 2023

Destination Door County

Community Shared Values Guides DDC

Destination Door County (DDC) has a three-year strategic plan that was created with our Board of Directors and the Door County Tourism Zone

Commissioners. We are now in year two of that Strategic Plan with our pillars including Community Outreach/Destination Alignment, Sustainability and Values Based Marketing. We know that by supporting the development of a more sustainable and equitable visitor economy we can prioritize sustainable development that includes environmental, sociocultural, and economic resilience.

The Community Investment Fund (CIF) was created to support that goal. The CIF offers grants to projects that follow Wisconsin State Statute and are significantly used by tourists who are visiting Door County. In addition, the project must also show that it will likely lead to an increase in tourists staying overnight in paid accommodations in Door County. The additional criteria is that projects also have to have a positive impact for our residents. This program is facilitated by the Door County Community Foundation. These grant funds are available to municipalities, 501c3 and 501c6 organizations.

Planning is key to all our sustainability initiatives as it helps identify priorities that are important to your community. As we launched our Destination Stewardship Master Planning process this year, the importance of Stewardship was the highest rated initiative that was mentioned in resident and stakeholder surveys, town hall meetings and our visioning session this past September. It was identified as an important value for additional collaboration among the tourism industry, land agencies and the community to help protect the beauty, history and culture of Door County for future generations. Also identified was the need for more outdoor recreation infrastructure to improve visitor connections and provide opportunities for year-round recreation. New trail development and improvements to connect our communities which support the visitor, as well as arts and culture and communications, all trended high. These priorities have been key drivers for our CIF and our Parks Challenge efforts.

We understand the value of maintaining and preserving the natural environment and cultural heritage of all our communities and as we continued to see the increase in visitor numbers the past few years, which helped us grow our local economy and provide more opportunities for our residents, it also put a stress on our fragile natural ecosystem and stretched our local resources.

See Gilbert, continued on page 2

By Julie Gilbert
President/CEO

Destination Door County



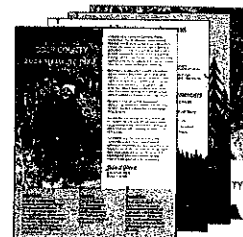
Community Investment Fund Distributes \$828,917 in 2023

Destination Door County's new Community Investment Fund (CIF) program awarded \$828,917 in grant awards to 18 different projects in the inaugural year of this innovative new program that invests room tax dollars into community-based projects that will enhance the visitor experience and improve lives of residents.

9 of this year's 18 recipients were local municipalities. A few of the funded municipal projects included park expansion, multi-jurisdictional trail development, updated park restrooms and a floating dock for a boat ramp.

The next CIF grant application deadline is Jan. 4, 2024. For more info and an online application, visit CommunityInvestmentFund.org.

2024 DDC Strategic Plan



<https://bit.ly/3t2j2NG>

FOR MORE INFORMATION

DoorCounty.com/Municipalities

Visit the above web page to find pertinent municipal related information including DDC's Municipal Reimbursement Program, Community Investment Fund grant information and more.

DESTINATION
DOOR COUNTY

Serving Door County since 1891 • DoorCounty.com • 800-527-3529

Looking for Data? DDC Could Have What You Need

Destination Door County has access to a wide range of data sets that can provide additional insight with what's happening in Door County. Wondering what your community's visitor-to-resident ratio is? What's happening with your community's short-term rentals? Need a comparison of overnight visitors vs. day-trips? Average visitor spending data? This information, and lots (lots) more, is available through DDC.

To find out what data is available to help your municipality make more informed decisions, contact DDC's Director of Strategy & Research, Michelle Rasmusson, at 920-818-1132 or michelle@doorcounty.com.

GILBERT – continued from page 1

Our natural environment, hospitality and unique heritage has been attracting visitors to Door County for more than a century. As more people travel to experience our community, which we want, the more important it becomes for us to reinvest back into the place we visit, live, work and love. And that is what inspired our one-time Parks Challenge Fund which we implemented earlier this year. Learn more about our Parks Challenge Fund at DoorCountyStateParks.org.

Partnerships and working together are the key to solving broad challenges. We appreciate your partnership and look forward to the future!

Thank you!



Julie Gilbert, President/CEO
Destination Door County
julie@doorcounty.com
920-818-1131

KEY INDUSTRY CONTACTS

Julie Gilbert
President/CEO
Destination Door County
julie@doorcounty.com
920-818-1131

Juliana Behme
Administrator
Door County Tourism Zone
info@doorcountytourismzone.com
920-854-6200

Mariana Gibson
Washington Island Chamber of
Commerce
info@washingtonisland.com
920-847-2179

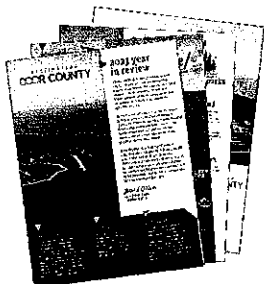
Representing Washington Island

Hoyt Purinton
Washington Island Ferry Line
Destination Door County
Board of Directors

Mary Anderson
Washington Island
commissioner on the Door
County Tourism Zone

--- DDC 2023 Year in Review ---

View a [PDF \(click image\)](#) of the year in review handout DDC shared at their 2023 annual gathering event on November 3, 2023.



Scan this QR code or
click the image above
to watch DDC's 2023
Year in Review video!



UPCOMING EVENTS

January 24, 2024 – 10-11 AM
Live public presentation via Zoom
of Destination Door County's
2024 Strategic Plan.

Zoom meeting direct link:
<https://us02web.zoom.us/j/85378449759>

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Town of Washington

Door County

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MINUTES

REGULAR TOWN BOARD MEETING

1. Chairman Has Lux call to the Regular Town Board Meeting to order at 6:05 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present include Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Kahlscheuer seconded by Andersen to approve of the agenda. Motion carried.
3. Chairman's Comments
 - a. Electorate Budget Hearing
 - i. Chairman Lux was concerned about the comments made about the Police Department. He emphasized that the two officers give a lot to the community and hoped that people would appreciate their service and dedication.
 - b. Open Meeting Law Explanation
 - i. Chairman Lux referenced a recent letter to the editor that he felt made it clear that the reason behind why board meetings are run in a certain way needed to be explained. Wisconsin's Open Meetings Law is very specific about how meetings are posted and how discussion and action takes place. Chairman Lux described the three types of meetings which are a public hearing, a meeting of the board, and closed session. Public input is not allowed during board meetings unless designated by the chair, and this is restricted to public comments. The board is also limited in how they can respond to public comments, because they

must follow the law in only discussing topics that have been noticed on the agenda. This is for transparency which is very important to local governments.

- c. Comprehensive Plan Update
 - i. Chairman Lux urged the public to complete the survey.
 - d. Community Suggestion Box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
- a. Richard Tobey expressed concern with the proposed changes to the Washington Island Foundation’s bylaws. The new bylaws could allow for the potential to dip into the principal, and Tobey explained that this was heading in the wrong direction when the goal of the foundation is to fund a growing principal. He encouraged the board to add a guarantee that the distributions wouldn’t tap into the principal.
 - b. Keith Mann expressed continued sadness about dysfunction in the community. He also said that his lack of trust guides him to rely on numbers and that the numbers he has found regarding the proposed town budget are concerning.
 - c. Carolyn Foss relayed that she had had a productive meeting concerning a Community Investment Grant that may help fund the repairs of the Rec Center roof. She will continue to follow up on funding sources. She has also been working with CR Meyer to look at alternatives to address the roof repair, to be discussed later in the meeting.
 - d. Steve Reiss advocated that the Archives Committee be allowed to have 9 members, instead of 7 that has been proposed in the ordinance revisions.
 - e. Lisa Pickens asked if the town has considered a Premier Resort Area Tax (PRAT) tax. Chairman Lux explained that the town did not meet all the qualifications. Pickens mentioned that other municipalities, such as Sister Bay, had been granted exceptions by the state. Chairman Lux stated that if Pickens were willing to investigate the implementation of a PRAT tax further, that they were welcomed to do so.
 - f. Supervisor Foss spoke that she interpreted the letter to the editor to be more about a feeling of perceived disrespect rather than not understanding the Open Meetings Law. She also mentioned that she was concerned about trust and building a positive relationship between the board and the community. She also felt that the failure of the first proposed budget was about more than just the proposed addition of a third police officer.
 - g. Lisa Pickens added that she would like more information about the budget and would like a presentation, and/or more notations given in the detail budget. Mike Pickens echoed this sentiment. Clerk/Treasurer Alexandria McDonald stated that she could be reached in the Town Office to help residents understand more details about the budget.
 - h. Chairman Lux thanked the public for their comments and vowed to try and improve in the future.

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- i. Washington Island Immunization Clinic, December 7th – Rutledge Room.
 - j. Door County Public Health – Coal-tar based pavement sealcoats.
 - k. Door County Comprehensive and Farmland Preservation Plan Update.
- 5. Motion by Kahlscheuer second by Andersen to approve of the following meeting minutes.
Motion carried.
 - a. Regular Town Board – 10/18/2023
 - b. Special Town Board – 10/24/2023
 - c. Special Town Board – 10/25/2023
- 6. Communications and petitions by Town Clerk/Treasurer – No discussion or action.
 - a. Town of Washington – Reconciliation Reports
 - i. General Checking – 10/31/2023
 - ii. Tax Checking – 10/31/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. Balance Sheet Summary Report – October 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. General Fund - October 2023
- 7. Acknowledgement of Receipt of Reports of specific standing departments and committees.
 - a. Community Center Committee – Agenda 09/18/2023
 - b. WIZAP Committee –
 - i. Minutes – 10/11/2023
 - ii. Agenda – 10/23/2023
 - c. Rec Center Committee –
 - i. Minutes – 07/12/2023
 - ii. Minutes – 09/21/2023
 - iii. Agenda – 09/21/2023
 - iv. Agenda – 10/29/2023
 - v. Manager’s Report – September 2023
 - vi. Manager’s Report – October 2023
 - d. Fire Department –
 - i. Monthly Report – October 2023
- 8. Reports on special committees, special commissions, and special boards.
 - a. Ordinance Review Committee – Final Review
 - i. The ordinances have been formatted to match the rest of the town’s ordinances. Chairman Lux is working on drafting the resolution to put the ordinances into effect.
- 9. Reports by Town Supervisors.
 - a. Martin Andersen

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- i. Fire Department
 - i. Training has been taking place, and the department is thankful for the shared space in the airport building.
 - ii. Infrastructure Committee
 - i. A decision needs to be made on how the board should proceed with addressing building repairs, and a consensus was made to wait for the survey responses to give some perspective on next steps.
 - iii. Harbors and Waterways
 - i. Supervisor Andersen mentioned that Detroit Harbor boat launch could be improved, and the walkway in Jackson Harbor needed to be repaired. Director of Public Works Jonathan Mann confirmed that he was going to repair/remove the walkway this winter.
- b. Larry Kahlscheuer
- i. Law Enforcement
 - ii. Healthcare
 - iii. WIZAP
 - i. Supervisor Kahlscheuer encouraged people to participate in the survey, and that WIZAP was having a meeting addressing the Door County Preservation Plan update on Monday, November 20, at 4:30 PM.
- c. Loren Roznai
- i. Economic Development
 - ii. Community Center Committee
 - i. Work is being done on the planning process to bring back swim lessons. More information to follow in the coming weeks.
 - iii. Museums
- d. Margaret Foss
- i. Parks
 - i. There have been a few people who have expressed interest in forming a committee. Supervisor Foss will follow up and meet with them.
 - ii. Supervisor Foss expressed that she would be more comfortable investigating a fee structure if the rest of the board was involved.
 - ii. Red Barn
 - i. There will be a meeting to discuss the repair of the roof and siding that is expected to take place this spring.
 - iii. Rec Center
 - i. There has been progress with the WI Foundation's "Renovating the Rec" project, such as replacing ceiling tiles, insulating pipes, replacing flooring, etc. Teen nights are happening again, and there have been

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- d. Ordinance updates
 - i. Archives Committee – Letter from Dick Purinton
 - i. This letter was submitted after Purinton left the committee, so a recommendation is needed from the committee.
 - ii. Supervisor Foss initially advocated for keeping the current member count to 9 but conceded that it present problems with meeting a quorum and that it did not prevent people from volunteering or otherwise becoming involved with the committee, which were reasons explained by Kahlscheuer and Roznai when drafting the change.
- e. Update on employee medical insurance for 2024
 - i. Proposals are coming in with a 9% increase.
- f. Motion by Kahlschuer seconded by Roznai to approve Bylaw Amendments for Washington Island Foundation. Motion carried.
 - i. Clerk/Treasurer McDonald expressed concern about the potential of dipping into the principal, and that the amount of principal set seemed low considering that there was an expectation that there would be several large gifts to the foundation in the coming years. WI Foundation representative Carolyn Foss assured the board that the principal amount could be adjusted if the fund were to grow substantially, and that the Foundation was willing to reassess the bylaws in the future if circumstances were to change.
- g. Motion by Andersen seconded by Foss to approve service contract for Dectron unit at Rec Center. Motion carried.
- h. Motion by Roznai seconded by Foss to approve of Recreation Center Manager Job Description. Motion carried.
- i. Background check approval for all town employees.
 - i. Chairman Lux explained that the board will be sticking to the policy of performing a background check on all employees, including Fire Department members.
- j. Approve employment for Elizabeth Howes – Fire Department
 - i. Approvement was not granted because the Town Office has not yet received an application from Howes.
- k. Resignation of Janet Hanlin from Rec Center employment.
 - i. The board thanked Janet for her many years of service and her participation in setting up teen night.
- l. Use of WEX card system
 - i. Clerk/Treasurer McDonald relayed that Police Chief Tyler McGrane had proposed applying for WEX cards. The board did not approve the application

because questions remained about if the \$100 limit on gas purchases could be avoided, and if there were any other fees or details associated with the cards.

m. Motion by Roznai seconded by Kahlscheuer to accept the following donations. Motion carried.

- i. Anonymous donation through Island Angels for PD evidence lockers - \$16,291
- ii. Detroit Harbor Ladies Aid Society –
 - i. Jacobsen Museum - \$400
 - ii. Red Barn - \$400
 - iii. Maritime Museum - \$400
- iii. Washington Town Mutual Insurance –
 - i. Maritime Museum - \$200
 - ii. Jacobsen Museum - \$200
 - iii. Red Barn - \$200
- iv. Betsy Boshka –
 - i. Maritime Museum - \$50
 - ii. Jacobsen Museum - \$50
 - iii. Archives - \$100

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11. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:

- a. Closed Session as authorized under section 19.85(1): (c) Considering employment for DPW & Landfill, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility.
- b. Motion by Andersen seconded by Roznai to move to closed session. Motion carried upon roll call vote, all ayes. Motion carried. Moved to closed session at 7:45 PM.

12. Specific matters intended for discussion and possible action by town board for reconvened open session.

- a. Action from closed session.
 - i. Motion by Kahlscheuer seconded by Andersen to move to open session. Motion carried upon roll call vote, all ayes. Motion carried. Moved to open session at 8:13 PM.
 - ii. Motion by Roznai seconded by Kahlscheuer to offer employment of part-time landfrill/DPW employment to Shea Jensen at \$21.00 per hour, and to offer full-time DPW employment to Scott Ivey at \$25.00 per hour, contingent on the evaluation by DPW Director and Utility District Manager. Motion carried.

13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)

- a. Town Board Meeting – Wednesday, December 20th, 2023

14. Motion by Andersen seconded by Kahlscheuer to adjourn. Motion carried. Adjourned at 8:20 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

Notice is hereby given that the Town of Washington, Door County, Wisconsin will hold a Public Hearing on the Town's proposed 2024 budget on Monday, November 13, 2023, at 6:00 PM, at the Washington Island Community Center, 910 Main Road, Washington Island, WI. Immediately following the Public Hearing, a Special Town Elector Meeting will be held to approve the 2023 total town tax levy to be collected in 2024. The proposed budget in detail is available for inspection on the Town's website at www.washingtonisland-wi.gov and at the Town Office.

MINUTES

PUBLIC HEARING ON TOWN'S PROPOSED 2024 BUDGET

1. The public hearing on the town's proposed 2024 budget was called to order by Town Chairman Hans Lux at 6:05 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Chairman Lux began the meeting in describing the process specific to towns of the approving the levy increase, and then approving the total levy and budget. Chairman Lux thanked the public for attending. Approximately 140 people were in attendance.
4. Chairman Lux reminded the public to take the comprehensive plan survey, either by mail or online. He thanked the board for their many hours of work analyzing the town's finances. He thanked the different department heads for their continued commitment to the town, especially the DPW dealing with being short staffed. He also highlighted the increased effort by the Police Department. Lastly, Chairman Lux spoke about planning for replacing Fire Department equipment, the decaying infrastructure, and the repairs needed at the Rec Center.
5. Chairman Lux opened the floor to residents' statements and questions.
6. Several residents asked questions about the purpose of capital outlay, how the budget was organized, and the amount of increase to the public safety line items. Discussion about the justification of hiring a third officer took place. Residents asked for data about the volume of increased calls and the nature of the calls. Police Chief Tyler McGrane agreed to look into providing specific data at a later time. Residents thanked the officers for their hard work. Discussion ensued about whether more mental health services were needed on the island as opposed to police presence. Lastly, discussion on finding other revenue sources besides raising the levy occurred. Some residents were in favor of finding a method to find a way to increase revenue from tourists that would benefit the town.
7. After all residents who wanted to make statements were able, Chairman Lux closed public comment.
8. Chairman Lux adjourned the public hearing at 7:37 PM.

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

Notice is hereby given that a special town meeting of the electors of the Town of Washington, Door County, Wisconsin will be held at the Community Center located at 910 Main Road, Washington Island, Wisconsin, on the 13 day of November, 2023, immediately following the completion of the Public Hearing on the proposed 2024 town budget, which begins at 6 PM, for the following purposes:

1. To consider the adoption of a resolution by the electors at the town meeting endorsing a town board resolution which proposes that the town levy exceed the state allowable levy limit under Wis. Stat. § 66.0602, specifically a proposed tax levy which would exceed the allowable town tax levy for 2023, by 22.070 %, for a dollar increase of \$365,340.
2. To approve the 2023 total town tax levy (to be collected in 2024), pursuant to Wis. Stat. § 60.10(1)(a).

A Special Town Board Meeting will be held immediately following the completion of the Special Town Meeting of Electors.

MINUTES

SPECIAL TOWN MEETING OF ELECTORS

1. Chairman Lux called the Special Town Meeting of Electors to order.
2. Voting to approve Resolution 2023-06 and Resolution 2023-07 began at 7:38 and ended at 8:08.
3. Clerk/Treasurer Alexandria McDonald and Deputy Clerk/Treasurer Janet Jorgenson collected the ballots and tallied the votes.
4. Resolution 2023-06 failed by 49 ayes to 84 nays.
5. Resolution 2023-07 failed by 50 ayes to 83 nays.
6. Chairman Lux adjourned the meeting at 8:30 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the public meeting of the Town Board of the Town of Washington for November 13, 2023, immediately following the Special Town Meeting of the Electors per Department of Justice guidelines. This meeting will be held in the Washington Island Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

MINUTES

SPECIAL TOWN BOARD MEETING

1. Chairman Lux called the Special Town Board Meeting to order at 8:32 PM.
2. Roll Call/Quorum and Approval of Agenda of the Special Town Board Meeting
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
3. Discussion of 2024 Budget
 - a. The board came to a consensus that a budget which called for hiring a third police officer was unlikely to pass. The board also agreed that a 22% increase was too great. The board removed the funds allocated for the third officer, removed \$50,000 from the Fire Department capital outlay and \$50,000 from the DPW roads capital outlay meant to accrue in assigned fund balance.
 - b. The new proposed budget called for a 12.570% levy increase in the amount of \$208,077 for a total levy of \$1,863,438, after adjustments.
 - c. Motion by Roznai seconded by Andersen to approve of Resolution 2023-08 Resolution of Town board Proposing to Exceed Levy Limit via Special Town Elector Meeting. Motion carried unanimously upon roll call vote, all ayes.
4. Adoption of 2024 Budget
 - a. Item not applicable.
5. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Regular Town Board Meeting – Wednesday, November 15, 2023, at 6 PM
6. Motion by Roznai seconded by Andersen to adjourn. Motion carried. Adjourned at 9:35 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

Notice is hereby given that the Town of Washington, Door County, Wisconsin will hold a Public Hearing on the Town's proposed 2024 budget on Monday, November 29, 2023, at 6:00 PM, at the Washington Island Community Center, 910 Main Road, Washington Island, WI. Immediately following the Public Hearing, a Special Town Elector Meeting will be held to approve the 2023 total town tax levy to be collected in 2024. The proposed budget in detail is available for inspection on the Town's website at www.washingtonisland-wi.gov and at the Town Office.

DRAFT

MINUTES

PUBLIC HEARING ON TOWN'S PROPOSED 2024 BUDGET

1. The public hearing on the town's proposed 2024 budget was called to order by Town Chairman Hans Lux at 6:00 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Chairman Lux opened the meeting stating that he spoke from the head and the heart last meeting, and that's why his opening comments were long. He assured the residents that their concerns were heard; that the increase was too much, and that there was a lack of support for hiring a third police officer. The board adjusted the budget and removed the funding for the third officer, removed \$50,000 in capital outlay from the fire department, and \$50,000 from capital outlay for the roads. Those adjustments now decreased the increase by about half. The amount the mill rate would increase by is \$0.69. Chairman Lux then opened the floor to comments.
4. Richard Tobey explained that the state only allows municipalities to increase their tax base by very small increments, so that it was reasonable for the town to ask for a levy limit increase. He pointed out that the capital accounts have shown the most growth over the past 5 years. The town is not accruing a healthy balance of unassigned and assigned funds, which is an improvement from 5 years ago. Tobey also noted that the increases in the proposed 2024 budget were mostly in wages, fringes, public safety, and capital accrual. However, he questioned how much more of an escalation was needed to fund those capital projects.
5. Doug Hansen asked what the major increases in the fire and EMR budgets was for. Chairman Lux explained that this was the first time that all the needs of operating a fire and EMR department were accounted for in a detailed budget. He explained that in the past, Fire Inc had been paying for many operational expenses, but that they were no longer able to fund those day-to-day purchases, and that was part of the increase. He assured Doug that the board spent a lot of time scrutinizing the proposed budget and worked with the fire department to determine those costs for the future. Chairman Lux relayed that the board's goal was to limit borrowing, and to not practice deficit spending.

6. Fire Chief Peter Nehlsen gave several examples of new standards the federal government has placed on local fire departments, and how those new requirements end up costing a large amount of money. He used the example that because of increasing cancer rates among fire fighters, all equipment exposed to smoke must be cleaned and certified. He also cited the reduction of donations from Fire Inc as reason for the increase in the expenditure line items. Chief Nehlsen also pointed out that the Coast Guard has limited personnel and is not able to respond to as many water rescues, so that responsibility has fallen to the fire department. He described the responsibility that he must relay to the state that he is "substantially" in compliance with state and federal standards.
7. Keith Mann made a statement that he felt sad that his community was in dysfunction, and that he did not believe decaying infrastructure or high rates of crime were reflective of his island. He thanked the town office and Supervisor Margaret Foss for helping him understand the budget, but that he felt the budget was not based on truth or honesty.
8. Tobey again took the microphone and went through the budget to explain where the increases were in more detail.
9. Will Herschberger stated that himself and his father had been in the fire department for many years, and asked when the need for more and more was going to stop, and that the board needed to draw a line.
10. Adam Steffen stated that it took an entire year to begin drafting a budget that would put the fire department back on track to be compliant with state and federal standards. He cited the need for tire replacement, and a health and safety officer, as new mandates that increase the cost of running a department. He warned that if there wasn't change, that eventually the department could be shut down. He asked for the support of his fellow residents in voting yes to think of the benefit of maintaining the department for the children and future of the island.
11. Deb Wisnewski shared her story of experiencing a fire last year, and how kind and capable the fire fighters were in responding to her emergency. She said she almost lost her home, but that it was saved thanks to the quick action of the fire department. She stated that the department wasn't asking for too much, and that she trusted them in their decisions for what they needed to be safe and effective.
12. Lisa Pickens asked the board if there was an opportunity to increase fees in ways other than a tax levy increase. The board responded that they were looking at increased user, license, and permit fees.
13. Jeffrey Andersen asked if the budget did not pass, where the cuts would be taken from. Chairman Lux said that the budget may not be balanced, and that perhaps a deficit could occur. He stated that they board would do the best they could with what they had but that they truly cared about the community and believed that this was the best course of action to care for the future of the island. He thanked all the residents for attending.
14. After all residents who wanted to make statements were able, Chairman Lux closed public comment.
15. Chairman Lux adjourned the public hearing at 7:00 PM.

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

Notice is hereby given that a special town meeting of the electors of the Town of Washington, Door County, Wisconsin will be held at the Community Center located at 910 Main Road, Washington Island, Wisconsin, on the 29 day of November, 2023, immediately following the completion of the Public Hearing on the proposed 2024 town budget, which begins at 6 PM, for the following purposes:

1. To consider the adoption of a resolution by the electors at the town meeting endorsing a town board resolution which proposes that the town levy exceed the state allowable levy limit under Wis. Stat. § 66.0602, specifically a proposed tax levy which would exceed the allowable town tax levy for 2023, by 12.570 %, for a dollar increase of \$208,077.
2. To approve the 2023 total town tax levy (to be collected in 2024), pursuant to Wis. Stat. § 60.10(1)(a).

A Special Town Board Meeting will be held immediately following the completion of the Special Town Meeting of Electors.

MINUTES

SPECIAL TOWN MEETING OF ELECTORS

1. Chairman Lux called the Special Town Meeting of Electors to order.
2. Voting to approve Resolution 2023-06 and Resolution 2023-07 began at 7:00 and ended at 7:15 PM.
3. Clerk/Treasurer Alexandria McDonald and Deputy Clerk/Treasurer Janet Jorgenson collected the ballots and tallied the votes.
4. Resolution 2023-09 passed by 53 ayes to 36 nays, with 1 abstaining.
5. Resolution 2023-10 passed by 56 ayes to 34 nays.
6. Chairman Lux adjourned the meeting at 7:30 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the public meeting of the Town Board of the Town of Washington for November 29, 2023, immediately following the Special Town Meeting of the Electors per Department of Justice guidelines. This meeting will be held in the Washington Island Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

MINUTES
SPECIAL TOWN BOARD MEETING

DRAFT

1. Chairman Lux called the Special Town Board Meeting to order at 7:40 PM.
2. Roll Call/Quorum and Approval of Agenda of the Special Town Board Meeting
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Kahlscheuer seconded by Roznai to approve the agenda.
3. Specific matters for discussion and possible action by town board in open session:
 - a. Discussion of 2024 Budget
 - b. Adoption of 2024 Budget
 - i. Motion by Andersen seconded by Kahlscheuer to adopt the 2024 budget.
Motion carried.
4. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed session exemptions and reasons that allow for closed session:
 - a. Closed session as authorized under section 19.85(1)(f) Considering preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person in such problems.
 - b. Motion by Andersen seconded by Foss to move to closed. Motion carried upon roll call vote; all ayes. Moved to closed session at 7:50 PM.
5. Specific matters intended for discussion and possible action by town board for reconvened open session.
 - a. Motion by Andersen seconded by Foss to move to open session. Motion carried upon roll call vote; all ayes. Moved to open session at 8:22 PM.
 - i. No action.
6. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Regular Town Board Meeting – Wednesday, December 20, 2023, at 6 PM
7. Motion by Andersen seconded by Foss to adjourn. Motion carried. Adjourned at 8:23 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

12/11/2023 12:27 PM

Cash Accounts Balance Report

Page: 1
ACCT

TAX CHECKING

Reconciliation Date: 11/30/2023

11/30/2023	Computer Balance:	1,060,647.17
100-00-11200-000-000	NICOLET SAVINGS TAX ACCT	1,060,647.17

11/30/2023	Cash Accounts Balance:	1,060,647.17
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12/11/2023 12:27 PM

Treasurer's Report
TAX CHECKING
11/01/2023 Thru: 11/30/2023

Page: 1
ACCT

10/31/2023 Balance: 1,056,003.65

Checks: 0.00

Receipts: 4,643.52

Other Cash Transactions: 0.00

11/30/2023 Balance: 1,060,647.17

GENERAL CHECKING

ACCT

Reconciliation Date: 11/30/2023

11/30/2023	Computer Balance:	366,999.48
	Less Outstanding Deposits:	
7/31/2023	Receipts Posted 07/31/2023	-2,120.00
O/S DEP 6/30/2023	O/S DEPOSIT	1,873.00
	Total Deposits:	----- -247.00
	Plus Outstanding Payments:	
27008 3/31/2022	DC LAND USE	51.64
27741 6/08/2023	WILLIAM WILSON	5,000.00
27991 11/06/2023	REC CENTER	460.00
28007 11/15/2023	WISCONSIN TOWNS ASSOCIATION	293.25
28008 11/20/2023	CARRICO AQUATIC RESOURCES	266.54
28009 11/20/2023	DAVE'S GARAGE	494.27
28010 11/20/2023	HANSEN PROPANE	1,034.56
28011 11/20/2023	MANN HEATING AND AIR	1,441.45
28012 11/20/2023	Pepsi Cola of Green Bay	303.44
28013 11/20/2023	QUILL LLC	110.05
28017 11/27/2023	ASSOCIATED APPRAISAL CONSULTANTS	781.81
28018 11/27/2023	CELLCOM NSIGHTTEL WIRELESS LLC	496.43
28020 11/27/2023	DIRECT TV	177.23
28022 11/27/2023	QUILL LLC	202.09
28023 11/27/2023	RHYME BUSINESS PRODUCTS LLC	332.26
28024 11/28/2023	GFL ENVIRONMENTAL	5,059.04
28025 11/28/2023	Tiana Heal	27.27
28027 11/28/2023	WISCONSIN HUMANE SOCIETY - DOOR COUNTY	500.00
28028 11/30/2023	WASHINGTON ISLAND ELECTRIC COOPERATIVE	6,223.60
	Total Payments:	----- 23,254.93
11/30/2023	Statement Balance:	390,501.41

12/14/2023 2:54 PM

Cash Accounts Balance Report

Page: 1
ACCT

GENERAL CHECKING

Reconciliation Date: 11/30/2023

11/30/2023	Computer Balance:	366,999.48
100-00-11100-000-000	NICOLET BANK	709,495.82
100-00-11111-000-000	ADP PAYROLL	-342,496.34

11/30/2023	Cash Accounts Balance:	366,999.48
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12/14/2023 2:55 PM

Treasurer's Report
GENERAL CHECKING
11/01/2023 Thru: 11/30/2023

Page: 1
ACCT

10/31/2023 Balance:	406,161.91
Checks:	-132,930.95
Receipts:	162,594.14
Other Cash Transactions:	-68,825.62
11/30/2023 Balance:	366,999.48

12/14/2023 2:55 PM

Treasurer's Report
GENERAL CHECKING

Page: 2
ACCT

11/01/2023 Thru: 11/30/2023

Post Date	Type	Trans ID	Description	Amount
11/10/2023	JE	11-10 Payrol	November 10 Payroll	-27,711.42
11/24/2023	JE	11-24 Payrol	November 24 Payroll	-22,533.67
11/30/2023	JE	11-30 8RP Pa	November 30 Payroll 8RP	-18,580.53

Others Cash Transactions:				-68,825.62

Dated From: 1/01/2023
Thru: 11/30/2023

Fund: 100 - GENERAL FUND

	Debit	Credit
CASH AND MARKETABLE SECURIT	1,512,433.65	
TAXES & SPEC. ASSMT. RECV'B		
ACCOUNTS RECEIVABLE	640.85	
DUE FROM OTHER FUNDS	114,953.58	
LAND	256,672.89	
FIXED ASSETS	4,488.43	
TOTAL ASSETS	1,889,189.40	
ACCOUNTS PAYABLE		54,309.76
DUE TO OTHER GOVERNMENTS		236.29
DEFERRED REVENUES		23,856.11
TOTAL LIABILITY		78,402.16
FUND BALANCES		851,568.38
Undefined Level		33,436.00
Undefined Level		99,775.65
Undefined Level		279,028.00
TOTAL FUND EQUITY		1,263,808.03
2023 Revenues		2,513,695.26
2023 Expenditures	1,966,716.05	

12/14/2023 1:42 PM

Balance Sheet Summary Report

Page: 2
ACCT

Dated From: 1/01/2023
Thru: 11/30/2023

Fund: 100 - GENERAL FUND

	Debit	Credit
GRAND TOTALS	3,855,905.45	3,855,905.45

Dated From: 1/01/2023
Thru: 11/30/2023

Fund: 100 - GENERAL FUND

Account Number		2023 November	2023 Total
100-00-41110-000-000	GENERAL PROPERTY TAXES		1,646,034.80
100-00-41150-000-000	FOREST CROPLAND/MFL		133.11
100-00-41222-000-000	SALES TAX REBATE	10.00	110.00
100-00-41810-000-000	INTEREST DELINQUENT TAXES		50.61
TAXES		10.00	1,646,328.52
100-00-42300-000-000	SPECIAL ASSESSMENTS	150.00	1,075.00
SPECIAL ASSESSMENTS		150.00	1,075.00
100-00-43200-000-000	INTERGOV FEDERAL GRANTS		1,188.00
100-00-43410-000-000	STATE SHARED REVENUE		
100-00-43420-000-000	FIRE INSURANCE DUES		10,211.60
100-00-43440-000-000	PERSONAL PROPERTY AID		2,978.01
100-00-43500-000-000	PD STATE GRANT		7,000.00
100-00-43520-000-000	PD TRAINING AID		
100-00-43530-000-000	GEN TRANSPORTATION AIDS		157,232.34
100-00-43610-000-000	MUNI SERV & ROCK ISLAND TRASH		1,583.55
100-00-43620-000-000	PILT LAND		20,128.08
100-00-43630-000-000	PILT COMPUTER		159.01
INTERGOVERNMENTAL REVENUES			200,480.59
100-00-44102-000-000	DOG LICENSES		6.00
100-00-44110-000-000	ALCOHOL LICENSES		6,670.00
100-00-44115-000-000	OPERATOR LICENSES		560.00
100-00-44116-000-000	CIGARETTE LICENSES		45.00
100-00-44220-000-000	BUILDING PERMIT FEES		651.80
100-00-44300-000-000	DRIVEWAY PERMITS		400.00
LICENSES AND PERMITS			8,332.80
100-00-45100-000-000	FINES FEES FORFEITURES	2.65	37.70
FINES, FORFEITS AND PENALTIES		2.65	37.70
100-00-46200-000-000	COMMUNITY CTR & GYM RENTAL	50.00	3,384.00
100-00-46230-000-000	MEDICAL CLINIC RENT		20,000.00
100-00-46319-000-000	VAN REVENUE	338.85	2,234.10
100-00-46320-000-000	SCHOOL SNOW PLOWING		539.75
100-00-46330-000-000	WELCOME CENTER PARKING		403.87
100-00-46340-000-000	AIRPORT REVENUE	1,500.00	41,098.27
100-00-46370-000-000	JACKSON HARBOR DOCK LEASE		18,736.42
100-00-46400-000-000	UTILITY DIST REIMBURSEMENT		

12/14/2023 1:10 PM

Statement of Revenues & Expenditures - Detail

Page: 2
ACCT

Dated From: 1/01/2023
Thru: 11/30/2023

Fund: 100 - GENERAL FUND

Account Number		2023 November	2023 Total
100-00-46420-000-000	REFUSE USER FEES	4,991.00	62,273.00
100-00-46540-000-000	CEMETERY FEES	500.00	15,930.00
100-00-46720-000-000	PARKS STICKER SALES		
100-00-46730-000-000	REC CENTER FEES	4,501.42	60,844.61
100-00-46775-000-000	MARITIME MUSEUM/JACKSON HARBOR	650.00	14,063.21
100-00-46780-000-000	JACKSON HARBOR DOCK		
PUBLIC CHARGES FOR SERVICES		12,531.27	239,507.23
100-00-47310-000-000	DOOR COUNTY PARK		
100-00-47320-000-000	DOOR COUNTY POLICE	107,957.00	107,957.00
100-00-47330-000-000	DOOR COUNTY HIGHWAY AND PARK	721.00	13,468.07
100-00-47340-000-000	DOOR COUNTY ROOM TAX	14,127.25	57,482.67
100-00-47350-000-000	DOOR CTY INTERGOV REIMB		
100-00-47400-000-000	DOOR COUNTY RECYCLING REBATE		2,109.79
INTERGOV'T. CHARGES FOR SERV.		122,805.25	181,017.53
100-00-48010-000-000	MISCELLANEOUS INCOME	10.00	28,964.51
100-00-48100-000-000	INTEREST GENERAL FUND	6,257.98	74,184.53
100-00-48500-000-000	DONATIONS PRIVATE ORGANIZATION	16,291.00	16,291.00
100-00-48600-000-000	PARKS DONATIONS		10,109.53
100-00-48700-000-000	REC CENTER DONATIONS	2,925.00	59,634.57
100-00-48731-000-000	REC CENTER WI FOUNDATION DISBU		10,743.14
100-00-48740-000-000	MUSEUMS REVENUE	650.00	7,226.40
100-00-48750-000-000	COMM CTR COMMITTEE REVENUE		8,080.00
100-00-48760-000-000	RED BARN REVENUE	600.00	6,834.68
100-00-48770-000-000	ARCHIVES REVENUE	1,550.00	14,847.53
MISCELLANEOUS REVENUES		28,283.98	236,915.89
Total Revenues		163,783.15	2,513,695.26

Fund: 100 - GENERAL FUND

Dated From: 1/01/2023
Thru: 11/30/2023

Account Number		2023 November	2023 Total
100-00-51100-110-000	TOWN BOARD WAGES OR SALARIES	1,200.13	13,261.43
100-00-51100-130-000	TOWN BOARD FRINGES	110.94	1,052.75
100-00-51100-290-000	TOWN BOARD CONTRACTED SERVICES		13,017.33
100-00-51100-321-000	TOWN BOARD DUES/LICENSES	293.25	7,650.90
100-00-51100-330-000	TOWN BOARD TRAVEL/TRAINING	994.81	2,144.65
100-00-51100-390-000	TOWN BOARD MISC EXP	91.96	1,122.12
100-00-51100-510-000	TOWN BOARD INSURANCE		
100-00-51300-000-000	LEGAL	112.50	2,317.50
100-00-51420-110-000	TOWN OFFICE WAGES OR SALARIES	7,518.09	86,454.83
100-00-51420-130-000	TOWN OFFICE FRINGES	8,533.33	56,890.79
100-00-51420-223-000	TOWN OFFICE PHONE/INTERNET	193.68	4,421.45
100-00-51420-226-000	TOWN OFFICE WEBSITE MAINT	84.00	1,204.83
100-00-51420-310-000	TOWN OFFICE OFFICE SUPPLIES	339.01	2,478.09
100-00-51420-315-000	TOWN OFFICE OFFICE EQUIPMENT	442.26	20,313.20
100-00-51420-316-000	TOWN OFFICE BANK CHGS/FEES	50.00	693.00
100-00-51420-330-000	TOWN OFFICE TRAVEL/TRAINING	278.00	1,915.73
100-00-51440-000-000	ELECTIONS		3,370.75
100-00-51440-390-000	MISC EXP	599.20	9,097.03
100-00-51510-000-000	AUDITOR	6,791.62	23,182.62
100-00-51520-000-000	TAX COLLECTION	0.59	0.59
100-00-51530-000-000	ASSESSOR	781.81	9,381.68
100-00-51540-000-000	BOARD OF REVIEW		238.66
100-00-51550-000-000	PROPERTY ASSET APPRAISAL		
100-00-51900-510-000	NON-DEPARTMENT INSURANCE INSUR	17.80	861.36
GENERAL GOVERNMENT		28,432.98	261,071.29
100-00-52100-110-000	POLICE DEPT WAGES OR SALARIES	10,545.33	129,672.66
100-00-52100-125-000	POLICE DEPT STIPEND	775.00	6,025.00
100-00-52100-130-000	POLICE DEPT FRINGES	12,612.29	92,465.21
100-00-52100-220-000	POLICE DEPT ELECTRIC	174.58	4,070.54
100-00-52100-310-000	POLICE DEPT OFFICE SUPPLIES		
100-00-52100-330-000	POLICE DEPT TRAVEL/TRAINING	86.00	1,385.57
100-00-52100-340-000	POLICE DEPT OPERATING SUPPLIES	42.47	814.75
100-00-52100-341-000	POLICE DEPT UNIFORMS	145.69	5,490.04
100-00-52100-352-000	POLICE DEPT EQUIP MAINTENANCE	934.14	9,981.55
100-00-52100-510-000	POLICE DEPT INSURANCE		6,202.00
100-00-52100-700-000	POLICE DEPT COMMUNICATIONS	487.36	6,446.28
100-00-52100-810-000	POLICE DEPT EQUIPMENT		764.29
100-00-52200-110-000	FIRE DEPT WAGES OR SALARIES	2,050.00	41,783.00
100-00-52200-125-000	FIRE DEPT STIPEND	11,750.00	18,500.00
100-00-52200-130-000	FIRE DEPT FRINGES	1,059.53	6,617.00
100-00-52200-150-000	FIRE DEPT SERVICE AWARD PROG		7,802.89

Dated From: 1/01/2023

Fund: 100 - GENERAL FUND

Thru: 11/30/2023

Account Number		2023 November	2023 Total
100-00-52200-231-000	FIRE DEPT INSPECTIONS	1,160.50	5,808.44
100-00-52200-330-000	FIRE DEPT TRAVEL/TRAINING	43.00	2,673.68
100-00-52200-342-000	FIRE DEPT TURNOUT GEAR		
100-00-52200-351-000	FIRE DEPT BLDG MAINTENANCE	514.63	13,413.30
100-00-52200-352-000	FIRE DEPT EQUIP MAINTENANCE	494.27	18,845.16
100-00-52200-371-000	FIRE DEPT FUEL	273.81	2,778.92
100-00-52200-510-000	FIRE DEPT INSURANCE		6,594.00
100-00-52200-701-000	FIRE DEPT RESCUE BOAT		7,584.69
100-00-52200-810-000	FIRE DEPT EQUIPMENT	924.10	16,537.33
100-00-52300-110-000	EMT DEPT WAGES OR SALARIES	1,788.00	13,407.00
100-00-52300-125-000	EMT DEPT STIPEND	250.00	1,350.00
100-00-52300-130-000	EMT DEPT FRINGES	155.83	1,153.08
100-00-52300-330-000	EMT DEPT TRAVEL/TRAINING		
100-00-52300-351-000	EMT DEPT BLDG MAINTENANCE		
100-00-52300-702-000	EMT DEPT AED'S		2,938.63
100-00-52310-125-000	EMERGENCY COMM STIPEND	300.00	600.00
100-00-52310-223-000	EMERGENCY COMM PHONE/INTERNET		504.91
100-00-52310-350-000	EMERGENCY COMM REPAIR & MAINTENANCE	1,393.28	1,393.28
PUBLIC SAFETY		47,959.81	433,603.20
100-00-53125-110-000	DPW WAGES OR SALARIES	10,578.79	160,671.20
100-00-53125-130-000	DPW FRINGES	8,861.69	80,194.61
100-00-53125-220-000	DPW ELECTRIC	267.45	2,901.81
100-00-53125-221-000	DPW HEAT		7,488.90
100-00-53125-223-000	DPW PHONE/INTERNET	115.12	1,680.82
100-00-53125-330-000	DPW TRAVEL/ TRAINING		1,431.23
100-00-53125-340-000	DPW OPERATING SUPPLIES	85.77	1,963.31
100-00-53125-341-000	DPW UNIFORMS		865.24
100-00-53125-350-000	DPW REPAIR & MAINTENANCE	8.49	1,325.67
100-00-53125-352-000	DPW EQUIP MAINTENANCE	5,716.71	13,008.57
100-00-53125-353-000	DPW CONSTRUCTION MAINT	167.65	2,178.48
100-00-53125-371-000	DPW FUEL	756.38	18,559.31
100-00-53125-510-000	DPW INSURANCE		23,526.00
100-00-53125-810-000	DPW CAPITAL EQUIPMENT		
100-00-53300-000-000	STREET SALT		
100-00-53420-000-000	STREET LIGHTS	198.18	2,098.22
100-00-53505-110-000	AIRPORT WAGES OR SALARIES		
100-00-53505-130-000	AIRPORT FRINGES		
100-00-53510-110-000	AIRPORT WAGES OR SALARIES	200.00	1,400.00
100-00-53510-130-000	AIRPORT FRINGES	15.30	94.70
100-00-53510-220-000	AIRPORT ELECTRIC	91.86	1,231.94
100-00-53510-221-000	AIRPORT HEAT		1,049.13

Dated From: 1/01/2023
Thru: 11/30/2023

Fund: 100 - GENERAL FUND

Account Number		2023 November	2023 Total
100-00-53510-340-000	AIRPORT OPERATING SUPPLIES	462.59	6,858.69
100-00-53510-510-000	AIRPORT INSURANCE		3,476.00
100-00-53550-110-000	ISLAND EXCHANGE WAGES OR SALAR	1,176.25	20,774.04
100-00-53550-130-000	ISLAND EXCHANGE FRINGES	169.10	6,396.90
100-00-53550-232-000	ISLAND EXCHANGE RECYCLING	1,559.53	19,002.96
100-00-53550-236-000	ISLAND EXCHANGE C & D	1,097.97	21,700.68
100-00-53550-255-000	ISLAND EXCHANGE MSW	2,835.74	29,084.72
100-00-53550-350-000	ISLAND EXCHANGE REPAIR & MAINT	230.93	9,747.52
100-00-53550-510-000	ISLAND EXCHANGE INSURANCE		342.00
PUBLIC WORKS		34,595.50	439,052.65
100-00-54100-000-000	HUMANE SOCIETY	500.00	500.00
100-00-54200-000-000	DCMC SUBSIDY	33,750.00	135,000.00
100-00-54300-000-000	VAN EXPENSE	490.41	2,912.15
HEALTH AND HUMAN SERVICES		34,740.41	138,412.15
100-00-55110-000-000	LIBRARY	51.04	544.21
100-00-55200-000-000	PARKS	-54.29	11,509.07
100-00-55200-510-000	PARKS INSURANCE		551.00
100-00-55200-535-000	PARKS BALLFIELD ACCESS LEASE		1,265.81
100-00-55210-110-000	REC CENTER MANAGER WAGES	4,198.14	48,671.59
100-00-55210-130-000	REC CENTER MANAGER FRINGES	588.48	6,865.05
100-00-55215-110-000	REC CENTER STAFF WAGES	4,275.96	46,728.76
100-00-55215-130-000	REC CENTER STAFF FRINGES	400.17	4,564.20
100-00-55215-225-000	REC CENTER UTILITIES	7,345.85	83,806.96
100-00-55215-340-000	REC CENTER OPERATING SUPPLIES	690.73	10,033.88
100-00-55215-351-000	REC CENTER BLDG MAINTENANCE	1,398.85	10,307.73
100-00-55215-510-000	REC CENTER INSURANCE		2,258.00
100-00-55220-110-000	MUSEUMS WAGES OR SALAR	240.00	13,725.25
100-00-55220-130-000	MUSEUMS FRINGES	18.36	1,204.96
100-00-55220-390-000	MUSEUMS MISC EXP	78.15	1,617.47
100-00-55220-510-000	MUSEUMS INSURANCE		128.00
100-00-55225-351-000	COMM CENTER BLDG MAINTENANCE	2,679.18	30,414.12
100-00-55225-390-000	COMM CTR COMMITTEE MISC EXP	1,048.00	6,497.32
100-00-55230-125-000	RED BARN STIPEND		5,000.00
100-00-55230-130-000	RED BARN FRINGES		382.50
100-00-55230-390-000	RED BARN MISC EXP	41.66	719.72
100-00-55235-390-000	ART & NATURE CENTER MISC EXP		802.16
100-00-55245-000-000	JACKSON HARBOR DOCK	114.76	6,088.19
100-00-55245-110-000	JACKSON HARBOR DOCK WAGES	4,420.00	4,420.00
100-00-55245-130-000	JACKSON HARBOR DOCK FRINGES	338.13	338.13
100-00-55500-110-000	ARCHIVIST WAGES OR SALARIES	1,278.00	10,098.00

Fund: 100 - GENERAL FUND

Dated From: 1/01/2023

Thru: 11/30/2023

Account Number		2023 November	2023 Total
100-00-55500-130-000	ARCHIVIST FRINGES	97.77	822.07
100-00-55500-390-000	ARCHIVES MISC EXP	51.04	2,400.70
100-00-55510-000-000	WELCOME CENTER	149.27	23,330.26
CULTURE, RECREATION AND EDU.		29,449.25	335,095.11
100-00-57010-830-000	GEN GOVERNEMENT CAPITAL OUTLAY		
100-00-57015-830-000	FIRE DEPT CAPITAL OUTLAY		60,641.38
100-00-57020-830-000	PARKS CAPITAL OUTLAY		34,373.62
100-00-57025-830-000	ECON DEV CAPITAL OUTLAY		
100-00-57030-830-000	DPW CAPITAL OUTLAY	3,321.77	45,154.93
100-00-57035-830-000	AIRPORT CAP OUTLY		4,457.51
100-00-57040-830-000	LANDFILL OUTLY		4,768.00
100-00-57045-830-000	POLICE DEPT OUTLAY		16,336.24
100-00-57100-830-000	CAPITAL PROJ CAPITAL OUTLAY	1,798.71	5,599.22
CAPITAL OUTLAY		5,120.48	171,330.90
100-00-58100-610-000	NICOLET LOAN PRINCIPAL	2,650.56	28,807.67
100-00-58100-620-000	NICOLET LOAN INTEREST	374.38	4,466.67
100-00-58200-610-000	HUNTINGTON LOAN PRINCIPAL		85,588.21
100-00-58200-620-000	HUNTINGTON LOAN INTEREST		4,964.57
100-00-58300-610-000	BCPL LOAN PRINCIPAL		49,105.25
100-00-58300-620-000	BCPL LOAN INTEREST		15,218.38
DEBT SERVICE		3,024.94	188,150.75
Total Expenses		183,323.37	1,966,716.05
Excess of Revenues Over (Under) Expenditures		(19,540.22)	546,979.21

Community Center Committee Minutes from October 9th, 2023

in the Rutledge Room or via gotomeeting.com

Call to Order - 7:11

Roll Call - Emily Small, Liz Pratt, and Kari Gordon here in person, Jenni Verboomen virtually

Treasurer's Report – we will have one from Alex eventually. CCC spent \$588 on Starfish Academy

Chairperson's Comments – Stipends for Fest have been approved at Town meeting. Kari will contact those that need to turn in a W-9 so they can be paid. Starfish Academy was also approved by the town. Caroline Reiter (eye Dr) would like some signage by next summer that points to where the library is.

Trick or Treat Map- It's gonna be terrific and spooktacular!

Supporting candle fundraiser – CCC can help with the publicity.

Light the Night 2023 – It will be Dec 21st, perhaps we call it Winter Kaffe'. Choir can sing, we could have cookies, I could spike the warm drinks with Rumchata that I won at KKs for having the best costume on Halloween. Whaaat? You hadn't heard? No biggee, I'll show you pics later. Who won scariest? I'll tell you all about that too!

Swim lessons –schedule training sessions

Adam Steffens, Rod, Bitta and Kari Gordon, Betsy Morgan, Emily, Liz, and Zuzka are all into it.

Others were asked as well. We're meeting at the Rutledge Room next Tuesday from 6-8.

Fire Fest Recap – great boxholder, we needed signs to say Free, needed more Facebook posts. I also have "Boo, weather" written in my notes.

Next meeting is going to be on November 14th at 7pm in the Rutledge Room

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday October 23, 2023
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 6:31 PM by Chairman Doug Hansen

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan

MEMBERS ABSENT: Andrew Kehren

OTHERS PRESENT: None

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Smith, 2nd by Buchanan. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes October 11, 2023 meeting were approved as written. Motion by Buchanan, 2nd by Smith. **Motion passed** unanimously.

4. CORRESPONDENCE:

ACTION ITEMS:

5. a. TOW Comprehensive Plan – Review Previous Meeting minutes.

5. b. TOW Comprehensive Plan – Mail in survey discussion. Town Board approved survey proposal from Washington Island Observer, 1 stamp only on the mailing envelope and clarified coding for paper surveys. The Town Board also made changes to the survey and some of the questions, see previous packet. Doug to coordinate with school on student volunteers for stuffing envelopes.

Motion was made by Kickbush, 2nd by Buchanan to recommend to the Town Board that **the town board put out a press release via box holder making the community aware of the survey that was about to be sent out.** Motion passed unanimously.

5. c. TOW Comprehensive Plan – Discussion of revising survey questions, see previous town board packet with revised survey questions.

Motion was made by Kickbush, 2nd by Smith to recommend to the Town Board that **they approve the TOW Comprehensive Plan Survey draft with revisions (discussed at the 10-23-23 meeting).** The motion was made Kickbush, 2nd by Smith. Motion passed unanimously. Motion passed unanimously.

5. d. Opening for WIZAP Committee – No action taken.

6. REPORTS/ANNOUNCEMENTS: Door Co. Planning Department sent an email stating that they will be updating the Door CO. Comprehensive Plan and will be looking for input from local governments.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: October 23, 2023 at 6:30pm.

10. ADJOURNMENT: Motion by Hanson to adjourn, 2nd by Smith. Motion passed unanimously. Meeting was adjourned at 8:25 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday November 20, 2023
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 4:30 PM by Chairman Doug Hansen

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan

MEMBERS ABSENT: Andrew Kehren

OTHERS PRESENT: Mariah Goode, Katie McDonald, Hans Lux, Alex McDonald, Jeff Heal, Ty Heal.

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Kickbush, 2nd by Smith. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes October 23, 2023 meeting were approved as written. Motion by Smith, 2nd by Kickbush. **Motion passed** unanimously.

4. CORRESPONDENCE:

ACTION ITEMS:

5. a. Door County Comprehensive Plan Update – Presentation by Director of the Door County Land Use Services Department, Mariah Goode and colleague Katie McDonald. The county is required to update their master plan every 10 years, max. Volume 1. will consist of Visions & Goals, municipalities to provide input by January 24, 2024 with Completion by December 2024. Volume 2 which is a resource report is already completed. The Town of Washington will need to update its future land use map. Once the Town of Washington Comprehensive Plan is completed in August 2024, it should be sent to the Door County Land Use Services Department for them to insert into the Door County Comprehensive Plan Update.

A brief discussion about housing issues throughout Door County was had and specifically about the need for people with aging related needs. The addition of Secondary Dwelling Units and a relaxation to the requirements for Multiple Occupancy Developments were changes that were made to the Door County Zoning Ordinance since the last Door County Comprehensive Plan update as a way to provide more opportunity for housing to happen. The Door County Resource Planning Committee generally does not favor or encourage overlays to the Door County Zoning Ordinance which the island does currently have. Mariah suggested relaxing the island overlay in the Core Development Area(s) as a possible way to deal with housing needs.

5. b. Great Lakes Islands Alliance – Presentation by Jeff and Ty Heal about their trip to a recent conference. Numerous island communities belong to the alliance from all parts of the United States and Canada. Problems often are very similar regardless of location. Zoning is only one of the many topics that get discussed at general and break out sessions at the conference. It was agreed that the island should more formally designate a representative from the island. Item to be placed on a future WIZAP agenda for discussion.

5. c. TOW Comprehensive Plan – Discussion of survey responses so far. 164 virtual responses have been entered so far which may include property owners and high school students. 162 paper copies (125

mailed, 25 dropped off) have been returned to the town office and will need to be inputted. Doug has already assembled a list of volunteers for WIZAP committee members to contact. Initial comments included difficulty with questions 1-6 which instruct the respondent to rank in order of importance which was a change directed by the town board at the last minute. Other questions were removed by the town board from the survey as well.

5. d. Opening for WIZAP Committee – No action taken.

6. REPORTS/ANNOUNCEMENTS: None.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: December 11, 2023 at 4:00pm.

10. ADJOURNMENT: Motion by Kickbush to adjourn, 2nd by Smith. Motion passed unanimously. Meeting was adjourned at 5:57 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee

**WASHINGTON ISLAND ZONING AND PLANNING
COMMITTEE MEETING
December 11, 2023 – 4:00pm
Washington Island Community Center Rutledge Room &
Virtual Option, Call in Instructions Below
AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES** of the November 20, 2023 meeting
- 4. CORRESPONDENCE:**
- 5. ACTION ITEMS**
 - a. Town of Washington Comprehensive Plan Discussion Only**
Bay-Lake Regional Planning Commission Comprehensive Plan Update.
Discuss survey results, vision statement, goals and objectives, review of
draft document and next steps.
 - b. Town of Washington Comprehensive Plan Discussion/Motion**
Discussion of problems inputting the survey and how to resolve it.
 - c. Opening for WIZAP Committee Discussion/Motion**

- 6. REPORTS/ANNOUNCEMENTS**
- 7. COMMUNITY INPUT**
- 8. BOARD INPUT**
- 9. NEXT MEETING:** Suggestions?
- 10. ADJOURN**

MORE THAN TWO TOWN BOARD MEMBERS MAY BE PRESENT
WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS.STAT. §19.84)
Posted December 7, 2023

THE PUBLIC IS WELCOME
Check the Town website for our posted agendas & minutes at:
www.washingtonisland-wi.gov

Computer, Tablet or Smartphone Link
<http://meet.goto.com/493765765>

Call in Phone Number
Access Code: 493-765-765
United States: +1 (571) 317-3122

Washington Island Historical Archives Committee
Town of Washington
Washington Island, Wisconsin, 54246

The Tuesday 05 December 2023 meeting of the Washington Island Historical Archives Committee was called to order by Vice Chairman Kirby Foss at 4:00 PM in the Rutledge Room.

Present were Kirby Foss, Karen Jess, Connie Sena, Marcia Carr, Julie Anderson, Rick Heinemann, Jewel Lee Grandy and Archivist Steve Reiss. Secretary Merrill Lundburg was not able to attend the meeting.

Archives & Financial Update

A brief update was given by Archivist Steve Reiss on archives visitors and business conducted between 25 October and 05 December 2023. The end of the year budget was reviewed. Our 2023 receipts to date are up slightly from other years, and we should still be receiving some donations at the very end of December. After the change-over from Frontier to Quantum for our phone/internet, the Town (Community Center) is now picking up the \$60 per month cost of the Archives internet, due the amount of internet usage the Town & the community use in the Rutledge Room area. This saves the Archives approx. \$60 per month. This took effect in June, so this budget category comes in slightly under at year's end. After a motion was made by Julie Anderson, and seconded by Marcia Carr, the budget worksheet was unanimously approved.

Election of Officers Marcia Carr graciously said she would accept the position of Chairperson, unless a more senior member showed interest. No one else came forward to be on the ballot. All of the other current officers agreed to run for another term. The officers on the election roster were:

Marcia Carr – Chairman
Kirby Foss - Vice Chairman

Merrill Lundberg - Secretary
Karen Jess - Treasurer

A motion was made by Connie Sena to elect the above officers for the coming year, and seconded by Rick Heinemann. The officers were voted in unanimously.

Old Business

Program ideas for 2024. Connie Sena mentioned that her daughter Kari would be taking a large group of couple's dancers to Norway next June, and would be open to doing a program about the trip. This would probably be our August program. Steve mentioned that he would like to do another program on a subject he would determine

Washington Island Historical Archives Committee
Town of Washington
Washington Island, Wisconsin, 54246

soon. His program could be our end of June program. No exact dates were picked at this meeting, but this will be discussed and decided via email over the winter. Cemetery Walks will be held every other year, so another one will be scheduled for 2025.

Solicitation letter draft for 2024.

Jewel Lee Grandy and Steve volunteered for this project, and the letter will ultimately be approved by all committee members at the Spring meeting, in early May, with the mailing to take place by mid-May.

Archives Photo Kiosk Jim Legaut will again be enlarging and producing a photo collection for our kiosk outside of the Archives/Rutledge room. Our new theme will be dedicated to our Scandinavian Fest dancers over the years. A few committee members stated they have Fest photos which we may want to include. Steve has set a date of Tuesday 16 January 2024 to meet at the Archives and review photos to be selected. Then, high resolution copies will be emailed to Jim shortly after. He will once again deliver the finished prints when he returns from Mexico in the Spring.

New Business

Connie Sena announced that she would be resigning from the Committee after many years of service, to make way for others to step in who may be interested. We thank her for her years of dedication.

Committee Membership

Our Town liaison, Margaret Foss, was present. Margaret and Steve Reiss relayed information from the Town Board meeting of Nov 15th, in which was discussed the standardizing of all Town Committees to 7 members. In 2019 a resolution was passed by the town to this effect, but was never enforced. The Archives Committee has always consisted of 9 members, and this has worked well for us, to spread out our many duties among the members. A discussion took place as to if we should go along with the town's new ruling, or if we should try to push to keep our committee at 9. Richard Purinton's resignation had brought us to 8. Kari Gordon was accepted at our last committee meeting, which would have returned us to 9, but our proposal for acceptance to the Town Board ended up being not procedurally official. Therefore, the Town Board could not vote on Kari's acceptance at the November Town Board meeting, leaving us at 8. With Connie's resignation at the meeting today (and following with a letter to the Town), our committee will be at 7 members.

Washington Island Historical Archives Committee
Town of Washington
Washington Island, Wisconsin, 54246

There are people willing to join if we can convince the town to allow us to remain at 9 members. A motion was made by Julie Anderson to request to the town that the Archives Committee remain at 9 members. This was seconded by Rick Heinemann, and passed by the committee. Margaret Foss will bring this issue to the next Town Board meeting at the end of December. Another letter nominating Kari to the Committee is to be sent to the Town Board for the December meeting.

Winter Project One of Steve's winter projects involves making version updates to our two important database programs; Roots Magic which runs our family tree database, and FileMaker Pro for the Masterfile. Steve has started this project with some assistance from friend of the Archives, Erica Lennon, with the ultimate goal of having both databases updated enough to be accessible via the internet. Rick Heinemann noted that people who are on the Facebook Island History site may be interested in assisting with Archives projects such as this. Steve will develop some descriptions of Archives projects, email them to the committee for review, and Rick can offer them to the History Site audience.

Archives General Fund The Archives General Fund has remained at its current level for a number of years. The committee discussed the importance of having a plan in place for these funds. Items discussed were; continuing to upgrade our equipment/computers, future expansion of the Archives spaces, and having plans defined for the next 5 and 10 years. Steve will develop a draft plan along these lines by the end of January 2024, and email it to the committee for review and editing.

Next Meeting Our Spring meeting date could possibly be Tuesday, 7 May 2024.

With no additional new or old business to discuss, Kirby made a motion to adjourn the meeting, and Marcia seconded. After a vote, the meeting was adjourned at 4:50 pm.

Respectfully submitted,

Steve Reiss Jewel Grandy
WI Archivist WI Archives Committee

Washington Island Fire Department
P.O. Box 250
Washington Island WI 54246

WIFD NOVEMBER 2023 MONTHLY REPORT

Washington Island 911 calls

Wifd EMR calls – 9 WIFD EMR CALLS YTD - 107

FIRE AND RESCUE CALLS: November 19 – Fire Alarm
November 25 – Brush Fire

EMR Training was held November 2 – 16 Members present.

FIRE Training was held November 9 - 16 members present.

FIRE Operations Officer Meeting – November 16 – 7 members present.

FIRE Business meeting and training was held November 16 – 20 members present.

Equipment Checks - 15 checks completed by 7 firefighters.

Regards:



Chief Peter Nehlsen



Re: swim lessons fee from ccc to Rec

6 messages

Emily Hill <emilyhill2001@yahoo.com>

Mon, Dec 11, 2023 at 9:44 PM

To: Katie McGrane <manager@moslingreccenter.org>

Cc: "lizsurlamer@yahoo.com" <lizsurlamer@yahoo.com>, Kari Gordon <kjaerringa@gmail.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, Alex McDonald <townoffice@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Hi!

Good news, the community center committee met last week and put together a recommendation we want to give to the town board for their next meeting (12/20).

Based on the CCC using the Rec pool to hold swim lessons 2 days per week (one weekday 3-6pm and Saturday 9-12), for a 6 week session = 36 total hours: we are recommending to the town board the CCC uses donor funds to pay the Rec a \$500 fee per 6 week session. Payable by session rather than an annual lump sum like we've done in the past.

Potentially there'd be at least 3 6-week sessions per year.

Hoping to start first week of Feb 2024

The CCC would pay instructors and purchase all equipment and supplies needed by the program, including some replacement rescue tubes for the Rec etc. We would also take care of publicity and registration (unless you guys want to help ☺)

Last time we paid the Rec for swim lessons was 2019 and it was \$2250 according to CCC minutes. But you guys were paying the instructors out of that, and that was for 4 sessions per year.

I'm not sure the next step on your end-do you need to run this by the Rec board?

Thanks and give a call if you want to talk it out more!

Thanks again,
Emily

Sent from Yahoo Mail for iPhone

Town of Washington Office <townoffice@washingtonisland-wi.gov>

Tue, Dec 12, 2023 at 11:09 AM

To: Emily Hill <emilyhill2001@yahoo.com>

Cc: Katie McGrane <manager@moslingreccenter.org>, "lizsurlamer@yahoo.com" <lizsurlamer@yahoo.com>, Kari Gordon <kjaerringa@gmail.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Hi Emily,

I met with Katie, Loren, and Margaret this morning to discuss rec fees for 2024 and this topic came up. It is my opinion that the board may respond back with increasing that per session reimbursement. Right now the rec charges \$50 an hour to reserve the pool, so if you multiply that by 36 hours that's \$1,800 per 6 week session. There could be some discussion about lowering that amount in an effort of goodwill for the community, but I think it's important to know the actual cost if it were anyone else using the pool.

There was also a brief discussion that perhaps the CCC provides one free session, and then charges a fee to the kids for participating in multiple sessions if the cost is too high to be covered completely by the CCC. Currently the CCC has roughly \$20k in reserve. It's also important to note that the rec's policy is that if someone rents the pool, the people who

are non-members must still pay the daily pass rate to use the facility. I don't know that the board would require this of swim lessons, but again, just more information to have.

**Sincerely,
Alexandria McDonald
Town Clerk/Treasurer**

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

[Quoted text hidden]

Emily Hill <emilyhill2001@yahoo.com>

Tue, Dec 12, 2023 at 2:30 PM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Cc: Katie McGrane <manager@moslingreccenter.org>, "lizsurlamer@yahoo.com" <lizsurlamer@yahoo.com>, Kari Gordon <kjaerringa@gmail.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Ok. This is indeed all good info to know. Thank you.

When we calculated paying instructors, it'll cost about \$5K a year, depending on if all the instructors accept payment.

I'm not sure how that \$2250 per year fee was determined in 2019, but it seems very low to cover 4 sessions and all the teacher payroll.

And that's the figure we based our \$500 per session recommendation.

The swim lesson fundraising has been predicated on "free swim lessons for Island children". If we were to charge anything to participants, that would be disingenuous to donors.

We can ramp up fundraising efforts if need be and I am sure the CCC, town and Rec can work together to keep them free for all Island kids.

Emily

Sent from Yahoo Mail for iPhone

[Quoted text hidden]

Karl Gordon <kjaerringa@gmail.com>

Wed, Dec 13, 2023 at 10:36 AM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Cc: Emily Hill <emilyhill2001@yahoo.com>, Katie McGrane <manager@moslingreccenter.org>, Liz Enger <lizsurlamer@yahoo.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Just requesting a clarification: do you mean that if a non member rents the pool for an event, they are required to pay the daily fee on top of the rental fee, or do you mean that if anyone rents the pool, for example, for a birthday party, any non member attending the party would need to pay a daily fee?

I know that when we rented the Y pool for a party for Ben when he was a child, the policies in place there were related to the renter and not the participants. Children we invited could come with no extra charge regardless of membership status. I realize the Rec is not the Y, but it might be helpful to look at other pool use policies. I think pool rental fees are a good potential source of extra revenue, but that may not be true if non members would have to pay daily fees in addition to a rental fee. Many people might not want to have their guests required to pay, and might not have the financial means to pay that fee for their guests on top of the rental fee. It's just a thought.

Thanks...

Kari

[Quoted text hidden]

Kari Gordon <kjaerringa@gmail.com>

Wed, Dec 13, 2023 at 10:42 AM

To: Emily Hill <emilyhill2001@yahoo.com>

Cc: Town of Washington Office <townoffice@washingtonisland-wi.gov>, Katie McGrane <manager@moslingreccenter.org>, Liz Enger <lizsurlamer@yahoo.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Emily, I agree completely with all you have written. For the record, Rod and I do not wish to be paid for our teaching. We both benefitted from Island swim lessons ourselves, as did both Ben and Bitta...both of whom ended up setting records in breaststroke for their high school swim teams due to Jill's excellent teaching. We are delighted to be able to give back to the program.

Kari

[Quoted text hidden]

Town of Washington Office <townoffice@washingtonisland-wi.gov>

Thu, Dec 14, 2023 at 8:29 AM

To: Kari Gordon <kjaerringa@gmail.com>

Cc: Emily Hill <emilyhill2001@yahoo.com>, Katie McGrane <manager@moslingreccenter.org>, Liz Enger <lizsurlamer@yahoo.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Kari,

You're correct on the second assumption. The rec currently charges \$50 to rent the pool (same price for members and non-members) for a birthday for example, and the children who are invited who are members do not have to pay, but if children who are not members are invited they are required to pay.

The town board will be reviewing all these policies at the January meeting so they could potentially change this then. I am actually using quite a few comparisons from the Y for the board to consider when reviewing their fee schedule, so this is a good point to make.

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

[Quoted text hidden]

Washington Island INSIGHTS

October '22 - Nov '23



TOP PLACES OF INTEREST

- 1 Washington Island Town Dock
- 2 Detroit Harbor Nature Preserve
- 3 Big Little Marsh State Natural Area
- 4 Schoolhouse Beach
- 5 Sand Dunes Beach Park

VISITOR SPEND



One out of every three dollars spent on Washington Island came from a visitor outside of Door County.

Green Bay and Appleton were the biggest spenders followed by Milwaukee, Chicago and Madison.

Impact

RESTAURANTS



73%

Visitor Spend
% of Total

\$60

Average Visitor
Spend Per Day

ACCOMMODATIONS



82%

Visitor Spend
% of Total

\$306

Average Visitor
Spend Per Day

ATTRACTIONS



81%

Visitor Spend
% of Total

\$198

Average Visitor
Spend Per Day

RETAIL



18%

Visitor Spend
% of Total

\$62

Average Visitor
Spend Per Day

Source: Affinity

DESTINATION
DOOR COUNTY

Washington Island Historical Archives
Town of Washington
PO Box 220
Washington Island, WI 54246

October 25, 2023

Town of Washington
P. O. Box 220
Washington Island, WI 54246

The Archives committee met on 24 October 2023 and at that meeting, Richard Purinton announced his retirement from the committee.

A letter of interest sent by Kari Gordon to join the committee was read. It was discussed that Kari Gordon has indicated to committee members over the past two months, her desire to join the committee and members agreed that she would be a good asset to the Archives.

Kari Gordon was approved to join the committee, replacing Richard Purinton. This letter is sent to the Town Board for their approval.

Respectfully submitted,

Steve Reiss
WI Archives



COPY TO TOWN OFF.

Letter Of Intent

Douglas Foss
Fincantieri Bay Shipbuilding Engineer
2331 Farlin Avenue, Apt 3
Green Bay WI, 54311
October 31, 2023

Steve Reiss
Washington Island Archivist
Washislandarchives@gmail.com
Washington Island Archives
910 Main Road, PO BOX 220
Washington Island, WI 54246

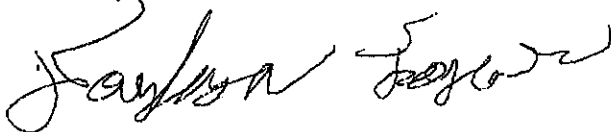
To Steve Reiss and the Washington Island Committee Members,

I am writing this letter to state my serious interest and intent to join your committee. I have always been an avid historian with an interest specifically to Washington Island.

Starting from a young age, I have always been passionate about researching history given the environment I grew up in. At my age now, I have truly come to cherish talking to the generations before me and hearing their stories of growing up on Washington Island. Having strong historical ties to Washington Island, I can help connect past generations' history to the present and future to maintain our heritage.

I look forward to hearing from the committee members on their decision. If you require any questions on qualifications or community service record, please refer to my contact information below.

Sincerely,



Douglas Sherman Foss
920-535-0227
Douglasfoss80@gmail.com

December 6, 2023

To: Town Board Members

From: Washington Island Archives Committee

The Washington Island Archives Committee voted at our meeting on October 24, 2023 to approve a raise in the Archivist's salary from \$18.00 per hour to \$19.00 per hour. This increase should take effect January 1, 2024.

The change over to the new high-speed internet and phone system has resulted in a decrease in expenses for these services of approximately \$600.00 per year for the Archives and this amount of savings will cover the proposed increase in Steve Reiss's salary.

The committee hopes this meets with your approval.

Marcia Carr

Archives Committee Chairperson

RESOLUTION 2023-11

REORGANIZATION OF CHAPTER 12 – BOARDS, COMMISSIONS AND COMMITTEES

WHEREAS, the Town of Washington has reviewed the Town Ordinances in Chapter 12 that governs boards, commissions, and committees, and

WHEREAS, changes were needed to bring the ordinances governing committees in legal and ethical compliance with Wisconsin law and governed in a consistent manner, and

WHEREAS, the changes made describe the authorization, purpose, membership, officers, and meetings that govern each of the committees, and

WHEREAS, the Town of Washington appoints members to advisory committees, and

WHEREAS, committees may be charged with, but not limited to: investigation, research, and development of projects, providing recommendations to the Town Board, and administrative responsibilities, or combinations thereof, and

WHEREAS, committees may be appointed for a single/specific responsibility, or become standing committees, all providing invaluable support to the Board, and ultimately the Township, and

WHEREAS, members appointed to committees shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the town Board at any time by notice to them in writing. When a vacancy occurs on a committee, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Interested parties will submit a simple letter of interest to the Town Office which will be forwarded to the Committee Secretary. The committee will meet with and discuss the candidate, and if agreeable, submit the name to the Town Board for approval.

NOW, THEREFORE BE IT RESOLVED, that Resolution #2019-12 is rescinded and replaced by this resolution.

ADOPTED: _____

Hans Lux, Town Chairman

Attest: Alex McDonald, Town Clerk

ROLL CALL VOTE

AYE

NAY

Larry Kahlscheuer

Loren Roznai

Martin Andersen

Margaret Foss

Hans Lux

Chapter 12

BOARDS, COMMISSIONS AND COMMITTEES

ARTICLE I

Airport Committee

- § 12-1. Authorization
- § 12-2. Purpose
- § 12-3. Membership
- § 12-4. Officers
- § 12-5. Meetings

ARTICLE II

Archives Committee

- § 12-6. Authorization
- § 12-7. Purpose
- § 12-8. Membership
- § 12-9. Officers
- § 12-10. Meetings
- § 12-11. Collection of Artifacts

ARTICLE III

Community Center Committee

- § 12-12. Authorization
- § 12-13. Purpose
- § 12-14. Membership
- § 12-15. Officers
- § 12-16. Meetings

ARTICLE IV

Economic Development Committee

- § 12-17. Authorization
- § 12-18. Purpose
- § 12-19. Membership
- § 12-20. Officers
- § 12-21. Meetings

ARTICLE V

Healthcare Committee

- § 12-22. Authorization
- § 12-23. Purpose
- § 12-24. Membership
- § 12-25. Officers
- § 12-26. Meetings

ARTICLE VI

Parks Committee

- § 12-27. Authorization
- § 12-28. Purpose
- § 12-29. Membership
- § 12-30. Officers
- § 12-31. Meetings

ARTICLE VII

Rec Center Committee

- § 12-32. Authorization
- § 12-33. Purpose
- § 12-34. Powers
- § 12-35. Membership
- § 12-36. Officers
- § 12-37. Meetings

ARTICLE VIII

Red Barn Committee

- § 12-38. Authorization
- § 12-39. Purpose
- § 12-40. Membership
- § 12-41. Officers
- § 12-42. Meetings

ARTICLE IX

Wastewater Committee

- § 12-43. Authorization
- § 12-44. Purpose
- § 12-45. Membership
- § 12-46. Officers
- § 12-47. Meetings

ARTICLE X

Zoning and Planning Committee

- § 12-48. Authorization
- § 12-49. Purpose
- § 12-50. Membership
- § 12-51. Officers
- § 12-52. Meetings

[HISTORY: Adopted by the Town Board of the Town of Washington as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Town Board — See Ch. 130.

Historic Preservation Committee — See Ch. 221.

ARTICLE I

Town of Washington Airport Committee

[Adopted 11-15-2023 as Ch. 12, Article I, of the Code]

§ 12-1. Authorization.

The Town shall have a Committee, known as the "Town of Washington Airport Committee."

§ 12-2. Purpose.

- A. The purpose of such Committee shall be to:
- B. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- C. Review and recommend changes to the actual operation of the Airport with the idea of improving existing standards or establishing new standards and incorporating the same as policy.
- D. Review Safety and Security policy and procedure, create and coordinate standards and policy in line with FAA, BOA and WisDOT requirements and recommendations.
- E. The future vision for development of the airport and measures for procuring improvements and funding.
- F. Study applicable airport-related plan(s) and make proposals, when necessary, of methods to implement.
- G. Review and recommend changes to existing and future leases or drafts of leases and agreements entered into between the Town of Washington and private parties. WIAAC shall not have the authority to approve Lease Agreement with specific tenants.
- H. Recommend a marketing strategy to actively promote the Airport to the Aviation community and the general public. Review the Economic feasibility and impact of the Airport to the Island.
- I. Advance and promote airport use for general aviation.
- J. Maintain a liaison with the FAA, BOA and WisDOT and coordinate actions when necessary.
- K. Research and promote airport services to contribute to the local health, welfare and economy of the Island and its residents.
- L. Provide a forum for public discussion on issues related to the Washington Island Airport.
- M. Work with other Committees when applicable to achieve common goals.

§ 12-3. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/ or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman. The airport manager will also be a liaison member of the committee advising the committee of the daily operation needs. The Town Board, upon recommendation from the Committee, shall appoint members as needed. Two of the committee's members shall be from the following categories: a.) Pilots, b) aircraft owners, c) FAA certified aircraft mechanics, d.) Hanger owners at the W.I. airport, e) one who has an interest in general aviation and airport administration.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will meet with, then discuss the candidate, and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE II

Town of Washington Archives Committee

[Adopted 11-15-2023 as Ch. 12, Article II, of the Code]

§ 12-6. Authorization.

The Town shall have an Archives Committee known as the "Town of Washington Archives Committee."

§ 12-7. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Locate, gather, classify, record, and permanently preserve a pictorial, oral and written continuum of the Town of Washington and its environs.
- C. Provide presentations of material for the general public on a regular basis in order that all may benefit from the collection.
- D. Provide supervised use of the materials acquired to members of the general public in order that those who desire to study community history may do so.
- E. Establish policies, standing rules and procedures to support the purposes of the Archives Committee. The Committee shall be supervised by the Town Board. All such policies, rules and procedures, and amendments thereto, shall be referred to the Town Board for approval before becoming effective.
- F. Work with other Committees when applicable to achieve common goals.

§ 12-8. Membership.

- A. The Committee shall be composed of up to (7) seven members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will meet with, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-9. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-10. Meetings.

- A. The Archives Committee shall meet from time to time at a time and place to be decided upon by the Committee members.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

§ 12-11. Collection of Artifacts.

- A. The Archives collection shall be the property of the Town of Washington and be located in the Washington Island Community Center.
- B. Custody of the materials shall be with the Archives Committee.

ARTICLE III

Town of Washington Community Center Committee

[Adopted 11-15-2023 as Ch. 12, Article III, of the Code]

§ 12-12. Authorization.

The Town shall have a Committee, known as the "Town of Washington Community Center Committee."

§ 12-13. Purpose.

- A. The purpose of such Committee shall be to:
- B. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- C. Serve in an advisory capacity to the Town Board providing recreation and entertainment activities in the Community Center and surrounding grounds for residents and visitors of Washington Island.
- D. Promote the physical and social well-being of participants, regardless of age, race, or sex, in a drug-free atmosphere.
- E. Establish policies, standing rules and procedures to effectuate the purposes of the Committee. All such policies, rules, procedures, and amendments thereto shall be referred to the Town Board for approval before becoming effective.
- F. Serve in an advisory capacity to the Town Board on changes and major repairs to the Community Center.
- G. Work with other Committees when applicable to achieve common goals.

§ 12-14. Membership

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will meet with, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-15. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-16. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE IV

Town of Washington Economic Development Committee

[Adopted 11-15-2023 as Ch. 12, Article IV, of the Code]

§ 12-17. Authorization.

The Town shall have a Committee, known as the "Town of Washington Economic Development Committee."

§ 12-18. Purpose.

- A. The purpose of such Committee shall be to:
- B. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- C. Investigate, analyze, and develop, for approval of the Town Board, an Economic Development Plan and Strategy for the Island.
- D. Facilitate the implementation of such Economic Development Plan and Strategy and;
- E. Prior to the development of such Economic Development Plan and Strategy, investigate, analyze and make recommendations to the Town Board with regard to specific economic development activities, projects and strategies and;
- F. If approved by the Town Board, take such actions with respect to such activities, projects and strategies as the Town Board shall authorize from time to time.
- G. Find and identify grant opportunities to further the economic development and infrastructure of the town.
- H. Work with other Committees when applicable to achieve common goals.

§ 12-19. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will meet with, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-20. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-21. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE V

Town of Washington Healthcare Committee

[Adopted 11-15-2023 as Ch. 12, Article V, of the Code]

§ 12-22. Authorization.

The Town shall have a Committee, known as the "Town of Washington Healthcare Committee."

§ 12-23. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Recognize the importance of medical care for the health and well-being of all those who reside and visit Washington Island and the costs associated with that care. The Committee will analyze medical facilities, medical transportation (incl. wheelchair access community van), and supplemental medical services and their availability and utilization.
- C. Gather information, suggestions, and feedback from the Island community and visitors to make improvements in supplemental medical care, and to inform the Town Board of recommendations based on this feedback.
- D. Investigate potential changes/additions such as upgraded spaces for providers within existing building, possible addition of physical therapy and rehab services, and to promote senior wellness by working with WICHP and Rec Center
- E. Continue communication and education of the community regarding medical services and future assisted living unit on the Island.
- F. Work with other Committees when applicable to achieve common goals.

§ 12-24. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The Committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-25. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-26. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE VI

Town of Washington Parks Committee

[Adopted 11-15-2023 as Ch. 12, Article VI, of the Code]

§ 12-27. Authorization.

The Town shall have a Committee, known as the "Town of Washington Parks Committee."

§ 12-28. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Oversee Town of Washington parks and make recommendations to the Town for maintenance and improvements of the Town parks.
- C. Work with other Town of Washington Committees and other groups and organizations from time to time for enhancement of the parks of the Town of Washington.

§ 12-29. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will meet with, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-30. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the

Secretary shall correspond on behalf of the Committee.

§ 12-31. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE VII

Town of Washington Rec Center Committee

[Adopted 11-15-2023 as Ch. 12, Article VII, of the Code]

§ 12-32. Authorization.

The Town shall have a Committee, known as the "Town of Washington Recreation Center Committee."

§ 12-33. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Recommend improvements to the Washington Island Recreation Center.
- C. Suggest policies and procedures regarding the operation and maintenance of the Recreation Center.
- D. Recommend policies, standing rules and procedures of behavior.
- E. Work with other Committees when applicable to achieve common goals.

§ 12-34. Powers.

- A. The Committee is empowered to establish policies, standing rules and procedures to effectuate the purposes of the Committee with the approval of the Town Board. All personnel job descriptions, salaries, and/or policies, and amendments thereto, shall be referred to the Town Board for approval before becoming effective.

§ 12-35. Membership.

- A. Members. The Committee shall be composed of up to (7) seven members, (2) two of whom are the staff members employed by the Rec Center. The members will be either property owners and/or permanent residents of Washington Island. Additionally, the Rec Center Manager will be part of the committee and a liaison from Town Board will be assigned by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-36. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-37. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE VIII

Town of Washington Red Barn Committee

[Adopted 11-15-2023 as Ch. 12, Article VIII, of the Code]

§ 12-38. Authorization.

The Town shall have a Committee, known as the "Town of Washington Red Barn Committee."

§ 12-39. Purpose.

The purpose of such Red Barn Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Serve in an advisory capacity to the Town Board providing recreation and entertainment activities in the Red Barn buildings, the playground area, and Gislason's beach for residents and visitors of Washington Island.
- C. Promote the physical and social well-being of participants, regardless of age, race, or sex, in a drug- and alcohol-free atmosphere.
- D. Establish policies, standing rules and procedures to effectuate the purposes of the Committee. All such policies, rules, procedures, and amendments thereto shall be referred to the Town Board for approval before becoming effective.
- E. Serve in an advisory capacity to the Town Board on changes and major repairs to the Red Barn buildings.
- F. Work with other Committees when applicable to achieve common goals.

§ 12-40. Membership.

- A. The Committee shall be composed of up to seven (7) members and the Red Barn Coordinator. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-41. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-42. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE IX

Town of Washington Wastewater Committee

[Adopted 11-15-2023 as Ch. 12, Article IX, of the Code]

§ 12-43. Authorization.

The Town Utility District shall have a Committee, known as the "Town of Washington Utility District Wastewater Committee."

§ 12-44. Purpose.

The purpose of such Committee shall be to:

- A. Be under the direction of the Town Board (Utility District Board) and is advisory to the Town Board (Utility District Board) on all matters.
- B. Assist the Utility District in the overall solution to wastewater treatment and proper management of wastewater disposal.
- C. Maintain a watch for legislation with the purpose of ending or adding additional controls on field spreading for the state of Wisconsin that would impact Washington Island.
- D. Search out financial assistance for residents wanting to move from a holding tank to a more workable system.
- E. Collaborate to provide input for the development of both current and future wastewater management plans and facility plans.
- F. The objectives of environmental safety, safe drinking water and consideration of long-term wastewater treatment and disposal with consideration for the economic impact on the community can be accomplished by:
 - a. Reducing holding tanks.
 - b. Collective system solutions.
 - c. Evaluate alternatives to land application.
 - d. Continuing education for and input from system owners through Observer articles, guest speakers and open discussion.
- G. Work with other Committees when applicable to achieve common goals.

§ 12-45. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board (Utility District Board) will be a liaison appointed by the Town

Chairman.

- B. Members shall serve until they either resign or are removed by the Town Board (Utility District Board). Any such members may be removed by the Town Board (Utility District Board) at any time, without cause, by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board (Utility District Board) for approval.

§ 12-46. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board (Utility District Board) following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-47. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE X

Town of Washington Zoning and Planning Committee

[Adopted 11-15-2023 as Ch. 12, Article X, of the Code]

§ 12-48. Authorization.

The Town shall have a Zoning and Planning Committee, known as the "Town of Washington Zoning and Planning Committee."

§ 12-49. Purpose.

The purpose of such Planning Committee shall be to:

- A. Be under the direction of the Town Board and is advisory to the Town Board on all matters.
- B. Investigate, evaluate, and make recommendations to the Town Board regarding a Comprehensive Plan and revisions to the Door County Zoning Ordinance.
- C. Investigate, evaluate, and make recommendations to the Town Board in matters regarding conditional use permits, variances, text amendments, and zoning change requests, then the Town Board shall submit to the Door County Resource Planning Committee and to the Board of Adjustment as applicable to Washington Island.
- D. Work with other Committees when applicable to achieve common goals.

§ 12-50. Membership.

- A. The Committee shall be composed of up to seven (7) members. The members will be either property owners and/or permanent residents of Washington Island. One member of the Town Board will be a liaison appointed by the Town Chairman.
- B. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time by notice to them in writing.
- C. When a vacancy occurs, the Committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forward it to the Committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-51. Officers.

- A. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
- B. The Chairperson and Secretary shall be elected annually by a majority vote of the

Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.

- C. The Chairperson shall preside over all meetings. The Secretary shall keep the minutes of all meetings and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-52. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated in §12-2, at a time to be decided upon by the Committee membership.
- B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

October 20, 2023

Town of Washington, Door County
910 Main Road
Washington Island, Wisconsin 54246

Attention: Alexandria McDonald

Re: Washington Island Recreational Center
Roof Investigation
Proposal for Services

Alexandria McDonald of the Town of Washington asked John Jeanquart of Brander Engineering, Inc. to submit a proposal to investigate to determine the existing condition of the Mosling Recreational Center shingle roof located on Washington Island in Wisconsin. The proposal was requested after the top surface of the shingle roof over the pool area was noted to be soft when walked on, with portions of the shingles observed to be sagging downward. Preliminary review of information provided by Washington Island indicates the roof is a wood framed structure constructed in 1987. In 2005, the original roof was replaced and a new roof system consisting of wood framing and foam insulation was installed.

In response to the above request, Brander proposes to:

1. Meet with the Town of Washington personnel to review and discuss the project.
2. Review the original building construction drawings.
3. Observe and make field measurements as required to prepare an AutoCAD roof plan that can be used for data acquisition.
4. Make observations of the top surface of the shingle roof to document the areas of deterioration, softness, and/or deflection.
5. Observe the interior wood framing at accessible locations to document the as-built conditions and any obvious signs of deterioration.
6. Take temperature and humidity measurements inside and outside the building below the roof to document the interior conditions.
7. Perform calculations as required based on the interior conditions and the existing building materials to determine if condensation is likely to occur in the roof system.
8. Coordinate with the Town of Washington and a contractor of their choice to identify locations in the roof where approximately 2'x 4' access openings can be made through the shingle roof to observe and document the building materials that were added after original construction and are located below the shingle roof.

Page 2

9. Make observations through the access openings in the roof to document the building materials below the shingles.
10. Prepare and submit a report of findings that will include a layout drawing of the roof showing the areas of observed deterioration and the locations of explorations and general recommendations for action to address the roof.
11. Attend a Microsoft Teams meeting with the Town of Washington personnel to review and discuss the report.

We estimate that charges for the above Brander services would not exceed \$24,300. The proposal is based on the attached Terms and Conditions, and on a time and expenses basis according to the attached Fee Schedule. The estimate does not include any costs associated for contractor personnel to make or repair the required roof explorations.

Please call if you have any questions about the above proposal.

Sincerely,

BRANDER Engineering, Inc.



John J. Jeanquart, P.E., R.R.C.
Senior Engineer

**ACCEPTANCE
STATEMENT**

This cost proposal has been accepted on this _____ day of _____, 2023.

Alexandria McDonald
Town of Washington, Wisconsin

BRANDER Engineering, Inc.
2023 FEE SCHEDULE

Consultant	\$198.00/hour
Senior Engineer	\$184.00/hour
Architect	\$165.00/hour
Engineer	\$165.00/hour
Drafting	\$125.00/hour
Technician	\$110.00/hour
Word Processing/Typing	\$ 80.00/hour
Infrared Equipment w/Imaging Software	\$200.00/day
Videoscope	\$300.00/day
LVDT/Data Acquisition & Accessories	\$500.00/day
Vibration Measuring Equipment	\$500.00/day
V-Meter & Oscilloscope	\$500.00/day
Hygrometer	\$ 70.00/day
Strain Gauges and Accessories	\$ 45.00/each
R-Meter	\$ 75.00/day
Water Permeance Test Equipment	\$150.00/day
Core Machine, Rotary Hammer, Bits	\$200.00/day
Digital Photographs	\$ 2.00/each
Project Manual	\$ 25.00/each
24"x36" copies	\$ 2.00/each
Mileage (Auto)	\$.65/mile
Expenses (Meals, supplies, and miscellaneous)	At Cost



Re: swim lessons fee from ccc to Rec

11 messages

Emily Hill <emilyhill2001@yahoo.com>

Mon, Dec 11, 2023 at 9:44 PM

To: Katie McGrane <manager@moslingreccenter.org>

Cc: "lizsurlamer@yahoo.com" <lizsurlamer@yahoo.com>, Kari Gordon <kjaerringa@gmail.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtontisland-wi.gov>, Alex McDonald <townoffice@washingtontisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Hi!

Good news, the community center committee met last week and put together a recommendation we want to give to the town board for their next meeting (12/20).

Based on the CCC using the Rec pool to hold swim lessons 2 days per week (one weekday 3-6pm and Saturday 9-12), for a 6 week session = 36 total hours: we are recommending to the town board the CCC uses donor funds to pay the Rec a \$500 fee per 6 week session. Payable by session rather than an annual lump sum like we've done in the past.

Potentially there'd be at least 3 6-week sessions per year.

Hoping to start first week of Feb 2024

The CCC would pay instructors and purchase all equipment and supplies needed by the program, including some replacement rescue tubes for the Rec etc. We would also take care of publicity and registration (unless you guys want to help 😊)

Last time we paid the Rec for swim lessons was 2019 and it was \$2250 according to CCC minutes. But you guys were paying the instructors out of that, and that was for 4 sessions per year.

I'm not sure the next step on your end-do you need to run this by the Rec board?

Thanks and give a call if you want to talk it out more!

Thanks again,
Emily

Sent from Yahoo Mail for iPhone

Town of Washington Office <townoffice@washingtontisland-wi.gov>

Tue, Dec 12, 2023 at 11:09 AM

To: Emily Hill <emilyhill2001@yahoo.com>

Cc: Katie McGrane <manager@moslingreccenter.org>, "lizsurlamer@yahoo.com" <lizsurlamer@yahoo.com>, Kari Gordon <kjaerringa@gmail.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtontisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Hi Emily,

I met with Katie, Loren, and Margaret this morning to discuss rec fees for 2024 and this topic came up. It is my opinion that the board may respond back with increasing that per session reimbursement. Right now the rec charges \$50 an hour to reserve the pool, so if you multiply that by 36 hours that's \$1,800 per 6 week session. There could be some discussion about lowering that amount in an effort of goodwill for the community, but I think it's important to know the actual cost if it were anyone else using the pool.

There was also a brief discussion that perhaps the CCC provides one free session, and then charges a fee to the kids for participating in multiple sessions if the cost is too high to be covered completely by the CCC. Currently the CCC has roughly \$20k in reserve. It's also important to note that the rec's policy is that if someone rents the pool, the people who are non-members must still pay the daily pass rate to use the facility. I don't know that the board would require this of swim lessons, but again, just more information to have.

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

[Quoted text hidden]

Emily Hill <emilyhill2001@yahoo.com>

Tue, Dec 12, 2023 at 2:30 PM

To: Town of Washington Office <townoffice@washingtontisland-wi.gov>

Cc: Katie McGrane <manager@moslingreccenter.org>, "lizsurlamer@yahoo.com" <lizsurlamer@yahoo.com>, Kari Gordon <kjaerringa@gmail.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtontisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Ok. This is indeed all good info to know. Thank you.

When we calculated paying instructors, it'll cost about \$5K a year, depending on if all the instructors accept payment.

I'm not sure how that \$2250 per year fee was determined in 2019, but it seems very low to cover 4 sessions and all the teacher payroll.

And that's the figure we based our \$500 per session recommendation.

The swim lesson fundraising has been predicated on "free swim lessons for Island children". If we were to charge anything to participants, that would be disingenuous to donors.

We can ramp up fundraising efforts if need be and I am sure the CCC, town and Rec can work together to keep them free for all Island kids.

Emily

Sent from Yahoo Mail for iPhone

[Quoted text hidden]

Karl Gordon <kjaerringa@gmail.com>

Wed, Dec 13, 2023 at 10:36 AM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Cc: Emily Hill <emilyhill2001@yahoo.com>, Katie McGrane <manager@moslingreccenter.org>, Liz Enger <lizsurlamer@yahoo.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Just requesting a clarification: do you mean that if a non member rents the pool for an event, they are required to pay the daily fee on top of the rental fee, or do you mean that if anyone rents the pool, for example, for a birthday party, any non member attending the party would need to pay a daily fee?

I know that when we rented the Y pool for a party for Ben when he was a child, the policies in place there were related to the renter and not the participants. Children we invited could come with no extra charge regardless of membership status. I realize the Rec is not the Y, but it might be helpful to look at other pool use policies. I think pool rental fees are a good potential source of extra revenue, but that may not be true if non members would have to pay daily fees in addition to a rental fee. Many people might not want to have their guests required to pay, and might not have the financial means to pay that fee for their guests on top of the rental fee. It's just a thought.

Thanks...

Karl

[Quoted text hidden]

Karl Gordon <kjaerringa@gmail.com>

Wed, Dec 13, 2023 at 10:42 AM

To: Emily Hill <emilyhill2001@yahoo.com>

Cc: Town of Washington Office <townoffice@washingtonisland-wi.gov>, Katie McGrane <manager@moslingreccenter.org>, Liz Enger <lizsurlamer@yahoo.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Emily, I agree completely with all you have written. For the record, Rod and I do not wish to be paid for our teaching. We both benefited from Island swim lessons ourselves, as did both Ben and Blitta...both of whom ended up setting records in breaststroke for their high school swim teams due to Jill's excellent teaching. We are delighted to be able to give back to the program.

Kari

[Quoted text hidden]

Town of Washington Office <townoffice@washingtonisland-wi.gov>

Thu, Dec 14, 2023 at 8:29 AM

To: Karl Gordon <kjaerringa@gmail.com>

Cc: Emily Hill <emilyhill2001@yahoo.com>, Katie McGrane <manager@moslingreccenter.org>, Liz Enger <lizsurlamer@yahoo.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Kari,

You're correct on the second assumption. The rec currently charges \$50 to rent the pool (same price for members and non-members) for a birthday for example, and the children who are invited who are members do not have to pay, but if children who are not members are invited they are required to pay.

The town board will be reviewing all these policies at the January meeting so they could potentially change this then. I am actually using quite a few comparisons from the Y for the board to consider when reviewing their fee schedule, so this is a good point to make.

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

[Quoted text hidden]

Town of Washington Office <townoffice@washingtonisland-wi.gov>

Fri, Dec 15, 2023 at 1:15 PM

To: Karl Gordon <kjaerringa@gmail.com>

Cc: Emily Hill <emilyhill2001@yahoo.com>, Katie McGrane <manager@moslingreccenter.org>, Liz Enger <lizsurlamer@yahoo.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

I wanted to give an update that this will be added as an agenda item to the December 20 board meeting. I'll have the agenda out on Monday.

Thanks everyone!

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

[Quoted text hidden]

Emily Hill <emilyhill2001@yahoo.com>
To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Fri, Dec 15, 2023 at 2:24 PM

Thanks, Alex.

I needed to get you some other stuff from CCC for the agenda by today too.

We are recommending the Town Board approve Bitta Gordon as a new member of the CCC (she should have submitted her own letter too, this is just backing that up); paying \$500 per six week session of swim lessons at the Rec out of CCC donor funds; up to but no more than \$12 hourly stipend to swim instructors with a limit of \$5000 per year paid out of CCC donor funds; up to but no more than \$750 on supplies and equipment for swim lesson program (could get itemized list if necessary, for packet, might take a minute) paid out of the CCC donor funds; and permission to use the Community Center building, including the gym and Rutledge Room for a holiday community party on 12/21 from 4-6 pm.

Let me know what else you might need from me. I'm at my computer working for a couple hours now.

Thanks,
Emily

[Quoted text hidden]

Town of Washington Office <townoffice@washingtonisland-wi.gov>
To: Emily Hill <emilyhill2001@yahoo.com>

Fri, Dec 15, 2023 at 2:30 PM

Could you forward us Bitta's letter? I haven't gotten one from her yet but she may have sent it to you.

And if you could do an itemized list that may help, but if not no biggie!

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

[Quoted text hidden]

Emily Hill <emilyhill2001@yahoo.com>
To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Fri, Dec 15, 2023 at 4:08 PM

I did not get one from her but I just texted and reminded her. Hopefully by end of today?

Estimated prices/itemized list as follows:

Most of these things are a one-time purchase, not re-occurring. If it is something that needs to reoccur, I've indicated it with an (R):

- 3 replacement lifesaving tubes for Rec Center \$150
- hand floats \$50-\$75
- circular spot markers \$25-\$35
- hand paddles \$50
- laminated curriculum from Starfish Academy \$45 (R)
- whiteboard(s) \$75-\$100
- misc prizes, progress-tracking materials and laminating etc \$50-\$100 (R)

[Quoted text hidden]

Kari Gordon <kjaerringa@gmail.com>
To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Fri, Dec 15, 2023 at 6:25 PM

Cc: Emily Hill <emilyhill2001@yahoo.com>, Katie McGrane <manager@moslingreccenter.org>, Liz Enger <lizsurlamer@yahoo.com>, Elizabeth Gordon <bittagordon25@gmail.com>, Mary King <mking_wi@outlook.com>, Loren Roznai <lroznai@washingtonisland-wi.gov>, "Jennifer L. Verboomen" <jenni.verboomen@optum.com>, Jenni Verboomen <tnjverbo@gmail.com>

Thanks for the update.



Town of Washington Office <townoffice@washingtontisland-wi.gov>

Re: swim lessons fee from ccc to Rec

Emily Hill <emilyhill2001@yahoo.com>

Fri, Dec 15, 2023 at 2:24 PM

To: Town of Washington Office <townoffice@washingtontisland-wi.gov>

Thanks, Alex.

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We are recommending the Town Board approve Bitta Gordon as a new member of the CCC (she should have submitted her own letter too, this is just backing that up); paying \$500 per six week session of swim lessons at the Rec out of CCC donor funds; up to but no more than \$12 hourly stipend to swim instructors with a limit of \$5000 per year paid out of CCC donor funds; up to but no more than \$750 on supplies and equipment for swim lesson program (could get itemized list if necessary, for packet. Might take a minute) paid out of the CCC donor funds; and permission to use the Community Center building, including the gym and Rutledge Room for a holiday community party on 12/21 from 4-6 pm.

Let me know what else you might need from me. I'm at my computer working for a couple hours now.

Thanks,
Emily

[Quoted text hidden]



Town of Washington Office <townoffice@washingtonisland-wi.gov>

Re: swim lessons fee from ccc to Rec

Emily Hill <emilyhill2001@yahoo.com>

Fri, Dec 15, 2023 at 4:08 PM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

I did not get one from her but I just texted and reminded her. Hopefully by end of today?

Estimated prices/itemized list as follows:

Most of these things are a one-time purchase, not re-occurring. If it is something that needs to reoccur, I've indicated it with an (R):

- 3 replacement lifesaving tubes for Rec Center \$150
 - hand floats \$50-\$75
 - circular spot markers \$25-\$35
 - hand paddles \$50
 - laminated curriculum from Starfish Academy \$45 (R)
 - whiteboard(s) \$75-\$100
 - misc prizes, progress-tracking materials and laminating etc \$50-\$100 (R)
- [Quoted text hidden]

To the Community Center Committee and the Town Board,

I am very interested in joining the Community Center Committee. Growing up and spending my summers on the Island, the events and faces involved in the Community Center shaped my life in more ways than one. Of course, dancing in the fest is a huge one. The people I met and the memories I made will be friendships and stories that will last my whole life. Swim lessons were always one of my favorite things to go to and I can honestly say, I don't think I would have joined a swim team without Jill making SURE we knew exactly how to execute the perfect frog kick for breaststroke.

The Fest has always, and will probably always, be a highlight of my summer. The people I met and became close to throughout my years dancing, in the couple dancers group especially, are now life long friends and I am soon to be married to one of them. The Fest embraces generational community, gives young folks an outlet to socialize, and meshes summer and year round residents together while celebrating the Island's heritage.

Swim lessons with Jill were always something I looked forward to. Swimming the harbor in the last level of swim lessons was always something we aspired to do one day because we watched all the "big kids" before us do the same. I remember the day I swam the harbor for the first time so vividly and I truly believe it gave me the confidence I have with swimming today, and led me to succeed during my time on a swim team.

The Community Center Committee does so much more than the two activities I've listed above, and now living on the Island full time and finally having the ability to involve myself in these activities on the other end, I'd like to give back to the community that has given me so much. Please accept this letter as my formal request to be a member of the Community Center Committee.

Thank you so much for your consideration,
Bitta Gordon

chairman@washingtonisland-wi.gov

From: Margaret Foss <mfoss@washingtonisland-wi.gov>
Sent: Tuesday, December 12, 2023 4:58 PM
To: Town of Washington Office
Cc: Hans Lux
Subject: New Parks Committee Members

Hello Alex and Hans,

Since we do not currently have any Parks Committee members to make this recommendation, I am doing it as the Parks Committee Town Board Liaison. We have two community members, Alessandra Rolffs and Michelle Mann, who would both like to be on this Parks Committee. We met last week to go over the Parks Committee Ordinance (Draft) and talk about upcoming projects and concerns. These women clearly and sincerely care about our parks and are ready to "step up to the plate." I heartily recommend them and ask that the Town Board consider approval at the December 20, 2023 regular Town Board meeting.

Thank-you!
Margaret



Town of Washington Office <townoffice@washingtonisland-wi.gov>

Town Parks Committee

Alessandra Simmons Rolffs <alessandra.rolffs@gmail.com>

Mon, Nov 13, 2023 at 1:36 PM

To: Valerie Carpenter <townoffice@washingtonisland-wi.gov>

Cc: Margaret Foss <mlfoss2@gmail.com>

Good afternoon.

I'm writing to express my interest in joining the town parks committee. I believe helping preserve spaces for public recreation and enjoyment of the Island's natural beauty is very important.

Please let me know what next steps are to see if this would be a good fit.

Thank you,
Alessandra

--

Alessandra Simmons Rolffs
323-633-7177



Town of Washington Office <townoffice@washingtonisland-wi.gov>

Parks committee

Michelle Mann <mashelmann@gmail.com>
To: townoffice@washingtonisland-wi.gov

Wed, Dec 13, 2023 at 6:29 PM

Hi. This message is to whom it may concern. My name is Michelle Mann and I'm writing to inform you that I am interested in joining the parks committee.

Thank you

Sent from my iPhone

STATE OF WISCONSIN
Town of Washington
Door County

RECCOMENDATION FROM THE TOWN CLERK/TREASURER

To Appoint Election Officials for the 2024 – 2025 Election Term

Wisconsin State Statutes §7.30 provides for the appointment by the governing body of the necessary number of election officials for the Town of Washington for a two-year period.

The two dominant parties are each responsible for submitting a list of names as provided for in Wisconsin State Statutes §7.30(4)(b), and in this case neither party has submitted a list of names.

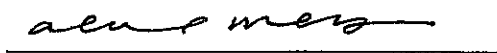
The Clerk/Treasurer certifies that the listed nominees are qualified electors eligible for appointment, and; the Clerk/Treasurer has made training opportunities available to all current election officials and will make training opportunities available to all new appointees as required by State Statute.

The Town Board appoints the following individuals to serve as Town of Washington Election Officials for a term ending December 31, 2025, and directs the Clerk/Treasurer to appoint Chief Inspectors (***) as provided for in Wisconsin State Statutes §7.30(6)(b).

Valerie Carpenter
Jake Dahlke**
Janet Engstrom
Susan Gourley
Mary Grzelak
Jane Jessen
Max Johnson**
Phyllis Kirchner
Steve Kretzmann

Frank Lyman
Paula Oeler**
Dean Ransom
Amy Rose
Sara Sorensen
Laura Waldron
Deb Wisniewski
Tony Woodruff
Janet Jorgenson, Deputy Clerk/Treasurer**

Respectfully submitted on December 1, 2023,



Alexandria McDonald, Town Clerk/Treasurer



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U.S. General Services Administration

FY 2024 Per Diem Rates for Wisconsin

Daily lodging rates (excluding taxes) | October 2023 - September 2024

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary Destination	County	2023 Oct	Nov	Dec	2024 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Madison	Dane	\$131	\$109	\$109	\$109	\$109	\$109	\$131	\$131	\$131	\$131	\$131	\$131
Milwaukee	Milwaukee	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$155	\$155	\$129	\$129
Standard Rate	Applies for all locations without specified rates	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107
Sturgeon Bay	Door	\$128	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$128	\$128	\$128	\$128
Wisconsin Dells	Columbia	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$132	\$132	\$132	\$107

Meals & Incidentals (M&IE) rates and breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. [See More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⓘ	County ⓘ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⓘ
Madison	Dane	\$64	\$14	\$16	\$29	\$5	\$48.00
Milwaukee	Milwaukee	\$64	\$14	\$16	\$29	\$5	\$48.00
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25
Sturgeon Bay	Door	\$74	\$17	\$18	\$34	\$5	\$55.50
Wisconsin Dells	Columbia	\$59	\$13	\$15	\$26	\$5	\$44.25

Additional Per Diem Topics

- [Meals & Incidental Expenses Breakdown \(M&IE\)](#)
- [FAQs](#)
- [State Tax Exemption Forms](#)
- [Factors Influencing Lodging Rates](#)
- [Per Diem Highlights](#)
- [Fire Safe Hotels](#)
- [Have a Per Diem Question?](#)
- [Downloadable Per Diem Files](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. Territories and Possessions \(set by DoD\)](#)
- [Rates in Foreign Countries \(Set by State Dept.\)](#)
- [Federal Travel Regulations \(FTR\)](#)

Related topics

- [Travel Resources](#)
- [E-Gov Travel](#)
- [FedRooms](#)
- [POV Mileage Reimbursement Rates](#)

Last Reviewed: 2022-10-14



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[Board of Contract Appeals](#)

[Office of the Inspector General](#)



WTA 2024 DISTRICT MEETING IN PERSON & VIRTUAL

IN PERSON AGENDA



8:15am-8:45am

Registration

Morning Refreshments sponsored by Scott Construction, Inc.

8:45am-9:00am

Call to Order, Introductions, and Announcements

9:00am-11:30am

Board of Review (BOR) Certification Training

State law requires that at least one BOR member be certified annually. The WTA recommends that all BOR members attend this training. By having the whole BOR, and preferably town board, fully educated on the process, pitfalls, and any law changes, towns and villages are better able to provide the most accurate and efficient assessment system for their citizens.

A break will be provided within this timeframe.

11:30am-12:00pm

Agricultural Road Improvement Program (ARIP) Overview

ARIP is a one-time, \$150 million, grant program created as part of the 2023-2025 state budget. The purpose of ARIP is to support the improvement of deteriorating agricultural roads. This session will provide an overview of ARIP including a review of WisDOT's requirements for program participation. This is a great opportunity to learn about a new program that can help your town get funding for its agricultural roads.

12:00pm-1:00pm

Lunch

Afternoon Refreshments provided by Rural Mutual Insurance



1:00pm-1:45pm

Shared Revenue Update

The 2023-2025 state budget provided a historic change in shared revenue funding to local governments. Beginning in 2024, local governments will begin to receive larger distributions of shared revenue due to new supplemental aid payments. Come learn about how the shared revenue program has changed, and what this means for your town's future finances.

1:45pm-2:00pm

Break

2:00pm-3:00pm

Announcement of Topic Coming Soon!

2024 DISTRICT MEETING Dates & Locations

Please see our website for a link to a map for each facility

Friday, January 26, 2024 - Reuland's Conference Center, 630 Chippewa St., Minocqua, WI 54548.

Saturday, January 27, 2024 - Potawatomi Carter Casino, 620 HWY 32, Wabeno, WI 54566.

Friday, February 2, 2024 - Juneau Community Center, 500 Lincoln Dr., Juneau, WI 53039.

Saturday, February 3, 2024 - 841 Brewhouse, 841 W. Milwaukee St., Whitewater, WI 53190.

Friday, February 16, 2024 - The Rock Garden, 1951 Bond St., Green Bay, WI 54303.

Saturday, February 17, 2024 - Holiday Inn Hotel & Convention Center, 1001 Amber Ave., Stevens Point, WI 54481.

Friday, February 23, 2024 - Deer Valley Lodge, 401 W. Industrial Dr., Barneveld, WI 53507.

Saturday, February 24, 2024 - The Wilderness Resort - Glacier Canyon Lodge, 45 Hillman Rd., Wisconsin Dells, WI 53965.

Friday, March 1, 2024 - Stoney Creek Hotel & Conference Center, 3060 S. Kinney Coulee Rd., Onalaska, WI 54650.

Saturday, March 2, 2024 - The Florian Gardens Conference Center, 2340 Lorch Ave., Eau Claire, WI 54701.

Friday, March 8, 2024 - Radisson Hotel & Conference Center, 625 Rolling Meadows Dr., Fond du Lac, WI 54937.

Saturday, March 9, 2024 - Farm Wisconsin Discovery Center, 7001 Gass Lake Rd., Manitowoc, WI 54220.

Saturday, March 16, 2024 - The Eagle's Club, 1104 S. Oak Ave., Marshfield, WI 54449.

Monday, April 1, 2024 - Virtual Session: Board of Review (BOR) Certification Training (9:00 am to 11:30 am)

Tuesday, April 2, 2024 - Virtual Session: Announcement of Topic Coming Soon! (9:00 am to 10:00 am), Agricultural Road Improvement Program (ARIP) Overview (10:15 am to 10:45 am), Share Revenue Update (10:45 am to 11:30 am)

Friday, April 5, 2024 - Lakewoods Resort & Lodge, 21540 CTH M, Cable, WI 54821.

Saturday, April 6, 2024 - Turtle Back Golf Course, 1985 18 ½ St., Rice Lake, WI 54868.

2024 DISTRICT MEETING REGISTRATION FORM

All registrants (whether you attend an in-person workshop or virtual only) will receive a packet of printed materials, access to virtual programming, and access to recorded videos of each presentation. Registered attendees will receive an email at the email address provided below with information about how to participate in the virtual events via telephone/computer and how to access the recordings. **AN EMAIL IS REQUIRED FOR REGISTRATION.** If you plan to attend the virtual events via telephone, the phone number from which you will be calling is also required.

Name	Office	
Town	County	
Address		
City	State	Zip
Telephone (REQUIRED for teleconference access)		
Email (REQUIRED)		

I plan to attend the following workshop (please check one):

- Friday, January 26, 2024: Minocqua, WI – Reuland’s Conference Center
- Saturday, January 27, 2024: Wabeno, WI – Potawatomi Carter Casino
- Friday, February 2, 2024: Juneau, WI – Juneau Community Center
- Saturday, February 3, 2024: Whitewater, WI – 841 Brewhouse
- Friday, February 16, 2024: Green Bay, WI – The Rock Garden
- Saturday, February 17, 2024: Stevens Point, WI – Holiday Inn & Convention Center
- Friday, February 23, 2024: Barneveld, WI – Deer Valley Lodge
- Saturday, February 24, 2024: Wisconsin Dells, WI – The Wilderness Resort/Glacier Canyon Lodge
- Friday, March 1, 2024: Onalaska, WI – Stoney Creek Hotel & Conference Center
- Saturday, March 2, 2024: Eau Claire, WI – The Florian Gardens
- Friday, March 8, 2024: Fond du Lac, WI – Radisson Hotel/Conference Center
- Saturday, March 9, 2024: Manitowoc, WI – Farm Wisconsin Discovery Center
- Saturday, March 16, 2024: Marshfield, WI – The Eagle’s Club
- Monday, April 1st, 2024 & Tuesday, April 2nd, 2024 - **VIRTUAL PROGRAMMING ONLY**
- Friday, April 5, 2024: Cable, WI – Lakewoods Resort & Lodge
- Saturday, April 6, 2024: Rice Lake, WI – Turtle Back Golf Course

FEE: \$65 – Early registration (payment must be received at least 10 days in advance of the workshop date)
 \$80 – Late registrations and walk-in registrations

Cancellations received 10 days or more in advance of the workshop date will receive a full refund less a \$15.00 administrative fee. Cancellations received less than 10 days in advance will be charged a \$15.00 administrative fee plus the cost of food. Refund requests submitted 30 or more days after the event will not be processed.

Please visit the District Meeting portion of the WTA website for the most up to date COVID-19 protocols. If you are or have recently felt ill or have been in contact with someone that is ill, please stay home. Contact the WTA office to either cancel your registration as explained above, choose a different site (limited to site capacity), or change your registration to Virtual Programming Only.

This form should be copied for multiple registrations. Make check payable to the Wisconsin Towns Association and mail along with registration forms to: Wisconsin Towns Association; W7686 County Road MMM; Shawano, WI 54166.

IF YOU PLAN TO ATTEND VIRTUAL PROGRAMMING ONLY, please return registration forms and checks to the WTA office by March 15th, 2024. Registrations received after that date may not receive printed materials or connection information prior to the live teleconference/webinar sessions.

Registration and payment may also be submitted online on the WTA website, www.wisctowns.com. Questions? Please email wtowns@wisctowns.com or call (715) 526-3157.

Inclement Weather: If a meeting is going to be cancelled due to inclement weather, there will be a message on the WTA voicemail between 6 a.m. and 7 a.m. the day of the meeting. Please call 715-526-3157.

Town of Washington Proposed Meeting Dates – 2024

Monthly Utility & Town Board

January 17th

February 21st

April 3rd

April 17th

May 15th

June 19th

July 17th

August 21st

September 18th

October 16th

November 20th

December 18th

Annual Town Meeting

April 16th

Budget Meetings

Will be determined in September

Department and Committee budgets will be due by **September 1st** and submitted to the Town Office. Failure to submit budget will keep request level or less than prior year.

Please let me know if there are any conflicts with any of you. Thanks

Hans