

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, October 18th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and Approval of Agenda
4. Public comments, communications, and suggestions from residents of the town and other people present.
5. Approval of Meeting Minutes – 09/20/2023
6. Communications and petitions by Town Clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Utility District Checking Treasurer’s Report – August 2023
 - ii. Utility District Checking Cash Accounts Balance Report – August 2023
 - iii. Utility District Checking Treasurer’s Report – September 2023
 - iv. Utility District Checking Cash Accounts Balance Report – September 2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – September 1st – September 30th, 2023 – to Town Board for final approval.
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 11/15/2023
10. Adjourn

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and Approval of Agenda
3. Chairman's Comments
 - a. Comprehensive Plan Update
 - b. General Permit to dredge in a previously dredged area in Lake Michigan located at 1423 South Shore Drive – Thomas Cooke
 - c. Community Suggestion Box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. 5-week Technology & Independent Living Course – Mosling Room
5. Approval of Meeting Minutes
 - a. Regular Town Board – 09/20/2023
 - b. Special Town Board – 09/25/2023
 - c. Special Town Board – 10/02/2023
 - d. Special Town Board – 10/03/2023
 - e. Special Town Board – 10/05/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. General Checking Treasurer's Report – September 2023
 - ii. General Checking Cash Accounts Balance Report – September 2023
 - iii. Tax Checking Treasurer's Report – September 2023
 - iv. Tax Checking Cash Accounts Balance Report – September 2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. Balance Sheet Summary Report – September 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. General Fund - September 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Healthcare Committee – Agenda 08/31/2023
 - b. WIZAP Committee –
 - i. Minutes – 09/27/2023
 - ii. Agenda – 10/11/23
 - c. Airport Committee –
 - i. Minutes – 06/02/2023
 - ii. Fire Department
 - i. Monthly Report – September 2023
8. Reports of Special Committees, Special Commissions, and Special Boards

- a. Ordinance Review Committee
- 9. Reports by Town Supervisors
 - a. Martin Andersen
 - i. Fire Department
 - ii. Infrastructure Committee
 - iii. Harbors and Waterways
 - b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. WIZAP
 - c. Loren Roznai
 - i. Economic Development
 - ii. Community Center
 - iii. Museums
 - i. End of Season Report – Nina Herbst
 - d. Margaret Foss
 - i. Parks
 - ii. Red Barn
 - iii. Rec Center
 - e. Hans Lux
 - i. Town Office
 - ii. DPW
 - iii. Airport
- 10. Specific matters for discussion and possible action by Town Board in open session:
 - a. Approve payment of Utility District bills – September 1st to September 30th, 2023
 - b. Approve payment of Town bills – September 1st to September 30th, 2023
 - c. WIZAP Committee
 - i. Review/Approve survey questions for Comprehensive Planning
 - ii. Review recommendations from committee
 - d. Airport Committee
 - i. Recommendation on additional hangars
 - e. Red Barn Committee
 - i. Red Barn improvements and repairs
 - f. Update on gravel crushing project – Ben Gersak
 - g. Discussion on Dentist
 - h. Discussion of Landfill hours
 - i. Workhorse Payroll Proposal

- j. Archives Committee
 - i. Resignation of Dick Purinton from Archives Committee
 - ii. Approve Rick Heinemann to Archives Committee
 - k. Approve employment for Steven Ellefson
 - l. Approve Rod Gordon as new Fire Department member
 - m. Driveway Permit for Jeff Sevcik
 - n. Donations
 - i. Huehns Family Charitable Fund of Door County Community Foundation
 - ii. Island Adventure Company for Maritime Museum
11. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1):
 - (c) Considering employment, promotion, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility
12. Specific matters intended for discussion and possible action by town board for reconvened open session
- a. Action from closed session
13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, November 15th, 2023
 - b. Budget review – Thursday, October 19th, 2023
 - c. Town Electorate Budget Meeting – Monday, November 13th, 2023
14. Adjourn

Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, October 18th, 2023 6:00 PM - 7:30 PM (CDT)

Utility District & Regular Town Board Meeting
 Oct 18, 2023, 6:00 – 8:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/988798389>

You can also dial in using your phone.

Access Code:

988-798-389

United States:

+1 (571) 317-3122

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.

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Door County

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MINUTES

UTILITY DISTRICT MEETING

DRAFT

1. Chairman Hans Lux called the Utility District Meeting to order at 6:00 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Andersen seconded by Roznai to approve of the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other people present.
 - a. UW Oshkosh Fall 2023 Well Monitoring Program
5. Motion by Foss seconded by Andersen approval of Meeting Minutes – 08/16/2023. Motion carried.
6. Communications and petitions by Town Clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 08/31/2023 – not available due to accounting software transition.
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
 - a. The committee has discussed the potential impact of the ordinance changes and want to potentially include education as a point of interest for the committee.
8. Motion by Kahlscheuer seconded by Andersen to purchase of John Deere Chopper in the amount of \$9,000. Motion carried.

9. Motion by Foss seconded by Andersen to send Utility District Bills – August 1st – August 31st, 2023 – to Town Board for final approval. Motion carried.
10. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 10/18/2023
11. Motion by Kahlscheuer seconded by Andersen to adjourn. Motion carried.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

10/16/2023 2:35 PM

Treasurer's Report
UTILITY DISTRICT CHECKING
8/01/2023 Thru: 8/31/2023

Page: 1
ACCT

7/31/2023 Balance:	75,316.72
Checks:	-2,613.65
Receipts:	29,629.78
Other Cash Transactions:	0.00
8/31/2023 Balance:	102,332.85

10/16/2023 2:34 PM

Cash Accounts Balance Report

Page: 1
ACCT

UTILITY DISTRICT CHECKING

Reconciliation Date: 8/31/2023

8/31/2023	Computer Balance:	102,332.85
600-00-11100-000-000	NICOLET BANK	102,332.85

8/31/2023	Cash Accounts Balance:	102,332.85
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10/17/2023 11:16 AM

Treasurer's Report
UTILITY DISTRICT CHECKING
9/01/2023 Thru: 9/30/2023

Page: 1
ACCT

8/31/2023 Balance:	102,332.85
Checks:	-12,360.23
Receipts:	23,494.51
Other Cash Transactions:	0.00
9/30/2023 Balance:	113,467.13

UTILITY DISTRICT CHECKING

Reconciliation Date: 9/30/2023

9/30/2023	Computer Balance:	113,467.13
600-00-11100-000-000	NICOLET BANK	113,467.13

9/30/2023	Cash Accounts Balance:	113,467.13
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State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
2984 Shawano Avenue
Green Bay, WI, 54313

Tony Evers, Governor
Adam N. Payne, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



Thomas Cooke Trust
Thomas Cooke
1423 South Shore Drive
Washington Island, WI 54246

GP-NE-2023-15-03105

RE: Coverage under the waterway statewide general permit to dredge in a previously dredged area in Lake Michigan, located at 1423 South Shore Drive, in the Town of Washington, Door County.

Dear Mr. Cooke:

Thank you for submitting an application for a General Permit to dredge in a previously dredged area in Lake Michigan located at 1423 South Shore Drive in the NW1/4, SW1/4, S18, T33N, R30E, Town of Washington, Door County.

You have certified that your project meets the eligibility criteria for this activity. Based upon your signed certification you may proceed with your project. Please take this time to re-read the permit standards and conditions. The eligibility standards can be found on your application checklist or in the statewide general permit (found at <http://dnr.wi.gov/topic/waterways/> - keyword: general permits). The permit conditions are attached to this letter. **You are responsible for meeting all general permit eligibility standards and permit conditions.** This includes notifying the Department before starting the project and submitting photographs within one week of project completion. Please note your coverage is valid for 5 years from the date of the department's determination or until the activity is completed, whichever occurs first.

The Department conducts routine and annual compliance monitoring inspections. Our staff may follow up and inspect your project to verify compliance with state statutes and codes. If you need to modify your project please contact your local Water Management Specialist, Bobbi Jo Mahon at (920) 362-1361 or email bobbiejo.mahon@wisconsin.gov to discuss your proposed modifications.

The Department of Natural Resources appreciates your willingness to comply with waterway regulations, which help to protect the water quality, fish and wildlife habitat, natural scenic beauty and recreational value of Wisconsin's water resources for future generations. You are responsible for obtaining any other local, state or federal permits that are required before starting your project.

Sincerely,

A handwritten signature in black ink that reads 'Bj Mahon'.

Bobbi Jo Mahon
Water Management Specialist

Copy to: USACE Project Manager
Kristin Rankin-Zoning
Mike Neal-Conservation Warden
Alexandria McDonald-Town Clerk
Thomas Jordan-TBJ Construction
WZ File

You agree to comply with the following conditions:

1. **Application.** You must submit a complete application package to the Department as outlined in Section 2 of this general permit. If requested, you must furnish to the Department within a reasonable timeframe any information the Department needs to verify compliance with the terms and conditions of this permit.
2. **Certification.** Acceptance of general permit WDNR-GP13-2015 and efforts to begin work on the activities authorized by this general permit signifies that you have certified the project meets all eligibility standards outlined in Section 1 of this permit and that you have read, understood and agreed to follow all terms and conditions of this general permit.
3. **Project Plans.** This permit does not authorize any work other than the work that is specifically described in the notification package and plans submitted to the Department and that you certified is in compliance with the terms and conditions of WDNR-GP13-2015
4. **Expiration.** This WDNR-GP13-2015 is valid for a period of 5 years from the date of issuance. Any activity that the Department determines is authorized by WDNR-GP13-2015 remains authorized under WDNR-GP13-2015 for a period of 5 years from the date of the Department's determination or until the activity is completed, whichever occurs first, regardless of whether WDNR-GP13-2015 expired before the activity is completed.
5. **Other Permit Requirements.** You are responsible for obtaining any other state permits for the dewatering or disposal of the dredged material and any other permits or approvals that may be required for your project by local zoning ordinances and the U.S. Army Corps of Engineers (USACE) before starting your project. To locate the USACE staff responsible for review projects in Wisconsin please visit <http://www.mvp.usace.army.mil/Missions/Regulatory.aspx>
6. **Project Start.** You must notify the Department using the information provided on the confirmation of coverage letter you receive before starting any activity and again not more than 5 days after the activity is completed.
7. **Permit Posting.** You must post a copy of this permit at a conspicuous location on the project site for at least 5 days prior to the project starting, and the copy must remain posted on the project site at least five days after the project is complete. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
8. **Permit Compliance.** The Department may modify or revoke coverage of this permit if dredging is not carried out in compliance with the terms and conditions of this permit or if the Department determines the project will be detrimental to the public interest. Any act of noncompliance with this permit constitutes a permit violation and is grounds for enforcement action. Additionally, if any conditions of this permit are found to be invalid or unenforceable, authorization for all activities to which that condition applies is denied.
9. **Project Completion.** Within one week of project completion, you must submit to the Department a statement certifying that the project is in compliance with all the terms and conditions of this permit and photographs of the work authorized by this permit.
10. **Site Access.** Upon reasonable notice, you must allow access to the site to any Department employee who is investigating the project's construction, operation, maintenance or compliance with the terms and conditions of WDNR-GP13-2015 and applicable laws.
11. **Erosion and Sediment Control Practices.** The project site must implement erosion and sediment control measures that adequately control or prevent erosion and prevent damage to waterways and wetlands as outlined in Wis. Admin. Code s. NR 151.11(6m). These standards can be found at the following website: http://dnr.wi.gov/topic/Stormwater/standards/const_standards.html. Any area where topsoil is exposed during the project should be immediately seeded and mulched to stabilize disturbed areas and prevent soils from being eroded and washed into the waterway. Unless part of a permanent stormwater management system, all temporary erosion and sediment control practices shall be removed upon final stabilization. Areas disturbed during removal shall be restored.
12. **Invasive Species.** To stop the spread of invasive species and viruses from one navigable waterway to another navigable waterway, all equipment or portions of equipment used for constructing, operating, or maintaining the project,

including tracked vehicles, barges, boats, silt or turbidity curtains, hoses, sheet piles, and pumps, must be decontaminated for invasive species and viruses before and after use or prior to use within another navigable waterway. Follow the most recent Department approved washing and disinfection protocols and Department approved best management practices to avoid the spread of invasive species as outlined in Wis. Admin. Code Ch. NR 40. These protocols and practices can be found on the Department website at <http://dnr.wi.gov/topic/Invasives/bmp.html> Keyword: "equipment operator" or "invasive bmp" and at <http://dnr.wi.gov/topic/Invasives/documents/EquipOper.pdf>

13. **Federal and State Threatened and Endangered Species.** WDNR-GP13-2015 does not affect the DNR's responsibility to ensure that all authorizations comply with Section 7 of the Federal Endangered Species Act, Wis. Stats. s. 29.604, and applicable State Laws. The project must either avoid impacts to endangered or threatened species in accordance with Wis. Stats. s. 29.604 or receive an incidental take authorization under Wis. Stats. s. 29.604. No Department authorization under this permit will be granted for projects found not to comply with these laws. No activity is authorized that is likely to jeopardize the continued existence of a threatened or endangered species or a species proposed for such designation as identified under the Federal Endangered Species Act or State law or both, or that is likely to destroy or adversely modify the critical habitat of a species as identified under the Federal Endangered Species Act.

14. **Historic Properties and Cultural Resources.** WDNR-GP13-2015 does not affect the DNR's responsibility to ensure that all authorizations comply with Section 106 of the National Historic Preservation Act and Wis. Stats. s. 44.40. No Department authorization under this permit will be granted for projects found not to comply with these laws. The project must avoid impacts to archaeological sites or historic structures and is subject to Departmental and Wisconsin Historical Society review and approval before authorization under this general permit is valid. Information on the location and existence of historic resources can be obtained from the State Historic Preservation Office and the National Register of Historic Places. If cultural, archaeological, or historical resources are unearthed during activities authorized under this permit, work must be stopped immediately, and the State Historic Preservation Officer must be contacted for further instruction.

15. **Preventive Measures.** Measures must be adopted to prevent potential pollutants from entering a wetland or water body. Construction materials and debris, including fuels, oil, and other liquid substances, may not be stored in the construction work area in a manner that would allow them to enter a wetland or water body as a result of spillage, natural runoff, or flooding. In addition, biodegradable hydraulic fluid should be used in equipment that is operated below the Ordinary High-Water Mark. If a spill of any potential pollutant should occur, it is the responsibility of the permittee to remove such material, minimize any contamination resulting from this spill, and immediately notify the State Duty Officer at 1-800-943-0003.

16. **Property Rights.** This permit does not convey any property rights or interests of any sort or any exclusive privilege. The permit does not authorize any injury or damage to private property, any invasion of personal rights, or any infringement of federal, state or local laws or regulations.

17. **Limits of State Liability.** In authorizing work, the State Government does not assume any liability, including for any of the following:

- a. Damages to the permitted project or uses thereof as a result of other permitted or unpermitted activities or from natural causes.
- b. Damages to the permitted project or uses thereof as a result of current or future activities undertaken by or on behalf of the State in the public interest.
- c. Damages to persons, property, or to other permitted or unpermitted activities or structures caused by the activity authorized by this permit.
- d. Design or construction deficiencies associated with the permitted work.
- e. Damage claims associated with any future modification, suspension, or revocation of this WDNR-GP13-2015.

18. **Reevaluation of Decision.** This office may reevaluate its decision on any authorization under WDNR-GP13-2015 at any time the circumstances warrant and may suspend, modify or revoke any previously authorized activity. Suspension, modification or revocation may result in enforcement action. Circumstances that could require a reevaluation include, but are not limited to, the following:

- a. The applicant fails to comply with the terms and conditions of WDNR-GP13-2015.
- b. The information provided by the applicant in support of the permit application proves to have been false, incomplete, inaccurate, or false
- c. Significant new information surfaces which the Department did not consider in reaching the original public interest decision.

Free 5-week Technology & Independent Living Courses!

In Person Classes

Oct 23rd, Nov 6th, Nov 20th

Virtual Classes

Oct 30th & Nov 13th

Morning Session

Tech Classes

11:00am- iPhone Tech Class

1:00pm – Android Tech Class

Afternoon Session

Independent Skills

2:00pm

- Fall prevention- Oct 23rd
- Remote Caregiving- Nov 6th
- Hard of Hearing- Nov 20th

Make an appointment to meet with someone 1-on-1

To register contact: Calvin Richtig (920) 393-1037 calvinr@optionsil.org

Classes are offered by:



Class held at
Washington Island Mosling
Recreation Center
1877 Lake View Rd,
Washington Island

*Come & enjoy
learning with others in
your community!*



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MINUTES

REGULAR TOWN BOARD MEETING

DRAFT

1. Chairman Lux called the Regular Town Board Meeting to Order at 6:12 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Andersen seconded by Roznai to approve of the agenda. Motion carried.
3. Chairman's Comments
 - a. Islanders Baseball Team – outstanding season
 - b. Supervisor Foss expressed concern that several letters concerning the airport that had been emailed to the town board members were not included in the packet.
 - c. Community suggestion box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Alliance of the Great Lakes Adopt a Beach program – Sand Dunes Beach 9/23 9 am – 11 am.
5. Motion by Roznai seconded by Andersen to approve of the following meeting minutes. Motion carried.
 - a. Regular Town Board – 08/16/2023
6. Communications and petitions by Town Clerk – No discussion or action
 - a. Reports may look different because of the change in accounting software.
 - b. Town of Washington – Reconciliation Reports

- i. Cash Account #1 – 08/31/2023
 - ii. Cash Account #11 – 08/31/2023
 - c. Town of Washington – Statement of Assets, Liab. & Equity
 - i. August 2023
 - d. Town of Washington – Statement of Revenue & Expenditures
 - i. August 2023
- 7. Acknowledgment of Receipt of Reports of specific standing departments and committees.
 - a. Healthcare Committee – Agenda 08/31/2023
 - b. WIZAP Committee –
 - i. Agenda – 05/23/2023
 - ii. Agenda – 08/23/2023
 - iii. Agenda – 09/12/2023
 - iv. Minutes – 05/23/2023
 - v. Minutes – 08/23/2023
 - vi. Recommendation to Board – 08/29/2023
 - vii. Recommendation to Board – 09/13/2023
 - c. Community Center Committee – Minutes – 08/23/2023
 - d. Fire Department –
 - i. Monthly Report – July 2023
 - ii. Monthly Report – August 2023
- 8. Reports of special committees, special commissions, and special boards.
 - a. Ordinance Review Committee
 - i. After some formatting and other small edits, the ordinances will be ready to be presented at the next regular meeting.
- 9. Reports by Town Supervisors.
 - a. Martin Andersen
 - i. Fire Department
 - i. Hose testing had been accomplished.
 - ii. Infrastructure Committee
 - i. The Rec Center roof needs repair. Plans for an assessment are in the works. The last time the roof was repaired was in 2005.
 - ii. There was a dumpster fire at the landfill earlier that day.
 - iii. Harbors and Waterways
 - i. Detroit Island residents are worried about being able to keep their boats and vehicles at Kaps Marina now that the property is closed.
 - b. Larry Kahlscheuer
 - i. Law Enforcement

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- i. Ploice are handling many issues concerning trespassing related to hunting. New body cameras are being used and training on the equipment is being done.
 - ii. Healthcare
 - i. Discussed later in the agenda.
 - iii. WIZAP
 - i. The committee is working with BayLake RPC on the Comprehensive Plan.
 - c. Loren Roznai
 - i. Economic Development
 - i. No action.
 - ii. Community Center
 - i. Discussed later in the agenda.
 - iii. Museums
 - i. The museums have had over 3,000 visitors. Fall hours are going into effect, with the last weekend of operation being Columbus Day Weekend.
 - d. Margaret Foss
 - i. Parks
 - i. Postings have been made for people to express interest in joining the committee.
 - ii. An issue to tackle would be the formulation of a plan for Mountain Tower Park. BayLake RPC should be consulted on this.
 - iii. Directional signage around the island is another potential project and could be a collaboration with the school.
 - ii. Red Barn
 - i. The committee would like to oversee programming at the park and Gislasson Beach.
 - ii. The committee also discussed park boundary signs.
 - iii. The roof and siding painting and repair is being investigated and Dan Hansen will contact Jon Mann.
 - iii. Rec Center
 - i. The committee would like to continue to be included in the budgeting process.
 - ii. There was a meeting with Katie McGrane, Rec Center Manager, Carolyn Foss, representing the Washington Island Foundation, Chairman Lux, and Supervisor Foss. The result of the discussion was that long term care and planning needed to be a priority. There is also a desire to aim

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for a larger endowment and so the Foundation may spend less of their donations on operating costs and will focus on building the endowment. However, there was a discussion about contributing a percentage to the Town instead of only the income – this change would have to be voted in by the Foundation board and then approved by the Town Board.

e. Hans Lux

i. Town Office

a. Update on Quantum phones

- i. Voice over IP phones will reduce phone bills significantly.

ii. DPW

a. Resignation of Christopher Cornell.

- b. The DPW is severely short staffed, and this will impact the services provided to the community. The town is desperately looking for people to help.

iii. Airport

- i. Chairman Lux only makes a recommendation about the airport petition to the Board, the Board will make the final decision on the petition.

10. Specific matters for discussion and possible action by Town Board in open session:

- a. Motion by Kahlscheuer seconded by Roznai to approve payment of Utility bills – August 1st to August 31st 2023. Motion carried.
- b. Motion by Andersen seconded by Roznai to approve payment of Town bills – August 1st to August 31st 2023. Motion carried.
- c. Motion by Kahlscheuer seconded by Andersen to approve agreement with Bay Architects for Community Center planning. Motion carried.
- d. Community Center Committee
- i. Motion by Roznai seconded by Foss to approve the purchase of Starfish Swim Academy. Motion carried.
- ii. Motion by by Roznai seconded by Andersen to approve honorariums to Scandinavian Dance Festival technical assistants. Motion carried.
- iii. Motion by Roznai seconded by Andersen to pay for the hood cleaning by the CCC. Motion carried.
- iv. Separation of Community Center Committee & Non-profit entity creation
- i. There is no longer a plan to create a non-profit.
- ii. The need was only for the Norway trip, and this is a one-time event.
- v. Donated funds for Scandinavian Dance Fest trip to be retained by non-profit

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- i. The non-profit does not exist, but the funds collected at the fest that were intended for the Norway trip was given to the people organizing the trip.
 - vi. Motion by Roznai seconded by Andersen to approve the use of the Community Center and surrounding property for Fire Fest – 10/07/2023. Motion carried.
- e. WIZAP Committee
 - i. Motion by Kahlscheuer seconded by Roznai to approve of Resolution #2023-04 – Public Participation Procedures for Comprehensive Plan. Motion carried unanimously by roll call vote.
 - ii. Motion by Roznai seconded by Foss to approve the recommendation of paper survey for Comprehensive Plan. Motion carried.
 - i. Coordination with BayLake and the online survey is critical to the effective interpretation of the data.
 - iii. Motion by Kahlscheuer seconded by Roznai to approve Andrew Kehren to WIZAP Committee. Motion carried.
- f. Motion by Roznai seconded by Andersen to approve of the easement name request – Potawatomi Island Rd. Motion carried.
- g. Motion by Andersen seconded by Roznai to approve of Supervisor Foss to attend the 2023 Wisconsin Real Estate & Economic Outlook Conference – Aligning Housing Supply with Demand – Madison – 10/13/2023. Motion carried.
- h. Discussion on Dentist

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- i. There was clarification that the current dentist, Maggie Anderson, who is currently occupying an office in the Community Center, is not a town employee, and is not able to provide dental services during the winter months for the next several years. To formalize the relationship between Dr. Andersen and the Town, a rental agreement for the office space and the dental equipment in that space will be drafted and presented at a subsequent meeting.
 - i. Discussion of Landfill hours
 - i. Motion by Kahlscheuer seconded by Roznai to approve of the Island Exchange hours being reduced to Tuesday, from 7AM to 1PM, and the first Saturday of the month, from 8AM to 2PM, due to staffing shortage. Motion carried.
 - j. Update on gravel crushing
 - i. The job is currently on pause as Bay Area Crushing has moved crushing equipment out of the gravel pit. There are plans for the crushing to continue soon.
 - k. Stumps at stump dump
 - i. Motion by Andersen seconded by Kahlscheuer to allow the disposal of stumps at the stump dump by contractors in the amount of \$30 a load. Motion carried.

- I. Open Propane Bid
 - i. Only 1 bid was submitted and opened.
 - ii. Motion by Roznai seconded by Andersen to accept the bid from Hansen Propane in the amount of \$2.19 a gallon. Motion carried.
 - m. Motion by Kahlscheuer seconded by Roznai to accept the donation of handicap accessible van to town from Marjorie Tobey. Motion carried.
 - n. Motion by Andersen seconded by Foss to approve Richard Weillbaker as new Fire Department member. Motion carried.
 - o. Motion by Kahlscheuer seconded by Foss to approve the following operators licenses. Motion carried.
 - i. Miranda Johnson
 - ii. Loren Roznai
 - p. Motion by Foss seconded by Kahlscheuer to accept donations from Nicolet National Bank in the amount of \$250 for the Red Barn. Motion carried.
 - q. Motion by Roznai seconded by Andersen to approve participation in Towns Association Annual Training Conference – Wisconsin Dells 10/22 – 24th. Motion carried.
 - r. Set budget dates for electorate.
 - i. Tentative dates included November 13, and potentially November 29.
11. Specific matters intended for discussion and possible action by Town Board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- Closed Session as authorized under section 19.85(1): (c) Considering employment, promotion, compensation, or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility.
- Closed Session as authorized under section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- a. Motion by Foss seconded by Kahlscheuer to move to closed. Motion carried unanimously upon roll call vote. Moved to closed session at 8:18 PM.
12. Specific matters intended for discussion and possible action by Town Board for reconvened open session.
- a. Action from closed session.
 - i. Motion by Foss seconded by Roznai to post for the open DPW positions. Motion carried.
13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, October 18th, 2023.
14. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 8:56 PM.

DRAFT

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

DRAFT

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the Special public meeting of the Town Board of the Town of Washington for Monday, September 25th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meeting will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

MINUTES

SPECIAL TOWN BOARD MEETING

1. Chairman Hans Lux called the Special Town Board Meeting to order at 6:20 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll call/Quorum and Approval of Agenda.
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Rozani seconded by Andersen to approve the agenda. Motion carried.
4. Specific matters for discussion and possible action by Town Board in open session:
 - a. Motion by Andersen seconded by Roznai to approve employment for Greg Jensen as a seasonal on-call DPW employee. Motion carried.
 - b. Begin budget planning and discussion with department heads.
 - i. Budget presentation by Police Chief Tyler McGrane
 - ii. Budget presentation by Director of Public Works Jonathan Mann
5. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Regular Town Board – October 18th, 2023
 - b. Budget Workshops – October 2nd, October 3rd, and October 5th, 2023
6. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 8:12 PM.

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

DRAFT

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the Special public meeting of the Town Board of the Town of Washington for Monday, October 2nd, 2023, beginning at 7:00 p.m. per Department of Justice guidelines. The meeting will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

MINUTES

SPECIAL TOWN BOARD MEETING

1. Chairman Hans Lux called the Special Town Board Meeting to order at 7:01 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Andersen seconded by Kahlscheuer to approve the agenda. Motion carried.
4. Specific matters intended for discussion and possible action by Town Board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
 - a. Closed Session as authorized under section 19.85(1): (c) Considering employment, promotion, compensation, or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility.
 - i. Motion by Andersen seconded by Kahlscheuer to move to closed session. Motion carried unanimously upon roll call vote, all ayes. Moved to closed session at 7:03 PM.
5. Specific matters intended for discussion and possible action by Town Board for reconvened open session.
 - a. Action from closed session
 - i. Motion by Kahlscheuer seconded by Andersen to move to open session. Motion carried unanimously upon roll call vote, all ayes. Moved to open session at 7:58 PM.
 - ii. Motion by Kahlscheuer seconded by Andersen to increase wages as discussed in closed session, effective beginning next pay period. Motion carried.
6. Specific matters for discussion and possible action by Town Board in open session:

- a. Begin budget planning and discussion with department heads.
 - i. Budget presentation by Rec Center Manager Katie McGrane
 - ii. Budget presentation by Fire Chief Peter Nehlsen
7. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Special Town Board – October 3rd, October 5th, 2023
 - b. Regular Town Board – October 18th, 2023
8. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 9:35 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

DRAFT

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the Special public meeting of the Town Board of the Town of Washington for Tuesday, October 3rd, 2023, beginning at 7:00 p.m. per Department of Justice guidelines. The meeting will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

MINUTES

SPECIAL TOWN BOARD MEETING

1. Chairman Hans Lux called the Special Town Board Meeting to order at 7:01 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Kahlscheuer seconded by Andersen to approve the agenda. Motion carried.
4. Specific matters for discussion and possible action by town board in open session:
 - a. Begin budget planning and discussion with department heads.
 - i. Budget request for the Chamber of Commerce by Chamber President Mary Andersen
 - ii. Budget discussion with Director of Public Works Jonathan Mann about the Red Barn, Parks, and the Community Center.
 - iii. Budget discussion with Clerk/Treasurer Alexandria McDonald about general government licenses and permits.
5. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Special Town Board – October 5th, 2023
 - b. Regular Town Board – October 18th, 2023
6. Motion by Roznai seconded by Kahlscheuer to adjourn. Motion carried. Adjourned at 8:44 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the Special public meeting of the Town Board of the Town of Washington for Thursday, October 5th, 2023, beginning at 7:00 p.m. per Department of Justice guidelines. The meeting will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

MINUTES

SPECIAL TOWN BOARD MEETING

1. Chairman Hans Lux called the Special Town Board Meeting to order at 7:00 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Kahlscheuer seconded by Roznai to approve the agenda. Motion carried.
4. Specific matters for discussion and possible action by Town Board in open session:
 - a. Budget planning and discussion with department heads.
 - i. Budget presentation by Utility District Manager Jeffrey Andersen
 - ii. Budget discussion about potential capital needs incurred by the Fire Department, especially the need for long term planning for truck and building replacement. Further discussion about long term planning for the future of the fire house, DPW building, Police Station, Rec Center, and Community Center.
5. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Special Town Board – October 19th, 24th, 25th (if necessary) 2023
 - b. Regular Town Board – October 18th, 2023
6. Motion by Roznai seconded by Foss to adjourn. Motion carried. Adjourned at 8:57 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

10/16/2023 9:12 AM

Treasurer's Report
GENERAL CHECKING
9/01/2023 Thru: 9/30/2023

Page: 1
ACCT

8/31/2023 Balance:	573,018.62
Checks:	-66,686.35
Receipts:	47,997.56
Other Cash Transactions:	-87,412.20
9/30/2023 Balance:	466,917.63

10/16/2023 9:12 AM

Treasurer's Report

Page: 2

GENERAL CHECKING

ACCT

9/01/2023 Thru: 9/30/2023

Post Date	Type	Trans ID	Description	Amount
9/01/2023	JE	9-1 Payroll	September 1 Payroll TX0	-27,436.12
9/15/2023	JE	9-15 Payroll	September 15 Payroll TX0	-26,463.96
9/29/2023	JE	9-29 Payroll	September 29 Payroll	-26,536.26
9/29/2023	JE	9-29 SRP Pay	September 29 Payroll SRP	-6,975.86

			Others Cash Transactions:	-87,412.20

10/16/2023 9:41 AM

Cash Accounts Balance Report

Page: 1
ACCT

GENERAL CHECKING

Reconciliation Date: 9/30/2023

9/30/2023	Computer Balance:	465,733.27
100-00-11100-000-000	NICOLET BANK	686,176.70
100-00-11111-000-000	ADP PAYROLL	-219,259.07

9/30/2023	Cash Accounts Balance:	466,917.63
** Warning **	Difference:	-1,184.36

GENERAL CHECKING

ALL Checks

Posted From: 10/01/2023 From Account:
Thru: 10/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
27926	10/02/2023	GFL ENVIRONMENTAL	9,669.68
27927	10/02/2023	HANSEN PROPANE	5,327.61
27928	10/02/2023	HORTON GROUP, INC	507.00
27929	10/02/2023	Olson Trailer & Body LLC	336.04
27930	10/02/2023	SERVICE MOTOR COMPANY	84.32
27931	10/02/2023	WASHINGTON ISLAND ELECTRIC COOPERATIVE	2,850.95
27932	10/02/2023	WASHINGTON ISLAND OBSERVER	226.91
27933	10/05/2023	CARRICO AQUATIC RESOURCES	250.00
27934	10/05/2023	DIRECT TV	170.98
27935	10/05/2023	PENINSULA PULSE LLC	24.21
27936	10/10/2023	ASSOCIATED APPRAISAL CONSULTANTS	781.81
27937	10/10/2023	DOOR COUNTY TREASURER	86.00
27938	10/10/2023	MANN'S FOOD STORE	12.38
27939	10/10/2023	MANN'S MERCANTILE	159.36
27940	10/10/2023	NICOLET NATIONAL BANK	4,472.83
27941	10/10/2023	NORTHERN LAKE SERVICE INC	25.00
27942	10/10/2023	SERVICE MOTOR COMPANY	4.78
27943	10/10/2023	WISCONSIN BUILDING SUPPLY	494.97
27944	10/10/2023	WISCONSIN STATE LAB OF HYGIENE	35.00
ACH WRS	10/03/2023	WISCONSIN RETIREMENT SYSTEM	6,252.50
ACH DELT DEN	9/05/2023	DELTA DENTAL OF WISCONSIN INC	813.17
ACH HARTFORD	9/05/2023	HARTFORD	371.19
ACH NIC BANK	10/05/2023	NICOLET NATIONAL BANK	3,024.94
ACH STARFISH	10/10/2023	STARFISH AQUATICS	588.00
ACH STARFISH	10/10/2023	STARFISH AQUATICS	-588.00
Grand Total			35,981.63

10/13/2023 1:42 PM

Treasurer's Report
TAX CHECKING
9/01/2023 Thru: 9/30/2023

Page: 1
ACCT

8/31/2023 Balance:	1,046,718.47
Checks:	0.00
Receipts:	4,365.53
Other Cash Transactions:	0.00
9/30/2023 Balance:	1,051,084.00

10/13/2023 1:41 PM

Cash Accounts Balance Report

Page: 1
ACCT

TAX CHECKING

Reconciliation Date: 9/29/2023

9/29/2023	Computer Balance:	1,051,084.00
100-00-11200-000-000	NICOLET SAVINGS TAX ACCT	1,051,084.00

9/29/2023	Cash Accounts Balance:	1,051,084.00
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10/16/2023 3:11 PM

Balance Sheet Summary Report

Page: 1
ACCT

Dated From: 1/01/2023
Thru: 9/30/2023

Fund: 100 - GENERAL FUND

	Debit	Credit
CASH AND MARKETABLE SECURIT	1,608,362.63	
TAXES & SPEC. ASSMT. RECV'B		
ACCOUNTS RECEIVABLE	661.00	
DUE FROM OTHER FUNDS	104,279.28	
LAND	256,672.89	
FIXED ASSETS	4,488.43	
<hr/> <hr/>		
TOTAL ASSETS	1,974,464.23	
<hr/> <hr/>		
ACCOUNTS PAYABLE		64,639.62
DUE TO OTHER GOVERNMENTS		282.74
DEFERRED REVENUES		23,856.11
<hr/> <hr/>		
TOTAL LIABILITY		88,778.47
<hr/> <hr/>		
FUND BALANCES		851,568.38
Undefined Level		33,436.00
Undefined Level		99,775.65
Undefined Level		279,028.00
<hr/> <hr/>		
TOTAL FUND EQUITY		1,263,808.03
<hr/> <hr/>		
2023 Revenues		2,259,246.80
2023 Expenditures	1,637,369.07	

10/16/2023 3:11 PM

Balance Sheet Summary Report

Page: 2
ACCT

Dated From: 1/01/2023

Fund: 100 - GENERAL FUND

Thru: 9/30/2023

	Debit	Credit
GRAND TOTALS	3,611,833.30	3,611,833.30

Dated From: 1/01/2023

Fund: 100 - GENERAL FUND

Thru: 9/30/2023

Account Number		2023 September	2023 Total
100-00-41110-000-000	GENERAL PROPERTY TAXES		1,646,034.80
100-00-41150-000-000	FOREST CROPLAND/MFL		133.11
100-00-41222-000-000	SALES TAX REBATE	10.00	90.00
100-00-41810-000-000	INTEREST DELINQUENT TAXES		50.61
TAXES		10.00	1,646,308.52
100-00-42300-000-000	SPECIAL ASSESSMENTS	325.00	925.00
SPECIAL ASSESSMENTS		325.00	925.00
100-00-43200-000-000	INTERGOV FEDERAL GRANTS		1,188.00
100-00-43410-000-000	STATE SHARED REVENUE		
100-00-43420-000-000	FIRE INSURANCE DUES		10,211.60
100-00-43440-000-000	PERSONAL PROPERTY AID		2,978.01
100-00-43500-000-000	PD STATE GRANT		
100-00-43520-000-000	PD TRAINING AID		
100-00-43530-000-000	GEN TRANSPORTATION AIDS		117,924.24
100-00-43610-000-000	MUNI SERV & ROCK ISLAND TRASH		1,583.55
100-00-43620-000-000	PILT LAND		20,128.08
100-00-43630-000-000	PILT COMPUTER		159.01
INTERGOVERNMENTAL REVENUES			154,172.49
100-00-44102-000-000	DOG LICENSES		86.00
100-00-44110-000-000	ALCOHOL LICENSES	10.00	6,670.00
100-00-44115-000-000	OPERATOR LICENSES		560.00
100-00-44116-000-000	CIGARETTE LICENSES		45.00
100-00-44220-000-000	BUILDING PERMIT FEES		362.60
100-00-44300-000-000	DRIVEWAY PERMITS		360.00
LICENSES AND PERMITS		10.00	8,083.60
100-00-45100-000-000	FINES FEES FORFEITURES	568.07	51.90
FINES, FORFEITS AND PENALTIES		568.07	51.90
100-00-46200-000-000	COMMUNITY CTR & GYM RENTAL	834.00	834.00
100-00-46230-000-000	MEDICAL CLINIC RENT	15,000.00	15,000.00
100-00-46319-000-000	VAN REVENUE	1,682.35	1,435.35
100-00-46320-000-000	SCHOOL SNOW PLOWING		539.75
100-00-46330-000-000	WELCOME CENTER PARKING		403.87
100-00-46340-000-000	AIRPORT INCOME	100.00	39,484.53
100-00-46370-000-000	JACKSON HARBOR DOCK LEASE		18,736.42
100-00-46400-000-000	UTILITY DIST REIMBURSEMENT		

Dated From: 1/01/2023

Fund: 100 - GENERAL FUND

Thru: 9/30/2023

Account Number		2023 September	2023 Total
100-00-46420-000-000	REFUSE USER FEES	10,182.00	52,054.00
100-00-46540-000-000	CEMETERY FEES		14,710.00
100-00-46720-000-000	PARKS STICKER SALES		
100-00-46730-000-000	REC CENTER FEES	2,645.49	51,763.39
100-00-46731-000-000	REC CENTER WI FOUNDATION DISBU	-10,743.14	
100-00-46740-000-000	JACOBSEN MUSEUM REVENUE	-3,938.40	
100-00-46750-000-000	COMM CTR COMMITTEE REVENUE	-5,655.00	
100-00-46760-000-000	RED BARN REVENUE	-4,714.68	
100-00-46770-000-000	ARCHIVES REVENUE	-11,801.34	
100-00-46775-000-000	MARITIME MUSEUM/JACKSON HARBOR	1,051.50	8,001.65
100-00-46780-000-000	JACKSON HARBOR DOCK	2,800.00	2,800.00
PUBLIC CHARGES FOR SERVICES		-2,557.22	205,762.96
100-00-47310-000-000	DOOR COUNTY PARK		
100-00-47320-000-000	DOOR COUNTY POLICE		
100-00-47330-000-000	DOOR COUNTY HIGHWAY AND PARK	1,198.53	12,747.07
100-00-47340-000-000	DOOR COUNTY ROOM TAX	9,492.58	31,618.03
100-00-47350-000-000	DOOR CTY INTERGOV REIMB		
100-00-47400-000-000	DOOR COUNTY RECYCLING REBATE		2,109.79
INTERGOV'T. CHARGES FOR SERV.		10,691.11	46,474.89
100-00-48010-000-000	MISCELLANEOUS INCOME	10,625.00	28,954.51
100-00-48100-000-000	INTEREST GENERAL FUND	6,600.94	60,791.00
100-00-48200-000-000	COMMUNITY CTR & GYM RENTAL	-746.00	
100-00-48230-000-000	MEDICAL CLINIC RENT	-15,000.00	
100-00-48320-000-000	VAN REVENUE	-1,515.35	
100-00-48500-000-000	DONATIONS PRIVATE ORGANIZATION		
100-00-48600-000-000	PARKS DONATIONS	624.92	9,746.80
100-00-48700-000-000	REC CENTER DONATIONS	533.00	56,209.57
100-00-48731-000-000	REC CENTER WI FOUNDATION DISBU	10,743.14	10,743.14
100-00-48740-000-000	MUSEUMS REVENUE	5,440.40	5,440.40
100-00-48750-000-000	COMM CTR COMMITTEE REVENUE	8,080.00	8,080.00
100-00-48760-000-000	RED BARN REVENUE	4,714.68	4,714.68
100-00-48770-000-000	ARCHIVES REVENUE	12,787.34	12,787.34
MISCELLANEOUS REVENUES		42,888.07	197,467.44
Total Revenues		51,935.03	2,259,246.80

Dated From: 1/01/2023
Thru: 9/30/2023

Fund: 100 - GENERAL FUND

Account Number		2023 September	2023 Total
100-00-51100-110-000	TOWN BOARD WAGES OR SALARIES	1,200.13	10,861.17
100-00-51100-130-000	TOWN BOARD FRINGES	91.81	850.00
100-00-51100-290-000	TOWN BOARD CONTRACTED SERVICES	1,100.00	13,017.33
100-00-51100-321-000	TOWN BOARD DUES/LICENSES		7,357.65
100-00-51100-330-000	TOWN BOARD TRAVEL/TRAINING		825.73
100-00-51100-390-000	TOWN BOARD MISC EXP		880.55
100-00-51100-510-000	TOWN BOARD INSURANCE		
100-00-51300-000-000	LEGAL		2,205.00
100-00-51420-110-000	TOWN OFFICE WAGES OR SALARIES	11,795.76	70,887.77
100-00-51420-130-000	TOWN OFFICE FRINGES	5,386.99	46,852.61
100-00-51420-223-000	TOWN OFFICE PHONE/INTERNET	759.40	2,754.40
100-00-51420-226-000	TOWN OFFICE WEBSITE MAINT		1,022.61
100-00-51420-310-000	TOWN OFFICE OFFICE SUPPLIES	298.99	1,904.64
100-00-51420-315-000	TOWN OFFICE OFFICE EQUIPMENT	1,510.60	18,348.68
100-00-51420-316-000	TOWN OFFICE BANK CHGS/FEES	60.00	603.00
100-00-51420-330-000	TOWN OFFICE TRAVEL/TRAINING	465.56	1,304.56
100-00-51440-000-000	ELECTIONS		2,122.83
100-00-51440-390-000	MISC EXP	470.90	7,700.43
100-00-51510-000-000	AUDITOR		16,391.00
100-00-51520-000-000	TAX COLLECTION		
100-00-51530-000-000	ASSESSOR	781.81	7,036.25
100-00-51540-000-000	BOARD OF REVIEW		238.66
100-00-51550-000-000	PROPERTY ASSET APPRAISAL		
100-00-51900-510-000	NON-DEPARTMENT INSURANCE INSUR	17.80	825.76
GENERAL GOVERNMENT		23,939.75	213,990.63
100-00-52100-110-000	POLICE DEPT WAGES OR SALARIES	17,695.52	107,713.71
100-00-52100-125-000	POLICE DEPT STIPEND		4,500.00
100-00-52100-130-000	POLICE DEPT FRINGES	8,865.86	76,673.54
100-00-52100-220-000	POLICE DEPT ELECTRIC	105.49	3,560.97
100-00-52100-310-000	POLICE DEPT OFFICE SUPPLIES		
100-00-52100-330-000	POLICE DEPT TRAVEL/TRAINING		1,256.57
100-00-52100-340-000	POLICE DEPT OPERATING SUPPLIES	214.75	772.28
100-00-52100-341-000	POLICE DEPT UNIFORMS	4,786.50	5,103.40
100-00-52100-352-000	POLICE DEPT EQUIP MAINTENANCE	1,032.10	8,223.64
100-00-52100-510-000	POLICE DEPT INSURANCE		6,202.00
100-00-52100-700-000	POLICE DEPT COMMUNICATIONS	896.66	5,425.12
100-00-52100-810-000	POLICE DEPT EQUIPMENT		764.29
100-00-52200-110-000	FIRE DEPT WAGES OR SALARIES	3,165.00	35,243.00
100-00-52200-125-000	FIRE DEPT STIPEND		6,750.00
100-00-52200-130-000	FIRE DEPT FRINGES	244.66	5,211.42
100-00-52200-150-000	FIRE DEPT SERVICE AWARD PROG		7,802.89

Fund: 100 - GENERAL FUND

Dated From: 1/01/2023

Thru: 9/30/2023

Account Number		2023 September	2023 Total
100-00-52200-231-000	FIRE DEPT INSPECTIONS	2,937.40	7,585.34
100-00-52200-330-000	FIRE DEPT TRAVEL/TRAINING	172.50	2,491.68
100-00-52200-342-000	FIRE DEPT TURNOUT GEAR	76.95	76.95
100-00-52200-351-000	FIRE DEPT BLDG MAINTENANCE	240.90	11,858.73
100-00-52200-352-000	FIRE DEPT EQUIP MAINTENANCE	3,846.25	15,839.49
100-00-52200-371-000	FIRE DEPT FUEL	34.53	2,381.44
100-00-52200-510-000	FIRE DEPT INSURANCE		6,594.00
100-00-52200-701-000	FIRE DEPT RESCUE BOAT		7,584.69
100-00-52200-810-000	FIRE DEPT EQUIPMENT	767.00	11,948.27
100-00-52300-110-000	EMT DEPT WAGES OR SALARIES	1,983.00	9,774.00
100-00-52300-125-000	EMT DEPT STIPEND	850.00	1,100.00
100-00-52300-130-000	EMT DEPT FRINGES	216.64	856.16
100-00-52300-330-000	EMT DEPT TRAVEL/TRAINING		
100-00-52300-351-000	EMT DEPT BLDG MAINTENANCE		
100-00-52300-702-000	EMT DEPT AED'S		2,938.63
100-00-52310-125-000	EMERGENCY COMM STIPEND		300.00
100-00-52310-223-000	EMERGENCY COMM PHONE/INTERNET	62.33	504.91
100-00-52310-350-000	EMERGENCY COMM REPAIR & MAINT		
PUBLIC SAFETY		48,194.04	357,037.12
100-00-53100-110-000	TOWN CREW WAGES OR SALARIES	-123,460.23	
100-00-53100-130-000	TOWN CREW FRINGES	-63,605.57	
100-00-53125-110-000	DPW WAGES OR SALARIES	140,200.87	140,200.87
100-00-53125-130-000	DPW FRINGES	69,612.51	69,612.51
100-00-53125-220-000	DPW ELECTRIC	2,110.40	2,110.40
100-00-53125-221-000	DPW HEAT	7,488.90	7,488.90
100-00-53125-223-000	DPW PHONE/INTERNET	1,371.98	1,371.98
100-00-53125-330-000	DPW TRAVEL/ TRAINING	891.23	891.23
100-00-53125-340-000	DPW OPERATING SUPPLIES	38.97	1,877.54
100-00-53125-341-000	DPW UNIFORMS		865.24
100-00-53125-350-000	DPW REPAIR & MAINTENANCE	177.69	1,146.49
100-00-53125-352-000	DPW EQUIP MAINTENANCE		6,955.82
100-00-53125-353-000	DPW CONSTRUCTION MAINT	102.15	2,010.83
100-00-53125-371-000	DPW FUEL	1,401.47	16,596.13
100-00-53125-510-000	DPW INSURANCE		23,526.00
100-00-53125-810-000	DPW CAPITAL EQUIPMENT		
100-00-53230-220-000	TOWN SHOP ELECTRIC	-2,110.40	
100-00-53230-221-000	TOWN SHOP HEAT	-7,488.90	
100-00-53230-223-000	TOWN SHOP PHONE/INTERNET	-1,061.14	
100-00-53300-000-000	STREET SALT		
100-00-53420-000-000	STREET LIGHTS		1,523.12
100-00-53505-110-000	AIRPORT WAGES OR SALARIES		

Dated From: 1/01/2023

Fund: 100 - GENERAL FUND

Thru: 9/30/2023

Account Number		2023 September	2023 Total
100-00-53505-130-000	AIRPORT FRINGES		
100-00-53510-110-000	AIRPORT WAGES OR SALARIES	200.00	1,000.00
100-00-53510-130-000	AIRPORT FRINGES	15.30	76.50
100-00-53510-220-000	AIRPORT ELECTRIC		951.34
100-00-53510-221-000	AIRPORT HEAT		1,049.13
100-00-53510-340-000	AIRPORT OPERATING SUPPLIES	748.83	6,146.44
100-00-53510-510-000	AIRPORT INSURANCE		3,476.00
100-00-53550-110-000	ISLAND EXCHANGE WAGES OR SALAR	5,180.69	18,476.29
100-00-53550-130-000	ISLAND EXCHANGE FRINGES	1,077.97	6,067.35
100-00-53550-232-000	ISLAND EXCHANGE RECYCLING	1,867.70	15,321.08
100-00-53550-236-000	ISLAND EXCHANGE C & D	15,239.87	15,239.87
100-00-53550-255-000	ISLAND EXCHANGE MSW	21,871.54	21,871.54
100-00-53550-350-000	ISLAND EXCHANGE REPAIR & MAINT	51.08	4,951.16
100-00-53550-510-000	ISLAND EXCHANGE INSURANCE		342.00
PUBLIC WORKS		71,922.91	371,145.76
100-00-54100-000-000	HUMANE SOCIETY		
100-00-54200-000-000	DCMC SUBSIDY		101,250.00
100-00-54300-000-000	VAN EXPENSE	127.30	1,601.35
HEALTH AND HUMAN SERVICES		127.30	102,851.35
100-00-55110-000-000	LIBRARY	199.30	443.61
100-00-55200-000-000	PARKS	2,842.58	10,484.00
100-00-55200-510-000	PARKS INSURANCE		551.00
100-00-55200-535-000	PARKS BALLFIELD ACCESS LEASE	1,265.81	1,265.81
100-00-55210-110-000	REC CENTER MANAGER WAGES	12,019.22	46,429.06
100-00-55210-130-000	REC CENTER MANAGER FRINGES	887.28	5,702.31
100-00-55210-535-000	PARKS BALLFIELD ACCESS LEASE	-1,265.81	
100-00-55215-110-000	REC CENTER STAFF WAGES		32,536.32
100-00-55215-130-000	REC CENTER STAFF FRINGES	581.29	3,795.09
100-00-55215-225-000	REC CENTER UTILITIES	5,171.20	69,002.88
100-00-55215-310-000	REC CENTER OFFICE SUPPLIES	-7,896.06	
100-00-55215-340-000	REC CENTER OPERATING SUPPLIES	8,974.40	8,974.40
100-00-55215-351-000	REC CENTER BLDG MAINTENANCE	281.34	8,423.65
100-00-55215-510-000	REC CENTER INSURANCE		2,258.00
100-00-55220-110-000	MUSEUMS WAGES OR SALAR	3,816.50	11,756.75
100-00-55220-130-000	MUSEUMS FRINGES	291.95	899.40
100-00-55220-390-000	MUSEUMS MISC EXP	164.13	1,409.92
100-00-55220-510-000	MUSEUMS INSURANCE		128.00
100-00-55225-351-000	COMM CENTER BLDG MAINTENANCE	605.21	23,761.37
100-00-55225-390-000	COMM CTR COMMITTEE MISC EXP	177.83	3,496.32
100-00-55230-125-000	RED BARN STIPEND	2,000.00	5,000.00

Dated From: 1/01/2023
Thru: 9/30/2023

Fund: 100 - GENERAL FUND

Account Number		2023 September	2023 Total
100-00-55230-130-000	RED BARN FRINGES	213.60	443.10
100-00-55230-390-000	RED BARN MISC EXP		562.58
100-00-55235-390-000	ART & NATURE CENTER MISC EXP		546.67
100-00-55245-000-000	JACKSON HARBOR DOCK	1,003.95	5,028.23
100-00-55245-110-000	JACKSON HARBOR DOCK WAGES		
100-00-55245-130-000	JACKSON HARBOR DOCK FRINGES		
100-00-55500-110-000	ARCHIVIST WAGES OR SALARIES	1,233.00	8,433.00
100-00-55500-130-000	ARCHIVIST FRINGES	33.73	584.52
100-00-55500-390-000	ARCHIVES MISC EXP	258.72	2,300.10
100-00-55510-000-000	WELCOME CENTER		22,833.03
CULTURE, RECREATION AND EDU.		32,859.17	277,049.12
100-00-56100-000-000	SOLID WASTE MSW	-21,196.17	
100-00-56150-000-000	SOLID WASTE C & D	-14,466.34	
100-00-56300-330-000	ANNUAL MINE SAFETY TRAVEL/TRAI	-551.06	
CONSERVATION AND DEVELOPMENT		-36,213.57	
100-00-57010-830-000	GEN GOVERNEMENT CAPITAL OUTLAY		
100-00-57015-830-000	FIRE DEPT CAPITAL OUTLAY		60,641.38
100-00-57020-830-000	PARKS CAPITAL OUTLAY		34,373.62
100-00-57025-830-000	ECON DEV CAPITAL OUTLAY		
100-00-57030-830-000	DEW CAPITAL OUTLAY	1,110.15	10,429.85
100-00-57035-830-000	AIRPORT CAP OUTLY		4,457.51
100-00-57040-830-000	LANDFILL OUTLY		4,768.00
100-00-57045-830-000	POLICE DEPT OUTLAY	5,176.04	16,336.24
100-00-57100-830-000	CAPITAL PROJ CAPITAL OUTLAY	2,187.62	2,187.62
CAPITAL OUTLAY		8,473.81	133,194.22
100-00-58100-610-000	NICOLET LOAN PRINCIPAL	2,635.36	23,502.20
100-00-58100-620-000	NICOLET LOAN INTEREST	389.58	3,722.26
100-00-58200-610-000	HUNTINGTON LOAN PRINCIPAL		85,588.21
100-00-58200-620-000	HUNTINGTON LOAN INTEREST		4,964.57
100-00-58300-610-000	BCPL LOAN PRINCIPAL		49,105.25
100-00-58300-620-000	BCPL LOAN INTEREST		15,218.38
DEBT SERVICE		3,024.94	182,100.87
Total Expenses		152,328.35	1,637,369.07
Excess of Revenues Over (Under) Expenditures		(100,393.32)	621,877.73

Town of Washington Health Care Services Committee Meeting

Agenda

Thursday, August 31, 2023, at 6:00 PM

Rutledge Room, Community Center

910 Main Road, Washington Island, WI 54246

More than two Town Board members may be present.

Discussion may prompt recommendation(s) to the Town Board.

- 1) Call to Order
- 2) Roll Call
- 3) Approve the Agenda
- 4) Approve Minutes
- 5) Public comments/correspondence not part of an agenda item
- 6) Discussion/Motion of prospective Dental Services
- 7) Adjourn

**WASHINGTON ISLAND ZONING & PLANNING
COMMITTEE MEETING - Meeting Minutes
Wednesday September 27, 2023
Rutledge Room, Washington Island**

1. CALL TO ORDER: The meeting was called to order at 6:30 PM by Chairman Doug Hansen

MEMBERS PRESENT: Michael Kickbush, Doug Hansen, Connie Smith, Larry Kahlscheuer, Susan Buchanan, Andrew Kehren

MEMBERS ABSENT: None

OTHERS PRESENT: Peter Sownie

2. APPROVAL of AGENDA: The agenda was approved as written. Motion by Kickbush, 2nd by Buchanan. **Motion passed** unanimously.

3. APPROVAL OF MINUTES: The minutes September 12, 2023 meeting were approved as written. Motion by Buchanan, 2nd by Smith. **Motion passed** unanimously.

4. CORRESPONDENCE: E-mail from Bay Lake approving TOW Comp. Plan web page be made public.

ACTION ITEMS:

5. a. TOW Comprehensive Plan – Review Previous Meeting minutes. Hanson reviewed WIZAP web page on TOW web site and soon to be published TOW Comp. Plan Page.

5. b. TOW Comprehensive Plan – Mail in survey discussion. Hanson talked to Mr. Verboomen, school administrator, about helping with survey. Mr. V. indicated students would not be available to stuff envelopes but would be available for tabulation. Need volunteers. Hanson to talk to Lion's Club and Women's Club about stuffing envelopes. Buchanan suggested breaking up the 9 elements of smart growth amongst committee members and address what questions may be need to be asked on the survey in addition to the 2007 Comp. Plan survey questions. Smith suggested inviting committee members/experts amongst the community to supplement missing questions. Uncertainty on how to handle open ended commentary such as what was returned along with the 2007 Comp. Plan Survey.

5. c. TOW Comprehensive Plan – Discussion of the 2007 Comp. Plan survey questions. Reviewed the survey questions from 2007 and assigned a number from 1-9 to correspond with the 9 elements of smart growth. Discussed and agreed as a committee what elements the (65) 2007 survey questions coincided with

- 1. Issues and opportunities – 0 questions
- 2. Housing – 10 questions
- 3. Transportation – 7 questions
- 4. Utilities & Community Facilities – 10 questions
- 5. Agriculture, Natural & Cultural resources – 13 questions
- 6. Economic Development – 17 questions
- 7. Intergovernmental Cooperation – 0 questions
- 8. Land Use – 8 questions
- 9. Implementation – 0 questions

Committee agreed to ask Bay Lake for examples of questions that would address **1. Issues & Opportunities**, **7. Intergovernmental Cooperation** and **9. Implementation** since those areas of smart growth did not have questions associated with them in the 2007 Comp. Plan Survey. Committee also agreed to have Town Clerk send a letter to each town committee, school and REA asking for questions that could address questions relative to **Utilities & Community Facilities**. See e-mail from Town Clerk.

5. d. Opening for WIZAP Committee – No action taken.

6. REPORTS/ANNOUNCEMENTS: None.

7. COMMUNITY INPUT: None.

8. BOARD INPUT: None.

9. NEXT MEETING: October 11, 2023 at 6:30pm.

10. ADJOURNMENT: Motion by Buchanan to adjourn, 2nd by Kehren. Motion passed unanimously. Meeting was adjourned at 8:28 pm.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Zoning & Planning Committee

Fwd: Town committee/staff input

1 message

Town of Washington Office <townoffice@washingtontisland-wi.gov> Thu, Sep 28, 2023 at 11:55 AM
To: WSH@doorcountylibrary.org, Highway Department <townshop@washingtontisland-wi.gov>, Steven Reiss <washislandarchives@gmail.com>, John Larsen <johnlarsen1010@gmail.com>, Mary Anderson <mary@wiecoop.com>, Tim Verboomen <tim.verboomen@island.k12.wi.us>, Katie McGrane <manager@moslingrecenter.org>, Julian Hagen <julianvhagen@gmail.com>, Fire Department <wild@washingtontisland-wi.gov>, Washington Island PD <washingtontislandpd@gmail.com>, Gary Schultz <qwkhelpp011@gmail.com>, Margaret Foss <mfoss@washingtontisland-wi.gov>, mikes <mikes@epitechnologies.com>, Emily Hill <emilyhill2001@yahoo.com>
Cc: WIZAP Committee <wizap@washingtontisland-wi.gov>, Hans Lux <chairman@washingtontisland-wi.gov>, Larry Kahlscheuer <lkahlscheuer@washingtontisland-wi.gov>, Loren Roznai <lroznai@washingtontisland-wi.gov>, Martin Andersen <mandersen@washingtontisland-wi.gov>

Hello all,

Please see the forwarded email from the WIZAP committee in reference to drafting survey questions for our comprehensive plan.

Please contact myself or Mike Kickbush at wizap@washingtontisland-wi.gov with any questions.

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

----- Forwarded message -----

From: WIZAP Committee <wizap@washingtontisland-wi.gov>
Date: Thu, Sep 28, 2023 at 11:46 AM
Subject: Town committee/staff input
To: Town of Washington Office <townoffice@washingtontisland-wi.gov>
Cc: Hans Lux <chairman@washingtontisland-wi.gov>, DOUG HANSEN <doughansen202@gmail.com>, <smithisland@icloud.com>, Susan Buchanan <susanb@tallpinesconservancy.org>, Larry Kahlscheuer <lkahlscheuer@washingtontisland-wi.gov>, <andrewkehren@gmail.com>, Izzy Fuller <ifuller@baylakepc.org>

Hi Alex,

At last night's WIZAP meeting, we reviewed the 2007 TOW Comprehensive planning survey and separated the answers into the 9 different elements of a comprehensive plan of which Utilities and Community Facilities is one. WIZAP decided to ask the town to send an email to any and all town committees and department heads, of which a draft list is below. We would like each of these department heads and town committee chairs to draft 1-2 questions for us to possibly use in the upcoming TOW Comprehensive Planning survey. These questions should be asked from the perspective of what their respective committee or department thinks they need input on for planning purposes over the next 20 years. If there is anyone missing from the list, please let us know. When sending this email, please make it known that we will need these questions returned to us by October 6. Please forward any correspondence to us as it comes in. Our hope is to discuss and finalize all survey questions at our next WIZAP meeting which will be on October 11 at 6:30pm then

forward to the town board for approval at the October 18 Town Board meeting. Attached is the 2007 Comprehensive Plan Survey for all to reference.

Thanks,

Mike Kickbush
Secretary
WIZAP

Library - Laura Hale
Public Works - John Mann
Archives - Steve Reiss
Wastewater - John Larson
REA & Healthcare - Robert Cornell
School - Tim V.
Rec Center - Katie McGrane
TPAC - Julian Hagen
WIFD - Peter Nelson
WIPD - Tyler McGrane
EMS - Gary Schultz
Parks - current committee chair or Margaret Foss
Airport - Mike Saxton
CCC - Emily Small

 Washington_Island_Comprehensive_Planning_Survey_2007pps.3-9.pdf
230K

**WASHINGTON ISLAND ZONING AND PLANNING
COMMITTEE MEETING
October 11, 2023 – 6:30pm
Washington Island Community Center Rutledge Room &
Virtual Option, Call in Instructions Below
AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES** of the September 27, 2023 meeting
- 4. CORRESPONDENCE:**
- 5. ACTION ITEMS**

- a. **Town of Washington Comprehensive Plan** **Discussion Only**
Review of previous meeting.

- b. **Town of Washington Comprehensive Plan** **Discussion/ Motion**
Mail In Community Wide Survey discussion. Discuss how to do it, who would do it and when it will happen.

- c. **Town of Washington Comprehensive Plan** **Discussion/ Motion**
Discussion of 2007 Washington Island Comprehensive Planning Survey Questions and Other Communities' Surveys and Comprehensive Plans. Discuss and decide what questions to reuse from the 2007 Comprehensive Planning Survey and which of the 9 goals and objectives these survey questions apply to. Draft new questions.

- d. **Opening for WIZAP Committee** **Discussion/Motion**

- 6. REPORTS/ANNOUNCEMENTS**
- 7. COMMUNITY INPUT**
- 8. BOARD INPUT**
- 9. NEXT MEETING:** Suggestions?
- 10. ADJOURN**

MORE THAN TWO TOWN BOARD MEMBERS MAY BE PRESENT
WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS.STAT. §19.84)
Posted October 6, 2023

THE PUBLIC IS WELCOME

**Check the Town website for our posted agendas & minutes at:
www.washingtonisland-wi.gov**

**Computer, Tablet or Smartphone Link
<http://meet.goto.com/565057933>**

**Call in Phone Number
Access Code: 565-057-933
United States: +1 (872) 240-3311**

Airport Committee Meeting June 2, 2023, Minutes

Committee Meeting called to order by Mike Berger at 2:20 PM at the 2P2 Airport. Members Mike Berger, Mike Saxton, Paul Wehr and Ed Graf were in attendance for a quorum.

Additional attendees were Jonathon Mann, Alexandria McDonald and airport Manager Dick Donnelly.

New members Peter Sownie and Phil VanReeth were accepted into the committee. We now have seven members.

A new Chair was elected, Mike Saxton. We then accepted the resignation of Mike Berger.

Mike Saxton closed the business portion of the meeting at 2:30 PM as we were waiting for BOA members to arrive for a walk around the airport.

The BOA discussed the following with us:

Safety.

Tree obstructions,

Runway condition.

Grants, ARPA, Roller. Crissa, Care. Monies Usage for airport needs.

Their and our desire to move forward on the Master Plan petition submitted to the town.

State pays for 100% of that plan if done in a timely manner.

Private funding for projects.

Clarifying that the Master Plan petition is not a binding document as falsely stated by attorney for petition group.

Discussed ongoing petition statements that are not accurate.

Another town meeting. If desired with an acceptable format.

BOA reviewing, The Friends of Washington Island Airport website to see how we have answered the false claims circulated by the Observer's letter to the editors pages.

Paving. Taxi ways. Setbacks to keep runway the same distance use. Cost.

Walk ended at 4:30. BOA went on to view more tree obstructions on their own.

New Hangers, updated layout plan.

Washington Island Fire Department
P.O. Box 250
Washington Island WI 54246

WIFD SEPTEMBER 2023 MONTHLY REPORT

Washington Island 911 calls

Wifd EMR calls – 16 WIFD EMR CALLS YTD - 84

FIRE AND RESCUE CALLS: September 5 – Mabas Call – Rowley's Bay Resort
September 28 – Dumpster Fire

EMR Training was held September 7 – 16 Members present.

FIRE Training was held September 14 - 21 members present.

FIRE Operations Officer Meeting – September 21 – 10 members present.

FIRE Business meeting and training was held September 21 – 21 members present.

FIRE Ropes Training was held September 28 – 8 members present.

Equipment Checks - 10 checks completed by 9 firefighters.

Regards:


Chief Peter Nehlsen

Archives Committee

Authorization.

The Town shall have an Archives Committee known as the "Town of Washington Archives Committee."

Purpose.

The purpose of such Archives Committee shall be as follows:

1. To locate, gather, classify, record and permanently preserve a pictorial, oral and written continuum of the Town of Washington and its environs.
2. To provide presentations of material for the general public on a regular basis in order that all may benefit from the collection.
3. To provide supervised use of the materials acquired to members of the general public in order that those who desire to study community history may do so.
4. To establish policies, standing rules and procedures to support the purposes of the Archives Committee. The Committee shall be supervised by the Town Board. All such policies, rules and procedures, and amendments thereto, shall be referred to the Town Board for approval before becoming effective.

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

Membership. ¹

- A. **Members.** The Archives Committee shall be composed of up to seven members. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.
- B. **Term.** Each member of the Archives Committee shall serve until the member either resigns, or is removed by the Town Board upon recommendation of the Committee.
- C. **When a vacancy occurs,** the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.

2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

Meetings.

1. The Archives Committee shall meet from time to time at a time and place to be decided upon by the Committee members.
2. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

Collection of artifacts.

1. The Archives collection shall be the property of the Town of Washington and be located in the Washington Island Community Center.
 2. Custody of the materials shall be with the Archives Committee.²
-

Airport Committee

Authorization.

The Town shall have a Committee, known as the "Town of Washington Airport Committee."

§ 12-2. Purpose. ²

The purpose of such Committee shall be to:

- A. Review and recommend changes to the actual operation of the Airport with the idea of improving existing standards or establishing new standards and incorporating the same as policy.
- B. Review Safety and Security policy and procedure, create and coordinate standards and policy in line with FAA, BOA and WisDOT requirements and recommendations.
- C. The future vision for development of the airport and measures for procuring improvements and funding.
- D. Study applicable airport-related plan(s) and make proposals, when necessary, of methods to implement.
- E. Review and recommend changes to existing and future leases or drafts of leases and agreements entered into between the Town of Washington and private parties. WIAAC shall not have the authority to approve Lease Agreement with specific tenants.
- F. Recommend a marketing strategy to actively promote the Airport to the Aviation community and the general public. Review the Economic feasibility and impact of the Airport to the Island.
- G. Advance and promote airport use for general aviation
- H. Maintain a liaison with the FAA, BOA and WisDOT and coordinate actions when necessary.
- I. Research and promote airport services to contribute to the local health, welfare and economy of the Island and its residents.
- J. Provide a forum for public discussion on issues related to the Washington Island Airport.

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

§ 12-3. Membership.

A. Members. The Committee shall be composed of up to seven (7) members. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman. The airport manager will also be a liaison member of the committee advising the committee of the daily operation needs. The Town Board upon recommendation from the Committee shall appoint members as needed. Two of the committee's members shall be from the following categories: a.) Pilots, b) aircraft owners, c) FAA certified

aircraft mechanics, d.) Hanger owners at the W.I. airport, e) one who has an interest in general aviation and airport administration.

B. Term. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.

C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.
4. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.

§ 12-5. Meetings.

A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.

B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

Community Center Committee

Authorization.

The Town shall have a Committee, known as the "Town of Washington Community Center Committee."

§ 12-2. Purpose. 2

The purpose of such Committee shall be to:

- A. To serve in an advisory capacity to the Town Board providing recreation and entertainment activities in the Community Center and surrounding grounds for residents and visitors of Washington Island.
- B. To promote the physical and social well-being of participants, regardless of age, race or sex, in a drug-free atmosphere.
- C. To establish policies, standing rules and procedures to effectuate the purposes of the Committee. All such policies, rules, procedures and amendments thereto shall be referred to the Town Board for approval before becoming effective.
- D. To serve in an advisory capacity to the Town Board on changes and major repairs to the Community Center.

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

§ 12-3. Membership

- A. The Committee shall be composed of up to seven (7) members. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.
- B. Term. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.
- C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April .
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
 - B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."
-

Economic Development Committee

Authorization.

The Town shall have a Committee, known as the "Town of Washington Economic Development Committee."

§ 12-2. Purpose. ²

The purpose of such Committee shall be to:

- A. The purpose of the Committee shall be to (1) investigate, analyze and develop, for approval of the Town Board, an Economic Development Plan and Strategy for the Island, (2) facilitate the implementation of such Economic Development Plan and Strategy and (3) prior to the development of such Economic Development Plan and Strategy (a) investigate, analyze and make recommendations to the Town Board with regard to specific economic development activities, projects and strategies and (b) if approved by the Town Board, take such actions with respect to such activities, projects and strategies as the Town Board shall authorize from time to time.
- B. To find and identify grant opportunities to further the economic development and infrastructure of the town.

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

§ 12-3. Membership.

1. MEMBERS - The Economic Development Committee shall be composed of up to seven (7) members. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.

2. Term. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.

3. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April .
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.

B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

Healthcare Committee

Authorization.

The Town shall have a Committee, known as the "Town of Washington Healthcare Committee."

§ 12-2. Purpose. ²

The purpose of such Committee shall be to:

A. Recognizing the importance of medical care for the health and well-being of all those who reside and visit Washington Island and the costs associated with that care the Committee will analyze medical facilities, medical transportation (incl. wheelchair access community van), and supplemental medical services and their availability and utilization.

B. Gather information, suggestions, and feedback from the Island community and visitors to make improvements in supplemental medical care. Inform the Town Board with recommendations based on this feedback.

C. Investigate potential changes/additions such as upgraded spaces for providers within existing building, possible addition of physical therapy and rehab services, promoting senior wellness by working with WICHP and Rec Center. Continuing communication and education of the community regarding medical services and future assisted living unit on the Island.

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

§ 12-3. Membership.

A. Members. The Committee shall be composed of up to seven (7) members. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.

B. Term. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.

C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April .
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.

B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

Parks Committee

Authorization.

The Town shall have a Committee, known as the "Town of Washington Parks Committee."

§ 12-2. Purpose. ²

The purpose of such Committee shall be to:

A. To oversee Town of Washington parks and make recommendations to the Town for maintenance and improvements of the Town parks.

B. To work with other Town of Washington Committees and other groups and organizations from time to time for enhancement of the parks of the Town of Washington.

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

§ 12-3. Membership.

1. Members. The Committee shall be composed of up to seven (7) members. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.

2. Term. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.

3. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April .
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

A. A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.

B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

ARTICLE
Recreation Center Committee

Authorization.

The Town shall have a Committee, known as the "Town of Washington Recreation Center Committee."

§ 12-2. Purpose. ²

The purpose of such Committee shall be to:

- A. To recommend improvements to the Washington Island Recreation Center;
- B. To suggest policies and procedures in regards to the operation and maintenance of the Recreation Center;
- C. To recommend policies, standing rules and procedures of behavior

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

§ 12-20. Powers.

The Committee is empowered to establish policies, standing rules and procedures to effectuate the purposes of the Committee with the approval of the Town Board. All personnel job descriptions, salaries, and/or policies, and amendments thereto, shall be referred to the Town Board for approval before becoming effective.

§ 12-3. Membership.

- 1. **Members.** The Committee shall be composed of up to seven members **two of** whom are the staff members employed by the Rec Center. The members will be either a property owner and/or permanent resident of Washington Island. Additionally, the Center Manager will be part of the committee and a liaison from Town Board will be assigned by the Town Chairman .
- 2. **Term.** Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.
- 3. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
 - B. The Budget for the Recreation Center shall be presented to the Town Board prior to September 1 of each year to give ample time to be placed in the Town of Washington budget
 - C. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."
-

ARTICLE
Red Barn Committee

Authorization.

The Town shall have a Committee, known as the "Town of Washington Red Barn Committee."

§ 12-2. Purpose. ²

The purpose of such Red Barn Committee shall be to:

- A. To serve in an advisory capacity to the Town Board providing recreation and entertainment activities in the Red Barn buildings, the playground area and Gislason's beach for residents and visitors of Washington Island.
- B. To promote the physical and social well-being of participants, regardless of age, race or sex, in a drug- and alcohol-free atmosphere.
- C. To establish policies, standing rules and procedures to effectuate the purposes of the Committee. All such policies, rules, procedures and amendments thereto shall be referred to the Town Board for approval before becoming effective.
- D. To serve in an advisory capacity to the Town Board on changes and major repairs to the Red Barn buildings.

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

§ 12-3. Membership.

1. Members. The Committee shall be composed of up to seven (7) members and the Red Barn Coordinator. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.
2. Term. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.
3. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April .
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

- A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership.
 - B. The Budget for the Red Barn shall be presented to the Town Board prior to September 1 of each year to give ample time to be placed in the Town of Washington budget.
 - C. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."
-

Wastewater Committee

Authorization.

The Town Utility District shall have a Committee, known as the "Town of Washington Utility District Wastewater Committee."

§ 12-2. Purpose. ²

The purpose of such Committee shall be to:

- A. Assist the Utility District in the overall solution to wastewater treatment and proper management of wastewater disposal.
- B. Maintain a watch for legislation with the purpose of ending or adding additional controls on field spreading for the state of Wisconsin that would impact Washington Island
- C. Search out financial assistance for residents wanting to move from a holding tank to a more workable system.
- D. Collaborate to provide input for the development of both current and future wastewater management plans and facility plans.
- E. The objectives of environmental safety, safe drinking water and consideration of long term wastewater treatment and disposal with consideration for the economic impact on the community can be accomplished by:
 - 1. Reducing holding tanks
 - 2. Collective system solutions
 - 3. Evaluate alternatives to land application
 - 4. Continuing education for and input from system owners thru Observer articles, guest speakers and open discussion.

Purpose of this committee will be under the direction of the Town Board (Utility District Board) and is advisory to the Town Board (Utility District Board) on all matters.

§ 12-3. Membership.

- A. Members. The Committee shall be composed of up to seven (7) members. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board (Utility District Board) will be a liaison appointed by the town chairman.
- B. Term. Members shall serve until they either resign or are removed by the Town Board (Utility District Board). Any such members may be removed by the Town Board (Utility District Board) at any time, without cause, by notice to them in writing.

C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board(Utility District Board) for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.
2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board (Utility District Board) following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

- A. A. The Committee shall meet as needed to carry out the purposes as stated earlier, at a time to be decided upon by the Committee membership. B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."
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ARTICLE I
Zoning and Planning Committee

§ 12-1. Authorization.

The Town shall have a Zoning and Planning Committee, known as the "Town of Washington Zoning and Planning Committee."

§ 12-2. Purpose. ²

The purpose of such Planning Committee shall be to:

- A. Investigate, evaluate and make recommendations to the Town Board with regard to a Comprehensive Plan and revisions to the Door County Zoning Ordinance.
- B. To investigate, evaluate and make recommendations to the Town Board in matters regarding conditional use permits, variances, text amendments, and zoning change requests, then the Town Board shall submit to the Door County Resource Planning Committee and to the Board of Adjustment as applicable to Washington Island.

Purpose of this committee will be under the direction of the Town Board and is advisory to the Town Board on all matters.

§ 12-3. Membership.

A. Members. The Committee shall be composed of up to seven (7) members. The members will be either a property owner and/ or permanent resident of Washington Island. One member of the Town Board will be a liaison appointed by the town chairman.

B. Term. Members shall serve until they either resign or are removed by the Town Board. Any such members may be removed by the Town Board at any time, without cause, by notice to them in writing.

C. When a vacancy occurs, the committee Secretary will work with the Town Clerk to properly advertise for new members. Parties will submit a simple letter of interest to the Town Office and forwarded to the committee Secretary. The committee will interview, then discuss the candidate and if agreeable submit the name to the Town Board for approval.

§ 12-4. Officers.

1. One of the members of the Committee shall be the Chairperson and one shall be the Secretary.

2. The Chairperson and Secretary shall be elected annually by a majority vote of the Committee membership at the first meeting at which there is a quorum present after the annual Town meeting in the third week in April.
3. The Chairperson shall preside at all meetings. The Secretary shall keep minutes of all meetings, and furnish a copy to the Town Board following the meeting. In addition, the Secretary shall correspond on behalf of the Committee.

§ 12-5. Meetings.

A. The Committee shall meet as needed to carry out the purposes as stated in §12-2, at a time to be decided upon by the Committee membership.

B. All such meetings shall be conducted in accordance with Subchapter V of Chapter 19 of the Wisconsin Statutes, commonly known as the "Wisconsin Open Meeting Law."

Town Museums - End of Season Report

1 message

Nina Herbst <museums@washingtonisland-wi.gov>

Sun, Oct 15, 2023 at 5:52 PM

To: Loren Roznai <lroznai@washingtonisland-wi.gov>

Cc: Hans Lux <chairman@washingtonisland-wi.gov>, Town of Washington Office <townoffice@washingtonisland-wi.gov>

Hello Loren:

Find below and attached the final report for the 2023 season for Jacobsens and Jackson Harbor.

Best,

Nina

October '23 – Final Season Wrap and Report

See attached spreadsheet for final statistics for the 2023 season.

As planned, both museums closed for the 2023 season the weekend of October 6/7. My observations comparing the museums were that visitors to Jacobsens were pretty evenly spread throughout each open day, while Jackson Harbor could have long stretches without people coming in, especially in the mornings. I will be looking further at which days of the week we will be open for the 2024 season to make the best use of our staff. Also of note is that the donation per visitor is much higher at Jackson Harbor but Jacobsens has a higher daily visitor count overall.

As of October 15, Jacobsens is closed up for winter but there are still a few things to wrap up at Jackson Harbor which should be completed before the end of October.

Lastly there is an item in the collection at Jacobsens that I would like to loan to the Farm Museum – a large oxen yolk. Would the Town approve it being displayed at the Farm Museum from the 2024 season onwards?

 **Jacobsens & Jackson Harbor 2023 Season Stats.xlsx**

11K

Jacobsens Museum - 2023 Season By the Numbers

Visitors	Total	Highest Day	Lowest Day
2023	8168	161	31
2022	10874	234	9
2021	9566	195	36

Donations	Total	Highest Day	Lowest Day	Donation per visitor
2023	\$ 5,897.40	\$ 139.00	\$ 18.00	\$ 0.72
2022	\$ 8,174.00	\$ 171.00	\$ 7.00	\$ 0.75
2021	\$ 8,367.85	\$ 167.00	\$ 30.25	\$ 0.87

Sales
2023 \$ 312.00
2022 \$ 453.50
2021 \$ 394.00

Days Open	2023	2022	2021
Start Date	1-Jun	1-Jun	16-Jun
Total days open	103	125	101
Average Daily Visitor #s	79	87	95

Where Visitors Came From	2023	2022
States	40	42 And DC
Countries	21	23

Jackson Harbor Museum - 2023 Season By the Numbers

Visitors	Total	Highest Day	Lowest Day
2023	3837	119	2

Donations	Total	Highest Day	Lowest Day	Donation per visitor
2023	\$ 3,614.00	\$ 134.00	\$ 4.00	\$ 0.94

Sales
2023 \$ 450.50

Days Open	2023
Start Date	23-Jun
Total days open	68
Average Daily Visitor #s	56

Where Visitors Came From	
States	32 & Puerto Rico
Countries	5

TOWN OF WASHINGTON COMMUNITY PLANNING SURVEY

To all the land owners and voters in the Town of Washington.

The Town of Washington is in the beginning stages of developing a 20- year comprehensive plan. This document will guide our Town's growth over the next 20 years. During the planning process, we will evaluate various areas including land use, housing, transportation, economic development, utilities and facilities parks, natural and cultural resources, etc.

Public participation is essential in developing such a plan and the Town of Washington is requesting your input on how you want your community to look in the next twenty years. Completing this survey provides you the opportunity to express your opinion. At the end of the survey there is an opportunity for open commentary to express your concerns regarding the future of our community. Additional copies of the survey are available at the Town Office for those households with more than 2 people or for voters who do not own property. Please call (920) 847-2522 or email townoffice@washingtonisland-wi.gov.

Information gathered from this survey will be used by our Town government to help establish the desired outcomes from this comprehensive planning effort. The community can follow the progress of this planning effort through accessing the following link:

<https://town-of-washington-comprehensive-plan-baylakerpc.arcgis.com/>.

The survey must be returned in the attached envelop by November 10th. The survey may also be dropped off at the Town office in the return envelop by November 10 th . Please encourage all citizens of our community to complete this important Comprehensive Planning survey.

Doug Hansen
Chairman-WIZAP

2023 Washington Island Comprehensive Planning Survey

For the following statements please indicate: strongly agree (1), agree (2), neutral (3), disagree (4) or strongly disagree (5)

	Resp. 1	Resp. 2
1) A primary goal of the Island's upcoming comprehensive plan should be the preservation of:		
A) Low density dispersed housing, as opposed to apartments or condominiums.....	_____	_____
B) The open spaces (fields, meadows) and forests.....	_____	_____
C) The quiet ambiance (lack of background noises).....	_____	_____
D) The natural features (Little Lake, the Mountain wetlands, beaches, clear lake waters, bird & wildlife habitats).....	_____	_____
E) Dark night skies.....	_____	_____
F) Local family owned and operated businesses as opposed to commercial chain outlets, stores, and restaurants.....	_____	_____
G) The rural/agrarian character of the community.....	_____	_____
2) The Town of Washington is developing satisfactorily under existing ordinances.....	_____	_____
3) Expanding and marketing tourism in spring, fall, and winter would benefit the Island.....	_____	_____
4) It is important to first consider the natural limitations of the island's location, physical features, and natural resources when making land use and development decisions.....	_____	_____
5) It is important that open spaces be preserved by allowing the rezoning of large parcels into smaller lots only if necessary to provide an overriding public benefit.....	_____	_____
6) On the subject of recreation, the upcoming comprehensive plan should encourage:		
A) Improved and expanded bike and pedestrian paths along roadsides.....	_____	_____
B) Improved and expanded public boat launch ramps.....	_____	_____
C) Expanded nature trail systems for birders and hikers and mountain bikers.....	_____	_____
D) Improved and expanded trail systems for snowmobiles and cross-country skiers.....	_____	_____
E) Improved and expanded public docking facilities for sail and motor boaters.....	_____	_____
F) Game hunting.....	_____	_____
G) Sport fishing.....	_____	_____
7) On the subject of commerce, the upcoming comprehensive plan should encourage:		
A) Restaurant facilities.....	_____	_____
B) Storage facilities.....	_____	_____
C) Tourist lodging facilities.....	_____	_____
D) Retail stores and shops.....	_____	_____
E) Retreat and adult learning centers.....	_____	_____
F) Museums.....	_____	_____
G) "On land" transportation facilities for tourists.....	_____	_____
H) "On land" transportation facilities for residents.....	_____	_____
I) Healthcare facilities.....	_____	_____
J) Marine facilities.....	_____	_____
K) Family entertainment facilities.....	_____	_____
8) The most appropriate location for future high density development, including multi-family and affordable housing is near or adjacent to the existing main road "Town Center."	_____	_____
9) On the subject of housing, the upcoming comprehensive plan should encourage:		
A) Homes to buy.....	_____	_____
B) Homes to rent.....	_____	_____

- C) Senior citizen housing.....
- D) Multi-unit housing (condominiums, townhouses, duplexes).....
- E) Multi-unit housing (rental apartments).....
- F) Summer/vacation houses.....
- G) Assisted care housing.....
- H) Nursing care housing.....

- 10) The upcoming comprehensive plan should use regulation to:
- A) Discourage outdoor "junk" storage visible from roadsides.....
 - B) Discourage outdoor residential lighting that contributes to light pollution.....
 - C) Establish architectural design standards.....
 - D) Establish a limit on home size.....

11) Additional ferry trips in the winter would encourage travel on and off the island.....

12) Development and expansion of the airport would benefit the Island.....

13) The town-owned easements to the lake should be better marked and maintained.....

- 14) On the subject of business, the upcoming comprehensive plan should encourage:
- A) Home business/cottage industry.....
 - B) Locally owned and operated business.....
 - C) High speed internet.....
 - D) Animal husbandry.....
 - E) Farming.....
 - F) Farmers markets.....
 - G) Managed forestry.....
 - H) Eco-tourism (birding, hiking, biking, kayaking, astronomy, etc).....
 - I) Winter recreation activities.....
 - J) Hunting and fishing.....
 - K) Workshops/classes.....
 - L) Hospitality accommodations (hotel, motel, rentals, B&B's).....
 - M) Support services for the elderly.....
 - N) Nursing and hospice care.....
 - O) Assisted living for the elderly.....
 - P) In home care for the elderly.....
 - Q) Amusement parks.....
 - R) Construction industry.....
 - S) Small conferences/retreats/forums (hosted on the Island).....

15) The results of this survey will make a difference.....

16) More tourism would benefit our community.....

17) Properties being used for short term rentals (houses being rented for less then 7 days) benefits our community.....

- 18) What is the best way for government to keep the community informed? (Select all that apply)
- A) Town Website B) Social Media C) Email Announcement D) Public Meetings
 - E) Newspaper notices F) Box holder

19) The Town of Washington should develop a master plan for Mountain Tower Park and the adjacent valley property.....

- 20) It is important that historical records and photographs continue to be preserved by our archives and be made available to the public..... _____
- 21) The Washington Island Library Services currently meets the needs of our community..... _____
- 22) The Washington Island School adequately prepares our youth for their futures..... _____
- 23) The Town of Washington should sponsor a community input driven space and use assessment of the community center building and grounds..... _____
- 24) Healthcare services in our community are meeting the needs of the community for all ages..... _____
- 25) Collecting a visitor's use tax would benefit the community..... _____
- 26) All Town buildings should be code compliant and ADA accessible..... _____

27) What category best describes your residence status? (Select one)

- A) Year round B) Seasonal C) Occasional D) Year round, off island for 60 days or more

28) Do you intend to live here year-round in the future? (Select one)

- A) Yes B) No

29) How long have you been coming to the island? (Select one)

- A) 10 years or less B) 10-20 years C) 20-30 years D) 30-40 years E) 40-50 years F) 50-60 years G) 60-70 years
- H) Over 70 years

30) How long have you lived year-round on the island? (Select one)

- A) 5 years or less B) 6-20 years C) 21 or more years D) I was raised here E) I don't live here year-round.

31) What is your property ownership status? (Select all that apply)

- A) Home owner B) Business owner C) Land owner D) Rent home E) Do not own property

32) What is your age group? (Select one)

- A) Under 20 B) 21-35 C) 36-50 D) 51-65 E) Over 65

33) What is your employment status? (Select one)

- A) Full time B) Part time C) Seasonal D) Retired E) Self-employed F) Unemployed
- G) Unemployed (and looking for work) H) Volunteer

34) What is your estimated annual income? (Select one)

- A) Less than \$30,000 B) \$30,000 to \$45,000 C) \$45,000 to \$60,000 D) \$60,000 to \$150,000 E) Above \$150,000

Other thoughts or concerns regarding the future of our community:

RECOMMENDATION

WASHINGTON ISLAND PLANNING & ZONING COMMITTEE

October 12, 2023

At a publically posted meeting of the Washington Island Zoning and Planning meeting held on October 11, 2023 it was the unanimous recommendation of the committee members present that **the Town of Washington use the Washington Island Observer to print, fold and supply paper and mailing envelopes for the TOW Comprehensive Plan Survey.** See attached estimate.

The motion was made by Kickbush, 2nd by Smith. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Planning & Zoning Committee

RECOMMENDATION

WASHINGTON ISLAND PLANNING & ZONING COMMITTEE

October 12, 2023

At a publically posted meeting of the Washington Island Zoning and Planning meeting held on October 11, 2023 it was the unanimous recommendation of the committee members present that **the Town of Washington supply both a stamped mailing envelope and self addressed stamped return envelope for the TOW Comprehensive Plan Survey.** The consensus was that the Town needs to remove any and all barriers possible in order to ensure the best possible rate of return for the survey.

The motion was made by Hanson, 2nd by Smith. Motion passed unanimously.

Respectfully submitted,

Michael G. Kickbush AIA
Secretary
Washington Island Planning & Zoning Committee

RECOMMENDATION

Washington Island Airport Advisory Committee Meeting September 18, 2023

At a publicly posted meeting of the Washington Island Airport Advisory Committee it was the unanimous recommendation of the committee to request approval by the Town Board for the construction of four additional hangars at the Washington Island Airport, subject to compliance with all Town, County, State and Federal standards and regulations.

Respectfully submitted,

Mike Saxton
Chairman
Washington Island Airport Advisory Committee

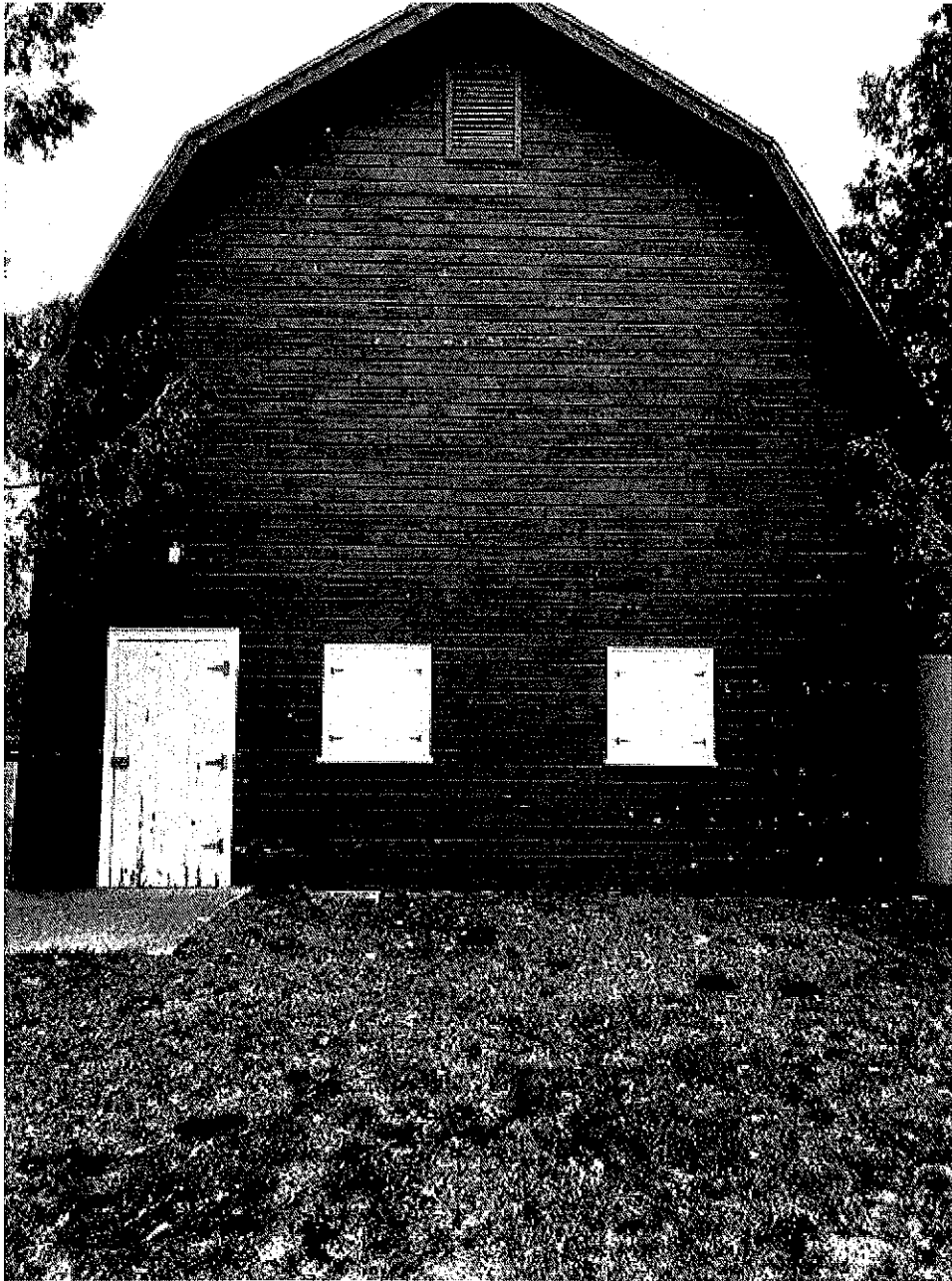
TO: Town Board
FR: Dan Hansen

RE: Red Barn improvements and repairs

Below is a brief list and discussion of the key items the Red Barn advisory committee has identified as priorities in the near future. These are essential to maintaining the town's investment in facilities that are heavily used, serving thousands of residents and visitors each year and have kept the Red Barn and Gislason Beach an important part of the community experience and identity for generations

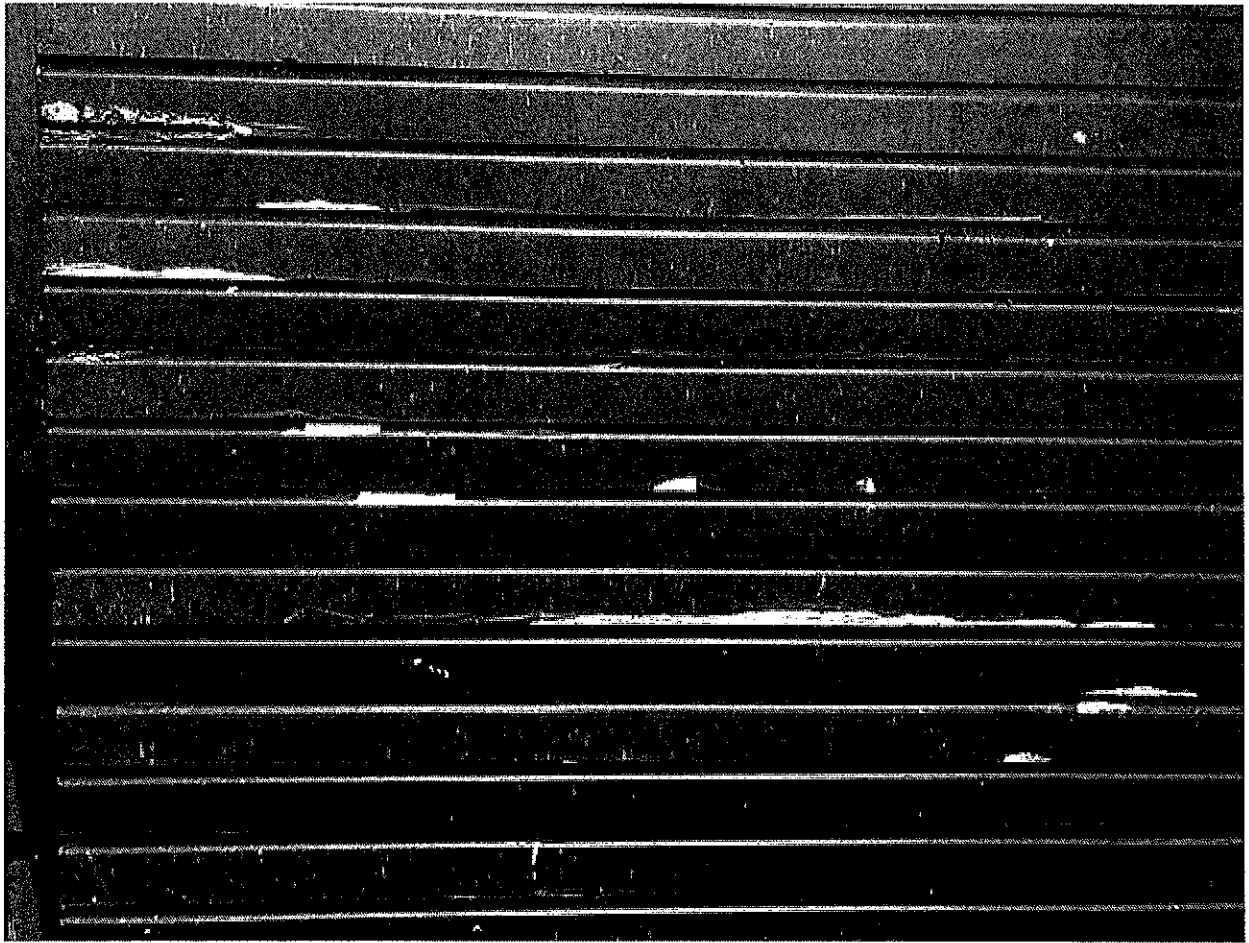
As the next step, we anticipate working with the town to define the specific scope of these projects, the proposed timing of the projects, and securing project estimates based on that information.

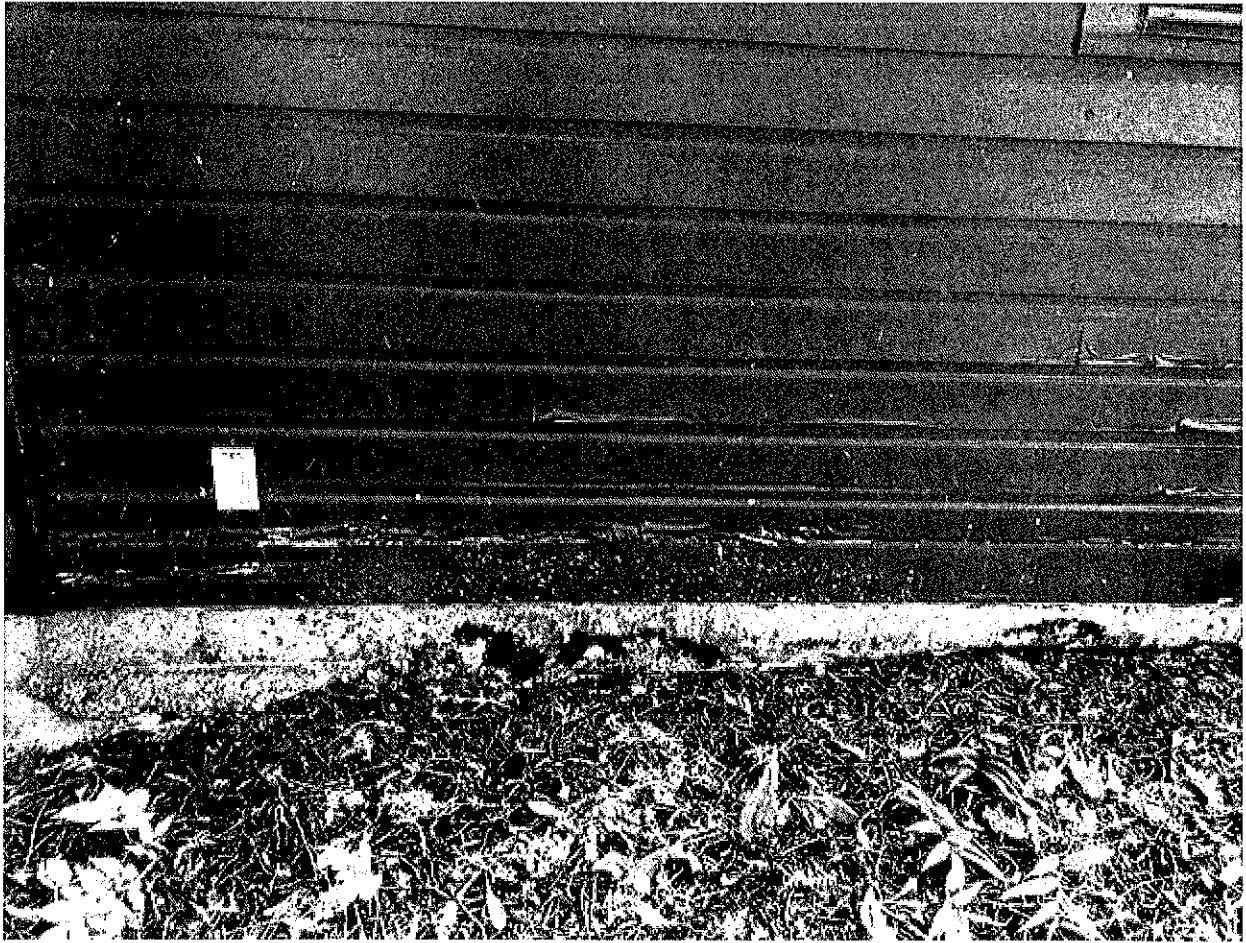
1. Immediate needs
 - a. **Roof for Red Barn**
 - i. This is a key priority. The current roof has reached the end of its lifespan. We are working to identify the best options that preserve the character of the Red Barn, are durable, and take into consideration noise that might have an impact on performances.
 - b. **Painting, siding repair, door repair of Red Barn and Ice House**
 - i. This is also a key priority to maintain the buildings and the town's investment. The next step is a detailed inspection of the building to create the project list and secure estimates. (Photos detailing some of the needed repairs are attached)
2. Near term (within three years)
 - a. **Light and sound equipment upgrades**
 - i. There are no immediate needs, but we know that over the next three it is reasonable to expect that we will need to upgrade or replace some of the equipment.
3. Longer term but need to start planning now
 - a. **Playground equipment and upgrades**
 - i. As the playground use continues to increase, we know that the current equipment will need to be repaired and replaced and enhanced.
 - b. **Public restrooms**
 - i. This is in the initial planning stages with final placement and design dependent on careful analysis of the park's current use, the vision for future use, and funding options. While this is not at the same actionable stage as roofing and facility repairs, it is something we know will be part of our future plans and funding needs.









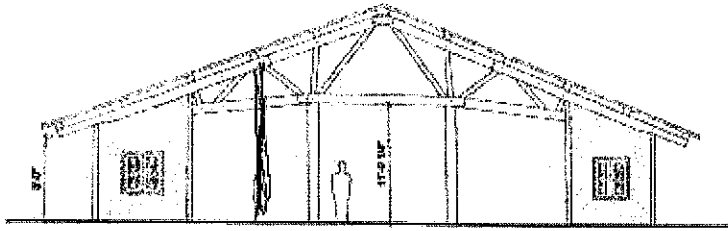




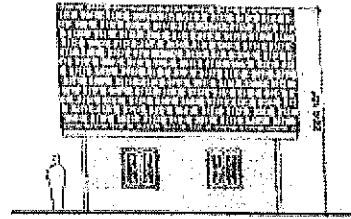




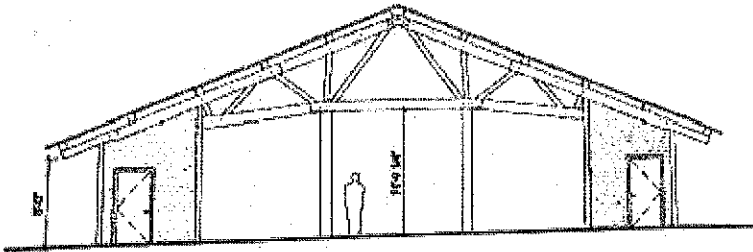




FRONT ELEVATION



SIDE ELEVATION



REAR ELEVATION

Bay Area Crushing, LLC
Hard.rock11@aol.com
Phone (920) 660-5756
3662 Humboldt Road • Green Bay, WI 54311

October 9, 2023

Town of Washington
910 Main Road
P.O. Box 220
Washington Island, WI 54246

Re: Gravel Crushing 2022

To whom it Concerns:

I am requesting time in front of the Town Board to discuss the current gravel crushing bid progress and to answer questions regarding the status. Please advise is this request can be accommodated and when the next schedule board meeting will take place.

Thank you,

Sincerely,

Benjamin E Gersek
Bay Area Crushing, LLC



SOFTWARE PROPOSAL

October 4, 2023

Prepared for: Town of Washington Island
910 Main Road
PO Box 220
Washington Island, WI 54246

	<u>Price</u>	<u>Annual Support</u>	<u>Training Time</u>
Municipal Payroll	\$6,500.00	\$1,350.00	8 hours
Total	\$6,500.00	\$1,350.00	8 hours

Note: The module price includes training, and six months of software support. Please note the included support starts on the first day of training, after the included six months of support end we will pro-rate the remaining support for the calendar year after which support will be billed annually.

Data conversion feasibility: This is determined by source file type (example: csv, xlsx, txt) from which the data would be converted from, as well as how it aligns to the Workhorse program. With all data conversions it is your responsibility to ensure the accuracy of that data. While Workhorse will convert the data as accurately as we can to the best of our ability, you the customer are responsible for the accuracy of it.

Disclaimer: While Workhorse Software Services, Inc. limits pricing changes for the purchase price of software and annual support fees, the stated pricing is good for 180 days after which a refresh should be requested as prices are subject to change after this period.



Using Workhorse Payroll for the Town of Washington

2 messages

Town of Washington Office <townoffice@washingtontisland-wi.gov>
To: Karen Kerber <karen.kerber@kerberrose.com>

Wed, Oct 11, 2023 at 1:39 PM

Karen,

I wanted to reach out and ask your opinion about switching our payroll service from ADP to Workhorse. So far the transition with the accounting and municipal billing software has been going really smoothly, and I'm really pleased with our decision to switch.

Would you have any concerns if we switched to Workhorse payroll? The goal would be to transition over fully for the first payroll of 2024. The biggest difference for myself would be the tax reporting, but I'm confident that with the strong support Workhorse offers that I should be able to easily learn and complete those tasks. We would also revert back to paper time cards for most employees, so any thoughts you had on that would be greatly appreciated, too.

Thank you!

Sincerely,
Alexandria McDonald
Town Clerk/Treasurer

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 782

Karen Kerber <karen.kerber@kerberrose.com>
To: Town of Washington Office <townoffice@washingtontisland-wi.gov>

Wed, Oct 11, 2023 at 1:44 PM

While the decision to use ADP was made with good intentions, I don't believe it is providing as much additional reporting information as was initially hoped.

If you are confident with the reporting, that is the big issue. I believe you will do great and can easily transition to in-house payroll if you like. Just make sure you have a plan to have payroll covered if you or Janet are not there, as I assume you will both be trained on how to run payroll.

Thank you,

Karen Kerber, CPA

Shareholder

UPDATED OFFICE HOURS: From May 1 until November 30, KerberRose's office hours are

Monday – Thursday: 8 a.m – 5 p.m. | Friday: Open to appointments only.

RE: [clerklist] Workhorse Payroll

1 message

Deb Chamberlain <debchamberlain@cityofwautoma.com>
To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Wed, Oct 11, 2023 at 1:24 PM

Hi Alexandria,

I love WorkHorse Software. I am not terribly tech savvy and I had no one here to train me when I started doing payroll. Even since then, they have made it easier to use. While their staff will train you, there is nothing you need to do with any module of WorkHorse that you can't go into the Help section of that module and print step by step instructions on how to do it. When you do payroll taxes (State and Fed) you print a FICA Summary and it gives you all the numbers you need. The quarterly 941's is another report you just print and their report takes the information from your payrolls and prints it right on to the proper form already in their software. At tax time, W-2's also print right onto the proper form (no need to buy them) to give out to staff (as do 1099's in the accounting module). There is an easy way already in the software for creating uploads for the bank as often as you do payroll. There is even an easy way to create your uploads for the Dept of Revenue or the Federal Government at income tax time.

Every year the folks at WorkHorse set up all the new payroll taxes for the system. They just give you directions that say, before you do your first payroll of the year update your payroll taxes by...(Click, click, print and done). Also, their staff are wonderful. You call, leave a message and the call will be routed to the most appropriate person. I don't think I've ever had to wait more than 15 or 20 minutes (usually closer to 5 minutes) for them to get back to me and take care of my problem. Every year they host a one day conference to go over any new changes and just to answer questions or ask if there is anything anyone can suggest that would make their job easier.

Here, I've attached a sample of the directions to payroll just to give you an idea of how great their help button is (Gosh, I hope that's ok to do). I would highly recommend WorkHorse. I've never heard anyone from another municipality, that uses WorkHorse, tell me they don't like it.

Good luck!

Deborah Chamberlain

Deputy Clerk Treasurer

City of Wautoma

920-787-4044 x202



Re: [clerklist] Workhorse Payroll

Jo Ann Lesser <jlesser@cityofkewaunee.org>
To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Tue, Oct 10, 2023 at 2:09 PM

Hi Alex,

Get the payroll and accounting packages, they will make your job so much easier. I've been using Workhorse since 2004 or 2005. I love it and I really like their support. I asked my AP/AR clerk her thoughts because I feel I'm biased. Her response is: "tons of features but easy to use." We had Banyon here when I started and we had to go into different modules to do different things and interfacing was difficult, so when Kewaunee switched as of 1/1/23 it was a night and day difference. Workhorse helped out with the data conversion and creating the general ledger numbers, and they match the state Form C (if you have to submit that yourself). It was much nicer having them do it, as at the end of the year it was tough for me to work on that.

I always said it's so easy a kid could figure it out. I really should say, it's so easy even a computer illiterate can figure it out. We have a few of their modules, even the payroll portal, which I love. Employees go online to submit their time cards and we download them into the system and process.

If you have any questions, let me know.

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer
401 Fifth Street
Kewaunee, WI 54216
920-388-5000
Pop. 2,848



If you are not willing to learn, no one can help you. If you are determined to learn, no one can stop you. - Zig Ziglar

Elected Officials and Members of City Committees: In order to comply with Open Meetings Act Requirements, please limit any reply to only the sender of this electronic communication. Please be aware that written communication, emails and faxes are generally considered open public records.

***** IMPORTANT CONFIDENTIALITY NOTICE *****

This electronic transmission, along with any information attached may contain confidential, proprietary, or privileged information, subject to, among other protections, the Health Insurance Portability & Accountability Act of 1996, codified as 45 C.F.R. Part 160; the Public Health Service Act, codified as 42 C.F.R.

RE: [clerklist] Workhorse Payroll

1 message

Clerk Treasurer <Clerk@blackcreekwi.net>

Tue, Oct 10, 2023 at 2:11 PM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

I would!! I just did our Payroll today, and we use Workhorse for Payroll, Accounting, and Utility.

They have a wonderful program, easy to use, runs very user friendly reports on so many things! 941s are automatically done (and printed!) with just a few clicks! WRS, DWD....a few clicks and you have your reports ready. W2s and W3, no problem! And you can print the W2s on plain paper! It also creates the files to upload to SSA, the State, etc. We have several pay categories for Public Works, Police, Library, etc. It is easy to learn, and easy to use. Tax tables are updated for you by Workhorse, you can chose as many or as few deductions and fringes as you'd like. It really can be tailored to your communities specific needs.

Customer assistance is awesome! They have several recorded webinars on different topics.

Thank you,

Barbara Schuh, WCMC

Village of Black Creek Clerk-Treasurer

301 N. Maple St. | Black Creek, WI 54106

www.villageofblackcreek.com | 920-984-3295

Population: 1,302



Elected Officials and Members of Village Committees: In order to comply with Open Meetings requirements, please limit any reply to only the sender of this electronic communication. Please be aware that written communication, emails and faxes are generally considered open public records.

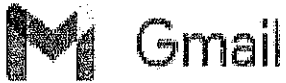
From: Town of Washington Office [mailto:townoffice@washingtonisland-wi.gov]

Sent: Tuesday, October 10, 2023 1:50 PM

To: Clerk List <clerklist@list.wisclerks.org>

Subject: [clerklist] Workhorse Payroll

Hi all!



RE: [clerklist] Workhorse Payroll

1 message

Shelby Kosmer <clerk@cityofphillips.com>

Tue, Oct 10, 2023 at 2:17 PM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Love, love love the workhorse software, especially for payroll!! They have everything setup to do the payroll tax updates and they are so helpful every time you need any assistance! I have had to call multiple times with correcting deductions or if I need help reversing a check or anything they are always quick to respond and can remote right in to help.

Thanks!

Shelby Kosmer

Shelby Kosmer

Clerk/Treasurer

City of Phillips

715-339-3125

clerk@cityofphillips.com

From: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Sent: Tuesday, October 10, 2023 1:50 PM

To: Clerk List <clerklist@list.wisclerks.org>

Subject: [clerklist] Workhorse Payroll

Hi all!

Our town is looking to switch our payroll processing from ADP to Workhorse - would anyone be willing to share their thoughts with me on the Workhorse payroll program?

Thanks in advance!

Sincerely,

Alexandria McDonald

Town Clerk/Treasurer



RE: [clerklist] Workhorse Payroll

1 message

Cindi Gamb <cgamb@kohlervillage.org>

Tue, Oct 10, 2023 at 2:35 PM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>, "clerk@tn.newholstein.wi.gov" <clerk@tn.newholstein.wi.gov>

Good Afternoon,

The Village of Kohler switched from Paychex to Workhorse a few years ago. We love it. Very user friendly. It is easier to process payroll with Workhorse than with a vendor. I highly recommend Workhorse.

Cindi Gamb CMTW, MMC, WCPC

Deputy Clerk-Treasurer

Village of Kohler

319 Highland Drive

Kohler, WI 53044

920-459-3873

920-459-5668 fax

www.kohlervillage.org

population 2208

This message originates from the Village of Kohler. It contains information that may be confidential or privileged and is intended only for the individual named above. It is prohibited for anyone to disclose, copy, distribute or use the contents of this message without permission, except as allowed by the Wisconsin Public Records Laws. If this message is sent to a quorum of a governmental body, my intent is the same as though it were sent by regular mail and further distribution is prohibited. All personal messages express views solely of the sender, which are not attributed to the municipality I represent, and may not be copied or distributed without this disclaimer. If you receive this message in error, please notify me immediately.

From: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Sent: Tuesday, October 10, 2023 1:50 PM

To: Clerk List <clerklist@list.wisclerks.org>

Subject: [clerklist] Workhorse Payroll

Hi all!

Our town is looking to switch our payroll processing from ADP to Workhorse - would anyone be willing to share their thoughts with me on the Workhorse payroll program?



RE: [clerklist] Re: Workhorse Payroll

Clerk <clerk@townoflavage.us>

Tue, Oct 10, 2023 at 2:31 PM

To: Town of Washington Office <townoffice@washingtonisland-wi.gov>

Alexandria – I just saw Lynn post. this is what I wrote to her.

Jean Judd

From: Clerk <clerk@townoflavage.us>
Sent: Tuesday, October 10, 2023 2:29 PM
To: 'Lynn Pendleton' <Clerk@tn.newholstein.wi.gov>
Subject: RE: [clerklist] Re: Workhorse Payroll
Importance: High

Hello Lynn, Our population is 1450,

Workhorse payroll is the best. Easy to use. Spot on with tax updates.

941's, Option to print W-2's without buying the forms- print your W-2's for the employees and you can upload your tax information to the State and IRS right from the program. When I started as Deputy Clerk We had two really bad payroll and accounting systems here- it was some \$39.00 dollar program on a disc, Not quick books but way worse, , It would have been easier to write all the checks by hand. When the previous clerk left I saw a demo at one of the Clerk's Conf. so I begged to have the board approve Workhorse and they Did.

It is best if you can Start right away in January- then you don't need to transfer information from your old program to Workhorse.

We had one of the Reps come to a board meeting to give a presentation in 2010 and started fresh in 2011 and we are still using it.

It was pricey But well worth the money to have a good working system and wonderful Customer Service and training.

The rep comes in to help set everything up. We have the Accounting Program and the Payroll program.

Jean Judd Town of La Valle Clerk

From: Lynn Pendleton <Clerk@tn.newholstein.wi.gov>
Sent: Tuesday, October 10, 2023 1:58 PM
To: Clerk List <clerklist@list.wisclerks.org>
Subject: [clerklist] Re: Workhorse Payroll

I would be interested in that as well. We currently have Town Hall Software.

RE: [clerklist] Re: Workhorse Payroll

Nicki Breunig <clerk_treasurer@vonf.wi.gov>
To: Lynn Pendleton <Clerk@tn.newholstein.wi.gov>
Cc: townoffice@washingtontisland-wi.gov

Tue, Oct 10, 2023 at 3:08 PM

Hi!

I previously had experience with Quickbooks and coming into this position working with Workhorse has been a breeze. The support team is great. Very "automated" that makes it easy to process payroll, create the direct deposit NACHA file, 941s, W-2s. When I process the bi-weekly payroll, it takes me at most 20 minutes? It interfaces nicely into the accounting system and has the Journal Entries to different funds all set.

My only thing I would advise, is making sure your auditors understand the system as well...my auditors don't have much experience with Workhorse so it took them a while to understand its functions and reports.

Good luck!



Nicki Breunig | Clerk/Treasurer | Village of North Freedom
105 N Maple St - PO Box 300, North Freedom, WI 53951
Office - Call or Text: 608-522-4550 | Fax: 608-522-4574
Email: clerk_treasurer@vonf.wi.gov | Website: vonf.wi.gov
Follow us on Facebook - Village of North Freedom

Elected Officials and Members of Village Committees: in order to comply with the Open Meetings Act requirements, please limit any reply to only the sender of this electronic communication.

On Tue, Oct 10, 2023 at 2:05 PM Lynn Pendleton <Clerk@tn.newholstein.wi.gov> wrote:
I would be interested in that as well. We currently have Town Hall Software.

Lynn Pendleton, Clerk
Town of New Holstein
clerk@tn.newholstein.wi.gov

www.townofnewholstein.com

From: Town of Washington Office <townoffice@washingtontisland-wi.gov>
Sent: Tuesday, October 10, 2023 1:49 PM
To: Clerk List <clerklist@list.wisclerks.org>
Subject: [clerklist] Workhorse Payroll

Hi all!

Our town is looking to switch our payroll processing from ADP to Workhorse - would anyone be willing to share their thoughts with me on the Workhorse payroll program?

Thanks in advance!

Washington Island Township
Town Chairman
Town Board Members
Town Office

October 4, 2023

To Whom It May Concern –

The Washington Island Historical Archives Committee plans to meet Tuesday, October 24, during which time we hope to greet and install one new committee member.

My intention is to resign immediately upon the closure of that meeting.

While I've enjoyed my time on the Archives Committee, and the last number of years as its chairman, I wish to retire and in doing so provide opportunity for new ideas and energy.

Respectfully,

Dick Purinton

Cc: Steve Reiss, Archivist



Town of Washington Office <townoffice@washingtontisland-wi.gov>

New Archives Committee Member Selection

Steven Reiss <washislandarchives@gmail.com>

Thu, Oct 12, 2023 at 9:06 AM

To: Town of Washington Office <townoffice@washingtontisland-wi.gov>

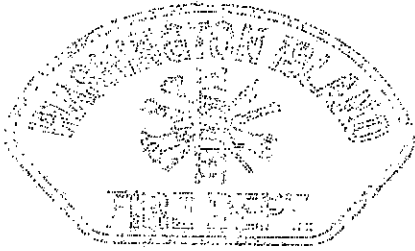
Cc: margaret.foss@island.k12.wi.us

Town of Washington,

On behalf of the Archives Committee, I'm informing the Town Board that we met with, and selected, Rick Heinemann as our new Archives Committee member to be approved by the Town Board at their next meeting.

Thank You,

Steve Reiss
WI Archives



**Washington Island Fire Department
P.O. Box 250
Washington Island Wi 54246**

September 21, 2023

To: Chairman Hans Lux
And the Town Board Town of Washington

RE: Rod Gordon

At our business meeting held September 21st, 2023, the Washington Island Fire Department unanimously elected Rod Gordon as a new member of the department. We look forward to the board's support and hiring of Rick as a new fire fighter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Peter Nehlsen', written over a horizontal line.

Chief Peter Nehlsen
Washington Island Fire Department

Town of Washington
Driveway/Road Permit
For access to Town Highway

Applicant: Jeff Sevcik Applicant Phone: 715-781-2068

Applicant Email: jssevcik@sherwin.com Parcel Number: PARCEL#: 0280234342912D ALT. PARCEL #: 15 028 4 34 29 34 4 04 002

Address: 31721 Tradewinds Drive, Avon Lake, OH 44012 Date property last surveyed: Last 10 years

Contractor: Dave Small Contractor Phone: 920-535-0151

Contractor Email: davesmall12345@gmail.com Road(s) driveway will adjoin: Old West Harbor Road

No. of driveways: 1 Length of driveway: 500 feet

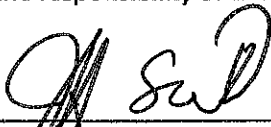
Land use (private/business): Residential Type of road surface: Gravel

Distance from lot line: > 5 feet Located on which side of road: South Side

Attach drawing of proposed work (include special restrictions, clearances, and other details)

Fee: \$40.00 Make check payable to: Town of Washington

All driveways/roads shall be constructed in accordance with all requirements printed in the Town Ordinances 298-13 & 298-14 (a,b) and any special conditions stated therein. The maintenance of the driveway(s) shall be the responsibility of the applicant. Permit expires one year after issuance.

Applicant's Signature:  Date: 9-15-23

For Office Use Only

Inspected By: Jon Mann Date Inspected: 9-25-2023

Culvert Required: NO Date Issued: _____

Permit No: _____ Chairman Signature: _____

POST ON PREMISE IN PLAIN VIEW FROM ROAD



**Door County
Community
Foundation, Inc.**

222 NORTH THIRD AVE
STURGEON BAY, WI 54235

Board of Directors

- Jeff Ottum
Chair
- Jim Vander Helden
Vice Chair
- Sharon Lutsey
Secretary
- Stephen O'Hearn
Treasurer
- Sally O'Brien
Past Chair
- Fred Anderson
- Inge Bacon
- Rob Davis
- John Herlache
- Roger Johnson
- John McGinnis
- Keith Mutchler
- Barb Sajna
- Donna Scattergood
- Vicki Wilson
- Dick Egan
Emeritus Director

Bret N. Bicoy
President & CEO

August 25, 2023

AHUEFAC

Washington Island Government
PO Box 220
Washington Island, WI 54246

Dear Friends,

We are pleased to present you with the enclosed gift made possible by the generosity of Todd Huehns. We encourage you to express your gratitude directly or by conveying your thanks through the Community Foundation. Please use this contribution for Fire and Rescue.

For gift and tax deduction purposes, please record this as a contribution from the **"Huehns Family Charitable Fund of the Door County Community Foundation, Inc."**

By accepting the enclosed check you certify that no one received any goods or services in consideration for this contribution.

If you have any questions, please contact our Philanthropic Services Team, at (920) 746-1786 or by email to DonorServices@GiveDoorCounty.org.

Thank you all for your efforts to improve the community. We are pleased to be able to facilitate this support for your important work.

Warm regards,

Bret Bicoy

Encl.
BNB:jag