

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, July 19th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through [via GoToMeeting](#) (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 06/21/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 06/30/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – June 1st – May 30th, 2023 – to Town Board for final approval
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 08/16/2023
10. Adjourn

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Chairman's Comments
 - a. State Budget vetoes
 - b. Community suggestion box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Becher Hoppe – Monitoring of closed landfill
 - b. Bay Lake Regional Planning – 2022 Annual Report
 - c. Door County Public Health – Immunization Clinic – 08/03/23
 - d. Door County Register of Deeds – Property Fraud Alert
5. Approval of Meeting Minutes
 - a. Regular Town Board – 06/21/2023
 - b. Special Town Board – 06/29/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 06/30/2023
 - ii. Cash Account #11 – 06/30/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. June 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. June 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. June 2023 Report
 - ii. Minutes – Board of Directors – 05/18/2023
 - iii. Minutes – Full Membership – 05/18/2023
 - b. Economic Development
 - i. Minutes – 07/05/2023
 - c. Airport Committee
 - i. Minutes – 06/29/2023
8. Reports of special committees, special commissions, and special boards
 - a. None
9. Reports by town officers.
 - a. Martin Andersen

- i. Fire Department
 - ii. Infrastructure Committee
 - iii. Harbors and Waterways
- b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. WIZAP
- c. Loren Roznai
 - i. Economic Development
 - ii. Community Center
 - iii. Museums
- d. Margaret Foss
 - i. Parks
 - 1. DC Municipal Park Fund
 - ii. Red Barn
 - iii. Rec Center
- e. Hans Lux
 - i. Town Office
 - 1. Ordinance Update recommendations
 - ii. DPW
 - 1. Employment / Hiring Update
 - iii. Airport

10. Specific matters for discussion and possible action by town board in open session:

- a. Approve payment of Utility bills – June 1st to June 30th 2023
- b. Approve payment of town bills – June 1st to June 30th 2023
- c. Discussion on Fireworks Permits
- d. Approve agreement with Seven Hills Sky Divers of Madison
- e. Request for consideration ref cemetery burial
- f. Resignations –
 - 1. Archives
 - a. Eric Greenfeldt
 - 2. Economic Development
 - a. Don Riewe
- g. Approve Robert Herbst to work at Maritime Museum
- h. Approve Temporary Class B Retail License – Elizabeth Pratt for Final Note Music Festival - 08/11/23

- i. Approve Operators License –
 - 1. Christian Healy
 - 2. Alessandra Rolffs
 - j. Approve Fireworks Permit –
 - 1. Sarah Gibson – 07/22/2023
 - k. Approve Driveway Permits
 - 1. Bartosz Rolski
 - 2. Brandon Losey
 - l. Port-A-Potty donation to soccer club
11. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1):
 - (c) Considering employment, promotion, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility
12. Specific matters intended for discussion and possible action by town board for reconvened open session
- a. Action from closed session
13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Board of Review – Thursday, July 27th, 2023 1 pm to 3 pm
 - b. Town Board Meeting – Wednesday, August 16th, 2023
 - c. Special Town Board Meeting with Bay Lake Planning - BTD
14. Adjourn

Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, July 19th, 2023 6:00 PM - 7:30 PM (CDT)

Utility District & Regular own Board Meetings

Jul 19, 2023, 6:00 – 7:30 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/703533813>

You can also dial in using your phone.

Access Code:

703-533-813

United States:

+1 (646) 749-3122

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.

STATE OF WISCONSIN

Town of Washington

Door County

DRAFT

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, June 21st, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

MINUTES

UTILITY DISTRICT MEETING

1. Chairman Hans Lux called the Utility District Meeting to order at 6 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Lawrence Kahlscheuer, and Loren Roznai.
 - b. Motion by Roznai seconded by Andersen to approve the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other people present.
 - a. None.
5. Motion by Kahlscheuer seconded by Andersen to approve of Meeting Minutes – 05/17/2023. Motion carried.
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 05/31/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
 - a. Committee has not met.
8. Motion by Kahlscheuer seconded by Andersen to send Utility District Bills – May 1st – May 31st, 2023 – to Town Board for final approval. Motion carried.
9. Discussion on bids on hay crop from spreading fields.

UTILITY DISTRICT

Reconciliation Report

Cash Account #5 [Nicolet Bank], Sorted by Check Date

Statement date: 06/30/23 Reconciliation date: 06/30/23

CHECKS

Check#	Date	Vendor	Name	Cleared	Outstanding
28226	06/22/23	FERRY	Wash. Island Ferry Line	58.60	
28227	06/22/23	SANTANDER BK	Santander Bank, N.A.	1,672.81	
Total				1,731.41	0.00

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding
10998	11/02/22	A/R cash receipts		288.22
10984	05/31/23	A/R cash receipts	4,044.31	
Total			4,044.31	288.22

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
32	06/08/23	Nicolet CC May 2023	357.14	
36	06/15/23	June Positive Pay	11.90	
Total			369.04	0.00

Statement beginning balance	52,179.78
Cleared deposits	4,044.31
Cleared charges	0.00
Cleared credits	0.00
Cleared withdrawals	-369.04
Cleared checks	-1,731.41
Cleared EFTs	0.00
Calculated statement balance	54,123.64
Statement ending balance	54,123.64
Difference	0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	54,123.64
Outstanding deposits	288.22
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	0.00
Outstanding EFTs	0.00

2:44 pm

UTILITY DISTRICT

Reconciliation Report

Cash Account #5 [Nicolet Bank], Sorted by Check Date

Statement date: 06/30/23 Reconciliation date: 06/30/23

Adjusted statement balance	54,411.86
General Ledger account balance as of 06/30/23	54,411.86
Difference	0.00

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

July 11, 2023

GEMS Data Submittal Contact - WA/5
Wisconsin Department of Natural Resources
Bureau of Waste and Materials Management
PO Box 7921
Madison, Wisconsin 53707-7921

Subject: Environmental Monitoring Data Submittal – January through May 2023
Closed Washington Island Landfill (Lic. No. 2837), FID No. 415010530

Dear GEMS Contact:

Please find the enclosed monitoring results for the closed Washington Island Landfill for the first half of 2023. The Data Certification Form and a diskette with the electronic data file are included. Wells B-16 and B-21 were both dry at the time of sampling. There was no parameters that exceeded the limits. We recommend continuing the planned monitoring the wells in the fall of 2023. No VOC PALs from NR140 were exceeded in the sampling. The groundwater samples collected May 9, 2023, had analytical results within the typical range measured.

We continue to consider many factors: this very small landfill site is properly capped and closed, and it has no indications of health concerns in water or air samples. We note that water quality testing continues to vary within a range of historical data values for this facility. The Town has a very good long-term care plan and environmental monitoring program.

Memo

To: Alexandria McDonald, Town of Washington Clerk
From: Brandon Robinson, Executive Director *BR*
Date: June 20, 2023
Re: 2022 Annual Report

Please find enclosed a copy of the Bay-Lake Regional Planning Commission 2022 Annual Report. The digital version of this report is available on our website: www.baylakerpc.org. If you have any questions, please feel free to contact me at (920) 448-2820, ext. 105, or email: brobinson@baylakerpc.org.

AVAILABLE FOR REVIEW IN TOWN OFFICE
HR



Public Health
Prevent. Promote. Protect.
Door County

DOOR COUNTY PUBLIC HEALTH



Thursday, August 3rd, 2023 **Washington Island Community Center** **Immunization Clinic** **10:00 am – 12:00 pm**

Appointments Required*

***Public Health enjoys serving the Island, however if there are no appointments scheduled in advance, we will not hold immunization clinic.**

PEDIATRIC Vaccines available to ages 18 yrs or younger who:

- Have Health Insurance but vaccines are not covered
- Have no health insurance
- Have Badger Care/Medical Assistance
- Are an Alaskan Native, or a Native American
- Tetanus/Pertussis vaccine is available to all children regardless of insurance status

ADULT Vaccines available:

- Adult Tdap (no charge)

COVID-19 VACCINE - Pfizer

(ages 6mo. – 4 yrs.) *parent/guardian needs to be present

(ages 5-11 years) *parent/guardian needs to be present

(ages 12 and older) *parent/guardian needs to be present for minors 12-17 yrs. old

65 yrs.+ Authorized additional Bivalent Booster (Needs to be 4 months after previous dose)

No charge - No insurance card or ID needed

To make an appointment schedule online at
www.co.door.wi.gov/immunizations or call **920-746-2234**

PROTECT YOUR MOST VALUABLE INVESTMENT



What is it?

Property Fraud is when someone illegally uses your property for financial gain.

How does it happen?

Someone records a document at the Door County Register of Deeds Office attempting to make it look like they own your home or property.

Should I be concerned?

Yes. Fraudulent documents are recorded in counties all over the nation each year and victims often don't even know for a long period of time.

What can I do about it?

Subscribe to the FREE notification service provided by the Door County Register of Deeds Office at:

PropertyFraudAlert.com

Carey Petersilka

Door County Register of Deeds



Scan with your
smart phone
camera to sign up!

BE INFORMED...BE ALERT...BE NOTIFIED

Property Fraud Alert Hotline: 1-800-728-3858

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, June 21st, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through [via GoToMeeting](#) (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

MINUTES

REGULAR TOWN BOARD MEETING

DRAFT

1. Chairman Lux called the Regular Town Board Meeting to Order at 6:07 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Lawrence Kahlscheuer, and Loren Roznai.
 - b. Motion by Andersen seconded by Kahlscheuer to approve of the agenda. Motion carried.
3. Chairman's Comments
 - a. Thank you Ham
 - i. Ham Rutledge was best described as an elder statesman and was recognized for his many years of service to the island community.
 - b. Washington Island School Graduation
 - c. Award to Washington Island Electric Co-op for Fiber project
 - i. Governor Evers visited the island to present an award of \$2.5 million for the fiber project, bringing the total amount of grant money awarded to \$4 million for a \$5 million project.
 - d. Grant Award – Wisconsin Coastal Management
 - i. The town was awarded a \$9,500 grant to apply to the Comprehensive Plan.
 - e. Rumors
 - i. Misinformation about town employees can be very hurtful in a small community. Chairman Lux thinks of our town crew like family, and the rumors need to stop before more damage is done.

- f. Community suggestion box – chairman@washingtonisland-wi.gov
- 4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Chairman Lux made notice that while he has been very tolerant of an excess of public comment in the past, that from now on he will be following Open Meetings Law and he will be prohibiting public comment unless it is allowed by the Chair. Comments will be limited to 3 minutes per person, unless invited to speak longer by the board on a specific agenda item.
 - b. Destination Connection – Destination Door County
 - c. Russ Jorgenson made mention of a few potholes that need repair.
- 5. Motion by Andersen seconded by Kahlscheuer to approve of Meeting Minutes. Motion carried.
 - a. Regular Town Board – 05/17/2023
 - b. Board of Review – 05/17/2023
 - c. Special Town Board – 05/31/2023
- 6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 05/31/2023
 - ii. Cash Account #11 – 05/31/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. May 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. May 2023
- 7. Acknowledgement Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. May 2023 Report
 - ii. Minutes – Board of Directors – 04/19/2023
 - iii. Minutes – Full Membership – 04/19/2023o
 - b. Economic Development
 - i. Minutes – 05/02/2023
 - ii. Agenda – 06/07/2023
 - iii. Minutes – 606/07/2023
 - c. WIZAP Committee
 - i. Minutes – 04/11/2023
 - ii. Recommendation – 04/11/2023
 - iii. Agenda – 05/23/2023
 - d. Airport Committee
 - i. Minutes – 06/02/2023
 - ii. Recommendation – 06/05/2023

DRAFT

8. Reports of special committees, special commissions, and special boards
 - a. None
9. Reports by Town Officers.
 - a. Martin Andersen
 - i. Fire Department
 1. The Fire House is overcrowded with equipment and materials. There is something wrong with the hitch to the fire boat that needs to be repaired.
 2. Chairman Lux added that the Department is going to operate under SOPs, and that the town office has received the fire inspection report. Out of the 93 locations inspected, 16 have failed. Chief Nehlsen will work to correct those failures.
 - ii. Infrastructure Committee
 1. Currently waiting for the architect's assessment of space in the Community Center.
 2. Supervisor Margaret Foss asked if other building needs were being considered in advance to completion by the comprehensive plan, and Chairman Lux responded that he wanted to complete one project at a time, and that he wanted solid cost estimates to bring to the taxpayers before proceeding.
 - iii. Harbors and Waterways
 1. A fish cleaning station is needed, and waste can be composed at the landfill.
 - b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 1. Committee has not met.
 - iii. WIZAP
 1. More discussion later in the agenda.
 - c. Loren Roznai
 - i. Economic Development
 1. Committee with working with WHEDA and Tonya Buchner to investigate affordable housing options to inform a recommendation for the comprehensive plan.
 - ii. Community Center
 1. Emily Small advised the board that the Community Center Committee voted to not pay the hood cleaning invoice for the Community Kitchen. They asked that the board consider a discussion on if the committee or

DRAFT

the town is responsible for maintenance costs of the building. The committee would like to be responsible for programming and events. Chairman Lux agreed to add this to the next agenda.

iii. Museums

1. Jacobsen's and maritime museums are both open and will be participating in Door County History Days. The museums are also one of the beneficiaries of one of the benefit days at Fair Isle Bookstore.

d. Margaret Foss

i. Recreational Center

1. New lockers have been installed and older lockers removed.
2. Foss had a list of questions from the committee for the board.
 - a. Why is there a \$2,500 donation acceptance amount?
 - i. Clerk/Treasurer Alexandria McDonald answered that this was perhaps a misunderstanding by Rec Manager Katie McGrane. Her purchase power is \$2,500. The town must formally accept any donation in any amount.
 - b. If they have an item that they want to sell that was purchased with donated funds, must they do that through the town?
 - i. Yes. It is town property, and it must be approved for sale by the town.
 - c. If they (the committee) want to expend any funds, do they need to come before the board?
 - i. Yes, the committee is advisory only. Non budgeted items that exceed the manager's purchasing power must be approved following the purchasing policy procedure.

DRAFT

ii. Parks and Natural Areas

1. Foss is working on resurrecting this committee.

iii. Red Barn

1. Discussion about if the Red Barn Committee is a sub-committee of the Community Center Committee, and if they wish to keep this hierarchy. Discussion to continue at a subsequent meeting.

iv. Archives

1. The reception was a success, and a beautiful display is now open with printed photographs.

e. Hans Lux

- i. Town Office
- ii. DPW

1. Employment / Hiring Update
2. Gravel crushing is in progress. There has been an informal change order request by Bay Area Crushing. Any amendment must be reviewed by legal counsel and approved by the board. The board may choose to verify the quality of the product being produced.

iii. Airport

1. The committee's last meeting was a difficult one. Chairman Lux hopes there is more clarity on the roles and responsibilities of advisory committees and the town board.

10. Specific matters for discussion and possible action by town board in open session:

- a. Motion by Kahlscheuer seconded by Andersen to approve payment of Utility District bills – May 1 to May 31, 2023. Motion carried.
- b. Motion by Andersen seconded by Kahlscheuer to approve payment of Town bills – May 1 to May 31, 2023. Motion carried.
- c. Motion by Kahlscheuer seconded by Roznai to approve Absentee Ballot Envelope Subgrant Reimbursement Submission. Motion carried.
- d. Motion by Roznai seconded by Kahlscheuer to approve contract with Bay-Lake Regional Planning for Comprehensive Plan. Motion carried.
 - i. Chairman Lux would like each committee to submit no more than 10 questions for consideration in the planning process.
- e. Motion by Kahlscheuer seconded by Andersen to approve Memorandum of Understanding with Bay-Lake Regional Planning for PASER rating of town roads. Motion carried.
- f. Update on chip sealing – Jon Mann
 - i. The cost to chip seal about 2 miles of town roads will be roughly \$57,000, based on oil costs.
- g. Motion by Kahlscheuer seconded by Roznai to approve to cancel Intergovernmental Agreement with Washington Island School for drainage project. Motion carried.
 - i. The school was unable to secure a contractor for the first portion of the project but was able to find a contractor for the entire project, meaning the town's involvement was no longer necessary.
- h. Request to review Nordheim project – Karen Yancey
 - i. Yancey advocated that the board resubmit an application for a grant that the town was denied last year. Yancey was optimistic that the grant would be awarded for \$1 million, given that the town had been awarded a Knowles-Nelson grant, even though the town did not have a signed offer to purchase.
 - ii. Supervisors Roznai and Kahlscheuer were skeptical of the many hurdles needed to bring the project to completion, especially the lack of funding and planning

DRAFT

for the park. Roznai suggested that the board focus on Mountain Tower Park, especially given that the seller of Nordheim has not been cooperative in the past. She cautioned that the town needed to prioritize taking care of the assets it currently has. Supervisor Foss was interested in the possibility of the project citing that waterfront land available for town purchase is a rare opportunity.

- iii. Motion by Foss to re-open the town's pursuit of Nordheim project. Motion died based on lack of second.
- i. Review/Discuss lake access points on island- WIZAP / Supervisor Kahlscheuer
 - i. Kahlscheuer informed the board that in 2009, the board made a motion to survey public access points to the lakefront, but actual action on that motion was not taken. Doug Hansen of WIZAP added that there are currently 16 access points. The town can only lose property by asking the electorate to vote to sell the property. In the past, signage has been removed and Kahlschueber cautioned that this must not be allowed, as this is not only a matter of public access, but of public safety. Chairman Lux echoed this sentiment based on personal experience. The community cannot afford to lose access points and should employ legal counsel if necessary.
 - ii. Motion by Kahlscheuer seconded by Foss to survey each lake access point and post identifying markings and/or signage. Motion carried.
- j. Letter from Tom Cooke ref South Shore Dr speeding
 - i. South Shore Drive is a county road, so Police Chief McGrane agreed to work with the county to request more speed limit signage.
- k. Motion by Andersen seconded by Kahlscheuer to approve request from Lions Club for use of property for Island Fair – August 8 to 12. Motion carried.
- l. Request for additional &/or email address for each committee
 - i. Motion by Foss seconded by Roznai to allocate one email address per committee. Motion carried.
- m. Motion by Kahlscheuer seconded by Andersen to accept the following resignations. Motion carried.
 - 1. Airport Committee
 - a. Mike Berger
 - b. Joel Gunnlaugsson
 - 2. Fire Department
 - a. Michael Cornell
 - b. Jasmine Cornell
 - c. John Bird
 - d. Thomas Hokkanen

DRAFT

- n. Motion by Kahlscheuer seconded by Roznai to approve of the following appointments. Motion carried.
1. Peter Sownie (reaffirmed) – Airport Committee
 2. Paul Wehr – Airport Committee
 3. Philip VanReeth – Airport Committee
 4. Caitlin Stults – Fire Dept
- o. Request from Friends of Washington Island Airport
- i. The Friends asked if volunteers could be used to trim trees. Chairman Lux cautioned that the liability was too great, and that the town crew was currently working on getting the job done. Property owners with current clear zone and avigation easements were to be notified of the tree trimming.
- p. Motion by Kahlscheuer seconded by Andersen to approve of the renewal of Alcohol Beverage Licenses. Motion carried.
1. Percy's Pantry – Class A Beer & Class A Liquor
 2. Fiddlers Green – Class "B" Beer & Class C Wine
 3. Middle Bar – Class B Beer & Class B Liquor
 4. Mann's Store – Class A Beer & Class A Liquor
 5. Karley's Bar – Class B Beer & Class B Liquor
 6. Koyen Collection LLC – Class B Beer & Class B Liquor
 7. Nelson's Hall – Class B Beer & Class B Liquor
 8. Harbor Inn Resort – Class B Beer & Class C Wine
 9. Sawosko Enterprise Inc – Class B Beer & Class C Wine
 10. Hotel Washington – Class A Liquor
 11. Hotel Washington – Class B Beer & Class C Wine
 12. Jackson Harbor Soup – Class B Beer, Class C Wine, & Class A (cider only)
 13. Red Cup – Class B Beer & Class C Wine
 14. Sailor's Pub – Class B Beer & Class B Liquor
 15. Washington Island Golf & Adventure – Class B Beer & Class C Wine
 16. Island Adventure Company – Class B Beer & Class C Wine
- q. Motion by Andersen seconded by Roznai to approve of Temporary Class "B" / Class B" Retailers Licenses. Motion carried.
1. Art & Nature Center – 06/23/2023
 2. Art & Nature Center – 07/22/2023
 3. Gathering Ground – 07/21/2023
- r. Motion by Kahlscheuer seconded by Foss to approve Operators Licenses. Motion carried.
1. Christy Davidson
 2. Janet Jorgenson

DRAFT

3. Jess Roberts
4. Laura Sawosko
5. Raymond McDonald
6. Jill Mann
7. Jeffrey Mann
8. Sandra Regnier
9. Meaghan Fiore
10. Brennan Verboomen
11. Noah Thomas
12. Griffin Gibson-Thomas

s. Motion by Kahlscheuer seconded by Roznai to approve Cigarette and Tobacco Products Retail License. Motion carried.

1. Mann's Store
2. Nelson's Hall
3. Karley's Bar
4. Percy's Pantry

DRAFT

t. Motion by Kahlscheuer seconded by Andersen to approve Fireworks Permits, with the condition of weather and fire danger level permitting. Motion carried.

1. Loren Roznai – 07/01 & 07/09, 2023
2. Sarah Gibson – 07/06/2023
3. Aaron Bresnahan – 07/01 & 07/03, 2023
4. Richard Tobey – 07/04/2023

u. Motion by Kahlscheuer seconded by Andersen to approve Driveway Permit – Ken Bordeaux. Motion carried.

v. Motion by Kahlscheuer seconded by Foss to accept donation from Detroit Harbor Ladies Aid to Maritime Museum. Motion carried.

w. Motion by Andersen seconded by Kahlscheuer to approve Clerk to attend WMCA Conference – August 22– 25 in Appleton. Motion carried.

1. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:

- a. Closed Session as authorized under section 19.85(1): (c) Considering employment, promotion, compensation, or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility.
- b. Motion by Andersen seconded by Kahlscheuer to move to closed session. Motion carried unanimously upon roll call vote; all ayes. Moved to closed session at 8:10 PM.

2. Specific matters intended for discussion and possible action by town board for reconvened open session.

- a. Action from closed session
 - b. Motion by Andersen seconded by Kahlscheuer to move to open session. Motion carried unanimously upon roll call vote; all ayes. Moved to open session at 9:38 PM.
 - c. Motion by Roznai seconded by Kahlscheuer to rewrite and reevaluate DPW job description to reflect tiers and review system. Motion carried.
3. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Town Board Meeting – Wednesday, July 19, 2023
 4. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 9:39 PM.

DRAFT

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Town Board of the Town of Washington for Thursday, June 29, 2023, beginning at 9:00 a.m. CST (7 a.m. MST) per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee, has provided communication of this public meeting to the requisite news media, if any.

AGENDA

SPECIAL TOWN BOARD MEETING

DRAFT

1. Chairman Hans Lux called the Special Town Board Meeting to order at 9:05 AM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux who presided over the meeting virtually, Supervisors present included Margaret Foss and Loren Roznai. Martin Andersen and Larry Kahlscheuer were absent.
 - b. Motion by Roznai seconded by Foss to approve of the agenda. Motion carried.
3. Opening of Hay bids
 - a. Clerk/Treasurer Alexandria McDonald opened 3 sealed bids.
 - i. Tom Koyen - \$351.00
 - ii. Joe Elmore - \$555.00
 - iii. Glenn Wagner Hay Co. - \$477.36
 - b. Motion by Roznai seconded by Foss to award the hay crop to the highest bid of \$555.00 by Joe Elmore. Motion carried.
4. Resignation from Healthcare Committee – Don Riewe
5. Motion by Foss seconded by Roznai to approve Operator’s License – Moncelle Berg, Jr. Motion carried.
6. Motion by Roznai seconded by Foss to approve Driveway Permit – Tim Kaar. Motion carried.
7. Motion by Foss seconded by Roznai to approve hiring of Breanna McGrane as temporary Rec Center Custodian for summer 2023. Motion carried.
8. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Regular Town Board – July 19, 2023
9. Motion by Roznai seconded by Foss to adjourn. Motion carried. Adjourned at 9:10 AM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

9:13 am

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 06/30/23 Reconciliation date: 06/30/23

CHECKS

Check#	Date	Vendor	Name	Cleared	Outstanding
27008	03/31/22	DC LAND USE	Door County Treasurer		51.64
27654	04/24/23	MANN HEATING	Mann Heating & Air, LLC	1,416.28	
27679	05/08/23	MANN HEATING	Mann Heating & Air, LLC	5,369.71	
27695	05/10/23	NELSENS HALL	Nelsen's Hall	1,800.00	
27718	05/22/23	GFL SOLID WA	GFL Environmental	4,380.13	
27720	05/22/23	UL LLC	UL LLC	5,048.00	
27721	05/22/23	WISCTOWNS	Wisconsin Towns Assn.	935.65	
27722	05/24/23	HANSEN PROPA	Hansen Propane Company o	10,500.90	
27724	05/26/23	CPR RENTS	CPR Services Inc	3,123.23	
27725	05/26/23	DC HIGHWAY	Door County Treasurer	209.88	
27726	05/26/23	KERBER	Kerber, Rose & Associate	80.00	
27728	05/26/23	RHYME BUSINE	Rhyme Business Products	332.26	
27729	06/01/23	ASSC APPRAIS	Associated Appraisal Con	781.81	
27730	06/01/23	DIRECTV	DIRECTV	170.98	
27731	06/01/23	FASTENAL CO	Fastenal Company	72.45	
27732	06/02/23	GEAR WASH	Fire-Dex, GW LLC DBA Gea	2,843.10	
27733	06/05/23	HORTON GROUP	The Horton Group, Inc.	52,003.00	
27734	06/05/23	VAN'S	Van's Fire & Safety, Inc	1,882.44	
27735	06/08/23	CARRICO	Carrico Aquatic Resource	250.00	
27736	06/08/23	DEPT JUSTICE	WI.Dept of Justice	77.00	
27737	06/08/23	FASTENAL CO	Fastenal Company	92.65	
27738	06/08/23	MANN'S STORE	Mann's Store, Inc.	1,344.15	
27739	06/08/23	PEPSI	Pepsi of Green Bay	235.73	
27740	06/08/23	VAN'S	Van's Fire & Safety, Inc	126.60	
27741	06/08/23	W WILSON	William Wilson		5,000.00
27742	06/08/23	COCHART	T. R. Cochart Tire Cente	701.00	
27743	06/08/23	FRONTIER	Frontier	1,729.37	
27744	06/08/23	HALI-BRITE	Hali-Brite, Inc.	336.40	
27745	06/08/23	LAMPERTS	Lampert Lumber	150.32	
27746	06/08/23	QUANTUM	Quantum Technologies	30.00	
27747	06/08/23	QUILL	Quill Corporation	104.46	
27748	06/08/23	SECURIAN FIN	Securian Financial Group	130.30	
27749	06/08/23	WATER TESTS	WI State Lab of Hygiene	140.00	
27750	06/09/23	ANTHEM BLUE	Anthem Blue Cross Blue S	14,270.43	
27751	06/09/23	CONWAY, OLEJ	Law Firm of	202.50	
27752	06/09/23	JIM LEGAULT	Jim Legault	325.00	
27753	06/15/23	ADVANCED AUT	Advance Stores Company I	57.19	
27754	06/15/23	CELLCOM	Nsighttel Wireless LLC	529.60	
27755	06/15/23	D.C. TREAS	Door County Treasurer	33.27	
27756	06/15/23	FASTENAL CO	Fastenal Company	451.34	
27757	06/15/23	HANSEN PROPA	Hansen Propane Company o	1,860.66	
27758	06/15/23	LOCALIQ	LocalIQ Wisconsin Media	112.06	
27759	06/15/23	LUMEN	Century Link	7.44	
27760	06/15/23	MANN HEATING	Mann Heating & Air, LLC	284.31	
27761	06/15/23	MES	Municipal Emergency Serv	3,197.00	

CHECKS

TOWN OF WASHINGTON

9:13 am

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 06/30/23 Reconciliation date: 06/30/23

Check#	Date	Vendor	Name	Cleared	Outstanding
27762	06/15/23	POSTMASTER	W. I. POSTMASTER	114.00	
27763	06/15/23	RHYME BUSINE	Rhyme Business Products	97.50	
27764	06/15/23	UTILITY DIST	Washington Island Utilit		253.90
27765	06/22/23	DIAMOND MOWE	Diamond Mowers, Inc	282.69	
27766	06/22/23	FASTENAL CO	Fastenal Company	391.32	
27767	06/22/23	FERRY	Washington Island Ferry	3,519.75	
27768	06/22/23	FIRE INSPECT	Fire Inspection Services		2,765.50
27769	06/22/23	GFL SOLID WA	GFL Environmental	6,790.90	
27770	06/22/23	HALI-BRITE	Hali-Brite, Inc.	303.01	
27771	06/22/23	KERBER	Kerber, Rose & Associate		80.00
27772	06/22/23	NORTHERN LAK	Northern Lake Service	915.72	
27773	06/22/23	PHELPS, R.	ROBERTA PHELPS	49.90	
27774	06/22/23	SAM'S CLUB	Sam's Club/GEGRB		279.70
27775	06/22/23	WARNER	Warner-Wexel, LLC	169.48	
27776	06/28/23	BELLIN HEALT	Bellin Health		215.00
27777	06/28/23	DAVE'S GARAG	Dave's Garage		79.67
27778	06/28/23	DIAMOND MOWE	Diamond Mowers, Inc		196.57
27779	06/28/23	POSTMASTER	W. I. POSTMASTER		130.41
27780	06/28/23	CARRICO	Carrico Aquatic Resource		250.00
27781	06/28/23	DAVE'S GARAG	Dave's Garage		1,256.68
27782	06/28/23	DIRECTV	DIRECTV		170.98
27783	06/28/23	REA	Washington Island Electr		6,612.73
27784	06/28/23	RHYME BUSINE	Rhyme Business Products		332.26
27785	06/28/23	WARNER	Warner-Wexel, LLC		221.35
27786	06/30/23	ASSC APPRAIS	Associated Appraisal Con		781.81
27787	06/30/23	DAVE'S GARAG	Dave's Garage		22.90
27788	06/30/23	HUNTINGTON	The Huntington National		45,276.39
27789	06/30/23	MACQUEEN	MacQueen Equipment LLC		2,399.00
Total				130,362.87	66,376.49

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding
3925	05/31/23	May 22nd to 31st	3,052.00	
3943	05/31/23	Tie Downs	40.00	
3920	06/01/23	Bag Sales-T.O. .	2,428.00	
3921	06/01/23	prints-Swarm	20.00	
3923	06/01/23	Donations	2,810.02	
3924	06/01/23	Pavilion Rental	50.00	
3925	06/05/23	Donations	890.00	
3926	06/05/23	Transfer	50,000.00	
3926	06/06/23	WET	75.00	
3927	06/06/23	Bag Sales-Landfill	935.00	

DEPOSITS

TOWN OF WASHINGTON**Reconciliation Report**

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 06/30/23 Reconciliation date: 06/30/23

9:13 am

Txn#	Date	Description	Cleared	Outstanding
3928	06/06/23	Demo #5305-#5321	1,295.00	
3929	06/07/23	Donations	925.00	
3930	06/07/23	June 1st to 5th	9,013.00	
3931	06/07/23	Donation-Sales	211.00	
3932	06/07/23	Wehr-tie down-parking	474.75	
3933	06/08/23	Pavillion Rentals	200.00	
3934	06/08/23	Peterson-JHD	105.50	
3935	06/08/23	Docking Fees	195.00	
3936	06/08/23	A/R cash receipts	25.00	
3937	06/08/23	D.H, Boat Launch	19.00	
3936	06/12/23	Red Barn Donations	35.00	
3938	06/12/23	Mountain Tower Donations	225.00	
3939	06/12/23	SHB Donations	91.75	
3940	06/12/23	Sand Dunes Donations	504.64	
3941	06/12/23	CARES Reimb - Airport	20,000.00	
3942	06/12/23	Airport Donation	40.00	
3944	06/13/23	Transfer	50,000.00	
3944	06/14/23	March 2023	333.52	
3945	06/14/23	Donations & DHLA	362.71	
3946	06/14/23	Donations	137.00	
3947	06/14/23	May 2023	287.60	
3948	06/14/23	Nelson	291.00	
3949	06/14/23	Archives Donations	1,095.00	
3950	06/14/23	Woerfel	52.75	
3951	06/16/23	June 6th to 12th	1,483.00	
3952	06/16/23	Donations	1,230.00	
3953	06/19/23	Nehlsen-Ervin	287.06	
3954	06/19/23	Island Builders-Demo	550.00	
3955	06/20/23	June 13th-19th	2,885.00	
3956	06/20/23	Tie Downs	35.00	
3957	06/20/23	CRRSSA Reimbursement	9,000.00	
3958	06/20/23	MFL	166.38	
3959	06/20/23	Burial Fees	725.00	
3960	06/21/23	Island Builders	225.00	
3962	06/22/23	Donations	222.00	
3963	06/22/23	Donations	233.73	
3964	06/22/23	Transfer	50,000.00	
3964	06/27/23	Percey's & Frag Isle	875.00	
3965	06/27/23	539 S Bass	300.00	
3966	06/28/23	Alby & Isl Adventure	600.00	
3968	06/28/23	Donations	965.00	
3969	06/28/23	Donations	224.00	
3971	06/28/23	Donations	302.00	
3972	06/29/23	JUne 20th to June 26th	2,678.00	
3973	06/29/23	Bordeau & Kaar	80.00	

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding
------	------	-------------	---------	-------------

TOWN OF WASHINGTON**Reconciliation Report**

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 06/30/23 Reconciliation date: 06/30/23

9:13 am

Txn#	Date	Description	Cleared	Outstanding
3974	06/29/23	Lions/Davidson/Healy	200.00	
3975	06/29/23	Pavillion Rentals	300.00	
3976	06/29/23	April 2023	240.34	
3977	06/29/23	May senior meals	96.00	
3978	06/29/23	Demo-Edgarton	125.00	
3979	06/29/23	Fulwiler	52.75	
3980	06/29/23	2022 Recycle rebate	2,109.79	
3981	06/29/23	A/R cash receipts	211.85	
3981	06/30/23	Dockage Fees	465.00	
3982	06/30/23	June 2023	41.00	
3983	06/30/23	Ervin-Hansen-Gordon	934.50	
3984	06/30/23	Demo #5322-5340	1,290.00	
3985	06/30/23	Wet/Recycling	263.00	
3986	06/30/23	Bag Sales-Landfill	940.00	
3987	06/30/23	Transfer	50,000.00	
4002	06/30/23	June 27th to June 30th		1,873.00
			Total	276,554.64
				1,873.00

CREDITS

Txn#	Date	Description	Cleared	Outstanding
63161	06/14/23	Fish & Wildlife	1,188.00	
63162	06/29/23	June Allpays	1,871.00	
63160	06/30/23	June interest	282.38	
			Total	3,341.38
				0.00

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
61643	06/01/23	June Delta Dental	813.17	
61644	06/02/23	June Jorgenson Property	3,024.94	
61659	06/05/23	STD/LTD June	371.19	
61664	06/07/23	Junes CVR's Fees	1,451.41	
61645	06/08/23	Nicolet CC May 2023	6,657.32	
61665	06/08/23	Tax TX0	5,921.09	
61666	06/08/23	Wages TX0	17,280.62	
61667	06/12/23	Fees TX0	381.85	
61674	06/16/23	June Positive Pay	50.00	
61661	06/21/23	May 2023 Sales Tax	782.55	
61668	06/22/23	Tax TX0	6,123.32	
61669	06/22/23	Wages TX0	18,764.17	

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
------	------	-------------	---------	-------------

9:13 am

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 06/30/23 Reconciliation date: 06/30/23

61670	06/26/23	Fees TX0	143.80	
61672	06/29/23	Wages TX0	5,492.69	
61673	06/29/23	Tax 8RP	968.28	
61660	06/30/23	WRS May 2023	5,975.14	
		Total	74,201.54	0.00
Statement beginning balance				52,919.20
Cleared deposits				276,554.64
Cleared charges				0.00
Cleared credits				3,341.38
Cleared withdrawals				-74,201.54
Cleared checks				-130,362.87
Cleared EFTs				0.00
Calculated statement balance				128,250.81
Statement ending balance				128,250.81
Difference				0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	128,250.81
Outstanding deposits	1,873.00
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	-66,376.49
Outstanding EFTs	0.00
Adjusted statement balance	63,747.32
General Ledger account balance as of 06/30/23	63,925.33
Difference	-178.01

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

TOWN OF WASHINGTON

Reconciliation Report

~~Cash Account #11 [Nicolet Savings]~~, Sorted by Check Date

Statement date: 06/30/23 Reconciliation date: 06/30/23

CHARGES

Txn#	Date	Description	Cleared	Outstanding
42	06/05/23	Transfer	50,000.00	
43	06/13/23	Transfer	50,000.00	
44	06/22/23	Transfer	50,000.00	
45	06/30/23	Transfer	50,000.00	
Total			200,000.00	0.00

CREDITS

Txn#	Date	Description	Cleared	Outstanding
52960	06/30/23	June 2023 interest	5,361.20	
Total			5,361.20	0.00

Statement beginning balance				1,401,676.88
Cleared deposits				0.00
Cleared charges				-200,000.00
Cleared credits				5,361.20
Cleared withdrawals				0.00
Cleared checks				0.00
Cleared EFTs				0.00
Calculated statement balance				1,207,038.08
Statement ending balance				1,207,038.08
Difference				0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance				1,207,038.08
Outstanding deposits				0.00
Outstanding charges				0.00
Outstanding credits				0.00
Outstanding withdrawals				0.00
Outstanding checks				0.00
Outstanding EFTs				0.00
Adjusted statement balance				1,207,038.08
General Ledger account balance as of 06/30/23				1,207,038.08
Difference				0.00

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

TOWN OF WASHINGTON

Statement of Assets, Liab. & Equity

June 2023

ASSETS

Current Assets

PAYROLL POSTING	(968.30)
Nicolet Bank	63,925.33
Nicolet Savings	1,207,038.08
DNR Escrow Account	90,311.00
Law Enf. Petty Cash	50.00
Accounts Receivable	247.00
Due from UD Town Crew Wages	78,076.15
Due from UD Town Crew Fringes	778.37
Due from UD Town Office Wages	1,102.62
Due from UD Town Office Fringes	140.30
Utility District Expenses	2,013.95
Advance from Utility	256,672.89
Arch inventory	4,488.43

TOTAL Current Assets	1,703,875.82
TOTAL ASSETS	1,703,875.82

LIABILITIES

Current Liabilities

Accounts Payable	20,648.90
Advanced Tax Collections	23,856.11
STD/LTD	723.42
WRS Regular	1,456.66
WRS Police Department	1,225.51
Life Insurance	(184.32)
Sales Taxes Payable	635.22
FICA Withholding Tax Payable	0.11
Accrued Wages	29,768.01

TOTAL Current Liabilities	78,129.62
TOTAL LIABILITIES	78,129.62

FUND EQUITY

CIP Unassigned	300,000.00
Archives Fund	28,948.00
Nonspendable Arch Inven	4,488.00
Community Center Committee Fund	23,191.65
Maritime Museum and Dock Fund	37,350.00
Red Barn Fund	113,360.00
Police Department Fund	24,046.00
Public Health Fund	3,000.00
General Government Fund	2,000.00
Fire Department Fund	4,000.00
Department of Public Works Fund	12,000.00
Committed Escrow	95,261.00
Unassigned Fund Balance	616,163.38
Excess of Revenues over Expenditures	361,938.17

TOTAL FUND EQUITY

1,625,746.20

TOTAL LIABILITIES & FUND EQUITY

1,703,875.82

TOWN OF WASHINGTON
Statement of Revenues & Expenditures
Year-to-Date Performance, June 2023 - current month

	<i>6 Months Ended June 30, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Revenue				
Community Center Committee Revenue	5,655.00	15,000.00	9,345.00	37.7 %
Red Barn Revenue	735.00	10,000.00	9,265.00	7.3 %
Archives Revenue	9,213.52	17,800.00	8,586.48	51.8 %
Maritime Museum/Jackson Harbor Dock	1,005.27	5,000.00	3,994.73	20.1 %
General Property Taxes	1,169,262.35	1,645,885.56	476,623.21	71.0 %
Forest Crop/Managed Forest Land	133.11	120.00	(13.11)	110.9 %
Sales Tax Rebate	60.00	120.00	60.00	50.0 %
Interest Delinquent Taxes	50.61	50.00	(0.61)	101.2 %
Intergovernmental Federal Grants	1,188.00	0.00	(1,188.00)	
Police Department Grant - State	0.00	11,000.00	11,000.00	
State Shared Revenue	0.00	17,970.43	17,970.43	
Fire Insurance Dues	0.00	8,500.00	8,500.00	
Personal Property Aid	2,978.01	2,978.01	0.00	100.0 %
Police Department Training Aid	0.00	320.00	320.00	
Governmental Transportation Aid	78,616.16	157,232.34	78,616.18	50.0 %
Municipal Service and Rock Island Trash	1,583.55	1,476.60	(106.95)	107.2 %
PILT Land	20,128.08	13,000.00	(7,128.08)	154.8 %
PILT Computer	0.00	159.01	159.01	
Alcohol License	1,300.00	6,000.00	4,700.00	21.7 %
Dog Licenses	86.00	50.00	(36.00)	172.0 %
Building Permit Fees	326.60	500.00	173.40	65.3 %
Driveway Permits	240.00	200.00	(40.00)	120.0 %
Cigarette Licenses	15.00	50.00	35.00	30.0 %
Operator Licenses	320.00	500.00	180.00	64.0 %
Fines Fees Forfeitures	57.65	600.00	542.35	9.6 %
Airport Income	29,755.50	69,593.75	39,838.25	42.8 %
Utility District Reimbursements	0.00	22,000.00	22,000.00	
Refuse User Fees	25,767.79	110,000.00	84,232.21	23.4 %
Cemetery	3,075.00	12,000.00	8,925.00	25.6 %
Jacobsen Museum Receipts	922.00	8,200.00	7,278.00	11.2 %
Jackson Harbor Dock Lease	13,030.26	15,000.00	1,969.74	86.9 %
Rec Center Fees	37,879.50	54,828.00	16,948.50	69.1 %
Rec Center Donations	31,354.00	79,600.00	48,246.00	39.4 %
Rec Center Reimbursement - WI Foundation	10,743.14	28,000.00	17,256.86	38.4 %
Door County Police	0.00	107,000.00	107,000.00	
Door County Highway and Park	10,966.64	21,500.00	10,533.36	51.0 %
Door Conuty Room Tax	11,572.86	40,370.00	28,797.14	28.7 %
Door County Intergovernmental Reimbursemen	0.00	3,750.00	3,750.00	
Door County Recycling Rebate	0.00	3,000.00	3,000.00	

*6 Months Ended
June 30, 2023*

		<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Miscellaneous Income	17,208.51	1,000.00	(16,208.51)	1720.9 %
Parks Donations	2,730.29	14,000.00	11,269.71	19.5 %
Parks Sticker Sales	0.00	8,000.00	8,000.00	
Interest General Fund	42,292.26	4,500.00	(37,792.26)	939.8 %
Welcome Center Receipts Parking	250.00	650.00	400.00	38.5 %
Community Center and Gym Rentals	554.00	3,000.00	2,446.00	18.5 %
Medical Clinic Rent	10,000.00	20,000.00	10,000.00	50.0 %
School Snow Plowing	539.75	1,000.00	460.25	54.0 %
Van Income	939.35	900.00	(39.35)	104.4 %
School Reimbursement	247.00	0.00	(247.00)	
Special Assessments	300.00	1,400.00	1,100.00	21.4 %
TOTAL Revenue	1,543,081.76	2,543,803.70	1,000,721.94	60.7 %
Net Revenue	1,543,081.76	2,543,803.70	1,000,721.94	60.7 %
GROSS PROFIT	1,543,081.76	2,543,803.70	1,000,721.94	60.7 %
Expenditures				
GENERAL GOVERNMENT				
Board Wages	7,200.78	14,401.56	7,200.78	50.0 %
Board Fringes	550.85	1,101.72	550.87	50.0 %
Contracted Services	6,800.00	32,667.00	25,867.00	20.8 %
Dues/Insurance/Licenses	7,357.65	6,000.00	(1,357.65)	122.6 %
Board Expenses	750.14	2,000.00	1,249.86	37.5 %
Board Travel/Training	624.50	1,500.00	875.50	41.6 %
Legal	2,137.50	5,000.00	2,862.50	42.8 %
Bank Charges/Fines	355.00	600.00	245.00	59.2 %
Town Office Wages	44,375.68	103,214.65	58,838.97	43.0 %
Town Office Fringes	31,652.63	42,560.11	10,907.48	74.4 %
Town Office Travel/Training	539.00	2,000.00	1,461.00	26.9 %
Town Office Equipment	2,553.96	19,970.00	17,416.04	12.8 %
Town Office Supplies/Postage	903.91	5,000.00	4,096.09	18.1 %
Town Website	662.94	3,000.00	2,337.06	22.1 %
Town Office Phone and Internet	1,455.66	2,660.00	1,204.34	54.7 %
Elections	2,122.83	4,000.00	1,877.17	53.1 %
Miscellaneous Expense	6,190.43	6,500.00	309.57	95.2 %
Auditor	16,391.00	12,000.00	(4,391.00)	136.6 %
Tax Collection	0.00	3,087.37	3,087.37	
Board of Review	24.24	200.00	175.76	12.1 %
Humane Society	0.00	500.00	500.00	
Assessor	5,472.63	9,000.00	3,527.37	60.8 %
Property Asset Appraisal	0.00	1,250.00	1,250.00	
Non-Department Insurance	2,009.36	3,000.00	990.64	67.0 %

	<i>6 Months Ended June 30, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
TOTAL GENERAL GOVERNMENT	140,130.69	281,212.41	141,081.72	49.8 %
PUBLIC SAFETY				
Police Department Wages	67,603.86	154,221.15	86,617.29	43.8 %
Police Department Fringes	52,278.85	100,683.36	48,404.51	51.9 %
Police Dept On-Call Overnight Stipend	3,775.00	9,000.00	5,225.00	41.9 %
Police Department Supplies	502.73	1,200.00	697.27	41.9 %
Police Department Admin/Electricity	3,161.48	5,300.00	2,138.52	59.7 %
Police Department Equipment	613.01	2,000.00	1,386.99	30.7 %
Police Department Uniforms	45.00	3,000.00	2,955.00	1.5 %
Police Department Travel/Training	1,091.59	2,900.00	1,808.41	37.6 %
Police Department Equipment Maint/Fuel	5,513.67	7,000.00	1,486.33	78.8 %
Police Department Insurance	6,202.00	6,500.00	298.00	95.4 %
Police Department Communications	3,271.70	5,700.00	2,428.30	57.4 %
Fire Department Equipment	8,315.25	10,500.00	2,184.75	79.2 %
Fire Department Rescue Boat	7,584.69	8,000.00	415.31	94.8 %
Fire Department Travel/Training	2,092.18	1,500.00	(592.18)	139.5 %
Fire Department Wages	24,963.00	41,950.00	16,987.00	59.5 %
Fire Department Stipends	0.00	14,000.00	14,000.00	
Fire Department Admin Stipend	0.00	5,000.00	5,000.00	
Fire Department Insurance	6,594.00	7,000.00	406.00	94.2 %
Service Award Program	7,802.89	8,745.00	942.11	89.2 %
Fire Department Building Maintenance	10,603.17	30,000.00	19,396.83	35.3 %
Fire Department Fuel	2,148.31	3,000.00	851.69	71.6 %
Fire Department Inspections	2,765.50	5,000.00	2,234.50	55.3 %
Fire Department Fringes	3,896.33	6,930.02	3,033.69	56.2 %
Fire Department Maintenance of Equipment	13,265.68	30,000.00	16,734.32	44.2 %
EMR Department Wages	4,741.00	15,070.00	10,329.00	31.5 %
EMR Department Stipends	0.00	2,200.00	2,200.00	
EMR Department AEDs	2,754.00	1,500.00	(1,254.00)	183.6 %
EMR Department Fringes	362.56	1,713.46	1,350.90	21.2 %
EMR Department Building Maintenance	0.00	500.00	500.00	
EMR Department Travel/Training	0.00	500.00	500.00	
EMR Department SAP	0.00	2,385.00	2,385.00	
Emergency Communications/Phone	316.59	750.00	433.41	42.2 %
Emergency Communication Stipend	0.00	600.00	600.00	
Emergency Communications Maintenance	0.00	5,000.00	5,000.00	
TOTAL PUBLIC SAFETY	242,264.04	499,347.99	257,083.95	48.5 %
PUBLIC WORKS				
Town Shop Phone	827.60	1,710.00	882.40	48.4 %
Town Shop Electric	1,545.39	4,000.00	2,454.61	38.6 %
Town Shop Heating	7,488.90	12,000.00	4,511.10	62.4 %
DPW Supplies	1,508.47	5,000.00	3,491.53	30.2 %
DPW Safety Equipment/Uniforms	610.00	1,800.00	1,190.00	33.9 %
DPW Maintenance and Repairs	460.77	3,000.00	2,539.23	15.4 %
Town Crew Wages	92,981.98	232,367.79	139,385.81	40.0 %

*6 Months Ended
June 30, 2023*

*Annual
Budget*

Unused

% Used

		<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Town Crew Fringes	52,558.29	132,588.34	80,030.05	39.6 %
DPW Fuel	12,305.26	30,000.00	17,694.74	41.0 %
DPW Insurance	23,526.00	25,000.00	1,474.00	94.1 %
DPW Equipment/Repairs	6,699.82	15,000.00	8,300.18	44.7 %
Annual Mine Safety Training/Travel	419.47	700.00	280.53	59.9 %
Salt	0.00	3,000.00	3,000.00	
DPW Construction/Repairs	943.41	2,000.00	1,056.59	47.2 %
Street Lights	1,185.80	2,800.00	1,614.20	42.4 %
Airport Wages	400.00	1,400.00	1,000.00	28.6 %
Airport Fringes	30.60	107.10	76.50	28.6 %
Airport Electricity	778.83	2,000.00	1,221.17	38.9 %
Airport Heating	1,049.13	3,000.00	1,950.87	35.0 %
Airport Supplies/Maintenance	4,360.00	5,200.00	840.00	83.8 %
Airport Insurance	3,476.00	5,700.00	2,224.00	61.0 %
Island Exchange Wages	10,429.66	25,358.60	14,928.94	41.1 %
Island Exchange Fringes	3,835.11	4,295.16	460.05	89.3 %
Island Exchange Maintenance	3,401.74	7,000.00	3,598.26	48.6 %
Island Exchange Recycling	9,794.37	20,000.00	10,205.63	49.0 %
Island Exchange Insurance	342.00	450.00	108.00	76.0 %
Solid Waste MSW, Metal, and Paper	13,480.63	41,000.00	27,519.37	32.9 %
Solid Waste C&D	8,476.47	15,000.00	6,523.53	56.5 %
TOTAL PUBLIC WORKS	262,915.70	601,476.99	338,561.29	43.7 %
HEALTH & HUMAN SERVICES				
Doctor Subsidy	67,500.00	135,000.00	67,500.00	50.0 %
Van Expense	997.88	2,720.00	1,722.12	36.7 %
TOTAL HEALTH & HUMAN SERVICES	68,497.88	137,720.00	69,222.12	49.7 %
CULTURE, RECREATION, & EDUC				
Library Phone	173.74	400.00	226.26	43.4 %
Jacobsen Museum Expense	562.42	2,372.00	1,809.58	23.7 %
Jacobsen Museum Fringes	237.49	1,097.85	860.36	21.6 %
Jacobsen Museum Wages	3,104.25	14,351.00	11,246.75	21.6 %
Jacobsen Museum Insurance	128.00	200.00	72.00	64.0 %
Community Center Building Expense	20,759.01	40,000.00	19,240.99	51.9 %
Community Center Committee Expense	3,247.92	15,000.00	11,752.08	21.7 %
Parks Including Electricity	5,542.65	11,680.00	6,137.35	47.5 %
Parks Insurance	551.00	1,000.00	449.00	55.1 %
Ballfield Access Lease	1,100.00	1,260.00	160.00	87.3 %
Archivist Wages	5,652.00	13,104.00	7,452.00	43.1 %
Red Barn Expense	403.54	2,000.00	1,596.46	20.2 %
Archivist Fringes	432.38	1,002.46	570.08	43.1 %
Red Barn Director Wages	0.00	5,000.00	5,000.00	
Archives Expense	1,286.79	3,695.00	2,408.21	34.8 %
Red Barn Director Fringes	0.00	382.50	382.50	
School House Beach Expense	106.40	0.00	(106.40)	
Art and Nature Center Expense	546.67	500.00	(46.67)	109.3 %

*6 Months Ended
June 30, 2023*

		<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Rec Center Manager Wages	26,219.27	53,067.25	26,847.98	49.4 %
Rec Center Manager Fringes	3,609.16	7,769.05	4,159.89	46.5 %
Rec Center Staff Wages	24,916.63	46,887.40	21,970.77	53.1 %
Rec Center Staff Fringes	2,487.23	4,352.26	1,865.03	57.1 %
Rec Center Maintenance	6,535.37	17,700.00	11,164.63	36.9 %
Rec Center Insurance	2,258.00	4,000.00	1,742.00	56.5 %
Rec Center Administrative	2,931.56	16,800.00	13,868.44	17.4 %
Rec Center Utilities	49,881.28	71,640.00	21,758.72	69.6 %
Maritime Museum/Dock	1,959.71	3,500.00	1,540.29	56.0 %
Maritime Wages	0.00	4,420.00	4,420.00	
Maritime Fringes	0.00	338.13	338.13	
TOTAL CULTURE, RECREATION & EDUC	164,632.47	343,518.90	178,886.43	47.9 %
WELCOME CENTER				
Welcome Center/Chamber of Commerce	9,698.25	29,350.00	19,651.75	33.0 %
Capital Improvement Projects(Unassigned)	0.00	460,000.00	460,000.00	
Police Department Outlay	11,160.20	0.00	(11,160.20)	
Fire Department Outlay	60,641.38	0.00	(60,641.38)	
Parks Capital Outlay	34,373.62	0.00	(34,373.62)	
Department of Public Work Capital Outlay	4,577.80	0.00	(4,577.80)	
Airport Capital Outlay	4,457.51	0.00	(4,457.51)	
Landfill Capital Outlay	4,768.00	0.00	(4,768.00)	
Nicolet Loan Principal	15,607.01	25,350.00	9,742.99	61.6 %
Nicolet Loan Interest	2,542.63	10,950.00	8,407.37	23.2 %
Huntington Loan Principal	85,588.21	85,588.21	0.00	100.0 %
Huntington Loan Interest	4,964.57	4,964.57	0.00	100.0 %
BCPL Loan Principal	49,105.25	49,106.25	1.00	100.0 %
BCPL Loan Interest	15,218.38	15,218.38	0.00	100.0 %
TOTAL CAPITAL OUTLAY	302,702.81	680,527.41	377,824.60	44.5 %
TOTAL Expenditures	1,181,143.59	2,543,803.70	1,362,660.11	46.4 %
Excess of Revenues over Expenditures	361,938.17	0.00	(361,938.17)	04448.0 %
Excess of Revenues over Expenditures	361,938.17	0.00	(361,938.17)	04448.0 %
Excess of Revenues over Expenditures	361,938.17	0.00	(361,938.17)	04448.0 %

chairman@washingtonisland-wi.gov

From: Town of Washington Office <townoffice@washingtonisland-wi.gov>
Sent: Thursday, June 29, 2023 11:02 AM
To: Hans Lux; Loren Roznai; Katie McGrane; Larry Kahlscheuer; Martin Andersen; Margaret Foss
Subject: Fwd: Janitorial Position

**Sincerely,
Alexandria McDonald
Town Clerk/Treasurer**

Town of Washington, Door County
(920) 847-2522
910 Main Road
P.O. Box 220
Washington Island, WI 54246
Population Estimate 783

----- Forwarded message -----

From: Breanna McGrane <bhm54246@gmail.com>
Date: Thu, Jun 29, 2023 at 10:45 AM
Subject: Janitorial Position
To: <townoffice@washingtonisland-wi.gov>

Good morning,

I hope this email finds you well. I am writing to express my sincerest gratitude for considering me for the janitorial position at the Rec Center. It was truly an honor to be offered such an opportunity.

However, upon careful consideration and evaluating my current circumstances, I regret to inform you that I must decline this offer. Since the time of my application, several other opportunities and responsibilities have arisen, which I believe align better with my current career goals and personal aspirations.

Please accept my apologies for any inconvenience this may cause. I genuinely appreciate the time and effort you invested in considering me as a candidate. I hold the Rec Center with high regard and have witnessed firsthand the positive impact it has on the community.

Thank you for understanding, and please extend my thanks to the rest of the hiring team.

Warm regards,
Breanna McGrane



Washington Island Fire Department
P.O. Box 250
Washington Island WI 54246

Protecting Washington Island Since 1865

WIFD JUNE 2023 MONTHLY REPORT

Washington Island 911 calls

Wifd EMR calls ~ 15 WIFD EMR CALLS YTD - 41

FIRE AND RESCUE CALLS: June 3 – 288 Lobdell Point Rd. – Moped Accident
June 5 – 1976 Town Line Rd. – Smoke Alarm
June 6 – 501 Green Bay Rd. – Stuck Finger
June 9 – 630 Town Line Rd. – Wood Chipper on fire
June 12 – 1401 Jackson Harbor Rd. – Shed on fire
June 23 – Water Rescue
June 24 – 288 Lobdell Point Rd. – Moped Accident
June 24 – 9126 S. State Hwy 42 - Mabas

EMR Training was held June 1 – 21 Members present.

FIRE Training was held June 8 - 15 members present.

FIRE Board of Directors meeting – June 15 – 9 members present.

FIRE Business meeting and training was held June 15 - 24 members present.

Fire House Clean-Up was held June 29 – 16 members present.

Equipment Checks - 14 checks completed by 6 firefighters.

Regards:


Chief Peter Nelsen

WIFD MINUTES
BOARD OF DIRECTORS
May 18th, 2023

Meeting was called to order by Jake Dahlke at 6:00pm.

Roll call was taken with board members present. Robb Carr, Lou Small, Martin Andersen, and Tyler McGrane also present. Gary Schultz made a motion to approve the agenda. Sarah Schultz seconded. Motion passed.

Peter Nehlsen made a motion to approve April minutes, Mike Nickell seconded. Motion passed.

Officer Reports:

Wildland trailer needs a switch. Gary will get Jenny a list of items to order for the trailer. Jake and Tom Bloch are working on a budget plan for the ladder truck.

A discussion was had on the Board of Directors. Elections will be postponed.

Old Business:

Budget is due July 1st.

New Business:

Caitlin Stults is a potential new member. A vote will be taken at the full membership meeting to have her voted onto the department.

Strategic and Future Planning:

Member Input and Items for next month agenda:

- a. Directors meeting next month at 6pm.

A motion was made by Gary Schultz and seconded by Mike Nickell to adjourn. Motion passed. Meeting adjourned at 6:45pm.

Respectfully submitted.

Secretary

Jenny Nickell

WIFD MINUTES
FULL MEMBERSHIP
May 18th, 2023

Meeting was called to order at 7:00 pm by Jake Dahlke.

The Pledge was recited.

Roll call was taken with 25 members present. Adam Steffen made a motion to approve the agenda. Mike Nickell seconded. Motion passed.

Robb Carr made a motion to approve April minutes. Adam Steffen seconded. Motion passed.

Training Report:

Entry level Driver Operator class went on through the month of April.

Entry level and Awareness Water Rescue Class was on April 23rd.

Chief's Report:

Process of Bylaws for Washington Island Fire Inc is done and approved.

A discussion was had about the Board of Directors at the board meeting.

Member Training:

Adp

Equipment checks:

21-5 – Jake Dahlke

2 & 6 – Zach Curry

363 & Tenders – Chris Swanson

Boats – Adam Steffen

Utv & Ropes Trailer – Gary Schultz & Jenny Nickell

Run Review:

1 – Fire Alarm

Old business:

N/A

New Business:

Caitlin Stults is a potential new member. Mike Nickell made a motion that the membership vote her in as a full member, pending town application and background check. Adam Steffen seconded. A discussion was had. Vote taken. Motion passed.

Certificate awards were passed out for Water Rescue class and Entry level Driver Operator class.

Member input and items for next month:

A motion was made by Gary Schultz and seconded by Mike Nickell to adjourn. Motion passed. Meeting adjourned at 7:40pm.

Respectfully submitted

Town of Washington Economic Development Committee

Meeting Minutes for Regular Meeting of July 5, 2023

The Economic Development Committee convened at 4:33pm in the Rutledge Room.

Members present were John Jessen, Don Riewe and Bill Jorgensen. Board liaison Loren Roznai was present. Also present was Town Supervisor Larry Kahlscheuer.

Motion by Jessen, second by Jorgensen to approve the agenda. Motion carried.

Motion by Jorgensen, second by Jessen to approve the regular meeting minutes from June 7, 2023.

Interim Chairperson and Secretary Don Riewe vacated the positions resulting in the need for election of new officers. No nominations for either positions occurred. Liaison Roznai was asked if the Committee could function without officers. The Town Board and Town Clerk will be consulted.

Citizen Walker Rugely presented information concerning the creation of a housing cooperative, the benefits and the possibility of implementation on the Island. The cooperative would be a corporation complete with bylaws and a board with members who own a "share" of the cooperative. Demand for such an entity would need to be determined and potential funding sources would need exploration.

Due to the lack of certainty created by not having officers no next meeting date was selected. The Committee will wait for "marching orders" from the Town Board.

Motion by Jessen, second by Jorgensen to adjourn. Motion carried. Meeting adjourned at 5:39pm.

Submitted by Don Riewe

DRAFT

Airport Committee Meeting Minutes
June 29, 2023

Airport Committee Meeting called to order by Mie Berger at 2:20 PM at the 2P2 Airport. Members Mike Berger, Mike Saxton, Paul Wehr and Ed Graf were in attendance for a quorum. Additional attendees were Jonathon Mann, Alexandria McDonald and airport Manager Dick Donnelly. New members Peter Sownie and Phil VanReeth were accepted into the committee. We now have seven members.

A new Chair was elected, Mike Saxton. We then accepted the resignation of Mike Berger. Mike Saxton closed the business portion of the meeting at 2:30 PM as we waiting for BOA members to arrive for a walk around the airport.

The BOA discussed the following with us:

Safety.

Tree obstructions,

Runway condition.

Grants, ARPA, Roller. Crissa, Care. Monies Usage for airport needs.

Their and our desire to move forward on the Master Plan petition submitted to the town. State pays for 100% of that plan if done in a timely manner.

Private funding for projects.

Clarifying that the Master Plan petition is not a binding document as falsely stated by attorney for petition group.

Discussed ongoing petition statements that are not accurate.

Another town meeting. If desired with an acceptable format.

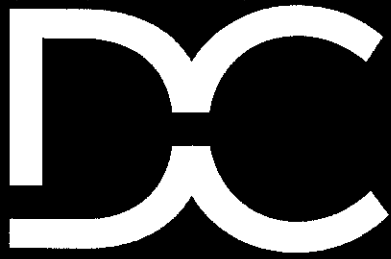
BOA reviewing, The Friends of Washington Island Airport website to see how we have answered the false claims circulated by the Observer's letter to the editors pages.

Paving. Taxi ways. Setbacks to keep runway the same distance use. Cost.

Walk ended at 4:30. BOA went on to view more tree obstructions on their own.

New Hangers, updated layout plan.

Mike



2023 MUNICIPAL PARK FUND

WHAT IS THE MUNICIPAL PARK FUND

The Door County Tourism Zone Commission collects an 8% room tax from all lodging properties in Door County, disbursing 70% to Destination Door County (DDC) for tourism promotion and/or tourism development (as required by state statute). The 70% disbursement to DDC, is based on DDC's budgeted and adopted revenue projection of room-tax collections. If the actual revenue exceeds the budgeted projection, the Tourism Zone Commission holds the excess revenue in a Tourism Reserve Fund.

As part of the executed entity agreement between Destination Door County and the Door County Tourism Zone Commission, DDC has an opportunity to present special non-budgeted proposals for application and use of funds from the Tourism Reserve Fund.

Special Note: Due to the Tourism Reserve Fund being a result of surplus room tax collections in 2022, the Municipal Park Fund is a one-time only fund for 2023.

THE 2023 PLAN

Municipal Parks \$150,000: Each municipality receives \$2,500, with the remainder distributed to each municipality based on the percentage of room tax it received according to the 2022 Commission audit. This program would be managed by DDC. (see next page for 2023 distribution amounts)

ELIGIBLE EXPENDITURES

Due to the Municipal Parks Fund being funded by room tax collections, allowable uses are subject to Wisconsin Statute 66.0615(1) (fm). Eligible uses of municipal reimbursement fund dollars must meet one or more of three conditions.

Allowable expenditures:

- Must be reasonably likely to generate paid overnight stays in multiple lodging properties
- Must be for something significantly used by visitors
- Must be used for visitor recruitment, visitor informational services, or tangible municipal development

Examples of allowable expenditures include:

- Infrastructure enhancement and/or improvements in public parks
- Beach improvement projects
- Informational or directional signage
- Beautification projects

MUNICIPALITY AMOUNTS FOR MUNICIPAL PARKS

Municipality	Set Amount	% Contribution	Variable Amount	Total Amount
Town of Baileys Harbor	\$2,500	7.808%	\$8,003.20	\$10,503.20
Town of Brussels	\$2,500	0.000%	\$0.00	\$2,500.00
Town of Clay Banks	\$2,500	0.227%	\$232.68	\$2,732.68
Town of Egg Harbor	\$2,500	8.884%	\$9,106.10	\$11,606.10
Village of Egg Harbor	\$2,500	7.744%	\$7,937.60	\$10,437.60
Village of Ephraim	\$2,500	11.313%	\$11,595.83	\$14,095.83
Town of Forestville	\$2,500	0.024%	\$24.60	\$2,524.60
Village of Forestville	\$2,500	0.000%	\$0.00	\$2,500.00
Town of Gardner	\$2,500	1.111%	\$1,138.78	\$3,638.78
Town of Gibraltar	\$2,500	13.196%	\$13,525.90	\$16,025.90
Town of Jacksonport	\$2,500	2.350%	\$2,408.75	\$4,908.75
Town of Liberty Grove	\$2,500	7.459%	\$7,645.48	\$10,145.48
Town of Nasawaupee	\$2,500	3.129%	\$3,207.23	\$5,707.23
Town of Sevastopol	\$2,500	6.249%	\$6,405.23	\$8,905.23
Village of Sister Bay	\$2,500	14.419%	\$14,779.48	\$17,279.48
City of Sturgeon Bay	\$2,500	13.098%	\$13,425.45	\$15,925.45
Town of Sturgeon Bay	\$2,500	0.957%	\$980.93	\$3,480.93
Town of Union	\$2,500	0.330%	\$338.25	\$2,838.25
Town of Washington	\$2,500	1.704%	\$1,746.60	\$4,246.60

SUBMIT YOUR FUND REQUEST



Scan code or visit link below to view requirements for submission and to submit your fund request

<https://form.jotform.com/dcvb1015/municipal-park-fund-request>

Town of Washington

County of Door

P.O. Box 220

Washington Island, WI 54246

www.washingtonisland-wi.gov 920-847-2522

FIREWORKS USER/ GROUP PERMIT APPLICATION

Licensing Fee: \$100.00

INCOMPLETE OR INACCURATE FORMS WILL BE REJECTED

Applicants Name: _____
Group Name: _____
Applicants Mailing Address: _____
City, State, Zip: _____
Applicants Phone # _____ Cell _____ Home _____ (check one)

Date of Event: _____
Location of Event: _____ (Physical address, NOT a Post Office Box)
Time of Event: _____ to _____ (2 hour maximum, no later than 11PM)
Special Event: _____ (Holiday, Anniversary, etc.)

Description & Quantity of Fireworks to be discharged: _____

(State law requires specific kind: *firecrackers* - 40, *roman candles* - 30) (Consumer fireworks only: 1.4G / Class C)

Purchased From: _____ Date: _____

INCLUDE THE FOLLOWING ATTACHMENTS WITH THE APPLICATION:

Group User Permit requests must include a copy of Certificate of Liability Insurance or Indemnity Bond in the amount of \$1,000,000 for bodily injury to any one person, in the amount of \$2,000,000 for injury to more than one person and in the amount of \$1,000,000 for damage to property that may arise by reason of use or discharge of fireworks under the permit. The Town shall be named as one of the insureds in said policy of insurance.

The Town of Washington is required to send a copy of this permit to the Washington Island Police Department and Fire Department, at least 2 days prior to the date of authorized use of the listed fireworks. The undersigned authorized person by their signature understands that any violation of this permit or the regulations set by state statute can result in the confiscation of fireworks and the issuing of citation/s that include a forfeiture not to exceed \$1,000. Further, should the use of fireworks of any kind start a forest fire, the responsible party will be liable for the fire suppression costs and may be issued a citations.

Signature of Applicant: _____

Signature of Property Owner: _____

Signature of Town Chairman: _____

Permit No. _____ Date Issued: _____ Issued By: _____

Approved or Denied (Circle One) Police & Fire Departments Notified: _____

\$100.00 Fee Receipt # _____ Cash _____ Check _____ Credit Card _____

(Check One)

**Town of Washington
Washington Island Airport
Property Use Agreement**

This Agreement is made and entered into by and between the Washington Island Airport (2P2), the Town of Washington, Washington Island, WI and Seven Hills Sky Divers of Madison, WI, 7530 WI 73, Marshall, WI 53559.

Date of Event: July 22nd, & July 27th – 30th, 2023

The Seven Hills Sky Divers of Madison, WI agrees to the following conditions:

1) Property Utilization:

- A. All activities must comply with applicable federal, state, and local laws and regulations.
- B. No activities are allowed which may create an unsafe environment to the public or to normal aeronautical use of the airport.
- C. Any activity which interferes with or results in damage to the airport tenants' property will be the responsibility of the Seven Hills Sky Divers of Madison, WI.

2) Insurance:

- A. Within sixty (60) days of the signing of this agreement, the Seven Hills Sky Divers of Madison, WI shall provide the Town of Washington with a certificate of insurance verifying that the Seven Hills Sky Divers of Madison, WI has a **Comprehensive** and **General liability** insurance policy covering the interests of the Town of Washington, Washington Island Airport and the Seven Hills Sky Divers of Madison, WI against liability for any personal injury or property damage.
- B. Said insurance for this event shall be in the amount of One million dollars (\$ 1,000,000.⁰⁰) per occurrence. The insurance provided shall name the Town of Washington as an additional insured.

3) Rental Payment:

- A. The user fee for the designated airport property shall be Five Hundred dollars (\$500.00) (i.e., \$100/day, Saturday (7/22/23) & Thursday – Sunday (7/27 – 7/30/23) payable to the Town of Washington.

- B. The user fee does not include the costs of additional maintenance, personnel expenses or repair to damage at the Washington Island Airport as a result of the Seven Hills Sky Divers of Madison, WI event.

4) Setup & Arrangements:

- A. The Seven Hills Sky Divers of Madison, WI shall not permit such setups or arrangements which interfere with the access of airport tenants to their personal property or impede the normal aviation activity at the Washington Island Airport.
- B. The Seven Hills Sky Divers of Madison, WI shall be responsible to maintain the rented public property in a safe and clean condition.
- C. The Airport grounds shall be left in the condition as which it is found. Any damage to personal property shall be the responsibility of the Seven Hills Sky Divers of Madison, WI.

5.) Hold Harmless:

The Seven Hills Sky Divers of Madison, WI recognizes the Washington Island Airport's primary purpose and use in agreement with FAA Order 5190.6B Airport Compliance Requirements is to the aeronautical users and tenants of the airport.

The Seven Hills Sky Divers of Madison, WI recognizes the Washington Island Airport and Town of Washington's responsibility and commitment to protect the aeronautical use, activity and safety of the airport and its' users.

The Seven Hills Sky Divers of Madison, WI recognizes that use of Washington Island Airport property is subject to approval by the Wisconsin Department of Transportation, Bureau of Aeronautics in accordance with FAA Order 5190.6b and all established guidance and policies associated with Grant Assurances entered into with the same agency.

Any damage to Airport property or incidents, activities which interferes with the use of the airport-by-airport users for airport purposes will result in denial of future use of the airport.

The Seven Hills Sky Divers of Madison, WI hereby agrees to save and hold harmless The Town of Washington and the Washington Island Airport, from all cost, injury and damage and from any other injury or damage to any person or property whatsoever which is caused by an activity, condition or event arising out of the Seven Hills Sky Divers of Madison, WI Event.

Approved by the Town Board at the Town Board Meeting of 3-15, 2023.
Date

Town of Washington:

Hans Lux
Town Board Chairman

Date

Seven Hills Sky Divers of Madison, WI:

Carl Francis President Seven Hills July 14, 2023
Authorized Representative SHSDOM Date

Carl Francis
Print Name



SEVEHIL-01

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

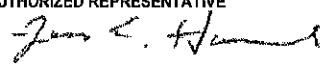
PRODUCER Blue Ridge Risk Partners, LLC 400 Professional Drive, Suite 100 Gaithersburg, MD 20879	CONTACT NAME: Karen Moore	
	PHONE (A/C, No, Ext): (316) 669-9500	FAX (A/C, No):
E-MAIL ADDRESS: karen.moore@kimmelinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: ACE Property & Casualty Ins Co		20699
INSURED Seven Hills Skydivers of Madison WI P.O. Box 162 Columbus, WI 53925		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	X		AAPN18982900-001	7/22/2023	7/31/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	X Airmeet Liability						MED EXP (Any one person) \$ 5,000
	X Malpractice Aggre.						PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY	X		AAPN18982900-001	7/22/2023	7/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						\$
	DED RETENTION \$						EACH OCCURRENCE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						AGGREGATE \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N	N/A			PER STATUTE OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Airmeet at Washington Island Airport, Washington Island, WI and the facilities in the vicinity thereof in connection and/or relation with/to the airmeet.
Certificate holders are additional insureds

CERTIFICATE HOLDER Town of Washington 910 Main Rd. Washington Island, WI 54246	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

Colonel Kari Johnson, USMC (ret)
823 N 131 Court | Omaha, Nebraska 68154-4035 | (402) 575-1553 mobile

July 11, 2023

Town of Washington
Town Clerk-Treasurer, Attn. Town Board
PO Box 220
Washington Island, Wisconsin 54246

Ref: Island Cemetery location CEM 013 10 (Gislason & Johnson). If applicable, reference B 047 Burial Permit.

Dear Town Board,

Upon my death and cremation, I am requesting approval to have my ashes buried in the Island Cemetery family location CEM 013 10. They are the closest plots west of School House Beach Road. My father's plot, John Willard Johnson (1913-1980), contains only his cremated remains in a cigar box, that I buried there in 1980, and that would be my preferred plot.

Both of my daughters and their families have homes on the Island. Mark & Jamie Ringsmuth and John & M. Kristi Griffin.

Location CEM 013 10 is special and contains ten plots. The remains of my great-grandparents & great uncle (Gislason), grandparents (Johnson/Gislason), and parents (John Willard & Marguerite Johnson).

While it is now accepted that more than one cremated remains can occupy one plot, the number varies with the size/location of the plot. The town may want to establish guidance in this regard if it is not already published. An example of guidance and consideration:

<https://www.funeraldirect.co/how-many-cremations-can-be-buried-in-one-plot/>

Thank you for your service, time, and consideration.



chairman@washingtonisland-wi.gov

From: Eric Greenfeldt <ericg50@verizon.net>
Sent: Thursday, July 6, 2023 10:44 AM
To: chairman@washingtonisland-wi.gov
Subject: Archives

I have written to Dick Purinton that I am resigning from the committee. It is time after a tenure of three decades for a fresh perspective. It has been an honor to serve with great people over the years.

Thank you.

Eric

Sent from my iPhone

July 6, 2023

I, Don Riewe, resign from the Economic Development Committee effective upon receipt of this document.

A handwritten signature in black ink, appearing to read "Don Riewe". The signature is fluid and cursive, with a long horizontal stroke at the end.

JULY 6, 2023

Don Riewe

COPY

Town of Washington

Driveway/Road Permit

For access to Town Highway

Permit Number: _____

PH # 331.771.1155

Issued to: Bartosz Rolski

Parcel Number: 0280115332911A1

Address: _____

Date property last surveyed: not known

Road(s) driveway will adjoin: Green Bay Ct.

No of driveways: 1

Installation Contractor: TBJ Corp. of Wisconsin

Length of driveway: 250'

Land use (private/business): Private

Type of road surface: Gravel

Distance from lot line: greater than 30'

Located on which side of road: Right

Completion date: 09/01/2023

Attach drawing of proposed work (include special restrictions, clearances, and other details)

Fee: \$40.00 Make check payable to: Town of Washington

All driveways/roads shall be constructed in accordance with all requirements printed in the Town Ordinances 298-13 & 298-14 (a,b) and any special conditions stated therein. The maintenance of the driveway(s) shall be the responsibility of the applicant.

Applicant's Signature: Bartosz Rolski

Date: 06/30/23

For Office Use Only

Date inspected by Town: 7-6

By: [Signature]

Culvert Required: No

Chairman's Signature: _____

Date: _____

POST ON PREMISE IN PLAIN VIEW FROM ROAD

Town of Washington
Driveway/Road Permit
For access to Town Highway
Permit Number: _____

Issued to: Brandon Losey Parcel Number: 028-04-31343013C
Address: Mountain Rd. Date property last surveyed: 12/3/2022
Road(s) driveway will adjoin: Mountain Rd.
No of driveways: 1 Installation Contractor: Jon Mann
Length of driveway: 40' Land use (private/business): Private
Type of road surface: Gravel+Fines Distance from lot line: 15'
Located on which side of road: West Completion date: Proposed : Aug / 2023

Attach drawing of proposed work (include special restrictions, clearances, and other details)

Fee: \$40.00 Make check payable to: Town of Washington

All driveways/roads shall be constructed in accordance with all requirements printed in the Town Ordinances 298-13 & 298-14 (a,b) and any special conditions stated therein. The maintenance of the driveway(s) shall be the responsibility of the applicant.

Applicant's Signature:  Date: 7/15/23

For Office Use Only

Date inspected by Town: 7-17 By: 

Culvert Required: yes

Chairman's Signature: _____ Date: _____

POST ON PREMISE IN PLAIN VIEW FROM ROAD





Plat of Survey

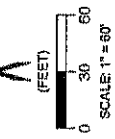
LOCATED IN:
THE SW 1/4 OF THE NE 1/4 OF SECTION 31, T. 34 N., R. 30 E.,
TOWN OF WASHINGTON, DOOR COUNTY, WISCONSIN

Handwritten:
DANGER
W/ CURB
& PAVEMENT
ROAD

PREPARED FOR:
CURRENT OWNER:
CAROLYN ZIVKOVIC
16286 DYNASTY RD
BROOKSVILLE, FL 34604

PREPARED BY:
BRIAN FRISQUE SURVEYS INC.
BRIAN D. FRISQUE
PROFESSIONAL LAND SURVEYOR
3121 MATHEY ROAD
STURGEON BAY, WI 54235
(920) 743-7183

LEGEND
 = U.S. PUBLIC LAND SURVEY CORNER (EXISTING DOOR COUNTY MONUMENT)
 = EXISTING 1" IRON PIPE



SURVEYOR'S NOTES:
BEARINGS REFERENCED TO THE WESTLINE OF THE NE 1/4 OF SECTION 31-34-30
BEARING S 01°30'56" E BASED FROM A PREVIOUS KENNETH J. BREY SURVEY MAP #012410 DATED OCT. 7, 2002.

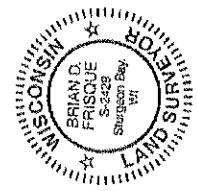
SURVEYOR'S CERTIFICATE:

I, Brian D. Frisque, Professional Land Surveyor for Brian Frisque Surveys, Inc. do hereby certify that I have surveyed the property described herein and to the best of my knowledge and belief the adjacent map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location of all visible structures, boundary fences, apparent easements, roadways and visible encroachments, if any. I further certify that this map complies with Chapter A-E 7 of the Wisconsin Administrative Code.

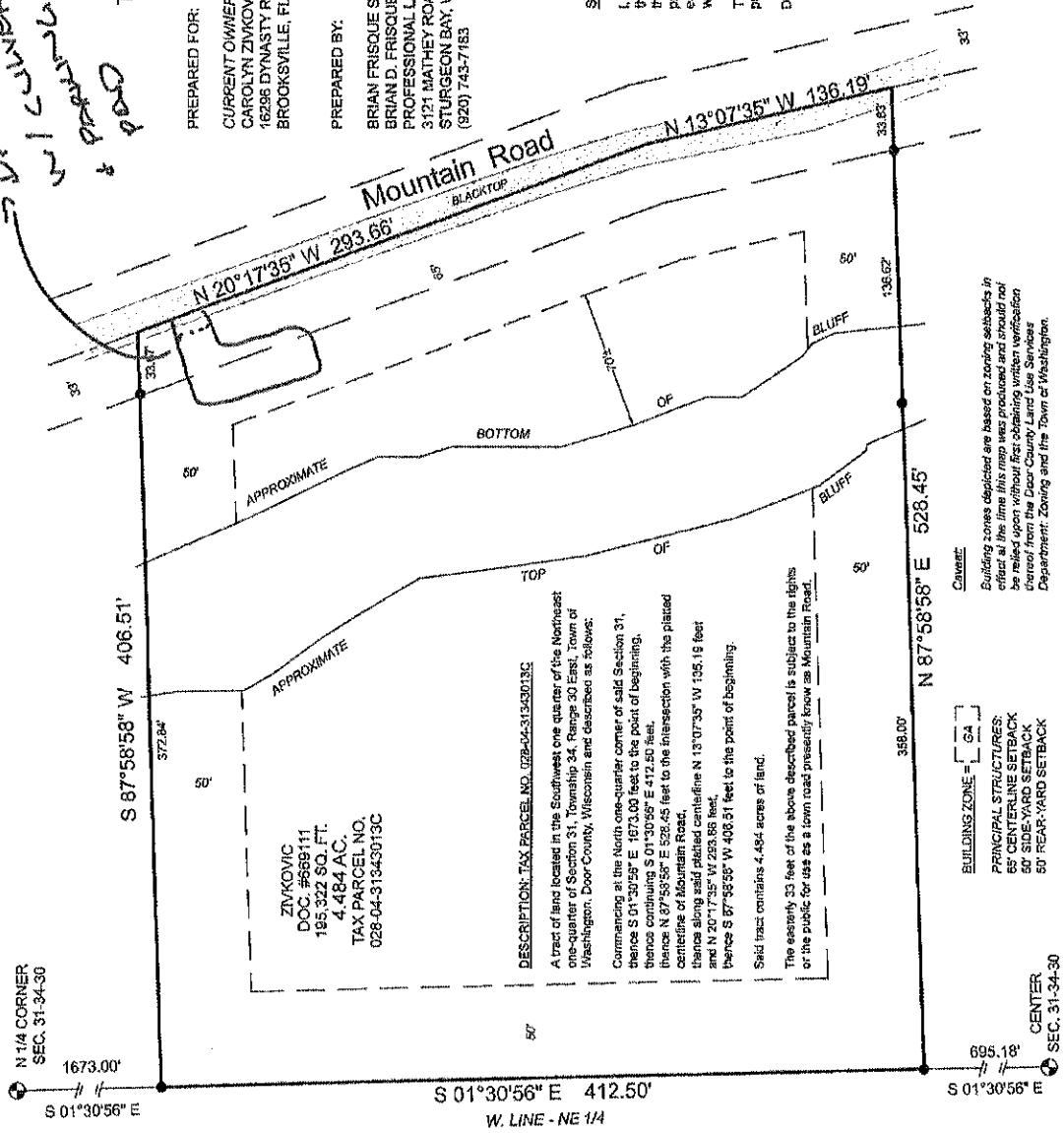
This survey is made for the use of the present owners of the property and also those who purchase, mortgage or guarantee the title thereto.

Dated 12-2-2022

Brian D. Frisque
P.L.S. S-2428



12-2-22
D-112222B.dwg
Drawn By: B.D.F.
JOB#: D-112222B



ZIVKOVIC
DOC. #689111
195,322 SQ. FT.
4.484 AC.
TAX PARCEL NO.
028-04-31343013C

DESCRIPTION: TAX PARCEL NO. 028-04-31343013C.
A tract of land located in the Southwest one quarter of the Northeast one-quarter of Section 31, Township 34, Range 30 East, Town of Washington, Door County, Wisconsin and described as follows:
Commencing at the North one-quarter corner of said Section 31, thence S 01°30'56" E 1973.00 feet to the point of beginning, thence continuing S 01°30'56" E 412.50 feet, thence N 27°53'55" E 528.45 feet to the intersection with the platted centerline of Mountain Road, thence along said platted centerline N 13°07'35" W 135.19 feet and N 20°17'35" W 293.66 feet, thence S 67°33'25" W 408.31 feet to the point of beginning.
Said tract contains 4.484 acres of land.
The easterly 33 feet of the above described parcel is subject to the rights of the public for use as a town road presently known as Mountain Road.

CAUTION:
Building zones depicted are based on zoning setbacks in effect at the time this map was produced and should not be relied upon without first obtaining written verification thereof from the Door County Land Use Services Department, Zoning and the Town of Washington.

BUILDING ZONE = GA
PRINCIPAL STRUCTURES:
65' CENTERLINE SETBACK
50' SIDE-YARD SETBACK
50' REAR-YARD SETBACK

CENTER
SEC. 31-34-30