

STATE OF WISCONSIN

Town of Washington

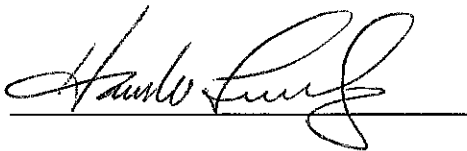
Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the public meeting of the Board of Review for the Town of Washington for Wednesday, May 17, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. This meeting will be held in the Rutledge Room at the Community Center. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any.

AGENDA

BOARD OF REVIEW

1. Call Board of Review (BOR) to order.
2. Roll Call.
3. Confirmation of Appropriate BOR and Open Meetings notices.
4. Motion to Adjourn to Thursday, July 27, 2023, from 1 to 3 PM, with Open Book (by Call in appointment) set to Tuesday, July 11, 2023, from 1 to 3 PM.



Hans Lux, Jr., Chairman

Town of Washington

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, May 17th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 04/19/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 04/30/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – April 1st – April 30th, 2023 – to Town Board for final approval
9. Discussion on Carmody Fees for Septic Inspections
10. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 06/21/2023
11. Adjourn

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, April 19th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

MINUTES

UTILITY DISTRICT MEETING

DRAFT

1. Chairman Hans Lux called the Utility District Meeting to order at 6 PM.
2. Chairman Lux led the Pledge of Allegiance.
3. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present were Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Kahlscheyer seconded by Andersen to approve the agenda. Motion carried.
4. Public comments, communications, and suggestions from residents of the town and other people present.
 - a. None
5. Motion by Kahlscheuer seconded by Roznai to approve of Meeting Minutes – 04/5/2023. Motion carried.
6. Communications and petitions by Town Clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Cash Account #5 – 03/31/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
 - a. No meeting

8. Motion by Kahlscheuer seconded by Roznai to approve of Utility District Bills – March 1st – March 31st, 2023. Motion carried.
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 05/17/2023
10. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 6:02 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

10:15 am

UTILITY DISTRICT

Reconciliation Report

Cash Account #5 [Nicolet Bank], Sorted by Check Date

Statement date: 04/28/23 Reconciliation date: 04/28/23

CHECKS

Check#	Date	Vendor	Name	Cleared	Outstanding
28217	03/27/23	SANTANDER BK	Santander Bank, N.A.	1,672.81	
28218	04/05/23	MILWAUKEE RU	Milwaukee Rubber Product	521.34	
28219	04/05/23	NICOLET BANK	Nicolet National Bank	854.54	
28220	04/05/23	SANTANDER BK	Santander Bank, N.A.	1,672.81	
Total				4,721.50	0.00

DEPOSITS

Txn#	Date	Description	Cleared	Outstanding
10998	11/02/22	A/R cash receipts		288.22
10982	04/10/23	A/R cash receipts	1,313.53	
Total			1,313.53	288.22

WITHDRAWS

Txn#	Date	Description	Cleared	Outstanding
31	04/14/23	April Positive Pay	11.90	
Total			11.90	0.00

Statement beginning balance	56,582.07
Cleared deposits	1,313.53
Cleared charges	0.00
Cleared credits	0.00
Cleared withdrawals	-11.90
Cleared checks	-4,721.50
Cleared EFTs	0.00
Calculated statement balance	53,162.20
Statement ending balance	53,162.20
Difference	0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	53,162.20
Outstanding deposits	288.22
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	0.00

10:15 am

Reconciliation Report

Cash Account #5 [Nicolet Bank], Sorted by Check Date
Statement date: 04/28/23 Reconciliation date: 04/28/23

Outstanding EFTs	0.00
<hr/>	
Adjusted statement balance	53,450.42
General Ledger account balance as of 04/28/23	53,450.42
Difference	0.00

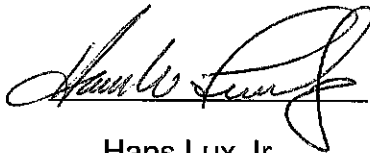
If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Chairman's Comments
 - a. Concerns
 - b. Letter to Door County Land Use Ref Zoning Ordinance Amendments
 - c. Door County Public Health Vaccine Clinic – Thursday, June 1st Rutledge Room
 - d. Members needed for committees: Parks, Economic Development, WIZAP, etc.
 - e. Community suggestion box – chairman@washingtontown-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Notice of Door County Board of Adjustment hearing
 - b. Letter from Carolyn Foss – WI Foundation
5. Approval of Meeting Minutes
 - a. Regular Town Board – 04/19/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 04/30/2023
 - ii. Cash Account #11 – 04/30/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. April 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. April 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. April 2023 Report
 - b. Economic Development
 - i. Minutes – 04/05/2023
 - ii. Agenda – 05/02/2023
8. Reports of special committees, special commissions, and special boards
 - a. None
9. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department

- ii. Recreational Center
 - iii. Infrastructure Committee
 - 1. Mountain Tower Repair
 - iv. Harbors and Waterways
 - b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. Parks and Natural Areas
 - 1. Rock Concert – Schoolhouse Beach -
 - 2. Street Dance – July 4th Weekend – (cancelled)
 - iv. WIZAP
 - c. Loren Roznai
 - i. Red Barn
 - ii. Archives
 - iii. Economic Development
 - iv. Community Center
 - v. Museums
 - d. Hans Lux
 - i. Town Office
 - 1. Update on Kerber Rose Audit for 2022
 - 2. Update on HR meeting
 - 3. Fiber Optic/Phone Update
 - ii. DPW
 - 1. Employment / Hiring Update
 - iii. Airport
10. Specific matters for discussion and possible action by town board in open session:
- a. Approve payment of Utility bills – April 1st to April 30th 2023
 - b. Approve payment of town bills – April 1st to April 30th 2023
 - c. Approve Resolution #2023-01 – Revised Fee Schedule
 - d. Approve Resolution #2023-02 to Rescind Resolution #2019-04
 - e. Approve Resolution #2023-03 – Assigned Fund Balance Commitments
 - f. Discussion on Affordable Housing
 - g. Removal of Pit Toilet / Changing House – Schoolhouse Beach
 - h. Approval of hiring DPW seasonal employees – subject to drug testing and background checks
 - i. Establish oral panel for hiring of DPW employees – Set date

- j. Discussion/Approval of Committee Assignments 2023 - 2024
 - k. Approval of Gravel Crushing Contract
 - l. Approval of Deaths Door BBQ Contract
 - m. Approval of Insurance quote for township
 - n. Detroit Island discussion on barge
 - o. Island Compost Proposal – Danette Garcia
 - p. Accept donations from WI Fire Inc. to WI Fire Department
 - q. Approve Rick Weilbaker for Maintenance position at Rec – Set pay
 - r. Approve Operators License –
 - 1. Brenda Cornell
 - 2. Jordan Pupols
 - s. Approve Class - Renewal Alcohol Beverage License – Washington Island Baseball Club
 - t. Approve Class B Beer & Class C wine – Renewal Alcohol Beverage License – Andermeyer LLC (Le Café)
11. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, June 21st, 2023
12. Adjourn



Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, May 17th, 2023 6:00 PM - 8:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/371489029>

You can also dial in using your phone.

Access Code:

371-489-029

United States:

+1 (571) 317-3122

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.

Town of Washington

Door County

(920) 847-2522
Fax (920) 847-2303

P.O. Box 220
Washington Island, WI 54246

April 20, 2023

Door County Land Use Services

421 Nebraska Street

Sturgeon Bay, WI 54235

TO: Becky Kerwin, Land Use Services Planner

RE: Door County Comprehensive Zoning Ordinance Text Amendments

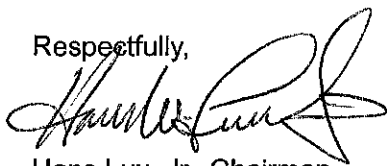
Enclosed with this letter, you will find a recommendation from the Washington Island Planning & Zoning Committee dated April 11, 2023. This recommendation was unanimously approved by the Town of Washington Town Board at it's April 19, 2023 meeting.

In the recommendation from the Town of Washington Planning & Zoning Committee, the committee points out seven ways WIZAP does NOT Recommend approval of the proposed Zoning Text Amendments. Those reasons include having no explanation as to who would have oversight and control if the utility related ordinances are removed, lack of advice to assist small townships like ourselves in telecommunications ordinance matters, failure to staff or inadequate staffing does not remove the county from their responsibilities in this matter, deregulation leading to undesired outcomes and reduction in property values, the county having the responsibility for administrating the Door County Comprehensive Plan 2035 and having consistency in the goals and objectives of the plan, along with dumping all administration and enforcement on townships that have no such services in place.

The Washington Town Board echoed all of these concerns as well. Having a community of only 788 people, suddenly being put into the position of having to administer and enforce let along enact separate ordinances to cover these concerns is unreasonable and very concerning. The town has worked cooperatively with Door County Land Use over a large number of years and to have these regulatory conditions suddenly dumped upon each individual township is unrealistic to believe consistency, which the county strives for, will be met. This will only lead to fragmented compliance as it relates to individual portions of the county. This does not take into account the relationship between municipalities and the county that will face a difficult task in attempting to administer a consistent and workable zoning policy for all concerned.

The Washington Town Board strongly requests this removal of utility-related regulations from the Door County Comprehensive Zoning Ordinance not be approved.

Respectfully,

A handwritten signature in black ink, appearing to read "Hans Lux, Jr.", with a stylized flourish at the end.

Hans Lux, Jr., Chairman

Town of Washington

cc. Ken Pabich, County Administrator

David Lienau, County Board Chairman

Joel Gunnlaugsson, District 21 Representative

Door County Public Health Vaccine Clinic
Washington Island Community Center – Rutledge Room
Thursday, June 1, 2023
10:30 am – 1:30 pm

***Appointments Required 920-746-2234 or
schedule on-line at www.co.door.wi.gov/1146/Immunizations***

Appointments are required so we have the correct vaccine with us.

ADULT AND PEDIATRIC IMMUNIZATION CLINIC

PEDIATRIC Vaccines are available to ages 18 yrs. or younger who:

- Have Health Insurance but vaccines are not covered
- Have no health insurance
- Have Badger Care/Medical Assistance
- Are an Alaskan Native, or a Native American
- Tetanus/Pertussis vaccine is FREE to all children regardless of insurance status

ADULT Vaccines available:

- Adult Tdap (no charge)

COVID-19 VACCINE - Pfizer

(ages 6mo. – 4 yrs.) *parent/guardian needs to be present

(ages 5-11 years) *parent/guardian needs to be present

(ages 12 and older) *parent/guardian needs to be present for minors 12-17 yrs. old

65 yrs.+ Authorized additional Bivalent Booster
(Needs to be 4 months after previous dose)

No charge - No insurance card or ID needed

**NOTICE OF PUBLIC HEARINGS BEFORE
THE DOOR COUNTY, WI BOARD OF ADJUSTMENT**

**DOOR COUNTY GOVERNMENT CENTER
421 NEBRASKA ST.
STURGEON BAY, WI 54235**

Public hearings and a business meeting to be held by the Door County Board of Adjustment (BOA) on Tuesday, May 23, 2023 will be in the Door County Government Center Peninsula Room (C121, 1st Floor). Use the 4th Street entrance, across from the library.

Applicants and others who wish to offer oral testimony must attend in person.

Members of the public who wish to monitor/observe the meeting may attend in person or do so remotely by using the link below, or via the Zoom smartphone app, or by calling (312) 626-6799.

Link: <https://us02web.zoom.us/j/88681480817?pwd=b0ZoL0xNK0JpbEorUDJXcFo5ODdVZz09>

Zoom Webinar ID: 886 8148 0817

Passcode: 745022

The hearings will begin at 4:30 p.m., to consider the applications below for variances and an appeal, as specified in the Door County Shoreland, Floodplain and Comprehensive Zoning Ordinances:

TOWN OF LIBERTY GROVE

Lakeview Lodge, LLC petitions for a variance from Section IV.B.2.b. of the Shoreland Zoning Ordinance which requires all structures to be located at least 75' from the ordinary high water mark of a navigable stream, and Section 5.10(2) of the Comprehensive Zoning Ordinance which requires all structures to be located at least 10' from a wetland. The applicant proposes to construct a driveway and a bridge on their northern-most lot, which will cross a navigable stream and wetland, in order to create access to an upland buildable area of their vacant lot to the south. The proposed bridge is to be located as close as 9" from a wetland and the driveway is to be located as close as 4' from the ordinary high water mark of a navigable stream. The properties are at 10906 & 10908 S Sand Bay Ln in SF30 and Wetland zoning districts.

TOWN OF EGG HARBOR

Kevin and Sharon Ramon petition for a variance from Section IV.B.2.c.2) of the Shoreland Zoning Ordinance, which requires all portions of the principal structure to be located at least 69.5' from the ordinary high water mark. The applicants propose a deck, patio, and walkway connecting the two structures which will be located as close as 43.3' from the ordinary high water mark. The property is at 5828 Sunset Ln.

TOWN OF WASHINGTON

Richard Tobey appeals the decision of the Door County Zoning Administrator related to the Shoreland, Floodplain, and Comprehensive Zoning Ordinance regulations that apply to recent development along the shorefront. The property is located at 1499 S Shore Drive in a SF30 zoning district.

Specific reasons for appeal are available at the Door County Land Use Services Department.

Written testimony will be accepted on 8 1/2" x 11" paper only and must be received by 12:00 p.m. (noon) the day before the hearing. Anonymous correspondence will not be accepted. Letters are available for inspection upon request. Letters are entered into hearing records, but are not read aloud. **Please note: Correspondence or testimony submitted for town-level proceedings does NOT get forwarded to the county.**

All application materials may be viewed on-line approximately four business days before the hearing at: <https://www.co.door.wi.gov/AgendaCenter> . Additional materials may be posted up until 4:30 p.m. the day before the hearing.

The list of names to whom this notice was sent by regular mail is available upon request.

Fred Frey, Chairperson
Board of Adjustment
c/o Door County Land Use Services Dept.
Door County Gov't. Center
421 Nebraska St.
Sturgeon Bay, WI 54235
Phone: (920) 746-2323 | FAX: (920) 746-2387

Publication Dates: May 5 & 12, 2023

5/2/2023

This letter is meant to clarify information contained in the previous issue regarding the April 5 town board meeting and Rec Center finances. According to the article, the town board "...had thought the contribution from the foundation (for the Rec) was supposed to be \$28,000 and agreed that there should be follow up about this discrepancy."

In late 2020, the town board approved a change to the W.I. Foundation's by-laws stating only the annual income from the Foundation's endowment be remitted to the town for Rec operating expenses. The reasoning behind this change was two-fold. One, to prevent complete depletion of the endowment, because a considerable amount of principal had been expended for Rec operations. The second was to ensure donors their gifts would be held inviolate.

The Rec's budget for 2022, approved by the town, included an amount based on the Foundation's income in 2021 (a good year for market returns) which was \$28,237.11. However, returns in 2022 were down substantially. The W.I. Foundation sent this letter to the town board on February 28, 2023: "As per the W.I. Foundation by-laws, the annual income (interest, dividends and realized capital gains) from the General Endowment Account is to be remitted to the Town of Washington to support the Recreation Center. The 2022 income amount was \$10,743.14 and is disbursed in this check."

No discrepancy occurred, only a budget expectation that market returns and growth would continue at a similar level to the previous year.

In addition, the article stated, "...the Washington Island Foundation...operates the Rec Center...". To be clear, the Foundation does offer financial support to the Rec through its endowment, other fundraising and supportive efforts, but the Rec is operated and governed by the town's Rec Center Committee and ultimately the Town of Washington.

Thank you,

Carolyn Foss, President
W.I. Foundation, Inc.

STATE OF WISCONSIN

Town of Washington

Door County

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MINUTES

REGULAR TOWN BOARD MEETING

DRAFT

1. Chairman Hans Lux called the meeting to order at 6:02 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present were Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
 - b. Motion by Kahlscheyer seconded by Andersen to approve the agenda. Motion carried.
3. Chairman's Comments
 - a. Recap of Annual Town Meeting
 - i. Approximately 30 people attended the meeting. Lux did not see this as negative, because there was no vote or hot button issues on the agenda. Lux hoped that the open communication between the board and the public has put the public at ease. He will try to communicate with the Observer to assist with board meeting coverage while they are short staffed.
 - b. Destination Door County Master Plan Steering Committee
 - i. Chairman Lux is serving on the committee to represent Island interest.
 - c. Members needed for committees: Parks, Economic Development, WIZAP, etc.

- i. Supervisor Foss suggested the board distribute some information on what exactly these committees do, and that the increased influence these committees will have on the Comprehensive Plan may draw interest. Chairman Lux added that every resident will be sent surveys and will have input on the plan as well.
 - d. Community suggestion box – chairman@washingtonisland-wi.gov
- 4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Washington Island Lions Club
 - b. Connie Smith cautioned that islanders must make their voices heard when creating the comprehensive plan and zoning ordinances. In Smith’s experience there are communities in the county that have had local voices overshadowed by other interests. It is important to remember that Destination Door County is funded by room tax dollars, and that there must be a balance between locals and tourists.
- 5. Motion by Kahlscheuer seconded by Andersen to approve of the following Meeting Minutes. Motion carried.
 - a. Regular Town Board – 04/5/2023
- 6. Communications and petitions by Town Clerk – No discussion or action.
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 03/31/2023
 - ii. Cash Account #11 – 03/31/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. March 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. March 2023
- 7. Acknowledged Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. March 2023 Report
 - b. WIZAP
 - i. Minutes – 03/21/2023
 - ii. Agenda – 03/21/2023
- 8. Reports of special committees, special commissions, and special boards
 - a. None

DRAFT

- b. Supervisor Foss suggested the formation of an ad hoc committee regarding the airport. Clerk/Treasurer Alexandria McDonald clarified that there would need to be a specific purpose or task assigned to an ad hoc committee if one were to be formed.

9. Reports by Town Officers.

a. Martin Andersen

- i. Fire Department
- ii. Recreational Center
- iii. Infrastructure Committee
 - 1. More discussion on building renovations is needed.
- iv. Harbors and Waterways
 - 1. Public Works Director Jonathan Mann is working to repair the docks.

b. Larry Kahlscheuer

- i. Law Enforcement
- ii. Healthcare
- iii. Parks and Natural Areas
- iv. WIZAP
 - 1. Addressed later in the agenda.

DRAFT

c. Loren Roznai

- i. Red Barn
- ii. Archives
- iii. Economic Development
- iv. Community Center
 - 1. Addressed later in the agenda.
- v. Museums

d. Hans Lux

- i. Town Office
 - 1. Working with Quantum to implement new phone lines.
- ii. DPW
- iii. IT
- iv. Airport
 - 1. Airport Operations Conference.
 - a. Lux learned that the Town's hanger leases may need to be amended to comply with FAA regulations.

10. Public hearings and advisory votes

- a. Discuss current COVID-19 situation – recommend any changes/actions.
 - i. As of May 11, this item will no longer appear on agendas. Chairman Lux’s final comment was to encourage the public to think about the community when making health related decisions.

11. Specific matters for discussion and possible action by Town Board in open session:

- a. Motion Kahlscheuer seconded by Roznai to approve payment of town bills – March 1 to March 31, 2023. Motion carried.
- b. WIZAP Committee
 - i. Motion by Kahlscheuer seconded by Foss to approve Committee Recommendation on proposed zoning amendments by Door County Land Use. Motion carried.
 - 1. Kahlscheuer clarified that if the proposed changes were approved by the county, all the responsibility of creating utility ordinances would fall to the town. It is of his and the committee’s opinion that the town does not have the time, knowledge, or funds to create these ordinances. This should be a county responsibility. He also clarified that this recommendation to the county was advisory only; the final decision is made by the County Board.
 - ii. Motion by Kahlscheuer seconded by Roznai to approve Chairman to send accompanying recommendation from Town Board to Door County Land Use. Motion carried.
- c. Community Center Committee
 - i. Motion by Andersen seconded by Roznai to approve fee structure recommendations. Motion carried.
- d. Motion by Kahlscheuer seconded by Andersen to restrict stump dump use to residential use only.
 - i. Mann suggested that if the use of the dump was restricted to residential users, then the amount of material would be more manageable by his department. Currently, the town does not have the staff or equipment to adequately keep up with the material brought by contractors. Dave Small added that as a contractor, he would ask that contractors be able to continue to dump concrete waste. Mann responded that since the town can crush that for a small profit, he would recommend that be allowed.

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- ii. Motion by Kahlscheuer seconded by Andersen to amend his motion to accept concrete waste from contractors. Motion carried.
 - 1. The amount of concrete material is not a concern, the town is out of compliance with the amount of burnable material.
 - e. Issues at Landfill / Exchange
 - i. Chairman Lux announced that the Town is going to be very firm on the town bag policy at the landfill. People will be turned away if they bring waste in bags that are not town bags.
 - ii. Foss suggested that the board reconsider the bag policy. Lux reminded the board and the public that we currently do not have a better method to recoup funds at the landfill. He again encouraged input if someone had a better suggestion. McDonald echoed that regarding the request for different/biodegradable bags. Foss asked if there were other areas in the budget to save funds. Clerk/Treasurer McDonald responded that it was in the town's best interest to attempt to break even with the landfill before cutting other areas of the budget, which could include employee benefits, the rec center, or the parks.
 - f. Island Compost Proposal – Danette Garcia.
 - i. Postponed to a subsequent meeting as Danette was unable to attend.
 - g. Motion by Andersen seconded by Kahlscheuer to approve Operators License – Elizabeth Pratt. Motion carried.
 - h. Motion by Kahlscheuer seconded by Roznai to approve Temporary Class “B” Retailers License – Elizabeth Pratt / Washington Island Music Festival. Motion carried.
 - i. Motion by Andersen seconded by Kahlscheuer to approve Rebecca Steffen for Fire Department EMR. Motion carried.
 - j. Motion by Kahlscheuer seconded by Andersen to approve Board of Review Training – Loren Roznai. Motion carried.
 - k. Towns Association Training – Green Bay May 16th
12. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, May 17th, 2023
13. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 7:23 PM.

Respectfully Submitted,

DRAFT

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman

TOWN OF WASHINGTON

12:00 pm

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 04/28/23 Reconciliation date: 04/28/23

CHECKS

Check#	Date	Vendor	Name	Cleared	Outstanding
27008	03/31/22	DC LAND USE	Door County Treasurer		51.64
27569	02/21/23	GEAR WASH	Gear Wash		258.30
27587	03/08/23	GEAR WASH	Gear Wash		167.00
27604	03/15/23	HERSCHBERGER	John Herschberger	5,000.00	
27609	03/23/23	PEPSI	Pepsi of Green Bay	245.13	
27612	03/27/23	KERBER	Kerber, Rose & Associate	80.00	
27615	03/30/23	DIRECTV	DIRECTV	170.98	
27616	03/30/23	HANSEN PROP	Hansen Propane Company o	9,897.68	
27617	04/03/23	MES	Municipal Emergency Serv	400.00	
27618	04/05/23	ASSC APPRAIS	Associated Appraisal Con	781.81	
27619	04/05/23	DAVE'S GARAG	Dave's Garage	19.18	
27620	04/05/23	DEPT JUSTICE	WI.Dept of Justice	7.00	
27621	04/05/23	JIM OLSON	Jim Olson Motor LLC	1,078.91	
27622	04/05/23	NICOLET	Nicolet National Bank	5,766.86	
27623	04/05/23	QUANTUM	Quantum Technologies	30.00	
27624	04/07/23	ADVANCED AUT	Advance Stores Company I	208.87	
27625	04/07/23	KERBER	Kerber, Rose & Associate	1,700.00	
27626	04/07/23	MANN'S MERC	Mann's Mercantile	170.83	
27627	04/07/23	RHYME BUSINE	Rhyme Business Products	332.26	
27628	04/07/23	SHIPYARD	Shipyards Island Marina	403.22	
27629	04/10/23	CONWAY, OLEJ	Law Firm of	90.00	
27630	04/10/23	DC HIGHWAY	Door County Treasurer	108.05	
27631	04/10/23	FERRY	Washington Island Ferry	517.00	
27632	04/10/23	FRONTIER	Frontier	1,726.39	
27633	04/10/23	GFL SOLID WA	GFL Environmental	2,870.36	
27634	04/10/23	SERVICE MOT	Service Motor Company	172.44	
27635	04/14/23	CARRICO	Carrico Aquatic Resource	50.74	
27636	04/14/23	CELLCOM	Nsighttel Wireless LLC	529.39	
27637	04/14/23	DIAMOND MOWE	Diamond Mowers, Inc	384.40	
27638	04/14/23	HANSEN PROP	Hansen Propane Company o	2,887.85	
27639	04/14/23	LAMPERTS	Lamperts Yards -US LMB,	173.65	
27640	04/14/23	QUILL	Quill Corporation	132.96	
27641	04/14/23	RHYME BUSINE	Rhyme Business Products	97.50	
27642	04/14/23	TOWNLINER MO	Townliner Motel LLC	232.00	
27643	04/14/23	UTILITY DIST	Washington Island Utilit		209.68
27644	04/14/23	VERMEER-WISC	Vermeer-Wisconsin, Inc.	216.23	
27645	04/14/23	WARNER	Warner-Wexel, LLC	7.49	
27646	04/18/23	NOTARY RECOR	Notary Records Section	20.00	
27647	04/18/23	TRAVELERS	Travelers Commercial Lin	20.00	
27648	04/24/23	ANDERSEN, JE	Jeffrey M. Andersen		248.04
27649	04/24/23	ANTHEM BLUE	Anthem Blue Cross Blue S		13,923.51
27650	04/24/23	CORNELL CHRI	Christopher Cornell		34.36
27651	04/24/23	JENSEN G	Greg Jensen	420.00	
27652	04/24/23	LUMEN	Century Link		4.41
27653	04/24/23	LUX HANS	Hans Lux	346.47	

CHECKS

12:00 pm

Reconciliation Report

Cash Account #1 [Nicolet Bank Reg Cking.], Sorted by Check Date

Statement date: 04/28/23 Reconciliation date: 04/28/23

Cleared withdrawals	-61,367.50
Cleared checks	-51,841.65
Cleared EFTs	0.00
<hr/>	
Calculated statement balance	83,526.54
Statement ending balance	83,526.54
Difference	0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	83,526.54
Outstanding deposits	0.00
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	-27,447.22
Outstanding EFTs	0.00
<hr/>	
Adjusted statement balance	56,079.32
General Ledger account balance as of 04/28/23	56,257.33
Difference	-178.01

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

TOWN OF WASHINGTON

Reconciliation Report

Cash Account #11 [Nicolet Savings], Sorted by Check Date

Statement date: 04/28/23 Reconciliation date: 04/28/23

10:23 am

CREDITS

Txn#	Date	Description	Cleared	Outstanding
52958	04/28/23	April Interest	5,409.55	
			Total	0.00
Statement beginning balance				1,529,897.22
Cleared deposits				0.00
Cleared charges				0.00
Cleared credits				5,409.55
Cleared withdrawals				0.00
Cleared checks				0.00
Cleared EFTs				0.00
Calculated statement balance				1,535,306.77
Statement ending balance				1,535,306.77
Difference				0.00

If your bank statement is in balance, then the Calculated statement balance will equal the Statement ending balance.

Statement ending balance	1,535,306.77
Outstanding deposits	0.00
Outstanding charges	0.00
Outstanding credits	0.00
Outstanding withdrawals	0.00
Outstanding checks	0.00
Outstanding EFTs	0.00
Adjusted statement balance	1,535,306.77
General Ledger account balance as of 04/28/23	1,535,306.77
Difference	0.00

If your bank statement is in balance with your General Ledger, then the Adjusted statement balance will equal the General Ledger account balance.

TOWN OF WASHINGTON
Statement of Revenues & Expenditures
Year-to-Date Performance, April 2023 - current month

	<i>4 Months Ended April 30, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Revenue				
Community Center Committee Revenue	3,985.00	15,000.00	11,015.00	26.6 %
Red Barn Revenue	700.00	10,000.00	9,300.00	7.0 %
Archives Revenue	350.00	17,800.00	17,450.00	2.0 %
Maritime Museum/Jackson Harbor Dock	0.00	5,000.00	5,000.00	
General Property Taxes	1,169,262.35	1,645,885.56	476,623.21	71.0 %
Forest Crop/Managed Forest Land	0.00	120.00	120.00	
Sales Tax Rebate	40.00	120.00	80.00	33.3 %
Interest Delinquent Taxes	50.61	50.00	(0.61)	101.2 %
Police Department Grant - State	0.00	11,000.00	11,000.00	
State Shared Revenue	0.00	17,970.43	17,970.43	
Fire Insurance Dues	0.00	8,500.00	8,500.00	
Personal Property Aid	0.00	2,978.01	2,978.01	
Police Department Training Aid	0.00	320.00	320.00	
Governmental Transportation Aid	78,616.16	157,232.34	78,616.18	50.0 %
Municipal Service and Rock Island Trash	1,583.55	1,476.60	(106.95)	107.2 %
PILT Land	15,977.22	13,000.00	(2,977.22)	122.9 %
PILT Computer	0.00	159.01	159.01	
Alcohol License	0.00	6,000.00	6,000.00	
Dog Licenses	0.00	50.00	50.00	
Building Permit Fees	39.00	500.00	461.00	7.8 %
Driveway Permits	160.00	200.00	40.00	80.0 %
Cigarette Licenses	0.00	50.00	50.00	
Operator Licenses	0.00	500.00	500.00	
Fines Fees Forfeitures	(3.95)	600.00	603.95	-0.7 %
Airport Income	97.00	69,593.75	69,496.75	0.1 %
Utility District Reimbursements	0.00	22,000.00	22,000.00	
Refuse User Fees	11,736.00	110,000.00	98,264.00	10.7 %
Cemetery	2,050.00	12,000.00	9,950.00	17.1 %
Jacobsen Museum Receipts	50.00	8,200.00	8,150.00	0.6 %
Jackson Harbor Dock Lease	1,200.00	15,000.00	13,800.00	8.0 %
Rec Center Fees	18,331.29	54,828.00	36,496.71	33.4 %
Rec Center Donations	16,958.00	79,600.00	62,642.00	21.3 %
Rec Center Reimbursement - WI Foundation	10,743.14	28,000.00	17,256.86	38.4 %
Door County Police	0.00	107,000.00	107,000.00	
Door County Highway and Park	7,934.48	21,500.00	13,565.52	36.9 %
Door Conuty Room Tax	10,620.62	40,370.00	29,749.38	26.3 %
Door County Intergovernmental Reimbursen	0.00	3,750.00	3,750.00	
Door County Recycling Rebate	0.00	3,000.00	3,000.00	
Miscellaneous Income	17,189.51	1,000.00	(16,189.51)	1719.0 %

	<i>4 Months Ended April 30, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Parks Donations	1,208.90	14,000.00	12,791.10	8.6 %
Parks Sticker Sales	0.00	8,000.00	8,000.00	
Interest General Fund	29,967.62	4,500.00	(25,467.62)	665.9 %
Welcome Center Receipts Parking	100.00	650.00	550.00	15.4 %
Community Center and Gym Rentals	362.00	3,000.00	2,638.00	12.1 %
Medical Clinic Rent	10,000.00	20,000.00	10,000.00	50.0 %
School Snow Plowing	447.75	1,000.00	552.25	44.8 %
Van Income	617.95	900.00	282.05	68.7 %
Special Assessments	175.00	1,400.00	1,225.00	12.5 %
TOTAL Revenue	1,410,549.20	2,543,803.70	1,133,254.50	55.5 %
 Net Revenue	 1,410,549.20	 2,543,803.70	 1,133,254.50	 55.5 %
 GROSS PROFIT	 1,410,549.20	 2,543,803.70	 1,133,254.50	 55.5 %
 Expenditures				
GENERAL GOVERNMENT				
Board Wages	4,800.52	14,401.56	9,601.04	33.3 %
Board Fringes	367.24	1,101.72	734.48	33.3 %
Contracted Services	6,800.00	32,667.00	25,867.00	20.8 %
Dues/Insurance/Licenses	3,277.65	6,000.00	2,722.35	54.6 %
Board Expenses	750.14	2,000.00	1,249.86	37.5 %
Board Travel/Training	0.00	1,500.00	1,500.00	
Legal	1,507.50	5,000.00	3,492.50	30.1 %
Bank Charges/Fines	255.00	600.00	345.00	42.5 %
Town Office Wages	28,887.97	103,214.65	74,326.68	28.0 %
Town Office Fringes	20,842.57	42,560.11	21,717.54	49.0 %
Town Office Travel/Training	40.00	2,000.00	1,960.00	2.0 %
Town Office Equipment	1,669.44	19,970.00	18,300.56	8.4 %
Town Office Supplies/Postage	480.40	5,000.00	4,519.60	9.6 %
Town Website	326.10	3,000.00	2,673.90	10.9 %
Town Office Phone and Internet	838.00	2,660.00	1,822.00	31.5 %
Elections	2,021.59	4,000.00	1,978.41	50.5 %
Miscellaneous Expense	2,419.90	6,500.00	4,080.10	37.2 %
Auditor	0.00	12,000.00	12,000.00	
Tax Collection	0.00	3,087.37	3,087.37	
Board of Review	0.00	200.00	200.00	
Humane Society	0.00	500.00	500.00	
Assessor	3,127.20	9,000.00	5,872.80	34.7 %
Property Asset Appraisal	0.00	1,250.00	1,250.00	
Non-Department Insurance	199.00	3,000.00	2,801.00	6.6 %
TOTAL GENERAL GOVERNMENT	78,610.22	281,212.41	202,602.19	28.0 %
 PUBLIC SAFETY				

*4 Months Ended
April 30, 2023*

*Annual
Budget*

Unused

% Used

Police Department Wages	45,868.65	154,221.15	108,352.50	29.7 %
Police Department Fringes	36,822.80	100,683.36	63,860.56	36.6 %
Police Dept On-Call Overnight Stipend	2,250.00	9,000.00	6,750.00	25.0 %
Police Department Supplies	386.84	1,200.00	813.16	32.2 %
Police Department Admin/Electricity	2,309.42	5,300.00	2,990.58	43.6 %
Police Department Equipment	507.08	2,000.00	1,492.92	25.4 %
Police Department Uniforms	45.00	3,000.00	2,955.00	1.5 %
Police Department Travel/Training	1,280.59	2,900.00	1,619.41	44.2 %
Police Department Equipment Maint/Fuel	3,073.63	7,000.00	3,926.37	43.9 %
Police Department Insurance	0.00	6,500.00	6,500.00	
Police Department Communications	2,016.09	5,700.00	3,683.91	35.4 %
Fire Department Equipment	3,445.73	10,500.00	7,054.27	32.8 %
Fire Department Rescue Boat	0.00	8,000.00	8,000.00	
Fire Department Travel/Training	2,013.18	1,500.00	(513.18)	134.2 %
Fire Department Wages	16,696.00	41,950.00	25,254.00	39.8 %
Fire Department Stipends	0.00	14,000.00	14,000.00	
Fire Department Admin Stipend	0.00	5,000.00	5,000.00	
Fire Department Insurance	0.00	7,000.00	7,000.00	
Service Award Program	7,802.89	8,745.00	942.11	89.2 %
Fire Department Building Maintenance	8,268.24	30,000.00	21,731.76	27.6 %
Fire Department Fuel	1,108.02	3,000.00	1,891.98	36.9 %
Fire Department Inspections	0.00	5,000.00	5,000.00	
Fire Department Fringes	3,122.23	6,930.02	3,807.79	45.1 %
Fire Department Maintenance of Equipment	1,599.30	30,000.00	28,400.70	5.3 %
EMR Department Wages	2,660.00	15,070.00	12,410.00	17.7 %
EMR Department Stipends	0.00	2,200.00	2,200.00	
EMR Department AEDs	2,754.00	1,500.00	(1,254.00)	183.6 %
EMR Department Fringes	203.45	1,713.46	1,510.01	11.9 %
EMR Department Building Maintenance	0.00	500.00	500.00	
EMR Department Travel/Training	0.00	500.00	500.00	
EMR Department SAP	0.00	2,385.00	2,385.00	
Emergency Communications/Phone	190.02	750.00	559.98	25.3 %
Emergency Communication Stipend	0.00	600.00	600.00	
Emergency Communications Maintenance	0.00	5,000.00	5,000.00	
TOTAL PUBLIC SAFETY	144,423.16	499,347.99	354,924.83	28.9 %
PUBLIC WORKS				
Town Shop Phone	473.61	1,710.00	1,236.39	27.7 %
Town Shop Electric	1,047.77	4,000.00	2,952.23	26.2 %
Town Shop Heating	6,391.86	12,000.00	5,608.14	53.3 %
DPW Supplies	978.00	5,000.00	4,022.00	19.6 %
DPW Safety Equipment/Uniforms	610.00	1,800.00	1,190.00	33.9 %
DPW Maintenance and Repairs	460.77	3,000.00	2,539.23	15.4 %
Town Crew Wages	67,425.94	232,367.79	164,941.85	29.0 %
Town Crew Fringes	40,315.50	132,588.34	92,272.84	30.4 %
DPW Fuel	8,766.37	30,000.00	21,233.63	29.2 %

*4 Months Ended
April 30, 2023*

		<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
DPW Insurance	0.00	25,000.00	25,000.00	
DPW Equipment/Repairs	4,968.84	15,000.00	10,031.16	33.1 %
Annual Mine Safety Training/Travel	77.40	700.00	622.60	11.1 %
Salt	0.00	3,000.00	3,000.00	
DPW Construction/Repairs	242.41	2,000.00	1,757.59	12.1 %
Street Lights	789.44	2,800.00	2,010.56	28.2 %
Airport Wages	0.00	1,400.00	1,400.00	
Airport Fringes	0.00	107.10	107.10	
Airport Electricity	584.53	2,000.00	1,415.47	29.2 %
Airport Heating	873.87	3,000.00	2,126.13	29.1 %
Airport Supplies/Maintenance	2,635.34	5,200.00	2,564.66	50.7 %
Airport Insurance	2,095.00	5,700.00	3,605.00	36.8 %
Island Exchange Wages	7,126.09	25,358.60	18,232.51	28.1 %
Island Exchange Fringes	1,437.62	4,295.16	2,857.54	33.5 %
Island Exchange Maintenance	2,016.40	7,000.00	4,983.60	28.8 %
Island Exchange Recycling	3,157.46	20,000.00	16,842.54	15.8 %
Island Exchange Insurance	0.00	450.00	450.00	
Solid Waste MSW, Metal, and Paper	7,862.85	41,000.00	33,137.15	19.2 %
Solid Waste C&D	3,075.23	15,000.00	11,924.77	20.5 %
TOTAL PUBLIC WORKS	163,412.30	601,476.99	438,064.69	27.2 %
HEALTH & HUMAN SERVICES				
Doctor Subsidy	33,750.00	135,000.00	101,250.00	25.0 %
Van Expense	610.75	2,720.00	2,109.25	22.5 %
TOTAL HEALTH & HUMAN SERVICES	34,360.75	137,720.00	103,359.25	24.9 %
CULTURE, RECREATION, & EDUC				
Library Phone	103.09	400.00	296.91	25.8 %
Jacobsen Museum Expense	327.02	2,372.00	2,044.98	13.8 %
Jacobsen Museum Fringes	52.96	1,097.85	1,044.89	4.8 %
Jacobsen Museum Wages	692.25	14,351.00	13,658.75	4.8 %
Jacobsen Museum Insurance	0.00	200.00	200.00	
Community Center Building Expense	13,898.59	40,000.00	26,101.41	34.7 %
Community Center Committee Expense	667.92	15,000.00	14,332.08	4.5 %
Parks Including Electricity	1,813.10	11,680.00	9,866.90	15.5 %
Parks Insurance	0.00	1,000.00	1,000.00	
Ballfield Access Lease	1,100.00	1,260.00	160.00	87.3 %
Archivist Wages	4,221.00	13,104.00	8,883.00	32.2 %
Red Barn Expense	161.84	2,000.00	1,838.16	8.1 %
Archivist Fringes	322.92	1,002.46	679.54	32.2 %
Red Barn Director Wages	0.00	5,000.00	5,000.00	
Archives Expense	278.71	3,695.00	3,416.29	7.5 %
Red Barn Director Fringes	0.00	382.50	382.50	
Art and Nature Center Expense	173.65	500.00	326.35	34.7 %
Rec Center Manager Wages	18,105.12	53,067.25	34,962.13	34.1 %
Rec Center Manager Fringes	2,442.97	7,769.05	5,326.08	31.4 %
Rec Center Staff Wages	17,859.03	46,887.40	29,028.37	38.1 %

	<i>4 Months Ended April 30, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Rec Center Staff Fringes	1,869.32	4,352.26	2,482.94	43.0 %
Rec Center Maintenance	3,305.84	17,700.00	14,394.16	18.7 %
Rec Center Insurance	0.00	4,000.00	4,000.00	
Rec Center Administrative	1,294.82	16,800.00	15,505.18	7.7 %
Rec Center Utilities	33,718.09	71,640.00	37,921.91	47.1 %
Maritime Museum/Dock	579.74	3,500.00	2,920.26	16.6 %
Maritime Wages	0.00	4,420.00	4,420.00	
Maritime Fringes	0.00	338.13	338.13	
TOTAL CULTURE, RECREATION & EDUC	102,987.98	343,518.90	240,530.92	30.0 %
WELCOME CENTER				
Welcome Center/Chamber of Commerce	9,181.14	29,350.00	20,168.86	31.3 %
Capital Improvement Projects(Unassigned)	0.00	460,000.00	460,000.00	
Police Department Outlay	5,174.00	0.00	(5,174.00)	
Fire Department Outlay	60,641.38	0.00	(60,641.38)	
Parks Capital Outlay	5,009.00	0.00	(5,009.00)	
Department of Public Work Capital Outlay	1,227.00	0.00	(1,227.00)	
Airport Capital Outlay	4,457.51	0.00	(4,457.51)	
Landfill Capital Outlay	4,768.00	0.00	(4,768.00)	
Nicolet Loan Principal	10,378.75	25,350.00	14,971.25	40.9 %
Nicolet Loan Interest	1,721.01	10,950.00	9,228.99	15.7 %
Huntington Loan Principal	42,449.21	85,588.21	43,139.00	49.6 %
Huntington Loan Interest	2,827.18	4,964.57	2,137.39	56.9 %
BCPL Loan Principal	49,105.25	49,106.25	1.00	100.0 %
BCPL Loan Interest	15,218.38	15,218.38	0.00	100.0 %
TOTAL CAPITAL OUTLAY	212,157.81	680,527.41	468,369.60	31.2 %
TOTAL Expenditures	735,952.22	2,543,803.70	1,807,851.48	28.9 %
Excess of Revenues over Expenditures	674,596.98	0.00	(674,596.98)	118304.0 %
Excess of Revenues over Expenditures	674,596.98	0.00	(674,596.98)	118304.0 %
Excess of Revenues over Expenditures	674,596.98	0.00	(674,596.98)	118304.0 %

TOWN OF WASHINGTON

Statement of Assets, Liab. & Equity

April 2023

ASSETS

Current Assets

PAYROLL POSTING	(0.02)
Nicolet Bank	57,472.33
Nicolet Savings	1,535,306.77
DNR Escrow Account	90,311.00
Law Enf. Petty Cash	50.00
Accounts Receivable	98.80
Due from UD Town Crew Wages	74,027.76
Due from UD Town Crew Fringes	202.05
Due from UD Town Office Wages	623.22
Due from UD Town Office Fringes	71.48
Utility District Expenses	131.97
Advance from Utility	256,672.89
Arch inventory	4,488.43

TOTAL Current Assets

2,019,456.68

TOTAL ASSETS

2,019,456.68

LIABILITIES

Current Liabilities

Accounts Payable	24,645.08
Advanced Tax Collections	23,856.11
STD/LTD	723.42
WRS Regular	1,212.46
WRS Police Department	912.41
Life Insurance	(230.48)
Sales Taxes Payable	164.57
FICA Withholding Tax Payable	0.09
Accrued Wages	29,768.01

TOTAL Current Liabilities

81,051.67

TOTAL LIABILITIES

81,051.67

FUND EQUITY

CIP Unassigned	300,000.00
Archives Fund	28,948.00
Nonspendable Arch Inven	4,488.00
Community Center Committee Fund	23,191.65
Maritime Museum and Dock Fund	37,350.00
Red Barn Fund	113,360.00
Police Department Fund	24,046.00
Public Health Fund	3,000.00
General Government Fund	2,000.00
Fire Department Fund	4,000.00
Department of Public Works Fund	12,000.00
Committed Escrow	95,261.00
Unassigned Fund Balance	616,163.38
Excess of Revenues over Expenditures	674,596.98

TOTAL FUND EQUITY

1,938,405.01

TOTAL LIABILITIES & FUND EQUITY

2,019,456.68

**Washington Island Fire Department
P.O. Box 250
Washington Island Wi 54246**

WIFD APRIL 2023 MONTHLY REPORT

Washington Island 911 calls

Wifd EMR calls – 4 WIFD EMR CALLS YTD - 21

FIRE AND RESCUE CALLS: 0

EMR Training held April 6 – 6 Members present.

FIRE Training was held April 13 - 16 members present.

Entry Level Driver Operator – April 6, 13, 20, 27, 28, & 29 - Training - 13 members present.

**FIRE Board of Directors meeting – April 19 – 10 members present.
FIRE Business meeting and training was held April 19 - 25 members present.**

Equipment Checks - 8 checks completed by 6 firefighters.

Regards:



Chief Peter Nehlsen

Town of Washington Economic Development Committee

Meeting Minutes for Regular Meeting of April 5, 2023

The Economic Development Committee convened at 4:35pm in the Rutledge Room. The meeting was accessible remotely.

Members present were Don Riewe, Jesse Hansen, and Bill Jorgensen, John Jessen absent due to employment. Board liaison Loren Roznai was also present.

Motion by Hansen, second by Jorgensen to approve the agenda, motion carried.

Motion by Jorgensen, second by Hansen to approve the regular meeting minutes from March 7, 2023

The Committee discussed relevant and pertinent questions regarding Island housing which should be asked by the comprehensive plan survey. Discussion to continue.

The Committee was introduced to the Detroit Harbor Enhancement Plan of March 5, 2013 in an effort to glean potential projects eligible for Door County Community Investment Grant funds. Discussion to continue.

Motion by Hansen, second by Jorgensen to set the next regular meeting date of May 3, 2023. Motion carried.

Motion by Jorgensen, second by Hansen to adjourn. Motion carried. Meeting adjourned at 5:44pm.

Submitted by Don Riewe

Town of Washington Economic Development Committee

Regular Meeting Agenda

Tuesday May 2, 2023

4:30 PM in the

Rutledge Room, Community Center

Two or more Town Board members may be present. Discussion may prompt recommendation(s) to the Town Board. You may attend this meeting remotely, instructions below.

- 1) Call to order
- 2) Roll call
- 3) Approve agenda
- 4) Approve meeting minutes from April 5, 2023 regular meeting
- 5) Discuss coordinating with Washington Island Zoning and Planning
 - A) Members of WIZAP invited to attend
- 6) Conversation with Nina Herbst, Town of Washington Museum Director
 - A) Consideration of "shovel ready" project to recommend to Town Board for Community Investment Fund Grant application to meet submission deadline of June 30
- 7) Housing survey questions discussion
 - A) Consider working document questions (in the packet) and finalize for submission to the Town Board as a recommendation prior to Town Board meeting of May 17
- 8) Set next regular meeting date of Wednesday June 7, 2023
- 9) Adjourn

Economic Development Committee Meeting

May 2, 2023, 4:30 – 6:30 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/540027061>

You can also dial in using your phone.

Access Code: 540-027-061

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TOWN OF WASHINGTON

RESOLUTION 2023-01

RESOLUTION APPROVING REVISED FEE SCHEDULE FOR 2023

WHEREAS, the Town of Washington reviews its fee schedule on a yearly basis to adequately assure the fees charged are current and meets town expenditures, and

WHEREAS, the Town Board, at its meeting on May 17, 2023, completed its review of the proposed 2023 fee schedule and is included with this resolution,

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Washington hereby approves the fee schedule as adopted at its May 17, 2023, board meeting. This fee schedule will remain in effect until revised.

ADOPTED: May 17, 2023

Hans Lux, Town Chairman

Attest: Alexandria McDonald, Town Clerk/Treasurer

ROLL CALL VOTE	AYE	NAY
Hans Lux	_____	_____
Martin Andersen	_____	_____
Margaret Foss	_____	_____
Lawrence Kahlscheuer	_____	_____
Loren Roznai	_____	_____

TOWN OF WASHINGTON

RESOLUTION 2023-02

RESOLUTION TO RESCIND RESOLUTION #2019-04

WHEREAS, the Town Board of the Town of Washington has fiscal responsibility for the management of the budget and its process,

AND WHEREAS, that process should be done under proper accounting and budgeting practices to ensure budget compliance,

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Washington hereby rescinds Resolution #2019-04 adopted on May 15, 2019 to return to proper accounting practices and budget compliance to allow the Clerk/Treasurer to function as suggested by the town's auditing company.

ADOPTED: May 17, 2023

Hans Lux, Town Chairman

Attest: Alexandria McDonald, Town Clerk/Treasurer

ROLL CALL VOTE	AYE	NAY
Hans Lux	_____	_____
Martin Andersen	_____	_____
Margaret Foss	_____	_____
Lawrence Kahlscheuer	_____	_____
Loren Roznai	_____	_____

TOWN OF WASHINGTON

RESOLUTION 2023-03

Resolution approving assigned fund balance commitments of the Town of Washington, Door County, Wisconsin adopted by a two-thirds majority vote of the Town Board

WHEREAS, assigned fund balance in the general fund represents amounts constrained by the Town Board for a specific intended purpose; and

WHEREAS, the intent of these fund balances are to provide direction and guidance to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or emergencies or for nonrecurring unanticipated expenditures; and

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Washington hereby credits funds of the Town of Washington to the following assigned fund balances:

<u>Fund Account</u>	<u>Amount</u>
Red Barn Fund 380000.000	
Bathroom Upgrade	\$5,000.00
Police Department Fund 381000.000	
Roof Replacement	\$500
Squad Car Replacement	\$8,571.00
Squad/Body Cameras and Tasers	\$2,114.00
Police Station Computer	\$1,676.00
Front Door Replacement	\$1,500.00
Public Health Fund 382000.000	
Community Van Replacement	\$3,000.00
Clinic Updates (door/exam room)	\$3,000.00
Parks Department Fund 383500.000	
Mountain Tower Repair	\$35,000.00
Life Rings	\$1,000.00
Swim Buoy	\$350.00
Airport Fund 382000.000	
Mower	\$3,400.00; and

Debits the Unassigned Fund Balance 340000.000 in the total amount of \$65,111.00; and

Debits \$515.65 from the Community Center Committee Fund 370000.000 because of the committee's deficit of revenue over expense in 2022 and credits the Unassigned Fund Balance \$515.65.

ADOPTED: May 17, 2023

Hans Lux, Town Chairman

Attest: Alexandria McDonald, Town Clerk/Treasurer

ROLL CALL VOTE:	AYE	NAY
Hans Lux	_____	_____
Martin Andersen	_____	_____
Margaret Foss	_____	_____
Lawrence Kahlscheuer	_____	_____
Loren Roznai	_____	_____

Town of Washington Committee Assignments – 2023-2024

Chairman Lux – Town Office, Dept of Public Works, Airport

**Supervisor Andersen – Fire Dept, Rec Center, Infrastructure, Harbors &
Waterways**

Supervisor Kahlscheuer – Law Enforcement, Healthcare, WIZAP

Supervisor Roznai – Economic Development, Community Center, Museums

Supervisor Foss – Parks, Red Barn, Archives

**TOWN OF WASHINGTON
2023 GRAVEL CRUSHING CONTRACT**

THIS CONTRACT is dated as of the 10th day of May, 2023 by and between the Town of Washington, (hereinafter called "Owner") and Bay Area Crushing, (hereinafter called "Contractor").

Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

**Article 1.
SCOPE OF WORK**

Contractor shall complete all Work as specified or indicated in the Contract Documents. The Contractor shall perform everything required to be performed and furnish all labor, materials, necessary tools, expendable equipment, and all utility and transportation services required to perform and complete in a workmanlike manner all of the work required for: Crushing of gravel per the material sizes as set forth in the "Gravel Crushing Bid Form 2023" provided to bidders, to be performed in the Town of Washington, Wisconsin. All Work shall be performed in conformity with the Instructions to Bidders attached hereto and incorporated herein unless otherwise stated herein.

**Article 2.
CONTRACT PERFORMANCE**

2.1. The Work will be substantially completed on or before June 23, 2023. Time is of the essence as to project completion.

2.2. Insurance. Contractor shall have and maintain insurance coverage as identified in the Instructions to Bidders. Such insurance shall be in full force and effect from the execution of this agreement until the completion of performance of this agreement with the Town of Washington named as an additional insured under such insurance contract.

2.3. Completion of Work. Contractor shall remove all structures and manmade materials on the property as described in the Instructions to Bidders. Final cleanup of the project site is to be completed to the satisfaction of the Town Chairman and shall include cleanup of adjacent properties and streets to the extent affected by Contractor's work.

2.5. Responsibility for Site. Upon commencement of the work by Contractor, the Contractor shall be responsible for the work site and security thereof. Contractor shall erect and maintain any fencing or dust barrier as it determines to be necessary. Town shall have no responsibility or liability for removal of any items from the site after Contractor has executed this contract.

**Article 3.
CONTRACT PRICE**

Owner shall pay to Contractor, for completion of the work in accordance with the contract documents, subject to any additions or deductions which may be later approved, up to \$285,570 based upon quantities crushed at rates set forth in the bid submitted by Contractor.

**Article 4.
PAYMENT PROCEDURES**

Contractor shall submit request for payment in the form of an invoice consistent with the contract documents.

4.1. Contract Payment/Retainage. Owner shall make one lump sum payment upon approval of the invoice of Contractor in the total contract price, which may be modified by any approved change orders or additions. There shall be no retainage.

4.2. Lien Waivers. Owner may require Contractor to provide lien waivers for all materials and subcontract labor provided. If such lien waivers are not provided, Owner may withhold sums necessary to satisfy potential lien claims.

**Article 5.
CONTRACTOR'S REPRESENTATIONS**

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

5.1. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bid Notice submitted by the Town of Washington.

5.2. Contractor is familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance or furnishing of the Work. Upon commencement of this contract, the site subject to this contract shall be under the control and supervision of Contractor, and Contractor shall immediately take actions to protect the site as required in the contract documents.

5.3. Contractor is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.

5.4. Contractor shall be responsible for timely notification and operational requirements as may be required by the Wisconsin Department of Natural Resources and MSHA

Article 6.
CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between Owner and Contractor concerning the Work consist of the following, all of which are incorporated herein by reference:

- 6.1. This Contract
- 6.2. Bid Notice
- 6.4. Contractor Gravel Crushing Bid Form 2023

There are no Contract Documents other than those listed above in this Article 6. The Contract Documents may only be amended, modified or supplemented in writing by subsequent agreement between the parties.

Article 7.
MISCELLANEOUS

7.1. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

7.2. Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

7.3. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

7.4. Work on the project shall be limited to the hours of 6 AM to 6 PM, Monday through Friday, except in the case of an emergency and then only upon approval by the Town Chairman. No work will be permitted on Sundays and holidays, except in the case of emergency.

7.5. Work is to be done on Town of Washington Property on Washington Island, WI, and the bid includes all transportation and mobilization expenses incurred by Contractor.

7.6 Disposal. Contractor shall fully comply with all federal, state and local laws regarding disposal of excess and waste materials, and shall, in particular, comply with Wisconsin DNR and EPA regulations. No burning of materials shall occur in the Town of Washington, unless it involves fire training engaged in by the Town of Washington Fire Department.

(Signature page to follow.)

IN WITNESS WHEREOF, Owner and Contractor have signed 3 copies of this Contract. Counterparts of each have been delivered to Owner and Contractor. This Agreement will be effective on date of Owner's signature (which is the effective date of the Agreement).

CONTRACTOR:
Bay Area Crushing

Dated: 5/10/2023

By: Julem. Erxell

Title: managing member

OWNER:
Town of Washington

Dated: _____

By: _____
Hans Lux, Town Chairman

Dated: _____

By: _____
Alexandria McDonald, Town Clerk

In regards to Article 2 (a.1). We plan on moving in to job site in May. We will be working continuously on the job until the job is completed. The proposed June 23, 2023 deadline cannot be guaranteed.

**Town of Washington
Washington Island Airport
Property Use Agreement for Non-Aviation Event**

This Agreement is made and entered into by and between the Washington Island Airport (2P2), the Town of Washington, Washington Island, WI and Death's Door Barbeque (hereafter known as **DDBBQ**) d.b.a. Washington Island Chamber of Commerce (herein known as WICC), for the purpose of a KCBS sanctioned Barbeque competition open to the public; a non-aviation event.

Date of Event: August 23rd – 27th, 2023

The public event will occur on Saturday, August 26th, 2023 with the set-up date on Wednesday, August 23rd, 2023 and private event and clean up on Sunday, August 29th, 2023.

The DDBBQ/WICC agrees to the following conditions:

1) Property Utilization:

- A. All activities must comply with applicable federal, state, and local laws and regulations.
- B. No activities are allowed which may create an unsafe environment to the public or to normal aeronautical use of the airport and must remain within the fenced in area as indicated on the attached aerial view map.
- C. That portion of the airport used for normal aviation activities (taxiways, runways, aircraft maneuvering areas, aircraft tie down areas) will not be used by the event or its participants.
- D. Any activity which interferes with or results in damage to the airport tenants' property will be the responsibility of the DDBBQ/WICC.
- E. When alcohol is present, it can only be consumed within the limitations of the designated area.

2) Insurance:

- A. Within sixty (60) days of the signing of this agreement, the DDBBQ/WICC shall provide the Town of Washington with a certificate of insurance verifying that the DDBBQ/WICC has a **Comprehensive, General liability** and **Liquor liability** insurance policy covering the interests of the Town of Washington, Washington Island Airport and

the DDBBQ/WICC against liability for any personal injury or property damage.

- B. Said insurance for this event shall be in the amount of One million dollars (\$ 1,000,000.⁰⁰) per occurrence. The insurance provided shall name the Town of Washington as an additional insured.
- C. In addition, all vendors committing to and selling alcohol at the DDBBQ/WICC event shall provide The Town of Washington an individual **Liquor Liability Policy** which shall be for no less than One Million dollars (\$1,000,000.⁰⁰) per occurrence.
- D. The DDBBQ/WICC and all associated vendors selling alcohol shall be responsible for procuring the proper licensing for such alcohol sales from the Town of Washington. Vending of alcoholic beverages will not occur without proper permits and indemnity in place prior to the day of the event.
- E. When alcohol is present, it can only be consumed within the limitations of the designated area.

3) **Rental Payment:**

- A. The user fee for the designated airport property shall be Five Hundred dollars (\$500.00) (i.e., \$100/day Wednesday - Sunday) payable to the Town of Washington.
- B. The user fee does not include the costs of additional maintenance, personnel expenses or repair to damage at the Washington Island Airport as a result of the DDBBQ/WICC event.
- C. Any additional costs incurred through use of the airport property for this event (e.g., Police/Sheriff, sanitary waste disposal) shall be the responsibility of the DDBBQ/WICC. The cost of garbage removal will be split between the town and DDBBQ/WICC.

4) **Setup & Teardowns:**

- A. The DDBBQ/WICC shall not permit such setups or arrangements which interfere with the access of airport tenants to their personal property or impede the normal aviation activity at the Washington Island Airport.
- B. The DDBBQ/WICC shall be responsible to maintain the rented public property in a safe and clean condition.

- C. The Airport grounds shall be left in the condition as which it is found. Any damage to personal property shall be the responsibility of the DDBBQ/WICC.
- D. Trash shall be collected by the DDBBQ/WICC and removed from the property by the town or it's contractor.
- E. Fencing installation and removal shall be the responsibility of the Washington Island Town Crew.
- F. Electrical sources shall be the responsibility of the DDBBQ/WICC. Electrical receptacles will not be used by the event which would incur additional costs to the airport.
- G. The DDBBQ/WICC event will have access to the restroom in the Airport building facility and the remote pit-toilet facility, however; it is the responsibility of the DDBBQ/WICC to provide additional portable sanitation units which will adequately support an event of this size.

5.) Property Access Limitations:

- A. The DDBBQ/WICC event will be held within the allocated fenced area.
- B. The DDBBQ/WICC will take measures to assure the event and attendants stay within the designated area for the safety of the public and the protection of the aviation personal property. Measures are to include fencing, signage, and barricades.
- C. This agreement will include access or use of the Washington Airport Building by a designated pre-approved DDBBQ/WICC key holder who will have assigned keyed access to the garage area for the purpose of secure DDBBQ meetings, judging, and equipment for the duration of the event and the Airport Administrative Office for the purpose of conducting DDBBQ/WICCC accounting business during the event. This key will be signed for at the town office and the condition and security of the building and its contents will be the responsibility of the designated key holder. He/She will be responsible for determining access to those portions of the building and be responsible for security of the building throughout the event.

6.) Hold Harmless:

The DDBBQ/WICC recognizes this event is a non-aviation event that in and of itself does not bring direct benefit to the aviation interest of the airport.

The DDBBQ recognizes the Washington Island Airport's primary purpose and use

in agreement with FAA Order 5190.6B Airport Compliance Requirements is to the aeronautical users and tenants of the airport.

The DDBBQ recognizes the Washington Island Airport and Town of Washington's responsibility and commitment to protect the aeronautical use, activity and safety of the airport and its' users.

The DDBBQ/WICC recognizes that use of Washington Island Airport property for a non-aviation event is subject to approval by the Wisconsin Department of Transportation, Bureau of Aeronautics in accordance with FAA Order 5190.6b and all established guidance and policies associated with Grant Assurances entered into with the same agency.

Any damage to Airport property or incidents, activities which interferes with the use of the airport-by-airport users for airport purposes will result in denial of future use of the airport for non-aeronautical events.

The DDBBQ/WICC hereby agrees to save and hold harmless The Town of Washington and the Washington Island Airport, from all cost, injury and damage and from any other injury or damage to any person or property whatsoever which is caused by an activity, condition or event arising out of the DDBBQ/WICC Event.

Approved by the Town Board at the Town Board Meeting of _____, 2023.
Date

Town of Washington:

Hans Lux
Town Board Chairman

Date

DDBBQ:



Authorized Representative DDBBQ

5/11/23
Date

RICHARD JEPSEN
Print Name

WICC:

Marianna Gibson
Authorized Representative WICC

5/11/23
Date

Marianna Gibson
Print Name

WI Fire Inc. Donations to
Fire Dept for 2022

Date	Name	Amount	Item
01/28/2022	Amazon	47.96	Ropes Gear
02/16/2022	Country CAT	112.83	Trailer Equipment
02/22/2022	Country CAT	245.74	Trailer Equipment
03/28/2022	Amazon	29.97	Trailer Lights
04/15/2022	ROPES	4199.85	Ropes gear
04/15/2022	MES	1575	Rescue Wheel
05/02/2022	Northern Tool	682.4	Tank wildland fire trl
05/23/2022	Amazon	21.3	Trailer Part
05/23/2022	Amazon	42.5	Trailer Part
06/21/2022	Amazon	101.93	ATV Equipment
07/26/2022	SYIM	1199	Generator