

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, August 16<sup>th</sup>, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

## MINUTES

### REGULAR TOWN BOARD MEETING

1. Chairman Hans Lux called the Regular Town Board Meeting to order at 6:05 PM.
2. Roll Call/Quorum and Approval of Agenda.
  - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Margaret Foss, Larry Kahlscheuer, and Loren Roznai.
  - b. Motion by Andersen seconded by Kahlscheuer to approve of the agenda. Motion carried.
3. Chairman's Comments
  - a. Board Roles & Responsibilities
    - i. Chairman Lux stressed the importance of teamwork in the successful functioning of the board. Chairman Lux encouraged Supervisor Foss to reach out to fellow board members before reaching out to others. Foss responded that this is what she was trying to do when gathering information about affordable housing. Foss was concerned that the board was not giving the affordable housing issue much attention. Lux encouraged concerned members of the public to join the Economic Development and other committees to find solutions.
    - b. Community suggestion box – [chairman@washingtontown-wi.gov](mailto:chairman@washingtontown-wi.gov)
4. Public comments, communications, and suggestions from residents of the town and other people present.
  - a. Letters
    - i. Tad Gordon – Public Access

- ii. James & Mary Ann Glowacz - Airport
  - iii. Jim & Joan Killinger - Airport
  - iv. Jim Tibbetts – Airport
  - v. John Filosa – Airport
  - vi. Chuck Grandy – Airport
  - vii. Mike & Barb O’Connell – Airport
  - viii. Cathaleen Roach – Airport
  - ix. Cathe Russe – Airport
- b. In-person Comments
  - i. Paula McDonald asked the board to consider reducing the speed of traffic between Fragrant Isle and the Island Diary, and in front of Mann’s Store.
  - ii. Ardis Hansen suggested that the board distribute more information on the different committees. Lux responded that in re-writing the committee ordinances that this will be addressed soon.
  - iii. Rod Gordon was concerned with how many people were throwing rocks at swimmers at Schoolhouse Beach.
  - iv. Dan Gregg expressed concern about the long-term debt that could be possible from improvements at the airport, and that the increased tourism from pilots may not balance.
  - v. Forest Danforth expressed that he was against paving the airport.
- 5. Motion by Andersen seconded by Foss to approval of the following meeting minutes. Motion carried.
  - a. Regular Town Board – 07/19/2023
  - b. Special Town Board – 08/04/2023
  - c. Board of Review – 07/27/2023
- 6. Communications and petitions by Town Clerk – No discussion or action.
  - a. Town of Washington – Reconciliation Reports
    - i. Cash Account #1 – 07/31/2023
    - ii. Cash Account #11 – 07/31/2023
  - b. Town of Washington – Statement of Assets, Liab. & Equity
    - i. July 2023
  - c. Town of Washington – Statement of Revenue & Expenditures
    - i. July 2023
- 7. Acknowledgement of Receipt of Reports of specific standing departments and committees.
- 8. Reports of special committees, special commissions, and special boards.
  - a. None
- 9. Reports by Town Supervisors
  - a. Martin Andersen

- i. Fire Department
    - 1. Training occurred at the trail to Little Lake.
  - ii. Infrastructure Committee
    - 1. While trying to fix a leaking skylight, it was discovered that the roof above the pool appeared to be “spongy”. There will be a follow-up report.
    - 2. There is a quote from Bay Area Architects to be discussed at the next meeting.
  - iii. Harbors and Waterways
    - 1. Andersen is still supportive of fish cleaning stations and improving the launch sites.
- b. Larry Kahlscheuer
  - i. Law Enforcement
    - 1. Summer has continued to be very busy for the officers. New vests have been purchased.
  - ii. Healthcare
    - 1. N/A
  - iii. WIZAP
    - 1. A meeting with BayLake Regional Planning is scheduled for August 23.
- c. Loren Roznai
  - i. Economic Development
    - 1. N/A
  - ii. Community Center
    - 1. Scandinavian Fest was a success.
  - iii. Museums
    - 1. All original rooms in the Maritime Museum will soon be open. Museum Director Nina Herbst is doing a wonderful job. There were over a thousand visitors at both museums.
- d. Margaret Foss
  - i. Parks
    - 1. Foss met with Don Riewe who used to be on the Parks Committee and is interested in a “Washington Island Parks System”.
    - 2. Working with Julie Gilbert on possible projects to use the Municipal Parks Fund donation. The fish cleaning station might need more maintenance than anticipated, and new grills are needed.
    - 3. Would like to investigate online donations.
    - 4. Foss will advertise for new members for the Parks Committee.
  - ii. Red Barn

1. Foss met with Dan Hansen and discussed maintenance needed at the Red Barn, including new bathrooms and a new roof, and that Hansen would like a survey of the property. She noted that the committee needs to meet to formulate some recommendations.
  2. Foss asked about the triathlon, and it was confirmed that the Town's agreement with Mammoth Endurance is in year 2 of 5.
- iii. Rec Center
1. More information on the roof is needed, and the Town should work with the Foundation to come to a solution.

e. Hans Lux

i. Town Office

1. Clerk/Treasurer Alexandria McDonald notified the board that the office is currently switching accounting software from Sage BusinessWorks to Workhorse.
2. The draft of the 2022 audit has been received, and the rec center and the landfill remained the two largest deficits. The unplanned expense to repair the fire truck resulted in a \$40k deficit.

ii. DPW

1. Gravel project is addressed later in the agenda.

iii. Airport

1. Many letters have been coming to the board members about the petition. Lux reiterated that he is still researching the project and will likely come to a solution that will be a compromise.

10. Specific matters for discussion and possible action by town board in open session:

- a. Motion by Kahlscheuer seconded by Roznai to approve payment of Utility bills – July 1 to July 31, 2023. Motion carried.
- b. Motion by Andersen seconded by Foss to approve payment of town bills – July 1 to July 31, 2023. Motion carried.
- c. Status of Island Dentist.
  - i. Dr. Margaret Andersen will be moving to Oregon for the winter for the next 3 years to be closer to her children. The board was concerned about the lack of dental care for island residents in her absence. The board sent the issue to the Healthcare Committee for a recommendation for the next steps.
- d. Change Order Request – Bay Area Crushing
  - i. Bay Area Crushing requested to be paid for the sand that is being produced as a byproduct, to reduce the tons of chips produced, and to increase the tons of 5/8.

1. DPW Director Jonathan Mann advised against changing the amount of material produced, as he had planned chip sealing and paving with the county using the original amounts of product requested. In addition, consultation with WTA attorneys advised against accepting change orders that would alter the scope of work of the original project description. Payment for sand produced was not part of the original bid. The increased compensation requested by Bay Area would likely put the project over budget.
2. Bay Area is almost 2 months past the deadline for work completion and has indicated that the work may not be completed until 2024.
- ii. Motion by Kahlscheuer seconded by Roznai to reject the change order request. Motion carried.
- e. First read of Resolution and Ordinance revisions - Committees
- f. Motion by Kahlscheuer seconded by Roznai to approve the following driveway permits. Motion carried.
  1. Brady & Jennifer Hoes
  2. Dan Jorgenson
- g. Motion by Andersen seconded by Roznai to accept donations to Town from Washington Island Ferry Line in the following amounts: \$2,000 to the parks, \$1,000 for fireworks, \$500 to the Maritime Museum, \$500 to the Community Center, and \$500 to the Red Barn. Motion carried.
- h. Motion by Kahlscheuer seconded by Roznai to approve participation in Towns Association Fall Workshop – Green Bay 9/27/23. Motion carried.
11. Specific matters intended for discussion and possible action by Town Board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
  - a. Closed Session as authorized under section 19.85(1): (c) Considering employment, promotion, compensation, or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility.
  - b. Motion by Kahlscheuer seconded by Roznai to move to closed session. Motion carried upon roll call vote; all ayes. Moved to closed session at 7:21 PM
12. Specific matters intended for discussion and possible action by Town Board for reconvened open session.
  - a. Action from closed session.
    - i. Motion by Andersen seconded by Kahlscheuer to repost the full-time DPW employee job. Motion carried.
    - ii. Motion by Kahlscheuer seconded by Andersen to change Christopher Cornell's employment to full-time. Motion carried.

iii. Motion by Roznai seconded by Kahlscheuer to adjust employee wages as discussed. Motion carried.

13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)

a. Town Board Meeting – Wednesday, September 20, 2023

14. Motion by Andersen seconded by Kahlscheuer to adjourn. Motion carried. Adjourned at 8:05 PM.

Respectfully Submitted,

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Alexandria McDonald, Clerk/Treasurer

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Hans Lux, Chairman