

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, April 5th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

MINUTES

REGULAR TOWN BOARD MEETING

1. Chairman Hans Lux called the Regular Town Board Meeting to order at 6:25 PM.
2. Roll Call/Quorum and Approval of Agenda
 - a. In addition to Chairman Lux, Supervisors present included Martin Andersen, Larry Kahlscheuer, and Loren Roznai. Motion by Kahlscheuer seconded by Roznai to approve the agenda. Motion carried.
3. Chairman's Comments
 - a. Thank You
 - i. Chairman Lux thanked the community for an excellent voter turnout at the Spring Election. 479 out of 687 eligible voters participated. He also thanked Wisco Coffee for providing a forum for candidate discussion. Chairman Lux welcomed Martin Andersen back to the board for a second term, and Margaret Foss for her first term on the board. Their terms begin the third Tuesday of April.
 - ii. Chairman Lux thanked Supervisor Tobey for serving 4 years on the board. Chairman Lux described how both he and Tobey were motivated to become involved with the board to create a balanced budget, and Tobey was especially interested in assisting the Town with managing the Utility District based on his prior experience and knowledge. Tobey helped foster a change in the philosophy of the board, which aims to practice fiscal responsibility and stewardship of Town funds and resources. Chairman Lux expressed gratitude on behalf of the community for the time and effort Tobey has given the board over

the past 4 years. Tobey described how talking with locals at KK inspired him to run for office. He believed in being part of the change that we wanted to see for the future of the island. Tobey stated that it has been a privilege to serve the community of Washington Island and thanked his fellow community members for their support and feedback. He recognized that this is a diverse community with complex issues, and that he is satisfied with the change that the board was able to make over the course of his tenure.

- b. Members needed for committees: Parks, Economic Development, WIZAP, etc.
- c. Community suggestion box – chairman@washingtonisland-wi.gov
- 4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Patricia Hewitt - Airport
- 5. Motion by Kahlscheuer seconded by Andersen to approve of the following Meeting Minutes:
 - a. Regular Town Board – 02/15/2023
 - b. Special Town Board – 02/21/2023
- 6. Communications and petitions by town clerk – No discussion or action.
 - a. Town of Washington – Reconciliation Reports
 - i. Cash Account #1 – 02/28/2023
 - ii. Cash Account #11 – 02/28/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. February 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. February 2023
- 7. Acknowledgment of Receipt of Reports of specific standing departments and committees.
 - a. Fire Department
 - i. February 2023 Report
 - b. Economic Development Committee
 - i. Minutes – 02/8/2023
 - ii. Agenda – 04/05/2023
 - c. WIZAP
 - i. Minutes – 11/09/2022
 - ii. Agenda – 03/21/2023
- 8. Reports of special committees, special commissions, and special boards
 - a. None
- 9. Reports by Town Officers.
 - a. Martin Andersen
 - i. Fire Department
 - 1. More storage space may be needed.

- ii. Recreational Center
 - 1. The Washington Island Foundation met their \$100,000 matching donation goal. Membership statistics seem to have improved.
 - iii. Infrastructure Committee
 - 1. Discussion to hold off on the alarm system for the Community Center until after the remodel.
 - iv. Harbors and Waterways
 - 1. Docks at both Detroit and Jackson Harbor need repair. Director of Public Works Jon Mann will be meeting with Mike Carr to discuss repair options.
 - v. Mountain Tower
 - 1. Andersen and Lux will be meeting with Yoder to discuss the repair timeline and tower access. Tobey offered accommodations for the workers.
- b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. Parks and Natural Areas
 - 1. The committee is in dire need of members. Tobey strongly suggested that the board communicate more effectively with committees to ensure that both parties are clear on what is expected of them. He suggested that the board influence the charters, instead of asking committees to write their own charters. There needs to be clarity in what is being asked of the volunteers that dedicate so much of their time to the Town.
 - 2. Regarding the parks in particular, Tobey supports a fee for service model in balancing the park's budget. He does not believe the residents should be subsidizing the tourists.
 - 3. Kahlschuer reiterated that committees are advisory only, and that knowing that distinction may help avoid conflicts in the future.
 - 4. Andersen also added that Mountain Tower Park is an opportunity that the Town should take advantage of, and that participation by community members in working with BayLake Regional Planning is key in the planning of the park.
 - iv. WIZAP
 - 1. Recommendation included later in the agenda.
- c. Loren Roznai
 - i. Red Barn

- ii. Archives
- iii. Economic Development
 - 1. Committee is reviewing housing surveys that will be helpful when working with BayLake on the Comprehensive Plan.
- iv. Community Center
 - 1. Included later in agenda.
- v. Museums
 - 1. Director of Museums Nina Herbst is working to create a new logo for the museums.

d. Hans Lux

- i. Town Office
- ii. DPW
 - 1. Multiple job opportunities are available.
- iii. IT
 - 1. Remains an issue as there were connectivity issues in the virtual part of tonight's meeting.
- iv. Airport
 - 1. Lux and Airport Manager Dick Donnelly are attending an airport convention.

10. Public hearings and advisory votes

- a. Discuss current COVID-19 situation – recommend any changes/actions.
 - i. COVID-19 may never go away, and there is currently an outbreak on the island. Lux encouraged residents to stay home if they are sick and to think of their fellow community members.

11. Specific matters for discussion and possible action by town board in open session:

- a. Motion by Andersen seconded by Kahlscheuer to approve payment of town bills – February 1st to February 28th, 2023. Motion carried.
- b. Destination Door County – Community Investment Fund Presentation
 - i. Grant application process and requirements were described in detail. Applications must be for projects that are used by visitors and residents and encourage overnight stays. State Statute must be followed in the use of room tax dollars.
 - ii. The municipal reimbursement for the Town of Washington for 2023 is \$7,001.
 - iii. The Door County Tourism Zone is working on a new website.
- c. WIZAP Committee
 - i. Motion by Kahlscheuer seconded by Roznai to approve Doug Hansen Chairman. Motion carried.

- ii. Motion by Kahlscheuer seconded by Roznai to approve Mike Kickbush Secretary. Motion carried.
 - iii. Motion by Roznai seconded by Andersen to approve Susan Buchanan to committee. Motion carried.
 - iv. Motion by Kahlscheuer seconded by Andersen to approve the recommendation on Washington Island Overlay language. Motion carried.
 - v. Motion by Tobey seconded by Kahlscheuer to approve Committee Recommendation on Bassler variance request – complete support of variance approval. Motion carried.
 - vi. Motion by Kahlscheuer seconded by Tobey for the Board to support the Bassler variance approval. Motion carried.
- d. Community Center Committee
- i. Fee structure recommendations
 - 1. Emily Small said that the committee needed more information on what the costs of reimbursement were. Tobey offered to help Small read the gas meter in the kitchen so that cost can be addressed. Discussion about how the kitchen is currently primarily used by the county to provide meal service to seniors. Tobey advocated that the Town should be adequately compensated for providing the space. Small will email over the other fees to be added to the Town’s Fee Schedule document for approval.
 - ii. Approve purchase of corkboard posting material
 - 1. Tobey commentated that the taxpayer funds should be paying for necessary building improvements and repairs, not donor funds. Small and Kari Gordon stated that because of the long history of donated funds supporting the Community Center they felt this was a project suited for their committee to provide.
 - iii. Automatic door opener repairs
 - 1. Jon Mann will check on the door batteries.
 - iv. Update on alarm project
 - 1. Postponed due to renovation plans.
- e. Motion by Kahlscheuer seconded by Roznai to approve use of Airport – Seven Hills Skydivers – July 22nd, July 27th – 30th. Motion carried.
- f. Discussion / Approval of Stump Dump Rules
- i. Jon Mann suggested that the Stump Dump be for residential use only because the increase volume added by contractors has caused the site to fall out of compliance with DNR regulations regarding the amount of material that can be stored there at any one time. The amount of time his crew needs to spend

burning the material to comply with the DNR is not feasible with current employee numbers, and burning continually brings in complaints from neighboring property owners. There was also a fire that started after a recent burn that could have been very destructive if it had not been quickly contained. The Town is also currently not reimbursed by users, meaning that the Town is subsidizing these contractors with their material disposal. Tub grinding is very expensive which financially makes it not a current option.

- ii. Motion by Kahlscheuer seconded by Andersen to restrict the Stump Dump to residential use only.
 - 1. Tobey advocated for finding out a cost for the volume brought in and created a fee schedule to cover the costs. Material will still be brought in and burning or grinding costs should be considered. Clerk/Treasurer Alexandria McDonald agreed to run a report on time spent by the Public Works Department at the site and will work with Mann to estimate costs. Roznai expressed concern about enforcement. Tobey suggested a camera at the gate to keep users in compliance.
 - 2. Seconded withdrawn by Andersen, and motion withdrawn by Kahlscheuer.
- g. Washington Island Foundation Annual Income Reimbursement
 - i. 2022 reimbursement was roughly \$28,000, while 2023 reimbursement was only roughly \$10,000.
- h. Rec Center – Equipment Purchase
 - i. Motion by Tobey seconded by Kahlscheuer to approve funds that exceed budgeted amount for the Rec Center. Motion failed upon roll call vote; all nays.
- i. Motion by Tobey seconded by Andersen to approve Peter Sownie to Airport Committee. Motion carried.
- j. Motion by Kahlscheuer seconded by Andersen to approve Rod Gordon to Economic Development Committee. Motion carried.
- k. Credit card approved for Jenny Nickel – Fire Dept.
- l. Open & Approve Firewood Bid
 - i. Motion by Kahlscheuer seconded by Tobey to award Mike Cornell the bid for all piles as he had the highest bid for all firewood piles. Motion carried.
- m. Motion by Tobey seconded by Andersen to approve dates for Open Book – July 11, 2023 (by phone) / Board of Review – July 27 1pm – 3pm. Motion carried.
- n. Motion by Roznai seconded by Tobey to approve dates / use of Airport for Deaths Door BBQ – August 23 – 27. Motion carried.
- o. Motion by Roznai seconded by Tobey to accept pro bono work for new logos – Jacobsen & Jackson Harbor Museum. Motion carried.

- p. Motion by Tobey seconded by Kahlscheuer to accept donation from Teri Hicks for Jacobsen Museum. Motion carried.
 - q. Motion by Kahlscheuer seconded by Tobey to approve Clerk/Treasurer for training. Motion carried.
 - r. Motion by Andersen seconded by Kahlscheuer to approve driveway permit for Ben Shearer. Motion carried.
12. Future Proposed Meeting Dates
13. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Annual Town Meeting – Tuesday, April 18, 2023, at 6 pm
 - b. Regular Town Board Meeting – Wednesday, April 19, 2023, at 6 PM in the Rutledge Room
14. Motion by Andersen seconded by Roznai to adjourn. Motion carried. Adjourned at 8:34 PM.

Respectfully Submitted,

Alexandria McDonald, Clerk/Treasurer

Hans Lux, Chairman