

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, April 3rd, 2024, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 02/21/2024
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Checking – February 2024
 - ii. Budget Comparison Detail Report – February 2024
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – February 1st – February 29th, 2024 – to Town Board for final approval
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 04/17/2024
10. Adjourn

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Declaration of any conflicts of interest
4. Chairman's Comments
 - a. Election results
 - b. Issues with mail service from island
 - c. Community Suggestion Box – chairman@washingtonisland-wi.gov
5. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. National Incident Management Training – Door County – May 14th
 - b. Door County Land Use Zoning Violation
6. Approval of Meeting Minutes
 - a. Regular Town Board Minutes – 02/21/2024
 - b. Special Town Board Minutes – 03/13/2024
7. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. General Checking – February 2024
 - ii. Tax Checking – February 2024
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. Balance Sheet Summary Report – February 2024
 - c. Town of Washington – Budget Comparison
 - i. General Fund - February 2024
8. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Fire Department –
 - i. Monthly Report – February 2024
 - b. WIZAP Committee –
 - i. Minutes – 02/02/2024
 - ii. Agenda – 02/26/2024
 - iii. Minutes – 02/26/2024
 - iv. Agenda – 03/11/2024
 - v. Recommendation – 03/11/2024

- c. Mosling Rec Center Committee –
 - i. Minutes – 01/25/2024
 - ii. Agenda – 02/22/2024
 - iii. Minutes – 02/22/2024
 - iv. Managers’ Report – February 2024
 - v. Agenda – 03/14/2024
- d. Police Department –
 - i. Monthly Report – February 2024
- 9. Reports of special committees, special commissions, and special boards
- 10. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department
 - ii. Infrastructure Committee
 - iii. Harbors and Waterways
 - b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. WIZAP
 - c. Loren Roznai
 - i. Economic Development
 - ii. Community Center
 - iii. Museums
 - d. Margaret Foss
 - i. Parks
 - ii. Red Barn
 - iii. Rec Center
 - iv. Archives
 - e. Hans Lux
 - i. Town Office
 - 1. Shared services agreement with School
 - 2. Update on Employee Handbook
 - ii. DPW
 - iii. Airport
- 11. Specific matters for discussion and possible action by town board in open session:
 - a. Approve payment of Utility bills – February 1st to February 29th, 2024

- b. Approve payment of town bills – February 1st to February 29th, 2024
 - c. Discussion of Short-Term Rental Registration and Housing – (time restricted to no more than 30 minutes)
 - d. Discussion/Approval of Memorandum of Understanding with Washington Island Fire, Inc. ref. grants and funds for public safety rescue boat – Adam Steffens
 - e. Approval of dates for Open Book and Board of Review - 2024
 - f. Approve dates for Death’s Door BBQ – 08/21 – 08/24, 2024
 - g. Approve Robert Herbst to Infrastructure Committee
 - h. Approve Matthew Kokes to Parks and Economic Development Committee
 - i. Approve Christian Foss as Associate Member - WIFD
 - j. Approve driveway permit for Peter Holsen
 - k. Accept donation from Washington Island Lions Club for Community Center Committee Swimming lessons fund
12. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1):
 - (c) Considering employment, promotion, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibilities
13. Review/Approve actions from closed session
14. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Annual Town Meeting – Tuesday, April 16th, 2024
 - b. Town Board Meeting – Wednesday, April 17th, 2024
 - c. Town Board Meeting – **Tuesday, May 14th, 2024**
15. Adjourn



Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, April 3rd, 2024 6:00 PM - 8:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/619862597>

You can also dial in using your phone.

Access Code:

619-862-597

United States:

[+1 \(872\) 240-3311](tel:+18722403311)

Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.