

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, February 21<sup>st</sup>, 2024, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

## **AGENDA**

### **UTILITY DISTRICT MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 01/17/2024
6. Communications and petitions by town clerk – No discussion or action
  - a. Town of Washington – Utility District Reconciliation Reports
    - i. Checking – January 2024
    - ii. Budget Comparison Detail Report – January 2024
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – January 1<sup>st</sup> – January 31<sup>st</sup>, 2024 – to Town Board for final approval
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Utility District Meeting – 04/03/2024
10. Adjourn

## REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Declaration of any conflicts of interest
4. Chairman's Comments
  - a. Congratulations to the new Washington Island Radio Station – Streaming at [washingtonislandradio.com](http://washingtonislandradio.com)
  - b. Door County Land Use – Zoning Violation on Wickman Rd.
  - c. Recent loud explosions within the community
  - d. Community Suggestion Box – [chairman@washingtonisland-wi.gov](mailto:chairman@washingtonisland-wi.gov)
5. Public comments, communications, and suggestions from residents of the town and other persons present.
  - a. Wisconsin DNR – Knowles-Nelson Program acquisition of property for Door County Land Trust
  - b. Door County Planning – New Floodplain Ordinance
  - c. UW-Oshkosh Private Well Monitoring
6. Approval of Meeting Minutes
  - a. Corrected Regular Town Board Minutes – 12/20/2023
  - b. Regular Town Board Minutes – 01/17/2024
  - c. Special Town Board Minutes – 01/15/2024
7. Communications and petitions by town clerk – No discussion or action
  - a. Town of Washington – Reconciliation Reports
    - i. General Checking – January 2024
    - ii. Tax Checking – January 2024
  - b. Town of Washington – Statement of Assets, Liab. & Equity
    - i. Balance Sheet Summary Report – January 2024
  - c. Town of Washington – Budget Comparison
    - i. General Fund - January 2024
8. Acknowledge Receipt of Reports of specific standing departments and committees.
  - a. Community Center Committee –
    - i. Minutes - 01/09/2024
    - ii. Agenda – 02/06/2024

- b. Fire Department –
    - i. Monthly Report – January 2024
  - c. WIZAP Committee –
    - i. Minutes – 12/11/2023
    - ii. Agenda – 01/19/2024
    - iii. Minutes – 01/19/2024
    - iv. Agenda – 02/02/2024
  - d. Mosling Rec Center Committee –
    - i. Minutes – 10/19/2023
    - ii. Agenda – 01/25/2024
    - iii. Managers’ Report – January 2024
  - e. Police Department –
    - i. Monthly Report – January 2024
9. Reports of special committees, special commissions, and special boards
10. Reports by town officers.
- a. Martin Andersen
    - i. Fire Department
    - ii. Infrastructure Committee
    - iii. Harbors and Waterways
  - b. Larry Kahlscheuer
    - i. Law Enforcement
    - ii. Healthcare
    - iii. WIZAP
  - c. Loren Roznai
    - i. Economic Development
    - ii. Community Center
    - iii. Museums
      - 1. Report from Nina Herbst – Museum Director
  - d. Margaret Foss
    - i. Parks
    - ii. Red Barn
    - iii. Rec Center
      - 1. Payment received from Washington Island Foundation
    - iv. Archives
  - e. Hans Lux

- i. Town Office
  - 1. Shared services agreement with School
  - 2. Update on Employee Handbook
- ii. DPW
- iii. Airport

11. Specific matters for discussion and possible action by town board in open session:

- a. Approve payment of Utility bills – January 1<sup>st</sup> to January 31<sup>st</sup>, 2024
- b. Approve payment of town bills – January 1<sup>st</sup> to January 31<sup>st</sup>, 2024
- c. US Coast Guard Status on island - 2024
- d. Discussion/Finalize fee schedule for 2024
- e. Approve Swim lessons procedures and expenditures – Emily Small
- f. Personnel & Finance Matters
  - 1. Approve payrate for FD & EMR employees for 2024
- g. Approve Resolutions –
  - 1. Resolution #2024 – 01 - Fund Balance Assignment
  - 2. Resolution #2024 – 02 - Bird City Designation
  - 3. Resolution #2024 – 03 - Revised Fee Schedule for 2024
- h. WIZAP Recommendations –
  - 1. Approve draft vision statement for Comprehensive Plan
  - 2. Approve draft introduction for Comprehensive Plan
- i. Approve expenditure for sewage pump for shared system with School
- j. Authorize DPW for Roadside Mower bids
- k. Approve online highway safety class for DPW
- l. Approve online Clerk/Treasurer Institute training
- m. Approve expenditure for School House partitions
- n. Approve Job Description for Rec Center Reception Personnel
- o. Resignation of Connie Sena from Archives Committee
- p. Approve Lisa and Michael Pickens to Economic Development Committee
- q. Accept donation from Mike and Judy Berger for Red Barn

12. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:

- a. Closed Session as authorized under section 19.85(1):

(c) Considering employment, promotion, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibilities

13. Review/Approve actions from closed session
14. Review date of May board meeting
15. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
  - a. Town Board Meeting – Wednesday, April 3<sup>rd</sup>, 2024
  - b. Annual Town Meeting – Tuesday, April 16<sup>th</sup>, 2024
  - c. Town Board Meeting – Wednesday, April 17<sup>th</sup>, 2024
16. Adjourn



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Hans Lux Jr

### **Instructions to attend via GoToMeeting**

#### **Utility District & Regular Town Board Meeting**

**Wed, February 21<sup>st</sup>, 2024 6:00 PM - 8:30 PM (CDT)**

Please join my meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/389626437>

You can also dial in using your phone.

Access Code:

389-626-437

United States:

+1 (224) 501-3412

**Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).**

**Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals 'in-person'.**

**The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.**

**Admittance will be on a 'first-come' basis.**