

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, December 20th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through [via GoToMeeting](#) (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 11/15/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Checking – 11/30/2023
 - ii. Statement of Revenue & Expenditures – 11/30/2023
7. Wastewater Advisory Committee Report - Larry Kahlscheuer
8. Motion to send Utility District Bills – November 1st – November 30th, 2023 – to Town Board for final approval
9. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 01/17/2024
10. Adjourn

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Chairman's Comments
 - a. Electorate Budget Hearings
 - b. Comprehensive Plan Update
 - c. Community Suggestion Box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Washington Island Edition – Destination Connection – Destination Door County
5. Approval of Meeting Minutes
 - a. Regular Town Board – 11/15/2023
 - b. Public Hearing Minutes – 11/13/2023
 - c. Special Town Meeting of Electors Minutes – 11/13/2023
 - d. Special Town Board Minutes – 11/13/2023
 - e. Public Hearing Minutes – 11/29/2023
 - f. Special Town Meeting of Electors Minutes – 11/29/2023
 - g. Special Town Board Meeting – 11/29/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. General Checking – 11/30/2023
 - ii. Tax Checking – 11/30/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. Balance Sheet Summary Report – November 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. General Fund - November 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Community Center Committee –
 - i. Agenda - 10/09/2023
 - b. WIZAP Committee –
 - i. Minutes – 10/23/2023
 - ii. Minutes – 11/20/2023
 - iii. Agenda – 12/11/2023
 - c. Archives Committee –
 - i. Minutes – 12/05/2023
 - d. Fire Department –
 - i. Monthly Report – November 2023

8. Reports of special committees, special commissions, and special boards
 - a. Ordinance Review Committee – (See Section 10)
9. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department
 - ii. Infrastructure Committee
 - iii. Harbors and Waterways
 - b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. WIZAP
 1. Update on Comprehensive Plan
 - c. Loren Roznai
 - i. Economic Development
 - ii. Community Center
 1. Swim lessons discussion
 - iii. Museums
 - d. Margaret Foss
 - i. Parks
 - ii. Red Barn
 2. Meeting with Dan Hansen – work at Red Barn
 - iii. Rec Center
 - e. Hans Lux
 - i. Town Office
 1. Meeting with Destination Door County
 2. Update on Employee Handbook
 - ii. DPW
 - iii. Airport
10. Specific matters for discussion and possible action by town board in open session:
 - a. Approve payment of Utility bills – November 1st to November 30th, 2023
 - b. Approve payment of town bills – November 1st to November 30th, 2023
 - c. Ordinance updates
 - i. Archives Committee –
 1. Approval of Kari Gordon to Committee
 2. Letter of intent – Douglas Foss
 3. Request for salary increase for Archivist
 - ii. Approval of Resolution #2023-11 – Reorganization of Chapter 12
 - d. Approval of proposal with Brander Engineering for Rec Center evaluation

- e. Approve amount for swim lessons & Equipment
 - f. Approve Bitta Gordon to Community Center Committee
 - g. Approve of Alessandra Rolffs and Michelle Mann to Parks Committee
 - h. Chairman nomination of Election Inspectors – Recommendation from Clerk/Treasurer
 - i. WEX card system
 - j. Approval of 2024 Per Diem Rates
 - k. Approval of Clerk and board member to attend Towns Assn. training in February in Green Bay
 - l. Proposed Meeting Dates for 2024
 - m. Accept donation from Death’s Door BBQ to Airport - \$1500
11. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, January 17th, 2024
12. Adjourn



Hans Lux Jr

Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, December 20th, 2023 6:00 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/118324853>

You can also dial in using your phone.

Access Code:

118-324-853

United States:

[+1 \(312\) 757-3121](tel:+13127573121)

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals ‘in-person’.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a 'first-come' basis.