

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agendas of the public meetings of the Utility District & Town Board of the Town of Washington for Wednesday, November 15th, 2023, beginning at 6:00 p.m. per Department of Justice guidelines. The meetings will be held in the Rutledge Room at the Community Center and will also be available through [via GoToMeeting](#) (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

UTILITY DISTRICT MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda
4. Public comments, communications, and suggestions from residents of the town and other persons present
5. Approval of Meeting Minutes – 10/18/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Utility District Reconciliation Reports
 - i. Checking – 10/31/2023
 - ii. Statement of Revenue & Expenditures – 11/13/2023
7. Received - Wastewater Advisory Committee Meeting Minutes – 09/19/23
8. Wastewater Advisory Committee Report - Larry Kahlscheuer
9. Motion to send Utility District Bills – October 1st – October 31st, 2023 – to Town Board for final approval
10. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
 - a. Utility District Meeting – 12/20/2023
11. Adjourn

REGULAR TOWN BOARD MEETING

1. Call to Order
2. Roll Call/Quorum and approval of agenda
3. Chairman's Comments
 - a. Electorate Budget Hearing
 - b. Open Meeting Law Explanation
 - c. Comprehensive Plan Update
 - d. Community Suggestion Box – chairman@washingtonisland-wi.gov
4. Public comments, communications, and suggestions from residents of the town and other persons present.
 - a. Washington Island Immunization Clinic, December 7th – Rutledge Room
 - b. Door County Public Health – Coal-tar based pavement sealcoats
 - c. Door County Comprehensive and Farmland Preservation Plan Update
5. Approval of Meeting Minutes
 - a. Regular Town Board – 10/18/2023
 - b. Special Town Board – 10/24/2023
 - c. Special Town Board – 10/25/2023
6. Communications and petitions by town clerk – No discussion or action
 - a. Town of Washington – Reconciliation Reports
 - i. General Checking – 10/31/2023
 - ii. Tax Checking – 10/31/2023
 - b. Town of Washington – Statement of Assets, Liab. & Equity
 - i. Balance Sheet Summary Report – October 2023
 - c. Town of Washington – Statement of Revenue & Expenditures
 - i. General Fund - October 2023
7. Acknowledge Receipt of Reports of specific standing departments and committees.
 - a. Community Center Committee – Agenda 09/18/2023
 - b. WIZAP Committee –
 - i. Minutes – 10/11/2023
 - ii. Agenda – 10/23/2023
 - c. Rec Center Committee –
 - i. Minutes – 07/12/2023
 - ii. Minutes – 09/21/2023
 - iii. Agenda – 09/21/2023
 - iv. Agenda – 20/29/2023

- v. Manager's Report – September 2023
 - vi. Manager's Report – October 2023
 - d. Fire Department –
 - i. Monthly Report – October 2023
- 8. Reports of special committees, special commissions, and special boards
 - a. Ordinance Review Committee – Final Review
- 9. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department
 - ii. Infrastructure Committee
 - iii. Harbors and Waterways
 - b. Larry Kahlscheuer
 - i. Law Enforcement
 - ii. Healthcare
 - iii. WIZAP
 - c. Loren Roznai
 - i. Economic Development
 - ii. Community Center
 - iii. Museums
 - d. Margaret Foss
 - i. Parks
 - ii. Red Barn
 - iii. Rec Center
 - 1. Future planning for Boiler & Dectron
 - e. Hans Lux
 - i. Town Office
 - 1. Website/Social Media Postings
 - ii. DPW
 - 1. Generator at Community Center
 - iii. Airport
- 10. Specific matters for discussion and possible action by town board in open session:
 - a. Approve payment of Utility bills – October 1st to October 31st, 2023
 - b. Approve payment of town bills – October 1st to October 31st, 2023
 - c. Discuss/Review/Approve items necessary for 2024 Budget
 - d. Ordinance updates
 - i. Archives Committee – Letter from Dick Purinton
 - e. Update on employee medical insurance for 2024
 - f. Approve Bylaw Amendments for Washington Island Foundation

- g. Approve service contract for Dectron unit at Rec Center
 - h. Approval of Recreation Center Manager Job Description
 - i. Background check approval for all town employees
 - j. Approve employment for Elizabeth Howes – Fire Department
 - k. Resignation of Janet Hanlin from Rec Center employment
 - l. Use of WEX card system
 - m. Donations
 - ii. Anonymous donation through Island Angels for PD evidence lockers - \$16,291
 - iii. Detroit Harbor Ladies Aid Society –
 - 1. Jacobsen Museum - \$400
 - 2. Red Barn - \$400
 - 3. Maritime Museum - \$400
 - iv. Washington Town Mutual Insurance –
 - 1. Maritime Museum - \$200
 - 2. Jacobsen Museum - \$200
 - 3. Red Barn - \$200
 - v. Betsy Boshka –
 - 1. Maritime Museum - \$50
 - 2. Jacobsen Museum - \$50
 - 3. Archives - \$100
12. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1):
 - (c) Considering employment for DPW & Landfill, compensation or performance evaluation data of Town employees over which the governmental body has jurisdiction or exercises responsibility
13. Specific matters intended for discussion and possible action by town board for reconvened open session
- a. Action from closed session
14. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)
- a. Town Board Meeting – Wednesday, December 20th, 2023
15. Adjourn



Instructions to attend via GoToMeeting

Utility District & Regular Town Board Meeting

Wed, November 15th, 2023 6:00 PM - 7:30 PM (CDT)

Utility District & Regular Town Board Meeting
Nov 15, 2023, 6:00 – 7:30 PM (America/Chicago)
Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/224052141>

You can also dial in using your phone.

Access Code:
224-052-141
United States:
[+1 \(872\) 240-3212](tel:+18722403212)

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g., no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to fifty-five (55) individuals ‘in-person’.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

Admittance will be on a ‘first-come’ basis.